

Dallas County Law Library

VIRTUAL COURT KIOSK

What is a virtual court kiosk?

Virtual court kiosks are computer stations where you can attend an online court hearing.

[Kiosk is accessible in English and Spanish.](#)

TEXAS
LEGAL
SERVICES
CENTER

FOR RESERVATIONS:

[RESERVE HERE](#)

Reservations available from:
8:30AM-1:30 PM

Location:

Dallas County Law Library
600 Commerce St., Suite #B40, Dallas, TX 75202
(214) 653-7481
lawlibrary@dallascounty.org

The virtual court kiosk is provided as a public service and is free of charge to use.

Printing fee is 25 ¢ per page.

For legal research, please request access to a computer at the customer service desk.

For more information, please visit tlsc.org/kiosks
or
contact the Dallas County Law Library

Customer information required to complete an online booking includes:

1. Full name:
2. Email Address:
3. Phone number
4. Court Information:
 - Court name:
 - Court Address:
 - Case or Cause Number:
 - Court Date:
 - Court Time:
5. Do you have the Virtual meeting link (Zoom, Microsoft Teams, WebEx, or Court Call)?
6. Do you need to reserve headphones for your court hearing?

Before your reservation:

1. Arrive at least 15 minutes before your reservation and check in at the customer service desk.
 - A **Valid ID** is required to reserve the kiosk and headphones.
 - **Notice: The Law Library will hold on to ID. It will be given back once the reservation ends and headphones are returned to the customer service desk.**
 - **ONLY** litigants and/or attorneys will be allowed in the meeting room.
 - Reservations will be held for no more than **15 minutes** beyond the scheduled time of arrival.
 - To cancel a reservation or reschedule, **locate your confirmation email and select RESCHEDULE.**
2. Bring all papers, court documents, and other materials you may need for your reservation.
3. Equipment Available:
 - Scanner
 - Headphones (Reserve and check out at the customer service desk).
4. Printing fee: .25 ¢ per page. Please review instructions on Kiosk or ask for assistance.
5. If you are attending a virtual hearing, make sure your phone is on silent.
6. Virtual court navigators (VCNs) will be available by phone or live chat at the kiosk. They can help you fix issues that may come up with a virtual hearing. For example, a VCN can show you how to turn on your microphone or camera.
7. For more information, visit tlsc.org/kiosks or call the location of the reserved kiosk.
8. For more legal information and information on legal aid in your area, please visit www.TexasLawHelp.org.