



SUBCONTRACTOR SUBSTITUTION REQUEST FORM

Name of Prime Contractor: _____

Project Name & Number: _____

I _____ as the authorized requestor of the firm listed above submit the following addition(s) and/or deletion(s) to the Affirmed List of Subcontractors, as originally submitted as part of the BID/PROPOSAL/CONTRACT. I understand that any changes to the Affirmed List of Subcontractors cannot be made without prior approval of this request by the Office of Small Business Enterprise.

Add	Delete	Modify	Name of Subcontractor	SBE	Description of work to be performed	Percent & dollar amount of contract

JUSTIFICATION

AFFIRMATION

THE ABOVE IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF, I FURTHER UNDERSTAND AND AGREE THAT THIS DOCUMENT SHALL BE ATTACHED THERETO AND BECOME A BINDING PART OF THE CONTRACT.

NAME & TITLE OF AUTHORIZED REQUESTOR: _____

SIGNATURE OF AUTHORIZED REQUESTOR: _____ DATE: _____

SBE DIRECTOR: _____	DATE APPROVED: _____
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