

ADMINISTRATIVE ORDER	§	IN THE PROBATE COURT
	§	
	§	NUMBER THREE IN AND FOR
2023-001	§	
	§	DALLAS COUNTY, TEXAS

**AMENDED ADMINISTRATIVE ORDER REGARDING  
DALLAS COUNTY MENTAL ILLNESS FILING FEES**

The Court finds that the 88<sup>th</sup> legislative session resulted in enactment of several laws, including but not limited to **House Bill 4085**, which amends Sections 571.018(h) and (j), of the Texas Health and Safety Code to provide for the payment of filing fees by inpatient mental health facilities.

Effective September 1, 2023, filing fees in the amount of \$360.00 shall be paid at the time of filing of an Application for Temporary Court-Ordered Temporary Mental Health Services by all mental health hospitals and facilities (except those of a hospital district, including Parkland Hospital, Terrell State Hospital and a VA Medical Center) subject to a reimbursement of said fees upon the filing of an Affidavit certifying that the facility received no compensation or reimbursement for the treatment of the person, the facility provided treatment for the person under a contract with a mental health authority, or the facility provided treatment for the person and only received reimbursement under Medicaid. Upon receipt of said Affidavit, the judge of the court is to order the clerk of the court to refund costs paid or advanced for a person by an inpatient mental health facility as defined under Section 571.003(9)(A) of the Health & Safety Code.

The documentation required to be filed at the time the Application for Temporary Court-Ordered Mental Health Services is as follows:

1. Detention Document: Voluntary admission, Warrant – MIW or JP Warrant, Law enforcement - APPOW, Emergency Detention;
2. Filing Fee Receipt;
3. If making a request for reimbursement - Affidavit of Inability to Pay and/or Affidavit of Hospital/Mental Health Facility Certifying No Non-Medicaid Compensation or Reimbursement for Treatment of Mental Health Services;
4. North Texas Behavioral Health Authority NTBHA, Single Port Authority, SPA Letter aka Bed letter;
5. Application for Court-Ordered Temporary Mental Health Services; and
6. Physician’s Certificate of Medical Examination & Addendum.

SIGNED this 5th day of October, 2023.

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**JUDGE PRESIDING**