



**JOHN CREUZOT**  
CRIMINAL DISTRICT ATTORNEY  
DALLAS COUNTY, TEXAS

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## **PRE-TRIAL INTERVENTION (PTI) AGREEMENT RESOURCE PACKET**

### **FELONY**

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#### **What is a Pre-Trial Intervention Agreement?**

A Pre-Trial Intervention (PTI) Agreement is a voluntary contract agreement between you and the Dallas County District Attorney's Office. The contract agreement includes certain conditions specific to you and your offense that are required in order to fulfill the agreement. Once all conditions are completed, your offense(s) will be dismissed by the Dallas County District Attorney. You will be eligible to file for an immediate expunction so that you will not have a criminal record which can prevent you from obtaining a job, getting a license, or renting an apartment.

#### **What exactly do I have to do?**

The agreement you signed included specific conditions you will need to complete by the expiration date of the contract agreement. PLEASE NOTE, if your agreement includes classes you need to complete the EXACT class specified on your agreement. No substitution of classes will be accepted. You can start completing the conditions immediately after you sign the contract. Based on the assessment you completed, you are considered to fall within the low risk/need level which means you are capable on your own of scheduling, completing, and providing documentation for the obligations of the PTI prior to the expiration date. It is up to you to complete all conditions timely.

#### **When can I start the Pre-Trial Intervention Agreement?**

You should start completing the conditions immediately after you sign the contract.

#### **How long is my Pre-Trial Intervention Agreement?**

The Pre-Trial Intervention Agreement will be set for either 3, 6 or 12 months from the date you signed the agreement. The exact time for your agreement will be stated on the contract you sign and will be considered the contract agreement's expiration date.

#### **What if I complete all my conditions before the expiration date?**

Great, you are a go-getter but dismissal of your case(s) will not occur until the expiration date.

#### **What happens if I don't complete the required conditions?**

Failure to complete all conditions by the set expiration date may result in either being re-assessed for other pre-trial diversion options or regular prosecution of your case(s).

## ***How do I make a payment for fees and/or restitution owed?***

### Program Fees

Payments will need to be physically made at the address below. Payments can NOT be made over the phone or online at this time. You will need to take a copy of the signed PTI Agreement. Acceptable forms of payment are cashier's check, money order, or credit card (2.15% processing fee). If using a credit/debit card, the cardholder must be present with ID to process the payment. Cashier's check and money orders need to be payable to the Dallas County Criminal District Attorney's Office. Payments may be made in installments but must be paid in FULL by the expiration of the Pre-Trial Intervention Agreement.

*Dallas County Criminal District Attorney's Office  
Frank Crowley Courts Building  
Check Division – 11<sup>th</sup> Floor*

### Restitution (if applicable and a condition of your agreement)

You will need to schedule an in-person appointment with the PTI ADA (see info below) in order to submit a payment for restitution. Appointments can be scheduled on Wednesdays or Thursdays, 8am – 4:30pm.

*Maegan Westbrook  
[Maegan.Westbrook@dallascounty.org](mailto:Maegan.Westbrook@dallascounty.org)  
214-413-4253  
Office: 4th Floor, Aux Court A Workroom*

## ***What if I can't afford to pay the fee and/or restitution?***

In case of financial struggles, **BEFORE** you sign your Pre-Trial Intervention Agreement, you may complete an Application for Waiver/Reduction of Pre-Trial Intervention Agreement Fee Form and submit it along with requested documentation and understanding that a credit report will be requested. If your fee is reduced or waived, then the new amount will be indicated on your Pre-Trial Intervention Agreement before you sign the contract. Once you sign the Pre-Trial Intervention Agreement, you are expected to pay the fee indicated by the expiration of your agreement. The application form may be obtained by emailing request to [PTIAttorney@dallascounty.org](mailto:PTIAttorney@dallascounty.org).

### ***If I don't complete the Pre-Trial Intervention Agreement will I get my money back for the program fee I paid??***

No, if you do not successfully complete the agreement you will not be reimbursed any fees you paid toward for the Pre-Trial Intervention Agreement.

### ***Do I have to appear in court?***

Having to appear in court while on a Pre-Trial Intervention Agreement varies by the court in which your case is assigned. Please stay in close contact with your attorney so you know if the judge in your court is requiring you to appear for court hearings.

There is no need to meet in-person with the PTI Assistant District Attorney as all documentation may be submitted via email.

***Will my attorney be contacted during the Pre-Trial Agreement?***

Yes, your attorney will be sent email reminders half-way through your contract agreement and 2 weeks prior to the expiration of the agreement for a “Pre-Trial Intervention Check In.”

***Where do I send proof that I completed the conditions?***

You can send all documentation electronically to [PTIAttorney@dallascounty.org](mailto:PTIAttorney@dallascounty.org). Or if this isn't an option then you can bring any and/or all documentation to the assigned PTI Assistant District Attorney (ADA), Maegan Westbrook (office: 4<sup>th</sup> Floor, Aux Court A workroom, office hours: Wed & Thurs, 8am - 4:30pm, office phone: 214-413-4253). *It is up to you to complete all conditions timely.*

***What if I need help getting an ID?***

If you need assistance getting an ID, the Stewpot (1835 Young Street, Dallas, TX, 214.746.2785, email: [Info@thestewpot.org](mailto:Info@thestewpot.org)<https://thestewpot.org>) can help you. They are open Monday – Friday at 8am and serve first come. *Instructions: Bring any documents (i.e birth certificate, copy of ID, social security card) you already have, if none they can assist you in obtaining them.*

***How do I confirm my employment?***

You will need to submit a paystub or W2. If you are unable to submit a paystub or W2, contact [PTIAttorney@dallascounty.org](mailto:PTIAttorney@dallascounty.org).

***How do I confirm education?***

You will need to submit a formal letter of enrollment (including letterhead) from your education program or formal class schedule including your name and dates of enrollment.

***How do I sign up for a required class?***

You can choose whatever agency you prefer for completing required classes. However, the class needs to meet specific requirements if listed. For example, the Drug Offender Education Program needs to be a 15-hour class. The Marijuana Intervention Program needs to be a 12-week class. The Thinking for a Change Class needs to be a 12-week program (2 sessions per week). At the end of this document is a list of agencies offering the various classes that may be required for your PTI Agreement. These are only recommendations.

***What do I do if a Urine Analysis (UA) condition is required?***

You will need to provide results for 3 urine analyses with a minimum of three weeks between tests. Meaning, you have to wait three weeks between each testing. You can use any lab of your choice. For convenience, we have included information for two labs below (including required forms to use) that we frequently correspond with, but the choice is yours.

Sentinel Offender Services - Frank Crowley Courts Building 4<sup>th</sup> Floor, Auxiliary Court 3, 214.741.6045, [sentineldallas@sentrak.com](mailto:sentineldallas@sentrak.com)

Instructions: Form for a Sentinel UA is attached. **Must be completed by defense attorney** and submitted to Sentinel in person on the 4th floor next to Criminal Justice Department or by email to [sentineldallas@sentrak.com](mailto:sentineldallas@sentrak.com). Defendant submits payment (costs listed on form, but generally \$20 for regular drug screen and \$25 to include alcohol) by cash, money order, or debit/credit card. Must have ID to submit UA.

Recovery Monitoring Solutions – 9090 N. Stemmons Fwy, Suite A Dallas, TX 75247, 214.819.1400, <https://recoveryms.com/>

Instructions: Form for a RMS UA is attached. Must be completed by defense attorney. Form needs to be marked “self-pay” and the UA costs \$50. Send completed form to email [drugtesting@recoveryms.com](mailto:drugtesting@recoveryms.com) then defendant can present to RMS, pay, and submit UA, <https://recoveryms.com/> (Dallas)

### **What do I do if I choose to have a drug patch instead of UA's?**

You can choose to wear a drug patch for 3 consecutive months (unless otherwise stated on the PTI Agreement). The drug patch will need to be removed and reapplied every 10-14 days. You will need to submit the results for each drug patch worn. You can receive these at an agency of your choice; however, two agencies offering drug patch services are listed below:

*Recovery Monitoring Solutions (9090 N. Stemmons Fwy, Suite A Dallas, TX 75247, 214.819.1400)*

*Integrated Psychotherapy Services (IPS) (214.331.1200 2121 Main Street Suite 100, Dallas, TX 75201, <https://ipsrecovery.com/>)*

### **What if I'm required to do Community Service Hours (CSR)?**

Unless the location is specified on your PTI Agreement, then you are responsible for finding a legitimate business/organization to complete community service hours at. You are responsible for providing documentation and confirmation from the business/organization that you completed the Community Service Hours with. Please note, community service hours with an individual and NOT with a business/organization will NOT be accepted. Examples of acceptable business/organizations are food bank, church, animal shelter, charity organization, and APAA.

### **What if I have more questions?**

Please email additional questions to [PTIAttorney@dallascounty.org](mailto:PTIAttorney@dallascounty.org).

## COMMUNITY RESOURCES

(This is not meant to be an exhaustive list)

### Drug Education Offender Program (DOEP) – (15-hour class required)

Integrated Psychotherapy Services (IPS) – 214.331.1200

2121 Main Street Suite 100, Dallas, TX 75201

<https://ipsrecovery.com/>

Achieve Counseling and Education Services – 469.795.1571

[www.acesntx.com/](http://www.acesntx.com/) (Plano, Richardson, & McKinney)

Addicare (Spanish-speaking services available)– 972.278.4760

[www.addicare.com](http://www.addicare.com) (Garland & Dallas)

Genesis Counseling Associates – 214.350.2223

[www.genesistx.org](http://www.genesistx.org) (Dallas)

Opportunities Counseling Center (Spanish-speaking services available)– 817.360.2983

<https://www.occdfw.com/> (Fort Worth, Grand Prairie, & Dallas)

Guiding Minds – 214.613.6999

<https://www.guidingmindsed.com/> (Dallas)

### Parenting Class

Anthem Strong Families – 214.426.0900

<https://anthemstrongfamilies.org/> (Dallas)

Family Compass - 214-370-9810

<https://family-compass.org/> (Dallas)

Bee Services – 214.458.5000

[www.beeservices.net/](http://www.beeservices.net/) (Carrollton, Plano, & Lewisville)

Addicare (Spanish-speaking services available)– 972.278.4760

[www.addicare.com](http://www.addicare.com) (Garland & Dallas)

Animo Education and Counseling (Spanish-Speaking services available)– 817.274.3983

<https://animoeducationandcounseling.com/> (Dallas, Arlington, Ft Worth, & Haltom City)

### Vocational Skills Class

Anthem Strong Families – 214.426.0900

<https://anthemstrongfamilies.org/> (Dallas)

Wilkinson Center – 214.821.6380

<https://www.thewilkinsoncenter.org/>

Oasis Center - 214.426.0902

<http://www.oasisctr.org/>

### Life Skills Class

Adult Enrichment Services - .972.372.4405

<https://aesresourcesgroup.org/> (Dallas)

Animo Education and Counseling (Spanish-Speaking services available)– 817.274.3983

<https://animoeducationandcounseling.com/> (Dallas, Arlington, Ft Worth, & Haltom City)

The Polo Group – 972.906.9112

<https://thepologroup.org/services> (Dallas, Denton, and & Ellis Counties)

Guiding Minds – 214.613.6999

<https://www.guidingmindsed.com/> (Dallas)

### Financial Literacy Class

Adult Enrichment Services - .972.372.4405

<https://aesresourcesgroup.org/> (Dallas)

Anthem Strong Families – 214.426.0900

<https://anthemstrongfamilies.org/> (Dallas)

### GED Class

Adult Enrichment Services - .972.372.4405

<https://aesresourcesgroup.org/> (Dallas)

Work Ready U Program (DCCCD) – 214.860.5817

<https://workforce.dcccd.edu/training/pages/workreadyu.aspx>

Wilkinson Center – 214.821.6380

<https://www.thewilkinsoncenter.org/>

Dallas Public Library

- <https://dallaslibrary2.org/adultlearning/>

### Weapons Education Safety Training (WEST) Class

<https://texascourtclasses.com/gun-safety-course/>

Recovery Monitoring Solutions - 214.819.1400

<https://recoveryms.com/>

The Polo Group – 972.906.9112

<https://thepologroup.org/services> (Dallas, Denton, and & Ellis Counties)

### Marijuana Intervention Program (12-hour minimum program required)

Bee Services – 214.458.5000 (6 sessions/2 hr weekly)

[www.beeservices.net/](http://www.beeservices.net/) (Carrollton, Plano, & Lewisville)

Integrated Psychotherapy Services (IPS) – 214.331.1200 (12 sessions/2 hr weekly)

<https://www.ipsrecovery.com/>

Opportunities Counseling Center – 817.360.2983 or 214.708.7779 (6 sessions/2 hr weekly)

<https://www.occdfw.com/mockingbird>

First Choice Social Services – 972.468.0631 (12 sessions/1 hr weekly)

<https://firstchoicesocialservices.org/our-programs/substance-abuse-treatmentcounseling/>

Guiding Minds - 214.613.6999 (12 sessions/1 hr weekly)

<https://www.guidingmindsed.com/marijuana-education>

Genesis Counseling Associations - 214-350-2223, 2636 (12 sessions/1.5 hr weekly)

<http://genesistx.org/intervention-programs/thinking-for-a-change/>

Walnut Hill Ln, Suite 345 Dallas, TX 75229

### Anger Management Program (12-hour minimum class required)

Bee Services – 214.458.5000

[www.beeservices.net/](http://www.beeservices.net/) (Carrollton, Plano, & Lewisville)

Recovery Monitoring Solutions - 214.819.1400

<https://recoveryms.com/> (Dallas)

Opportunities Counseling Center- 817.360.2983/214.708.7779

<https://www.occdfw.com/> (Dallas, Fort Worth, Grand Prairie)

The Polo Group – 972.906.9112

<https://thepologroup.org/services> (Dallas, Denton, and & Ellis Counties)

Genesis Counseling Associations - 214-350-2223, 2636

<http://genesistx.org/intervention-programs/thinking-for-a-change/>

Walnut Hill Ln, Suite 345 Dallas, TX 75229

*Thinking for a Change (12-week minimum class required)*

Genesis Counseling Associations - 214-350-2223, 2636

<http://genesistx.org/intervention-programs/thinking-for-a-change/>

Walnut Hill Ln, Suite 345 Dallas, TX 75229

First Choice Social Services - 972-468-0631

<https://firstchoicesocialservices.org/our-programs/court-approved-intervention-and-education-classes/>

Dallas – Martin Luther King (MLK) Center

Integrated Psychotherapy Services (IPS) - 214-331-1200

<https://www.ipsrecovery.com/>

2121 Main Street Suite 100, Dallas, TX 75201

*Anti-Theft Intervention Education Class (8-hour class required)*

<https://www.ajrsclasses.com> (online option)

<http://www.offendersolutions.com> (online option)

Genesis Counseling Associates – 214.350.2223

[www.genesistx.org](http://www.genesistx.org) (Dallas)

Opportunities Counseling Center (Spanish-speaking services available)– 817.360.2983

<https://www.occdfw.com/> (Fort Worth, Grand Prairie, & Dallas)

Guiding Minds – 214.613.6999

<https://www.guidingmindsed.com/> (Dallas)

*Street Racing Kills Reckless Driving Intervention Program (2-hour online)*

**\*No Class Substitutions allowed, the specific class below is the ONLY acceptable class for this requirement.**

<https://streetracingkills.org/reckless-driving-intervention-program/>



*DWI Education Program – (12-hour class required)*

Genesis Counseling Associates – 214.350.2223

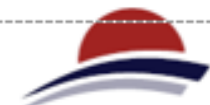
[www.genesistx.org](http://www.genesistx.org) (Dallas)

Animo Education and Counseling (Spanish-Speaking services available)– 817.274.3983

<https://animoeducationandcounseling.com/> (Dallas, Arlington, Ft Worth, & Haltom City)

The Polo Group – 972.906.9112

<https://thepologroup.org/services> (Dallas, Denton, and & Ellis Counties)



# RECOVERY

## Monitoring Setup Referral Form

EM = Electronic Monitoring  
UA = Urinary Analysis

<input type="checkbox"/> <b>Bexar County EM &amp; UA</b> 118 S. <u>Sabino</u> St. San Antonio, TX 78207 EM: 210-229-1495 UA: 210-229-1655	<input type="checkbox"/> <b>Brazos County I EM</b> 1835 Sandy Point Rd., Ste. 1600 Bryan, TX 77807 979-361-4874 or 979-361-4885	<input type="checkbox"/> <b>Brazos County II UA</b> 321 E. 26th St., Ste. 333 Bryan, TX 77807 979-361-4544
<input type="checkbox"/> <b>CBOPS Nueces County EM &amp; UA</b> 1428 Laredo St. Corpus Christi, TX 78401 EM: 361-452-9670 UA: 361-888-4188	<input type="checkbox"/> <b>Collin County EM</b> 901 N. McDonald St, Ste. 608 McKinney, TX 75069 469-547-9062	<input type="checkbox"/> <b>Collin County UA/McKinney</b> 2100 <u>Bloomdale</u> RD., Ste. 12262 McKinney, TX 75071 972-548-4272
<input type="checkbox"/> <b>Collin County UA/Plano</b> 900 E. Park Blvd, Ste. 200 Plano, TX 75074 972-881-3121	<input type="checkbox"/> <b>Dallas County EM &amp; UA</b> 9090 N. <u>Sperdungs Pkwy</u> , Ste. A Dallas, TX 75247 EM & UA: 214-819-1400	<input type="checkbox"/> <b>Denton County EM</b> 109 S. Woodrow Lane Ste. 400 Denton, TX 76205 940-783-4404
<input type="checkbox"/> <b>Harris County EM</b> 2600 S. Loop W., Ste. 670 Houston, TX 77054 713-661-9797	<input type="checkbox"/> <b>Hidalgo EM &amp; UA</b> 2827 S. <u>Cooper</u> Blvd, Edinburg, TX 78539 956-380-0703 or 956-380-0735	<input type="checkbox"/> <b>Iowa/Polk County EM</b> 6150 Village View Drive, Ste. 102 West Des Moines, IA 50266 515-327-7036
<input type="checkbox"/> <b>McLennan County EM</b> 520 Columbus Waco, TX 76701 254-340-6521	<input type="checkbox"/> <b>Minnesota/Scott County EM</b> 200 4th Ave. W. Shakopee, MN 55379 952-496-8705	<input type="checkbox"/> <b>Parker County EM</b> 1675 Fort Worth Hwy. Weatherford, TX 76086 817-599-4652
<input type="checkbox"/> <b>Tarrant County EM</b> 200 W. Belknap Ft worth, TX 76196 817-885-8290	<input type="checkbox"/> <b>Travis County EM</b> 5555 N. Lamar Blvd., Ste. L 137 Austin, TX 78751 512-582-6309	<input type="checkbox"/> <b>Tulsa County EM</b> 5332 S. Memorial Dr., Ste. 200 Tulsa, OK 74145 918-382-9441
<input type="checkbox"/> <b>El Paso County EM &amp; UA</b> 10280 Montana Ave, Suite F El Paso, TX 79925 915-248-1843	<input type="checkbox"/> <b>Brazoria/Galveston/ Fort Bend Jefferson/Montgomery</b> 713-661-9797	<input type="checkbox"/> <b>East Texas/Angelina/Nacogdoches</b> 903-705-5335
<input type="checkbox"/> <b>Central Texas- 214-533-4144</b>	<input type="checkbox"/> <b>Grayson/Hunt/Rockwall/Wichita Wise- 469-547-9062</b>	<input type="checkbox"/> <b>Panhandle- 806-376-0573</b>
	<input type="checkbox"/> <b>West Texas- 325-260-1996</b>	

Please Print

Client Name: \_\_\_\_\_  
 Judge: \_\_\_\_\_  
 Cause #: \_\_\_\_\_  
 Installation Deadline: \_\_\_\_\_  
 Next Court Date: \_\_\_\_\_

Home Telephone: \_\_\_\_\_  
 Court: \_\_\_\_\_  
 Supervising Location: \_\_\_\_\_  
 Supervising Officer (P.O) \_\_\_\_\_  
 P.O Phone: \_\_\_\_\_  
 P.O Email: \_\_\_\_\_

Services: \* Set-Up Fee & First Month Monitoring Charge Must Be Paid at Time of Service.

- Transdermal Alcohol Monitoring
- Portable Breath Alcohol Monitoring
- RF/House Arrest
- GPS Tracking
- Active  Passive
- Drug Sweat Patch
- UA  Hair Testing
- Drug Panel Only  ETG Only  Drug Panel & ETG

We Accept Visa,  
 MasterCard, Discover,  
 American Express,  
 Cash, Money Order, or  
 Cashier's Check

Toll-Free

Customer Service: 844-909-8555

**Bring With You:**

- Payment for Services (Call Your Local Office for Pricing)
- All Court Documents including your Court Order
- Driver's License / Identification

\_\_\_\_\_  
Signature, Judge or Supervising Authority      Date

\_\_\_\_\_  
Signature, Client/Defendant      Date

Times Attempted

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



DALLAS COUNTY DEPARTMENT OF PRETRIAL SERVICES

DRUG AND ALCOHOL TESTING FORM

TESTING PERFORMED BY:

SENTINEL OFFENDER SERVICES

Must have valid DL/ID/  
Passport  
or  
AIS photo

LOCATED AT: FRANK CROWLEY COURTS BUILDING 4<sup>TH</sup> FLOOR AUXILLIARY COURT 3

PHONE: 214-741-6045

EMAIL:sentinel@dallas@sentrak.com

CASE NUMBER		DEFENDANT NAME
OFFENSE		
DATE OF BIRTH	GENDER	DEFENDANT PHONE NUMBER
	<input type="checkbox"/> M <input type="checkbox"/> F	
DEFENDANT MUST SUBMIT TO TESTING BY: _____ DAY OF _____, 20____		



ONE TIME TESTING:	ONGOING RANDOM TESTING PROGRAM: <small>(PLEASE CIRCLE ONE)</small>
<input type="checkbox"/> DRUG SCREEN (\$20.00)	<input type="checkbox"/> DRUG SCREEN (\$20.00) WEEKLY BIWEEKLY MONTHLY
<input type="checkbox"/> ALCOHOL TEST-URINE (\$25.00)	<input type="checkbox"/> ALCOHOL TEST-URINE (\$25.00) WEEKLY BIWEEKLY MONTHLY
<input type="checkbox"/> K2/SPICE TEST-URINE (\$45.00)	<input type="checkbox"/> ALCOHOL & DRUGS (\$45.00) WEEKLY BIWEEKLY MONTHLY
<input type="checkbox"/> ALCOHOL & DRUGS (\$45.00)	<input type="checkbox"/> K2/SPICE TEST-URINE (\$45.00) WEEKLY BIWEEKLY MONTHLY

Judge/ Authorizing Authority's Signature: \_\_\_\_\_ (print): \_\_\_\_\_

Court: \_\_\_\_\_ Bar Number: \_\_\_\_\_

I, \_\_\_\_\_, agree to abide by the terms and conditions of the Dallas County Department of Pretrial Services Drug and Alcohol Testing Program.

Defendant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Adult Identification Information

Adult Identification Information		Adult Type	Status
	AIS Number _____ True Last Name _____ Date of Birth _____ Photo Unavailable Race _____ Sex _____	DPS/SD Number _____ Suffix _____ Current Age _____ Fingerprints Unavailable Sex _____	LAI Number _____ True First Name _____ Height _____ In Dallas Jail Before NO Ethnicity _____
		FBI Number _____ Middle Name _____ Weight _____ Native Language _____ Skin Tone _____	

Sentinel Accepts: Cash, Money  
Order, Debit/Credit Cards

DRUG TESTING PROGRAM