

IN THE MATTER/INTEREST OF

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IN THE DISTRICT COURT

255th JUDICIAL DISTRICT

AND

DALLAS COUNTY, TEXAS

PRE-TRIAL ORDER

On the _____ day of _____, 20____, a pre-trial conference was held in this cause. Appearances were as follows:

_____, for petitioner/movant _____, for OAG
_____, for respondent _____, for other

The parties represent to the Court that the following matters are the **contested issues** in this case:

- | | |
|--|--|
| <input type="checkbox"/> Conservatorship | <input type="checkbox"/> Property/Debt Division |
| <input type="checkbox"/> Paternity | <input type="checkbox"/> COBRA Benefits |
| <input type="checkbox"/> Possession/Access | <input type="checkbox"/> Spousal Support/Maintenance |
| <input type="checkbox"/> Child Support | <input type="checkbox"/> Intervention/Creditor |
| <input type="checkbox"/> Intervention of Conservatorship | <input type="checkbox"/> Civil Damages |
| <input type="checkbox"/> Grandparent Intervention/Possession | <input type="checkbox"/> Garnishment |
| <input type="checkbox"/> UCCJEA/Jurisdiction/Venue | <input type="checkbox"/> Declaratory Judgment |
| <input type="checkbox"/> Health Insurance | <input type="checkbox"/> Post-Judgment Discovery |
| <input type="checkbox"/> CPS/OAG Intervention | <input type="checkbox"/> Injunction |
| <input type="checkbox"/> Termination of Parental Rights | <input type="checkbox"/> Property: _____ |
| | <input type="checkbox"/> SN: _____ |
| | <input type="checkbox"/> Specify Other: _____ |
| | <input type="checkbox"/> AJN: _____ |
| | _____ |
| | _____ |

Enforcement Actions:

- Child Support
- Possession

THE COURT FURTHER ORDERS that **MEDIATION** shall be completed on or before _____. Said mediation shall be conducted by _____. Each party or their representative is **ORDERED** to contact said mediator within five (5) days of this order and each shall be responsible for one half (1/2) of the fees associated with said Mediation. ****Mediation before final trial is mandatory in the 255th Judicial District Court. A mediator’s status report confirming that mediation occurred shall be on file with the Court at least 30 days before final trial. Failure to comply with the Court’s Order to mediate, file mediator’s status report, timely mediate, pay mediator fees, etc... will result in the trial setting being removed and may result in sanctions and/or pleadings being stricken.**

This case(s) is set for TBC _____ or JURY TRIAL _____. This case(s) requires a language interpreter YES _____ or NO _____.

TRIAL SETTING

THE COURT ORDERS that this case(s) is set for a **FINAL TRIAL** before the District Judge on the _____ day of _____, 2023 in the 255th Judicial District Court – Judge Vonda B, Presiding. Total time allotted for trial is: HOUR(S) _____ or DAY(S) _____. Bench trials will be held via Zoom Video Conferencing, Zoom Login Code: 688 044 0164, or unless otherwise **ORDERED** by the Court. Attorneys and/or litigants, represented or self-represented, acknowledge that they have received the final trial date and time, manner of trial and login information. Please be advised that although time allotted for trial is noted, the Court may, in its own discretion, modify the time allocation as the Court sees fit.

THE COURT FURTHER ORDERS that in any divorce action, the parties shall exchange a Sworn Inventory and Appraisal 14 days prior to the scheduled mediation and the same shall be filed with the Court 7 days before trial in the event the matter is not settled during mediation.

THE COURT FURTHER ORDERS that **ALL** discovery, including the designations of expert witnesses according to the TRCP¹, **shall be** completed and closed 30 days prior to trial.

THE COURT FURTHER ORDERS that itemized **Proposed Requested Relief shall be** filed as an Exhibit with the Court and presented to each party at the time of trial.

THE COURT FURTHER ORDERS and imposes the following deadlines in this matter:

Seven (7) days prior to trial:

- the parties shall file with the Court their witness list, including the name, address, and telephone numbers of direct and rebuttal witnesses.
- The parties shall also provide to the **Court Reporter of the 255th Judicial District Court, Joie Rivera, Joie.Rivera@dallascounty.org**, with a copy of each trial exhibit intended to be offer into evidence at Final trial of this matter at least seven (7) days prior to trial.
- in any case involving children, a written parenting plan shall be filed with the Court.
- in any case involving property issues, a written, detailed proposed property division shall be filed with the Court.
- in any jury trial wherein, a party wishes to submit a jury questionnaire, such questionnaire shall be provided to opposing counsel at least **seven (7) days** prior to trial and said request set by motion before the District Court for consideration within the same time period. If the party seeking relief is successful, it shall be that party's sole responsibility to provide enough copies for the jury pool, parties, counsel, and the Court.

Three (3) days prior to trial:

- in any case where a jury has been requested, all parties shall submit a complete proposed jury charge to the Court Reporter in both written form and CD in Word Perfect or Word.

Such deadlines are hereby imposed and so **ORDERED**.

If a party fails to appear for trial, a default judgment may be taken **AGAINST** the party failing to appear. **If no one appears for the scheduled trial, the case shall be dismissed for want of prosecution pursuant to Rule 165a of the Texas Rules of Civil Procedure. Failure to comply with this Pre-trial Order may result in the imposition of sanctions as set forth in Rule 215 of the Texas Rules of Civil Procedure.**

SIGNED this _____ day of _____, 20_____.

On behalf of Judge Vonda B, District Judge, 255th
Judicial District Court, Associate Judge, J. Lee

¹ TRCP 195.2 Schedule for Designating Experts. (a) with regard to all experts testifying for a party seeking affirmative relief, 90 days before the end of the discovery period; (b) with regard to all other experts, 60 days before the end of the discovery period.