

FY2016 Proposed New Position List
(Funded Through Fund 120 Unless Otherwise Noted)

Department	Fund	Budget No.	Position Title	No. of Positions	Grade	Cost	Recommended	Actual Recommended	Actual Cost	Notes
Building Security	120	3340	Monitor Dispatcher	4	5	\$ 171,412	Y	4	\$ 171,412	Approved in closed session
Building Security	120	3340	Training and Standards Lieutenant	1	67	\$ 69,134	N			
Constable Precinct 5	120	3250	Clerk II	1	6	\$ 45,173	N			Formula Based Staffing
County Auditor	120	1070	Financial Audit Asst. Manager	1	K	\$ 103,194	Y	1	\$ 103,194	Position recommended
County Clerk	120	4031	Quality Assurance Administrator	1	H	\$ 61,357	Y	1	\$ 61,357	Deleting one Human Resources Generalist
County Criminal Court Manager	120	4620	Bailiff	1	66	\$ 41,912	N			
Criminal Justice	120	4014	Deputy Director	1	M	\$ 106,700	Y	1	\$ 106,700	Position approved in FY2015
District Attorney - Civil	120	4011	Attorney V	1	Att V	\$ 138,820	Y	1	\$ 138,820	
District Attorney - Civil	120	4011	Attorney IV	1	Att IV	\$ 118,489	N			
District Attorney - Civil	120	4011	Paralegal	1	12	\$ 65,033	Y	1	\$ 65,033	Based on discussions with Civil DA
District Attorney - Civil	120	4011	Attorney IV	1	Att IV	\$ 118,489	N			
District Attorney - 304th DC	120	4011	Attorney IV	1	Att IV	\$ 118,232	N			
District Attorney - 305th	120	4011	Attorney IV	1	Att IV	\$ 118,232	N			
District Attorney - Admin	120	4011	Float Attorney V	2	Att V	\$ 277,640	N			
District Attorney - Appellate	120	4011	Paralegal	1	12	\$ 65,033	N			
District Attorney - Checks	120	4011	Bookkeeper	1	8	\$ 52,473	N			
District Attorney - Elder Abuse	120	4011	Legal Secretary	1	10	\$ 53,259	N			
District Attorney - Family Violence	120	4011	Victim Advocate	1	12	\$ 62,209	N			
District Attorney - Family Violence	120	4011	Legal Assistant	1	10	\$ 53,728	N			
District Attorney - Family Violence	120	4011	Attorney V	1	Att V	\$ 138,820	N			
District Attorney - Family Violence	120	4011	Victim Advocate	1	12	\$ 62,209	N			
District Attorney - Gangs	120	4011	Attorney V	1	Att V	\$ 138,820	N			
District Attorney - Mental Health	120	4011	Attorney V	2	Att V	\$ 277,640	Y/Partial	1	\$ 277,640	Approval for one Attorney V
District Attorney - Mental Health	120	4011	Legal Secretary	1	10	\$ 53,259	N			
District Attorney - Misd/FV	120	4011	Attorney I	1	Att I	\$ 85,363	N			
District Attorney - Public Integrity	120	4011	Legal Assistant	1	10	\$ 62,248	N			
District Attorney - Public Integrity	120	4011	Attorney IV	1	Att IV	\$ 118,755	N			
District Attorney - Records	120	4011	Clerk I	1	5	\$ 45,327	Y	1	\$ 45,327	
District Clerk	120	4020	HR Generalist	1	E	\$ 68,206	Y	1	\$ 68,206	
District Clerk	120	4020	Clerk II	5	6	\$ 105,060	Y	5	\$ 105,060	
District Clerk	120	4020	Court Clerk	1	7	\$ 47,360	Y	1	\$ 47,360	
Elections	120	1210	Training Coordinator	1	A	\$ 56,853	Y	1	\$ 56,853	
Facilities Management	120	1022	Supply Staff	2	7	\$ 95,190	Y/Partial	1	\$ 47,595	Briefed July 7, 2015
Facilities Management	120	1022	Contract Utilities Analyst	1	D	\$ 52,671	Y	1	\$ 52,671	
Facilities Management	120	1022	Senior Secretary	1	8	\$ 52,671	Y	1	\$ 50,757	Briefed July 7, 2015
Facilities Management	120	1022	Mechanics/Inspector	2	AM	\$ 119,946	N			
Facilities Management	120	1022	Building Mechanic	3	9	\$ 161,894	N			
Facilities Management	120	1022	Maintenance Technician	3	7	\$ 142,259	N			
Facilities Management	120	1022	Electrician	1	AM	\$ 59,973	N			
Facilities Management	120	1022	Janitorial Compliance Inspector	1	1	\$ 81,093	N			
Facilities Management	120	1022	Lead Plumber	1	AM	\$ 59,974	N			
Facilities Management	120	1022	Safety Inspector	1	AM	\$ 85,152	N			
Facilities Management	120	1022	Planner Estimator	1	F	\$ 62,887	N			
Fire Marshal	120	3342	Building Inspector	1	G	\$ 76,378	N			\$56,380 additional in equipment and training
Fire Marshal	120	3342	Code Enforcement Officer	1	G	\$ 76,378	N			\$54,370 additional in equipment and training
Health and Human Services	120	5212	Microbiologist	1	C	\$ 65,468	Y	1	\$ 65,468	Parkland Reimbursement
Health and Human Services	120	5212	Clerk IV	1	8	\$ 53,717	Y	1	\$ 53,717	Parkland Reimbursement
Health and Human Services	120	5213	Program Analyst Grants Manager	1	I	\$ 90,752	N			
Justice of the Peace 5-2	120	4852	Clerk II	2	6	\$ 61,610	Y	2	\$ 61,610	Workload Authorized Staffing for FY2016
Juvenile	120	5110	Secretary	1	6	\$ 45,205	N			Full-time position was moved internally to another area
Juvenile	120	5110	Psychologist	1	JM	\$ 96,617	Y	1	\$ 96,617	One Psychologist Assistant will be deleted in order to add this position
Juvenile	120	5110	Drug Intervention Specialist	1	EE	\$ 58,662	N			There has been a decrease in the Juvenile population in Medlock and Youth Village
Juvenile	120	5110	Data Analyst	1	12	\$ 46,634	Y	1	\$ 46,634	Currently funded from Grant #7302 which will no longer be available FY2016
Probate Courts	120	4705	Probate Associate Judge	1	OF	\$ 149,397	Y	1	\$ 149,397	
Probate Courts	121	4701-4703	Probate Auditor Assistant	2	9	\$ 99,259	N			
Probate Courts	122	4701-4703	Docket Coordinator	1	8	\$ 50,759	N			
Probate Courts	123	4701-4703	Probate Tech Specialist	1	C	\$ 62,510	N			
Public Defender	120	4040	Investigator II	16	68	\$ 1,375,853	Y/Partial	4	\$ 343,963	
Public Works	196	2010	Engineer Intern	n/a	n/a	\$ 15,000	N			
Public Works	196	2010	Inspector Intern	n/a	n/a	\$ 69,000	N			
Sheriff - Bonds	120	3125	Clerk V	3	9	\$ 154,718	N			
Sheriff - Central Intake	120	3147	Jail Expunction Officer	1	40	\$ 58,488	N			
Sheriff - Central Intake	120	3147	Building Control Officer	1	40	\$ 58,488	N			
Sheriff - Central Intake	120	3147	Medical Screening Officer	5	40	\$ 232,440	N			
Sheriff - Executive	120	3110	Wellness Coordinator	1	E	\$ 71,681	N			
Sheriff - Executive		Grant	Deputy	1	66	\$ 72,911	N			DCCC Fire arm Compliance Grant #2847401, also needs related equipment - \$27,635
Sheriff - Personnel	120	3122	Detention Service Officer	3	40	\$ 186,297	N			
Sheriff - Personnel	120	3122	Deputy - Recruiter	1	66	\$ 72,916	N			\$26,311 also requested for vehicle and equip
Sheriff - Personnel	120	3122	Deputy - Background Investigator	1	66	\$ 72,916	N			\$26,311 also requested for vehicle and equip
Sheriff - Print Shop	532	91046	Supervisor	1	B	\$ 59,798	N			Civilian position-Commissary
Sheriff - Quality Assurance	120	3140	Deputy	1	66	\$ 72,916	N			\$27,635 also requested for vehicle and equip
Sheriff - Quality Assurance	120	3140	Senior Sergeant	1	68	\$ 82,542	N			\$27,635 also requested for vehicle and equip
Sheriff - SID	120	3134	Gang Detective	1	66	\$ 72,916	N			
Sheriff - SID	120	3134	Secretary	1	6	\$ 50,457	N			Secretary was reclassified to Clerk IV; requesting reestablishing Secretary
Sheriff - South Tower	120	3148	Video Visitation Officer	10	40	\$ 586,724	N			2 Officers, relief factor of 5
Sheriff - South Tower	120	3148	Transfer Officer	5	40	\$ 292,441	N			
Sheriff - South Tower	120	3148	Sanitation Officer	5	40	\$ 292,441	N			
Sheriff - Training	120	3123	Lieutenant	1	69	\$ 93,669	N			\$26,311 also requested for vehicle and equip
Sheriff - Training	120	3123	Deputy - Asst. Coordinator	1	66	\$ 72,916	N			\$26,311 also requested for vehicle and equip
Sheriff - West Tower	120	3142	Detention Service Supervisor	1	42	\$ 67,831	N			
SWIFS	120	3311	Criminal Investigation Lab	1	Att V	\$ 135,147	N			Agreed to work with Civil DA to find a solution for both departments - 2 Staff recommended through DA
Texas Agrilife	120	2050	Horticulture Assitant (P/T)	1	OO	\$ 16,869	N			
Texas Agrilife	120	2050	Para Professional Support (P/T)	1	OO	\$ 16,869	N			
Veteran Services	120	2060	Caseworker	4	CC	\$ 167,433	Y/Partial	1	\$ 41,858	Approval of one new Caseworker
Veteran Services	120	2060	Senior Secretary	1	8	\$ 50,458	N			
Veteran Services	120	2060	Clerk II	2	6	\$ 90,408	N			
			# of Position Requests	145		\$ 9,770,037	Cost Total Requests			
			# Positions Approved	34		\$ 2,257,249	Cost Approved			

FY2016 Proposed Position Reclases
(Funded Through Fund 120 Unless Otherwise Noted)

Department	Budget		No. of Positions	Current Grade	Proposed Grade	Cost	Recommended	Actual Recommended	Actual Cost	Notes
	Fund	No.								
Building Security	120	3340	1	A	57	\$ 9,441	Y	1	\$ 9,441	
Building Security	120	3340	3	8	56	\$ 19,436	Y	3	\$ 19,436	
County Auditor	120	1070	3	8	9	\$ 5,491	Y	3	\$ 5,491	Position #1017, #1019, and #1012
County Auditor	120	1070	1	9	10	\$ 5,200	Y	1	\$ 5,200	Position #1023
County Auditor	120	1070	1	K	L	\$ 8,929	Y	1	\$ 8,929	
County Auditor	120	1070	4	8	9	\$ 5,491	Y	4	\$ 5,491	Approved Misc. June 2, 2015 - Court Ordered - June 9, 2015
County Auditor	120	1070	1	9	10	\$ 5,200	Y	1	\$ 5,200	
County Auditor	120	1070	1	K	L	\$ 8,929	Y	1	\$ 8,929	
County Auditor	120	1070	1	MM	TBD	TBD	Y	1		Recommended to place on the same level as the IT Department positions
County Auditor	120	1070	1	IM	TBD	TBD	Y	1		Recommended to place on the same level as the IT Department positions
County Auditor	120	1070	1	GM	TBD	TBD	Y	1		Recommended to place on the same level as the IT Department positions
County Clerk	120	4031	1	5	7	\$ 4,858	Y	1	\$ 4,858	
County Clerk	120	4031	1	9	10	\$ 3,098	Y	1	\$ 3,098	
County Treasurer	120	1050	1	I	J	\$ 19,000	Y	1	\$ 19,000	Duties and function of the job has changed over the past two years
Criminal Justice	120	4014	1	G	H	\$ 4,388	Y	1	\$ 4,388	Title Change to proposed Program Manager II
Criminal Justice	120	4014	4	G	H	\$ 20,912	Y	4	\$ 20,912	
District Attorney	120	4011	1	8	10	\$ 6,396	Y	1	\$ 6,396	
District Attorney	120	4011	1	H	P	\$ 50,272	N			
District Attorney - Admin	120	4011	1	6	12	\$ 17,400	Y	1	\$ 17,400	
District Attorney - Appellate	120	4011	1	Att III	Att V	\$ 36,994	N			
District Attorney - Civil	120	4011	1	Att V	Att VI	\$ 17,684	N			
District Attorney - Family Violence	120	4011	1	Att I	Att II	\$ 15,623	N			
District Attorney - Family Violence	120	4011	1	Att III	Att V	\$ 16,600	N			
District Attorney - Grand Jury	120	4011	1	Att III	Att IV	\$ 6,987	N			
District Attorney - Mental Health	120	4011	2	Att IV	Att V	\$ 40,662	Y	2	\$ 40,662	
District Attorney - Mental Health	120	4011	1	Att V	Att VI	\$ 17,684	Y	1	\$ 17,684	
District Attorney - Technology	120	4011	1	DM	IM	\$ 21,555	N			
District Attorney - Technology	120	4011	1	8	AM	\$ 6,926	Y	1	\$ 6,926	
District Attorney Community Pros	532		1	F	I	\$ 16,106	Y	1	\$ 16,106	
District Attorney Public Integrity	120	4011	1	Att IV	Att V	\$ 20,332	N			
District Clerk	120	4020	1	3	5	\$ 4,114	Y	1	\$ 4,114	
Elections	120	1210	8	Clerk I	Clerk II	\$ 21,608	Y	8	\$ 21,608	
Management	120	1021	1	G	I	\$ 11,115	Y	1	\$ 11,115	Duties have increased. Apart of Facilities Reorg
Facilities Management	120	1022	1	F	G	\$ 4,991	Y	1	\$ 4,991	
Facilities Management	120	1022	1	D	F	\$ 5,850	Y	1		
Facilities Management	120	1022	1	F	G	\$ 4,991	Y	1	\$ 4,991	
Facilities Management	120	1022	1	K	M	\$ 12,870	Y	1	\$ 12,870	
Facilities Management	120	1022	1	H	J	\$ 12,742	Y	1	\$ 12,742	
Facilities Management	120	1022	1	G	H	\$ 5,128	Y	1	\$ 5,128	
Fire Marshal	120	3342	1	70	72	\$ 29,260	N			
HHS - Home Loan Counseling	466	9386	1	8	9	\$ 2,599	Y	1	\$ 2,599	Functions have changed due to changes in procedures by outside agencies
Information Technology	195	1090	1	OM	PM	\$ 11,978	N			Reclassified last year
Justice of the Peace 1-1	120	4811	2	A	B	\$ 5,200	Y	2	\$ 5,200	Approved Misc. June 16, 2015 - Court Ordered - June 30, 2015
Juvenile	120	5110	1	H	I	\$ 5,000	Y	1	\$ 5,000	The department requested the position be re-classed to a Grade M, with a title change to Chief Financial Officer
Juvenile	120	5110	1	6	10	\$ 2,725	Y	1	\$ 2,725	
Juvenile	120	5110	1	C	D	\$ 2,793	N			The duties of the position have not grown in complexity
Public Defender	120	4040	1	6	7	\$ 20,549	Y	1	\$ 20,549	
Sheriff - Executive	120	3110	1	Att IV	Att V	\$ 16,080	Y	1	\$ 16,080	
Sheriff - Fugitive	120	3130	1	5	7	\$ 3,537	N			Current position # works in Writ section, not fugitive
Sheriff - Photo Lab	120	3126	1	7	8	\$ 2,233	Y	1	\$ 2,233	
SWIFS - Crime Lab	120	3311	1	PM	D1	\$ 45,180	Y	1	\$ 45,180	HR recommended addition to list for review, Hay's study may affect changes
SWIFS - Crime Lab	120	3311	1	PM	D1	\$ 45,180	Y	1	\$ 45,180	HR recommended addition to list for review, Hay's study may affect changes
SWIFS - Crime Lab	120	3311	1	IM	JM	\$ 6,709	Y	1	\$ 6,709	HR recommended addition to list for review, Hay's study may affect changes
SWIFS - Crime Lab	120	3311	1	MM	NM	\$ 9,013	Y	1	\$ 9,013	HR recommended addition to list for review, Hay's study may affect changes
SWIFS - Crime Lab	120	3311	1	MM	NM	\$ 9,013	Y	1	\$ 9,013	HR recommended addition to list for review, Hay's study may affect changes
SWIFS - Crime Lab	120	3311	1	JM	KM	\$ 6,050	Y	1	\$ 6,050	HR recommended addition to list for review, Hay's study may affect changes
SWIFS - Crime Lab	120	3311	1	IM	JM	\$ 6,709	Y	1	\$ 6,709	HR recommended addition to list for review, Hay's study may affect changes
SWIFS - Medical Examiner	120	3312	1	I	J	\$ 6,856	Y	1	\$ 6,856	HR recommended addition to list for review, Hay's study may affect changes
SWIFS - Medical Examiner	120	3312	1	G	H	\$ 5,228	Y	1	\$ 5,228	HR recommended addition to list for review, Hay's study may affect changes
SWIFS - Medical Examiner	120	3312	1	K	M	\$ 12,871	Y	1	\$ 12,871	HR recommended addition to list for review, Hay's study may affect changes
SWIFS - Crime Lab	120	3311	1	HM	HM	\$ -	Y	1	\$ -	May be equivalent grade or lesser grade, based on prelim HR analysis of new scope of work
Telecommunications	120	1023	1	6	7	\$ 1,512	Y	1	\$ 1,512	Pending Review 6-8 =
# of Reclases Requested			81			\$ 751,280				
# of Reclases Approved			69			\$ 511,815				

**FY2016 Proposed Deleted Position List
(Funded Through Fund 120 Unless Otherwise Noted)**

Department	Fund	Budget No.	Position Title	No. of Positions	Position Number	Grade	Savings	Recommended	Notes
County Clerk	120	4031	Human Resources Generalist	1	7363	E	\$ 70,279.00	Y	Deleting one HR Generalist and adding one Quality Assurance Specialist
Justice of the Peace 1-1	120	4811	Clerk II	1	TBD	06	\$ 30,804.80	Y	Workload - FY2016 Authorized Staffing
Justice of the Peace 2-2	120	4822	Clerk II	1	TBD	06	\$ 30,804.80	Y	Workload - FY2016 Authorized Staffing
Juvenile Letoi RTC	120	5119	Psychologist Assistant	1	TBD	GM	\$ 60,254.00	Y	Deleting one Psychologist Assistant and adding 1 Psychologist
				Total	4		\$ 192,142.60		

Proposed FY2016 Position Moves
(Funded Through Fund 120 Unless Otherwise Noted)

Current Department	Current Fund	Current Budget No.	Position Title	Position No.	New Department	New Fund	New Budget No.	Recommended
Juvenile Letot	120	5116	Juvenile Residential Supervisor	49047	Juvenile Letot RTC	120	5119	Y
Juvenile Letot	120	5116	JRO	49036	Juvenile Letot RTC	120	5119	Y
Juvenile Letot	120	5116	JRO	46229	Juvenile Letot RTC	120	5119	Y
Juvenile Letot	120	5116	JPO	49127	Juvenile Letot RTC	120	5119	Y
Juvenile Letot	120	5116	Asst. Business Mgr.	46879	Juvenile Letot RTC	120	5119	Y
Juvenile Letot	120	5116	JRO	46123	Juvenile Letot RTC	120	5119	Y
Juvenile Letot	120	5116	JRO	46345	Juvenile Letot RTC	120	5119	Y
Juvenile Letot	120	5116	Juvenile Residential Supervisor	40187	Juvenile Letot RTC	120	5119	Y
Juvenile Letot	120	5116	JPO	42107	Juvenile Letot RTC	120	5119	Y
Juvenile Letot	120	5116	JRO	28072	Juvenile Letot RTC	120	5119	Y
Juvenile Letot	120	5116	Juvenile Residential Supervisor	39536	Juvenile Letot RTC	120	5119	Y
Juvenile Letot	120	5116	JRO	49153	Juvenile Letot RTC	120	5119	Y
Juvenile Letot	120	5116	JRO	49046	Juvenile Letot RTC	120	5119	Y
Juvenile Letot	120	5116	JRO	48263	Juvenile Letot RTC	120	5119	Y
Juvenile Letot	120	5116	JRO	48261	Juvenile Letot RTC	120	5119	Y
Juvenile Letot	120	5116	JRO	49124	Juvenile Letot RTC	120	5119	Y
Juvenile Letot	120	5116	Juvenile Residential Supervisor	5454	Juvenile Letot RTC	120	5119	Y
Juvenile Letot	120	5116	Juvenile Residential Supervisor	TBD	Juvenile Letot RTC	120	5119	Y
Juvenile Letot	120	5116	Psychologist Assistant	TBD	Juvenile Letot RTC	120	5119	Y
Juvenile Letot	120	5116	Psychologist Assistant	TBD	Juvenile Letot RTC	120	5119	Y
Juvenile Letot	120	5116	Psychologist Assistant	TBD	Juvenile Letot RTC	120	5119	Y
Juvenile Letot	120	5116	Cook	TBD	Juvenile Letot RTC	120	5119	Y
Juvenile Letot	120	5116	Service Attendant	TBD	Juvenile Letot RTC	120	5119	Y
Sheriff	120	3140	Detention Service Officer	0342	Internal Affairs	120	3113	Y
Sheriff	120	3140	Detention Service Officer	4487	Internal Affairs	120	3113	Y
Sheriff	120	3140	Detention Service Officer	5899	Internal Affairs	120	3113	Y
Total						26		

FY2016 PROPOSED Equipment
(Funded Through Fund 120 Unless Otherwise Noted)

Department	Budget			Item Description	*Cost for items recommending				Sent to Department for review/Notes
	Fund	No.	Account		Qty Requested	Qty Recommending	Unit Cost	Total Cost	
Alternative Dispute Resolution	162	4054	2090	Workstation	1	1	1,689	1,689	
101st Civil District Court	120	4130	2090	Lanier advocate V recorder	1	1	2,400	2,400	
101st Civil District Court	120	4130	2090	Lanier advocate V transcriber	1	1	1,600	1,600	
101st Civil District Court	120	4130	2090	MP510 Headset	1	1	80	80	
101st Civil District Court	120	4130	2090	LX-055 Foot Control	1	1	120	120	
101st Civil District Court	120	4130	2090	Omni/Uni-directional Microphone	1	1	120	120	
101st Civil District Court	120	4130	2090	Court reporter package	1	1	3,600	3,600	
101st Civil District Court	120	4130	2090	Conference table	1	1	525	525	
101st Civil District Court	120	4130	2090	Filing cabinet	1	1	200	200	
101st Civil District Court	120	4130	2090	Bookcases	4	2	304	608	
101st Civil District Court	120	4130	2093	Printer	2	N/A	N/A	N/A	I.T.
101st Civil District Court	120	1024	2090	Shredder-Approved in FY2015	1	N/A	N/A	N/A	Records Mgmt.
County Clerk at Law 1	120	1024	2090	Shredder-Approved in FY2015	1	N/A	N/A	N/A	Records Mgmt.
13 County Criminal Courts	120		2093	Printer	13	N/A	N/A	N/A	I.T.
County Criminal Court 1	120	4601	2090	Conference table	1	0	-	-	
County Criminal Court 1	120	4601	2090	Administrative Chairs-Courtroom	4	0	-	-	
County Criminal Court 1	120	4601	2090	Courtroom Guest chair	8	0	-	-	
County Criminal Court 2	120	4602	2090	Conference table	1	0	-	-	
County Criminal Court 2	120	4602	2090	Administrative Chairs-Courtroom	4	0	-	-	
County Criminal Court 2	120	4602	2090	Courtroom Guest chair	8	0	-	-	
County Criminal Court 3	120	4603	2090	Conference table	1	0	-	-	
County Criminal Court 3	120	4603	2090	Administrative Chairs-Courtroom	4	0	-	-	
County Criminal Court 3	120	4603	2090	Courtroom Guest chair	8	4	104	416	
County Criminal Court 4	120	4604	2090	Jury room chairs	8	8	230	1,840	
County Criminal Court 4	120	4604	2090	Administrative Chairs-Courtroom	4	0	-	-	
County Criminal Court 4	120	4604	2090	Conference table	1	0	-	-	
County Criminal Court 4	120	4604	2090	Courtroom Guest chair	8	0	-	-	
County Criminal Court 4	120	4604	2090	Credenza	1	1	855	855	
County Criminal Court 4	120	4604	2090	Desk	1	1	1,200	1,200	
County Criminal Court 5	120	4605	2090	Conference table	1	0	-	-	
County Criminal Court 5	120	4605	2090	Administrative Chairs-Courtroom	4	4	350	1,400	
County Criminal Court 5	120	4605	2090	Courtroom Guest chair	8	0	-	-	
County Criminal Court 6	120	4606	2090	Conference table	1	1	650	650	
County Criminal Court 6	120	4606	2090	Courtroom Guest chair	8	0	-	-	
County Criminal Court 6	120	4606	2090	Jury room chairs	8	8	230	1,840	
County Criminal Court 6	120	4606	2090	Administrative Chairs-Courtroom	8	0	-	-	
County Criminal Court 7	120	4607	2090	Administrative Chairs-Courtroom	4	0	-	-	
County Criminal Court 7	120	4607	2090	Conference table	1	0	-	-	
County Criminal Court 7	120	4607	2090	Courtroom Guest chair	8	3	104	312	
County Criminal Court 8	120	4608	2090	Conference table	1	0	-	-	
County Criminal Court 8	120	4608	2090	Courtroom Guest chair	8	8	104	832	
County Criminal Court 8	120	4608	2090	Administrative Chairs-Courtroom	8	0	-	-	
County Criminal Court 9	120	4609	2090	Administrative Chairs-Courtroom	4	0	-	-	
County Criminal Court 9	120	4609	2090	Conference table	1	1	750	750	
County Criminal Court 9	120	4609	2090	Executive high back chair (Jury room Chairs)	8	8	230	1,840	
County Criminal Court 9	120	4609	2090	Courtroom Guest chair	8	0	-	-	
County Criminal Court 10	120	4610	2090	Conference table	1	1	650	650	
County Criminal Court 10	120	4610	2090	Administrative Chairs-Courtroom	4	0	-	-	
County Criminal Court 10	120	4610	2090	Courtroom Guest chair	8	5	104	520	
County Criminal Court 10	120	4610	2090	Jury room chairs	8	8	230	1,840	
County Criminal Court 11	120	4611	2090	Administrative Chairs-Courtroom	4	0	-	-	
County Criminal Court 11	120	4611	2090	Conference table	1	0	-	-	
County Criminal Court 11	120	4611	2090	Courtroom Guest chair	8	0	-	-	
County Criminal Court Appeals	120	4615	2090	Conference table	1	0	-	-	
County Criminal Court Appeals	120	4615	2090	Administrative Chairs-Courtroom	4	0	-	-	
County Criminal Court Appeals	120	4615	2090	Courtroom Guest chair	8	0	-	-	
County Criminal Court Appeals 2	120	4616	2090	Conference table	1	0	-	-	
County Criminal Court Appeals 2	120	4616	2090	Administrative Chairs-Courtroom	4	0	-	-	
County Criminal Court Appeals 2	120	4616	2090	Courtroom Guest chair	8	0	-	-	
County Criminal Court Appeals 2	120	4616	2090	Chair-Bailiff	2	2	500	1,000	
County Criminal Court Manager	120	4620	2090	Conference table	1	1	1,250	1,250	
County Criminal Court Manager	120	4620	2090	Administrative Chairs	14	14	451	6,314	
County Criminal Court Manager	120	4620	2090	Guest Chairs-conference room	10	6	250	1,500	
County Criminal Court Manager	120	4620	2090	Guest chairs	2	0	-	-	
Criminal District Court Manager	120	4470	2090	Conference table	1	1	1,081	1,081	
Criminal District Court Manager	120	4470	2090	Chairs-conference room	21	21	255	5,355	
Criminal District Court Manager	120	4470	2090	Desk-Judge	1	1	1,185	1,185	For PT Order Court
194th Judicial District Court	120	4410	2090	Administrative Chairs-Courtroom	4	4	255	1,020	
203rd Judicial District Court	120	4420	2090	Chairs-Jury room	14	3	277	831	
282nd Judicial District Court	120	4435	2090	Small table	1	0	-	-	
282nd Judicial District Court	120	4435	2090	Chairs-Jury room	14	14	277	3,878	
283rd Judicial District Court	120	4440	2090	Chairs-Jury room	14	1	277	277	
292nd Judicial District Court	120	4450	2090	Chairs-Jury room	14	0	-	-	
292nd Judicial District Court	120	4450	2090	Jury room table	1	0	-	-	
Criminal District Court 1	120	4401	2090	DVD Player	1	0	-	-	
Criminal District Court 1	120	4401	2090	Chair-Bailiff	2	1	550	550	
Criminal District Court 1	120	4401	2090	Jury room table	1	0	-	-	
Criminal District Court 1	120	4401	2090	Administrative Chairs-Courtroom	4	0	-	-	

FY2016 PROPOSED Equipment
(Funded Through Fund 120 Unless Otherwise Noted)

Department	Budget			Item Description	*Cost for items recommending				Sent to Department for review/Notes
	Fund	No.	Account		Qty Requested	Qty Recommending	Unit Cost	Total Cost	
Criminal District Court 1	120	4401	2090	Desk-Court Coordinator	1	0	-	-	
Criminal District Court 3	120	4403	2090	Chairs-Jury room	14	14	277	3,878	
Criminal District Court 5	120	4405	2090	Chair-Bailiff	2	2	550	1,100	
Criminal District Court 5	120	4405	2090	Administrative Chairs-Courtroom	4	4	255	1,020	
Criminal District Court 6	120	4406	2090	Chair-Secretary	1	1	245	245	
Criminal District Court 7	120	4407	2090	Chairs-Jury room	14	0	-	-	
Criminal District Court 7	120	4407	2090	Jury room table	1	0	-	-	
Drug Court	120	4013	2090	Chair	1	1	339	339	
Drug Court-Auxiliary Court 1	120	4013	2090	Courtroom Guest chair	1	1	225	225	
Drug Court-Auxiliary Court 1	120	4013	2090	Chair-Jury room	12	4	277	1,108	
Drug Court-Auxiliary Court 1	120	4013	2090	Chair-Court Reporter	1	1	350	350	
Drug Court-Auxiliary Court 1	120	4013	2090	Administrative Chairs-Courtroom	4	4	255	1,020	
Drug Court-Auxiliary Court 2	120	4013	2090	Chair-Court Reporter	1	1	350	350	
Drug Court-Auxiliary Court 7	120	4013	2090	Chair-Court Reporter	1	1	350	350	
Drug Court-Auxiliary Court 7	120	4013	2090	Courtroom Guest chair	8	8	225	1,800	
Drug Court-Auxiliary Court 7	120	4013	2090	Administrative Chairs-Courtroom	4	2	255	510	
Criminal District Magistrate-Aux 2	120	4460	2090	Chair-Bailiff	2	2	550	1,100	
Criminal District Magistrate-Aux 5	120	4460	2090	Chair-Bailiff	2	2	550	1,100	
Criminal District Magistrate	120	4460	2093	Printer	1	1	350	350	
Staff Attorneys	120	4465	2093	Scanner	1	1	400	400	
Criminal Justice	120	4014	2093	Computers	9	N/A	N/A	N/A	I.T.
District Clerk	120	4020	8630	Formax High Volume letter folder	1	1	7,000	7,000	
District Clerk	120	4020	2090	Passport Photo Printers	3	3	975	2,925	
District Clerk	120	4020	2090	Passport Photo Cameras	3	3	765	2,295	
District Clerk	120	4020	2090	Desk	1	1	549	549	
District Clerk	120	4020	2090	Chairs	11	11	208	2,288	
District Clerk	120	4020	2090	Desk	1	1	360	360	For HR position
District Clerk	120	4020	2090	Chair	1	1	339	339	For HR position
District Clerk	120	4020	2093	Computer	3	3	1,025	3,075	2 new positions +1
District Clerk	120	4020	2093	Printer	2	2	250	500	2 new positions
District Clerk	120	4020	2090	Glass Partition service desk	1	1	2,000	2,000	
District Clerk	120	4020	2093	Digital Fax/Telephony Card	1	1	1,536	1,536	Also sent to I.T.
District Clerk	120	4020	8630	Microfilm Scanner	1	1	11,574	11,574	
District Clerk	120	4020	2093	Workhorse Scanner	1	N/A	N/A	N/A	I.T.
District Court Administration	120	4051	2090	Microwave	1	1	310	310	
District Court Administration	120	4051	2090	Refrigerator	1	1	700	700	
District Court Administration	120	4051	8630	A/V equipment for George Allen Training Room	1	1	22,000	22,000	
Probate Court 1	120	4701	2093	Desktop Scanners	4	4	550	2,200	
Public Defender	120	4040	2640	Security Renovations	1	0	-	-	
Public Defender	120	4040	2640	Panic Buttons	1	0	-	-	
Public Defender	120	4040	2093	iPads	80	0	-	-	
Public Defender	120	4040	2090	Cameras	6	6	400	2,400	
Public Defender	120	4040	2093	Printer	1	0	-	-	
Public Defender	120	4040	2090	Desk	4	4	663	2,652	
Public Defender	120	4040	2090	Chair	4	4	300	1,200	
Public Defender	120	4040	2093	Computer	4	4	1,025	4,100	
Public Defender	120	4040	2095	Software	4	4	500	2,000	
304th Juvenile District Court	120	4310	2093	Fax Machine	1	N/A	N/A	N/A	Records Mgmt.
305th Juvenile District Court	120	4310	2090	Table	2	2	535	1,070	
305th Juvenile District Court	120	4310	2090	Chair	1	1	339	339	
305th Juvenile District Court	120	4310	2090	File Cabinet	1	1	194	194	
305th Juvenile District Court	120	4310	2093	Content Adaptor Rings	2	N/A	N/A	N/A	Facilities
Juvenile Detention	120	5114	2090	Duress Alarms	15	15	190	2,850	
Juvenile Detention	120	5114	2090	Folding tables	10	10	150	1,500	
Juvenile Detention	120	5114	2090	Mattresses	200	200	26	5,200	
Juvenile Detention	120	5114	2090	Task Chairs	10	10	380	3,800	
Juvenile Hill Center	120	5115	2090	Mattresses	24	24	100	2,400	
Juvenile Hill Center	120	5115	2090	Task Chairs	2	2	380	760	
Juvenile Hill Center	120	5115	2090	Executive high back chair	3	2	245	490	
Juvenile Hill Center	120	5115	2093	Computer	1	1	1,025	1,025	
Juvenile Hill Center	120	5115	2097	Radios	3	N/A	N/A	N/A	Communications
Juvenile Letot	120	5116	2090	Steel storage cabinet	1	1	929	929	
Juvenile Letot	120	5116	2090	Desk Chairs	9	6	339	2,034	
Juvenile Letot	120	5116	2097	Radios	2	N/A	N/A	N/A	Communications
Juvenile Letot	120	5116	2093	Laptop Bundle	2	N/A	N/A	N/A	I.T.
Juvenile Letot RTC	120	5119	2097	Radios	9	N/A	N/A	N/A	Communications
Juvenile Youth Village	120	5117	2093	Laptop Bundle	1	N/A	Na	Na	I.T.
Juvenile Youth Village	120	5117	2090	Chair	8	8	277	2,216	
Juvenile Youth Village	120	5117	2090	Folding tables	8	8	151	1,208	
Juvenile Medlock	120	5118	2093	Laptop Bundle	1	N/A	N/A	N/A	I.T.
Juvenile Medlock	120	5118	2097	Radios	12	N/A	N/A	N/A	Communications
Juvenile Medlock	120	5118	2090	Chair	9	0	431	-	
Juvenile Administration	120	5110	2093	Laptop Bundle	6	N/A	N/A	N/A	I.T.
Juvenile Administration	120	5110	2090	iPads	4	0	770	-	
Juvenile Administration	120	5110	2093	Monitors	3	3	160	480	
Juvenile Administration	120	5110	2093	Desktop	5	0	1,025	-	
Juvenile Administration	120	5110	2090	Television	1	1	600	600	
Juvenile Administration	120	5110	2090	Conference table	1	1	1,081	1,081	

FY2016 PROPOSED Equipment
(Funded Through Fund 120 Unless Otherwise Noted)

Department	Budget			Item Description	Qty Requested	Qty Recommending	*Cost for items recommending		Sent to Department for review/Notes
	Fund	No.	Account				Unit Cost	Total Cost	
Juvenile Administration	120	5110	2090	Conference chairs	9	0	245	-	
Juvenile Administration	120	5110	2960	Knee and elbow pads	26	26	22	572	
Juvenile Administration	120	5110	2093	Printer	1	N/A	N/A	N/A	I.T.
Probate Associates	120	4705	2090	Desk	1	1	718	718	
Probate Associates	120	4705	2090	Chair	1	1	339	339	
Probate Associates	120	4705	2093	Scanner	1	1	540	540	
Probate Associates	120	4705	2093	Adding Machines	1	1	100	100	
Probate Associates	120	4705	2093	Black and White Printer	1	1	250	250	
Probate Associates	120	4705	2090	BookShelf	1	1	362	362	
Probate Associates	120	4705	2093	Laptop with case and dock bundle	1	1	2,000	2,000	
Probate Associates	120	4705	2090	Guest Chairs	2	2	277	554	
SWIFS-Medical Examiner	120	3312	2090	Digital Recorders (Medical Examiner Dictation System)	19	19	500	9,500	Grant may be awarded
SWIFS-Medical Examiner	120	3312	2090	Digital Recorder Transcript Kits (Med Examiner Dictation Sys)	5	5	400	2,000	Grant may be awarded
SWIFS-Medical Examiner	120	3312	2090	Medical Speech Recognition Software Licenses (Med Examiner	5	5	1,500	7,500	Grant may be awarded
SWIFS-Medical Examiner	120	3312	8610	Dental X-Ray	1	1	10,000	10,000	
SWIFS-Medical Examiner	120	3312	8610	Histology Cassette Labeler System	1	1	27,000	27,000	
SWIFS-Medical Examiner	120	3312	2090	Autopsy Saws	5	5	1,075	5,375	
SWIFS-Medical Examiner	120	3312	2090	Digital Cameras	4	4	650	2,600	
SWIFS-Medical Examiner	120	3312	2090	Chairs - Admin	5	5	518	2,590	
SWIFS - Crime Lab	120	3311	8610	Liquid Chromatograph	1	1	175,000	175,000	If grant not awarded
SWIFS - Crime Lab	120	3311	8610	Trace Evidence Examination Photomicrography System	3	3	18,000	54,000	
SWIFS - Crime Lab	120	3311	8610	Evaporator	1	1	6,500	6,500	
SWIFS - Crime Lab	120	3311	8610	Vortexer	2	2	400	800	
SWIFS - Crime Lab	120	3311	2090	Personnel Records File Cabinets	2	2	3,000	6,000	Records Mgmt.
SWIFS - Crime Lab	120	3311	8610	Photomicrography System	3	3	6,000	18,000	
Elections	120	1210	2093	Computer and Printer (New Position)	1	1	2,250	2,250	
Elections	120	1210	8610	Forklift	1	0	30,000	-	Review upon move to new
Elections	120	1210	8610	Burster	1	0	22,000	-	Review upon move to new
Elections	120	1210	8610	Risograph Printers	4	0	28,855	-	Review upon move to new
Elections	120	1210	2090	Industrial Shredder	1	0	2,000	-	Records Mgmt.
Sheriff-CID	120	3134	2090	Digital Range Finders	6	0	150	-	
Sheriff-CID	120	3134	8610	Crime Scene Barriers	1	0	5,300	-	
Sheriff-CID	120	3134	2090	Mobile Digital Computers	19	0	NA	-	
Sheriff-CID	120	3134	2090	Shredder	1	0	380	-	Records Mgmt.
Sheriff-CID	120	3134	2090	Leg Irons	35	0	24	-	
Sheriff-CID	120	3134	2090	Color Copier	2	0	-	-	To be part of new printer upg
Sheriff-CID	120	3134	2090	Digital SLR camera	8	8	1,838	14,700	
Sheriff-CID	120	3134	2090	Eotech Red Dot Rifle Sight	11	0	427	-	
Sheriff-Traffic	120	3137	2097	Portable Radios	10	0	800	-	Mark Weathersby
Sheriff - North Tower	120	3140	2095	Computers	2	0	1,025	-	IT
Sheriff - North Tower	120	3140	2090	Exec. Chairs	2	2	490	980	
Sheriff - North Tower	120	3140	2090	Admin. Double Pedestal Desk	2	0	1,366	-	
Sheriff - North Tower	120	3140	2090	Admin. Flush Ht Return Desk	2	0	790	-	
Sheriff - North Tower	120	3140	2090	Conf. Table	1	0	224	-	
Sheriff - North Tower	120	3140	2097	Portable Radio with charger	14	0	1,300	-	Mark Weathersby
Sheriff - North Tower	120	3140	2090	Guest Stacker chairs set of 2	12	0	2,214	-	
Sheriff - North Tower	120	3140	2090	Industrial Refrigerator (No price available)	1	0	N/A	N/A	
Sheriff - West Tower	120	3142	2095	Computer	9	0	1,025	-	
Sheriff - West Tower	120	3142	2095	Printer	9	0	250	-	New Copier contract?
Sheriff - South Tower	120	3148	2090	Pallet Jack	1	1	500	500	
Sheriff - South Tower	120	3148	2090	24-Hour Chairs	50	0	600	-	
Sheriff - South Tower	120	3148	2090	Desk	2	1	1,617	1,617	
Sheriff - South Tower	120	3148	2090	File Cabinet	2	2	905	1,810	
Sheriff - South Tower	120	3148	2090	Tilt Truck	1	1	1,500	1,500	
Sheriff - South Tower	120	3148	2090	Chairs (Administration)	4	2	628	1,256	
Constable Precinct 2	120	3220	2090	Vests for new employees	3	3	475	1,425	
Constable Precinct 2	120	3220	2090	Bulletproof Vests Covers	27	14	54	756	
Constable Precinct 2	120	3220	8620	2-Wheel Drive SUV	5	0	32,950	-	Auto Services
Constable Precinct 2	120	3220	8610	Vehicle Cameras	11	0	4800	-	Not County policy
Constable Precinct 2	120	3220	2090	Ultralyte LT100 Lidar	1	0	2995	-	
Constable Precinct 2	120	3220	2090	Radar	1	0	800	-	
Constable Precinct 2	120	3220	2090	Destroyit Shredder 2404 CC	1	0	-	-	Records Mgmt.
Constable Precinct 2	120	3220	2090	Destroyit Shredder 2260 CC	1	0	-	-	Records Mgmt.
Constable Precinct 2	120	3220	2090	Deputy Chairs	12	12	380	4,560	
Constable Precinct 2	120	3220	2090	Executive Chairs	3	3	628	1,884	
Constable Precinct 2	120	3220	2090	Credenzas	3	3	642	1,926	
Constable Precinct 2	120	3220	2090	Administrative Double Pedestal Desk	1	1	745	745	
Constable Precinct 2	120	3220	2090	Executive Highback Chairs	2	2	245	490	
Constable Precinct 2	120	3220	2090	Bookcases	2	2	362	724	
Constable Precinct 2	120	3220	2090	Tasers	12	0	600	-	Not County policy
Constable Precinct 2	120	3220	2090	Body Cameras	12	0	900	-	Not County policy
Public Service Program	120	3330	2730	OWO83K 3 Beam Laser	1	1	200	200	
Public Service Program	120	3330	2730	WM607 Raceway Cutter	1	1	200	200	
Public Service Program	120	3330	2730	IDEAL 36-315 TKO Master Electricians Kit	1	1	300	300	
Public Service Program	120	3330	2730	Greenlee J40-24 Long Fishtick Kit	1	1	150	150	
Public Service Program	120	3330	2730	Greenlee Pipe Cutter	1	1	150	150	
Public Service Program	120	3330	2730	MILW 48-89-9212 Step Drill Bit	1	1	100	100	
Public Service Program	120	3330	2730	Fluke Infrared and K type Thermometer	1	0	200	200	

FY2016 PROPOSED Equipment
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Department	Budget			Item Description	*Cost for items recommending				Sent to Department for review/Notes
	Fund	No.	Account		Qty Requested	Qty Recommending	Unit Cost	Total Cost	
Public Service Program	120	3330	2090	Black and White Printer	1	1	250	250	
Public Service Program	120	3330	2090	Color Printer	1	0	500	-	
Public Service Program	120	3330	2730	Stihl EFS24OR Trimmers	6	6	630	3,780	
Public Service Program	120	3330	2730	Stihl BR550 Blowers	3	3	500	1,500	
Public Service Program	120	3330	2730	Stihl FC90 Edger	3	3	400	1,200	
Public Service Program	120	3330	2730	Stihl Hedge Trimmer	3	3	600	1,800	
Auto Service Center	120	1027	8610	Automotive Scanner, Alignment and Tire Pressure machine	1	1	5,000	5,000	
Auto Service Center	120	1027	2730	Impact Wrench 2.5 Inch	1	1	600	600	
Records Management	120	1024	2090	Chairs for plus size	3	3	1,650	1,650	
Records Management	120	1024	2090	Chair Mats	8	8	400	400	
Records Management	120	1024	2730	Hand Truck	2	2	1,138	1,138	
Records Management	120	1024	2090	Refrigerator	1	0	700	-	Purchased in FY15
Texas Agrilife	120	2050	2090	Desk Chairs	2	0	600	-	
Texas Agrilife	120	2050	2090	Desk	1	0	3,200	-	For Eat Grow Position
Building Security	120	3340	2650	Sology Service/Repair	1	1	47,525	47,525	
Building Security	120	3340	8610	X-Ray Device	1	1	32,500	32,500	
Building Security	120	3340	2650	IAS Velocity Maintenance	1	1	18,500	18,500	
Building Security	120	3340	6522	Portable Radios	4	4	1,625	6,500	Telecomm's Budget
Building Security	120	3340	2970	Uniforms	4	4	88	350	
Building Security	120	3340		Smart Phones	3	0	-	5,040	No requirement. Sheriffs
Building Security	120	3340	8610	Body Cameras	12	0	-	-	No Requirement
Public Works	196	2010		HP OJ6230 Printer	1	0	360	-	No Individual Printer
Public Works	196	2010	2090	Go Pro and Accessories	1	0	600	-	Not required
Public Works	196	2010	8610	Trimble Geo 7X GPs Device	1	1	8,260	8,260	
Public Works	196	2010		Dell Precision Workstation	1	1	3,000	3,000	
Veteran Services	120	2060	2090	Desk	1	1	718	718	For New position
Veteran Services	120	2060	2090	High back chair, side arm chair, bookcase	1	1	791	791	For New position
Veteran Services	120	2060	2093	Computer	1	1	1,025	1,025	For New position
Veteran Services	120	2060	2093	Printer	1	1	250	250	For New position
Veteran Services	120	2060	2090	Network Cabling	1	1	200	200	For New position
Veteran Services	120	2060	2095	Software	1	1	300	300	For New position
Veteran Services	120	2060	7213	Cell Phone	1	0	840	-	For New position
Veteran Services	120	2060	2090	Desk Return w/Pedestal	1	1	398	398	For New position
District Attorney Appellate	120	4011		Desk	1	0	683	-	
District Attorney Appellate	120	4011		Bookcase	1	0	362	-	
District Attorney Appellate	120	4011		Credenza	1	0	642	-	
District Attorney Appellate	120	4011		Desk	1	0	745	-	
District Attorney Appellate	120	4011		Desk	1	0	985	-	
District Attorney Appellate	120	4011		Mobile PC Station	1	0	-	-	
District Attorney Appellate	120	4011		Guest Chair	2	0	277	-	
District Attorney Appellate	120	4011		Printer	1	0	783	-	IT/Copier Contract
District Attorney Appellate	120	4011		Scanners	6	0	168	-	IT/Copier Contract
District Attorney Check Division	120	4011		Printer	2	0	250	-	IT/Copier Contract
District Attorney Check Division	120	4011		Software Maint	1	0	14,424	14,424	
District Attorney Child Abuse	120	4011		Phone Headset	4	0	-	-	
District Attorney Child Abuse	120	4011		Laptops	2	0	-	-	
District Attorney Child Abuse	120	4011		CD/DVD duplicator	3	0	-	-	
District Attorney Child Abuse	120	4011		Computer Screens	11	0	-	-	
District Attorney Child Abuse	120	4011		Headphones	2	0	-	-	
District Attorney Child Abuse	120	4011		Partition	6	0	600	-	
District Attorney Child Abuse	120	4011		Color Printer	1	0	-	-	
District Attorney Child Abuse	120	4011		PowerPoint Clicker	1	0	-	-	IT
District Attorney Child Abuse	120	4011		Paper Shredder	1	0	-	-	Records Mgmt.
District Attorney Child Abuse	120	4011		FAX	1	0	-	-	Records Mgmt.
District Attorney Child Abuse	120	4011		File Cabinet	1	1	600	600	
District Attorney Child Abuse	120	4011		Conference Table	1	0	172	-	
District Attorney Civil	120	4011		Color Printer	1	0	-	-	IT
District Attorney Civil	120	4011		Copier	1	0	-	-	New Copier contract
District Attorney	120	4011		Desk	1	0	745	-	
District Attorney	120	4011		Chair	1	0	628	-	
District Attorney	120	4011		Shelves	2	0	362	-	
District Attorney	120	4011		Filing Cabinets	2	2	365	730	Records Mgmt.
District Attorney	120	4011		Guest Chair	2	0	277	-	
District Attorney	120	4011		Microwave	1	0	-	-	
District Attorney	120	4011		Refrigerator	1	0	-	-	
District Attorney	120	4011		Printer	1	0	250	-	
District Attorney Family Violence	120	4011		LaserJet P3015 DN	6	0	-	-	
District Attorney Family Violence	120	4011		Scanner	17	0	-	-	IT
District Attorney Family Violence	120	4011		Printer Tray	1	0	-	-	IT
District Attorney Family Violence	120	4011		Electric Staplers	3	3	60	180	
District Attorney Felony Trial	120	4011		Scanner	11	0	500	-	IT/Copier Contract
District Attorney Felony Trial	120	4011		CD/DVD duplicator	17	17	450	7,650	
District Attorney Felony Trial	120	4011		Laptop	1	0	-	-	IT
District Attorney Felony Trial	120	4011		Printer	4	0	700	-	IT/Copier Contract
District Attorney Intake/Grand Jury	120	4011		Laptops	8	0	2,000	-	IT
District Attorney Intake/Grand Jury	120	4011		Printer	1	0	723	-	IT/Copier Contract
District Attorney Intake/Grand Jury	120	4011		Printer	1	0	-	-	IT/Copier Contract
District Attorney Intake/Grand Jury	120	4011		Printer	2	0	-	-	IT/Copier Contract

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Department	Budget			Item Description	*Cost for items recommending				Sent to Department for review/Notes
	Fund	No.	Account		Qty Requested	Qty Recommending	Unit Cost	Total Cost	
District Attorney Intake/Grand Jury	120	4011		Audio System	1	0	-	-	Facilities
District Attorney Investigators	120	4011		Scanner	2	0	450	-	IT/Copier Contract
District Attorney Investigators	120	4011		Digital Camera	2	2	545	1,090	
District Attorney Juvenile	120	4011		Laptops	22	0	1,608	-	IT
District Attorney Juvenile	120	4011		Fax	1	0	399	-	Records Mgmt.
District Attorney Juvenile	120	4011		Printer	1	0	665	-	IT
District Attorney Juvenile	120	4011		Fax	1	0	1,117	-	Records Mgmt.
District Attorney Juvenile	120	4011		Printer	1	0	622	-	IT/Copier Contract
District Attorney Juvenile	120	4011		Desk	2	0	683	-	
District Attorney Mental Health	120	4011		Phones	1	0	865	-	
District Attorney Mental Health	120	4011		Desk	1	1	663	663	
District Attorney Mental Health	120	4011		Chair	1	1	315	315	
District Attorney Mental Health	120	4011		Guest Chair	2	0	208	-	
District Attorney Mental Health	120	4011		Filing Cabinets	1	1	668	668	
District Attorney Mental Health	120	4011		Bookcase	1	1	351	351	
District Attorney Mental Health	120	4011		Shredder	1	0	331	-	Records Mgmt.
District Attorney Mental Health	120	4011		Computer	1	0	1,025	-	IT
District Attorney Mental Health	120	4011		Printer	1	0	250	-	IT/Copier Contract
District Attorney Misdemeanor	120	4011		Conference Table	1	0	5,513	-	
District Attorney Organized Crime	120	4011		Scanner	8	0	464	-	IT/Copier Contract
District Attorney Organized Crime	120	4011		External Hard Drive	8	0	65	-	IT
District Attorney Organized Crime	120	4011		Docking Station	4	4	59	236	
District Attorney Organized Crime	120	4011		Computer	1	0	519	-	IT
District Attorney Organized Crime	120	4011		Computer	1	0	519	-	IT
District Attorney Organized Crime	120	4011		Computer	1	0	519	-	IT
District Attorney Organized Crime	120	4011		Printer	1	0	190	-	IT/Copier Contract
District Attorney Public Integrity	120	4011		Laptops	3	0	2,000	-	IT
District Attorney Public Integrity	120	4011		CD/DVD duplicator	3	3	450	1,350	
District Attorney Public Integrity	120	4011		Conference Table	1	0	224	-	
District Attorney Public Integrity	120	4011		Chairs	8	0	255	-	
District Attorney Public Integrity	120	4011		File Cabinet	4	4	521	2,085	Records Mgmt.
District Attorney Public Integrity	120	4011		Chair	3	0	245	-	
District Attorney Public Integrity	120	4011		Guest Chair	2	0	255	-	
District Attorney Public Integrity	120	4011		Printer	4	0	750	-	IT
District Attorney Public Integrity	120	4011		Digital Voice Recode	1	1	100	100	
District Attorney Public Integrity	120	4011		Laptop	2	0	2,000	-	IT
District Attorney Specialized Crime	120	4011		Bookcase	1	1	304	304	
District Attorney Specialized Crime	120	4011		Chair	1	1	245	245	
District Attorney Specialized Crime	120	4011		Fax	1	0	300	-	Records Mgmt.
District Attorney Specialized Crime	120	4011		Software	1	0	-	-	IT
District Attorney Specialized Crime	120	4011		External Hard Drive	16	0	-	-	IT
District Attorney Specialized Crime	120	4011		Laptops	16	0	-	-	IT
District Attorney Specialized Crime	120	4011		Scanner	16	0	-	-	IT
District Attorney State Jail Unit	120	4011		Desk	1	0	683	-	
District Attorney State Jail Unit	120	4011		Scanner	5	0	464	-	
District Attorney State Jail Unit	120	4011		Monitors	9	0	148	-	
District Attorney Technology	120	4011		Software Maint	1	1	9,555	9,555	
District Attorney Technology	120	4011		Backup Software	1	1	1,168	1,168	
District Attorney Technology	120	4011		Software Maint	1	1	104	104	
District Attorney Technology	120	4011		Dell Laptops	5	0	1,500	-	IT
District Attorney Technology	120	4011		Printer	1	0	380	-	IT/Copier Contract
District Attorney Technology	120	4011		Color Printer	1	0	332	-	IT/Copier Contract
District Attorney 194th	120	4011		Fax	1	0	-	-	Records Mgmt.
District Attorney 195th	120	4011		Printer	1	0	-	-	IT
District Attorney 195th	120	4011		Scanner	1	0	-	-	IT
District Attorney 195th	120	4011		Bookcase	1	1	304	304	
District Attorney 195th	120	4011		Desks	2	0	-	-	
District Attorney 195th	120	4011		Fax Line	1	0	-	-	Telecom
District Attorney 203rd	120	4011		Laptop	1	0	-	-	IT
District Attorney 291st	120	4011		Chair	1	1	245	245	
District Attorney 204th	120	4011		Fax	1	0	-	-	Records Mgmt
District Attorney CDC 2	120	4011		Laptops	2	0	-	-	IT
District Attorney CDC 3	120	4011		Printer	1	0	-	-	IT
District Attorney CDC 292nd	120	4011		Scanner	1	0	-	-	IT
District Attorney CDC 4	120	4011		Printer	1	0	-	-	IT
District Attorney CDC 4	120	4011		Fax	1	0	-	-	Records Mgmt
District Attorney CDC 282nd	120	4011		Fax	1	0	-	-	Records Mgmt
District Attorney CDC 5	120	4011		Printer	1	0	-	-	IT
District Attorney CDC 5	120	4011		Scanner	1	0	-	-	IT
District Attorney - New Positions	120	4011		Desk - Att V Mental Health	1	1	663	663	
District Attorney - New Positions	120	4011		Chair - Att V Mental Health	1	1	315	315	
District Attorney - New Positions	120	4011		Guest Chair - Att V Mental Health	2	2	208	416	
District Attorney - New Positions	120	4011		Filing Cabinets - Att V Mental Health	1	1	448	448	
District Attorney - New Positions	120	4011		Bookcase-Att V Mental Health	1	1	351	351	
District Attorney - New Positions	120	4011		Shredder - Att V Mental Health	1	0	351	-	Records Management
District Attorney - New Positions	120	4011		Telephone - Att V Mental Health	1	0	-	-	Telecom
District Attorney - New Positions	120	4011		Computer - Paralegal Civil	1	0	1,025	-	
District Attorney - New Positions	120	4011		Desk - Clerk Records	1	0	572	-	

FY2016 PROPOSED Equipment
(Funded Through Fund 120 Unless Otherwise Noted)

Department	Budget		Item Description	*Cost for items recommending				Sent to Department for review/Notes
	Fund	No. Account		Qty Requested	Qty Recommending	Unit Cost	Total Cost	
District Attorney - New Positions	120	4011	Chair - Clerk - Records	1	0	325	-	
District Attorney - New Positions	120	4011	Computer - Clerk Records	1	0	1,025	-	
Health and Human Services	120	5210	Electronic Health Software	1	0	-	-	IT
Health and Human Services	120	5212	HP Laserjet Printer	1	0	-	-	IT
Health and Human Services	120	5212	Photosmart 7760	1	0	-	-	IT
Health and Human Services	120	5212	Cepheid GenXpert GXVI	1	1	97,585	-	Parkland Reimbursement
Justice of the Peace 1-1	120	4811	Projector Screen for court	1	1	350	350	
Justice of the Peace 3-1	120	4831	Shredder	1	1	500	-	June 30, 2015 Misc.
Justice of the Peace 3-2	120	4832	Guest Chair - Courtroom	1	1	667	667	
Justice of the Peace 3-2	120	4832	Wireless Keyboard and Blue Track Mouse	12	12	60	720	
Justice of the Peace 5-1	120	4851	Guest Counter Machine	1	1	1,100	1,100	
Auditor's Office	120	1070	Book binding and publishing system	1	0	20,000	-	IT
Auditor's Office	120	1070	PDF Data Extraction Software	1	0	130	-	IT
Auditor's Office	120	1070	CAFR Solution	1	0	250,000	-	IT
Auditor's Office	120	1070	Data Access & Analysis software	1	0	75,000	-	IT
Auditor's Office	120	1070	Dual Monitors	2	0	2,400	-	IT
Auditor's Office	120	1070	Asset Inventory Solution	1	0	100,000	-	IT
Auditor's Office	120	1070	Dell Projector	1	1	900	900	
Auditor's Office	120	1070	Conference Table	1	1	560	560	
Auditor's Office	120	1070	Cylinder Base	1	1	616	616	
Auditor's Office	120	1070	Executive Chairs	1	1	245	245	
Auditor's Office	120	1070	Computer	1	1	1,025	1,025	
Auditor's Office	120	1070	Desk	1	1	683	683	
Auditor's Office	120	1070	Bookcase	1	1	351	351	
Auditor's Office	120	1070	Chair	1	1	150	150	
DRO	120	4056	Chairs	4	4	285	1,140	
TOTAL Equipment				1,825	835		<u>732,017</u>	



DALLAS COUNTY OFFICE OF BUDGET AND EVALUATION

June 26, 2015

TO: Commissioners Court

FROM: Ronica L. Watkins, Assistant Budget Officer

SUBJECT: FY2016 Baseline Budget for Countywide and Contingency Budgets

Background

The purpose of this analysis is to describe the intended uses of the two Countywide budgets (Department #9910 – Countywide and Department #9940 - Contingency) which are included in the FY2016 Baseline Budget. In addition, this analysis includes either a list of the specific items funded or an explanation of the methodology used to project expenses in the more complex areas.

Countywide - Budget 9910

The budget entitled “Countywide” is used to fund expenses that are not incurred in specific departments that generally benefit overall County operations. The FY2016 Baseline Budget for this department is a continuation of FY2015 activities. Each item included in the Countywide budget is discussed on the following pages with historical expenditures provided for reference purposes.

Sick Leave (1120) - This line is used to budget for the portion of unused sick leave paid to qualified employees as they leave the County. During FY2014 there is anticipated an increase in the number of payouts due to employees retiring. The FY2015 sick leave payout year to date is \$548,619 (June 23, 2015). The FY2016 baseline budget is based on previous year’s budget and an adjustment upward based on historical trends.

FY2011	FY2012	FY2013	FY2014	FY2015 Proj.	FY2016 Budget
\$495,000	\$495,000	\$495,000	\$495,000	\$548,619	\$520,000

Advertisement for Bids (2012) - This account is designed to accommodate the expenses relating to the advertisement of bids and requests for proposals issued through the Purchasing Department.

FY2011	FY2012	FY2013	FY2014	FY2015 Proj.	FY2016 Budget
\$49,536	\$49,536	\$15,000	\$15,000	\$18,320	\$21,000

Legal Notices (2013) - This budget is used to fund expenses for publishing a variety of required legal notices. These notices include adoption of the County budget and tax rate, Sheriff's sale of property, etc. Payments to outside attorneys representing Dallas County in civil matters are budgeted in line 2430 - Consulting Fees. Payment of damages resulting from a civil suit is made from line 7560 - Claims against Dallas County. The County Treasurer's forms and envelopes for W-2s are included in this item.

FY2011	FY2012	FY2013	FY2014	FY2015 YTD	FY2016 Budget
\$198,443	\$216,454	\$232,233	\$189,028	\$403,094	\$475,000

Dues & Subscriptions (2080) - This line item funds memberships in certain organizations that benefit the County as a whole. Participation in the Conference of Urban Counties Integrated Justice System was specifically approved through the briefing process. The FY2016 budget is a continuation of those memberships that were approved during FY2015 with the addition of several association dues for Dallas County facilities.

FY2011	FY2012	FY2013	FY2014	FY2015 Proj.	FY2016 Budget
\$255,178	\$255,178	\$215,399	\$271,977	\$387,706	\$403,094

	FY2015 Budget	FY2015 Proj.	FY2016 Budget
National Assoc. of Counties	43,440	43,440	43,440
North Central Council of Government	24,929	24,929	24,929
North Central Council –Security	12,500	12,500	12,500
NCTRCA– Certification	36,180	36,180	36,180
Texas Conference Urban Counties	58,507	58,507	58,507
Dallas Regional Membership Dues	15,000	15,000	15,000
Texas Association Counties	2,440	2,440	2,440
County Judges & Comm. Assoc.	3,600	3,600	3,600
Lexis Nexis	20,000	20,000	20,000
Turnpike Owners Association	40,170	40,170	40,170
UTSW Health Management	2,826	2,826	2,826
GFOA (Auditor's Office)	8,000	8,000	8,000
Keep Texas Beautiful	75	75	75
Lone Star Park Association	3,500	3,500	3,500
Scofflaw Registration	25,000	25,000	25,000
Scofflaw Batch Inquiry	25,000	25,000	25,000
Henry Wade Association Dues	15,000	15,000	16,000
Cook Chill Association Dues	18,057	18,057	19,057
Westgate Member Services	266	266	266
Turnpike Association French Settlement	13,245	13,245	14,245
PARS – Trust Benefits	9,517	9,517	13,500
Vision North Texas Project	4,300	4,300	4,300
Total	\$387,706	\$387,706	\$403,094

Consulting Fees (2430) - This line is used to fund payments to outside attorneys that represent Dallas County in civil matters and consultants hired to assist on specific projects. Expenses awarded to injured parties as a result of a civil claim against the County are paid from line 7560 - Claims against Dallas County. As seen in the table below, the expenditures for legal defense are highly variable from year to year. Listed below is the year-to-date total for each consulting group.

Consulting	FY2015 Projection
Jones	\$6,583
Fisher	\$1,300
Harmond & Robinson	\$6,205
R. Samples	\$27,341
Griffith, Moseley, Johnson & Associates	\$17,265
Metzner	\$10,587
Crain	\$2,068
Disparity Study	\$27,549
Jail Medical Modernization	\$3,217
Dr. Ronald Shansky	\$28,092
Bailey vs. Dallas County Civil	\$105,655
Other General Paid Services	\$456,006
Total	\$791,868

FY2011	FY2012	FY2013	FY2014	FY2015 Projection	FY2015 Budget
\$1,344,263	\$1,374,653	\$1,399,897	\$1,000,000	\$791,868	\$800,000

Service Emblem Pins (2530) - This allows the purchase of service pins for County employees who reach pre-designated lengths of service.

FY2011	FY2012	FY2013	FY2014	FY2015 Projection	FY2016 Budget
\$11,000	\$12,150	\$10,874	\$13,000	\$5,885	\$13,000

Payment Canceled Warrants (2975) - Each year, dozens of checks are issued by the Treasurer that goes un-deposited. After 365 days, the checks are canceled and the money is returned to the General Fund. Occasionally, some checks must be reissued. Since the fiscal year in which the check was originally issued has been closed out, these reissued checks require a funding source; this budget line is used for that purpose. As seen in the table below, the expenditures for Payment Canceled Warrants are highly variable from year to year.

FY2011	FY2012	FY2013	FY2014	FY2015 Projection	FY2016 Budget
\$457	\$35,285	\$65,024	\$75,000	\$12,819	\$75,000

Hazardous Waste Disposal (3030) - This account funds the fees charged for the disposal of Hazardous Waste. Prior to FY98 this account was budgeted as part of 5590 - Professional Services.

FY2011	FY2012	FY2013	FY2014	FY2015 YTD	FY2016 Budget
\$8,210	\$10,210	\$5,602	\$4,003	\$10,823	\$15,000

Moving Expense (4410) - This account is used to pay for expenses relating to moving County offices and equipment. The FY2016 budget is based on no anticipated large moves.

FY2011	FY2012	FY2013	FY2014	FY2015 YTD	FY2016 Budget
\$1,165	\$1,165	\$2,122	\$3,122	\$22,411	\$10,000

Professional Services (5590) - This account is used to pay for professional service contracts that benefit the County as a whole, rather than an individual department. An additional \$600,000 was added to the budget for the County Treasurer's bank fees. The FY2016 budget is based on prior year budget projection.

FY2011	FY2012	FY2013	FY2014	FY2015 Projection	FY2016 Budget
\$910,332	\$1,111,080	\$1,525,032	\$2,030,019	\$1,862,496	\$1,850,000

	FY2015 Budget	FY2015 Proj.	FY2016 Budget
Financial Advisory Services	75,000	75,000	75,000
Bond Counsel Services	18,000	18,000	18,000
Arbitrage Rebate Services	12,000	12,000	12,000
Appraisal Services	2,000	2,000	2,000
1099 Costs	500	500	500
Parking Management Fees	533,000	533,000	533,000
Outside Audit	450,000	450,000	450,000
RBC Capital	15,000	15,000	15,000
Other Services (West Publishing)	18,733	18,733	18,733
D-Med Corp	0	0	0
Annual Fire Inspection	2,080	2,080	2,080
Inspection of Jail	10,000	10,000	10,000
County Treasurer – Banking Fees	600,000	600,000	600,000
Total	\$1,711,080	\$1,711,080	\$1,711,080

Collection Fees (5596) – This line item was created in FY2005 in order to pay the Collection Firm (Linebarger) their collection percentage on traffic tickets cleared as a result of their efforts. The FY2016 baseline budget of \$25,000 reflects a continuation of previous year budget.

Tax Appraisal District (6510) - This account is used to fund Dallas County's share of the expenses of the Dallas Central Appraisal District.

FY2011	FY2012	FY2013	FY2014	FY2015 Budget	FY2016 Budget
\$2,764,380	\$2,838,627	\$2,839,871	\$2,815,668	\$2,853,175	\$2,915,655

General Liability (7541) - This budget pays the premium on insurance for money and securities handled by the County Treasurer and the depository bank.

FY2011	FY2012	FY2013	FY2014	FY2015 Projection	FY2016 Budget
\$3,000	\$9,600	\$6,435	\$7,180	\$12,317	\$15,000

Property Insurance (7542) - This account is used to fund the premiums for catastrophic coverage (\$1,000,000 deductible) on County buildings and major equipment. The amount was increased as part of Court Order #2009-1053 due to the updating of the number of buildings and square footage covered under the policy. These policies also cover boilers, and radio towers against total loss. The year to date total expenditure through the end of May 2015 is \$0. The premium is due in June with setting the bids. The FY2016 budget is based on historical trends and due to an updated countywide insurance policy.

FY2011	FY2012	FY2013	FY2014	FY2015 Budget	FY2016 Budget
\$331,650	\$331,650	\$466,037	\$487,832	\$332,000	\$332,000

A Claim Against (7560) - This budget is used to fund any damages that may be awarded to parties as a result of a civil action against the County. The costs of hiring outside attorneys to represent the County are expended out of 2430 - Consulting Fees. The FY2016 budget is based on historical projections.

FY2011	FY2012	FY2013	FY2014	FY2015 Proj.	FY2016 Budget
\$3,100,000	\$3,100,000	\$523,984	\$1,301,295	\$709,720	\$3,500,000

Transfer to State (7840) - This budget is used to pay taxes to the State on revenues earned from the various County-owned parking garages and lots. The amount increased in FY2004 due to the increased fee for monthly parking. The FY2016 budget is based on year-to-date projection.

FY2011	FY2012	FY2013	FY2014	FY2015 YTD	FY2016 Budget
\$253,925	\$227,937	\$269,963	\$286,613	\$169,983	\$255,000

Vehicles (8620) - This budget is used to fund replacement vehicles for FY2015. Prior to FY2004 these funds were budgeted in Contingency and transferred to the department's budget for expenditure. However, in order to have greater control of vehicles these funds are now expended from the Countywide department. *Beginning in FY2015 vehicles are budgeted in Operation – Auto Service Center (120.1027)*

FY2011	FY2012	FY2013	FY2014	FY2015 YTD	FY2016 Budget
\$0	0	\$801,488	\$239,884	\$529,916	\$1,500,000

Contingency – Department #9940

The contingency budget is used for expenses expected to be incurred in departmental budgets during the next year although the specific department is unknown at the time of budget approval. The Office of Budget and Evaluation transfers these funds directly from the contingency budget into the appropriate departmental budget during the year as expenses are incurred. These transfers/expenses generally are related to funding for equipment which requires individual and specific approval of Commissioners Court. The FY2016 baseline contingency budget includes funding for the following items listed below.

\$ 0	Funding for the conference staff development includes anticipated requested conference and training for county departments FY2016.
\$660,000	Estimated unspent D.D.A. roll-forward. The current FY2012 ending balance projection assumes that \$600,000 (\$836,338 ytd balance) in D.D.A. is unspent in FY2016.
\$1,000,000	Funding for the replacement of minor equipment requested as a part of the FY2016 budget.
<u>\$100,000</u>	Funding for the unanticipated replacement of minor equipment during the fiscal year.
\$1,760,000	Total



Dallas County
Office of Budget and Evaluation

June 18, 2015

To: Ryan Brown
Budget Officer

From: Alejandro Moreno
Budget & Policy Analyst

Subject: FY2016 Court Cost Miscellaneous Baseline Budget

Background

Each fiscal year, the Budget Office develops a baseline budget for all County departments. The purpose of this briefing is to discuss the proposed baseline budget for department 4080 – Court Cost Miscellaneous. This department is used to supplement operating expenses to the Dallas County courts that exceed their fiscal year operating budgets.

Salaries and Benefits

Account 1060 Salaries-Extra Help was added to the FY2016 Budget. As of March FY2015, visiting Judges are charged to account 1060 instead of account 2330-Visiting Judges. Account 1060 is used to estimate the combined Extra Help budget for all the Courts, excluding courts where it is certain they will have a visiting judge cost, such as the Drug Court.

The other account in Salaries and Benefits for Court Cost Miscellaneous is 1090 – Salary Lag. Similar to the Extra Help account, this account is used to estimate the combined salary lag for all courts in one budget in lieu of several small salary lag accounts in every court's budget. For the past several years, the salary lag has been set at -\$343,225. This amount is being increased by 8% for a total of -\$370,683 for FY2016.

Operating Expenses

The FY2015 Estimates for Court Cost Miscellaneous show that court costs will likely stay within the FY2015 budget. The FY2015 Estimate takes into account higher seasonal expenditure patterns that are not captured in previous months. The FY2016 Court Costs Miscellaneous budget is being increased by \$436,644 from the previous year which is cancelled out by the decrease in budget for courts in FY2016. This will free up funds to allocated them appropriately when needed.

Notable accounts:

- 6020- Court Appointed Attorney-Misdemeanor was increased by \$114,000.
- 6030- Court Appointed Attorney- Felony was increased by \$425,000. The same amount was reduced from multiple courts.

Recommendation

It is recommended that the Court Cost Miscellaneous FY2016 Baseline Budget increases its funding levels for FY2016 by \$436,644.



DALLAS COUNTY

OFFICE OF BUDGET AND EVALUATION

June 29, 2015

TO: Commissioners Court

THROUGH: Ryan Brown,
Budget Officer

FROM: Alejandro Moreno
Budget and Policy Analyst

SUBJECT: FY2016 Budget for Child Protective Services

Background

Through an agreement with the Texas Department of Family and Protective Services (DFPS), Dallas County is responsible for the expense of foster care for abused and neglected children who are not eligible for state-paid or federally reimbursed foster care. In addition, Dallas County has elected to support Dallas County Child Protective Services (CPS) through supplemental programs aimed at providing direct services for the benefit of children. The Dallas County Child Welfare Board (CWB) is the advisory board responsible for submitting the funding request for CPS. The purpose of this analysis memo is to determine the cost of these supplemental programs, foster care placement, and other operating expenses for the FY2016 Budget.

Supplemental Programs

Dallas County currently funds seven supplemental programs under contract with Dallas County CPS for direct services to children. These seven programs are the two Family Based Safety Services Units, the MMPACT Unit, the Adoption/Permanency Unit, the Kinship Caseworkers, the Bilingual Caseworkers, and the Domestic Violence Unit.

Foster Care Placement

CPS continues to pursue temporary managing conservator ship (TMC) at a case's initial hearing, rather than later in the process. Once TMC is granted, placement costs become the responsibility of the State rather than the County. With TMC being granted earlier in the process, fewer children are the financial responsibility of the County and costs are lower. The FY2016 Baseline Budget for emergency foster care placement is recommended at \$4,000.

Other Operating Expenses

The County provides funds for other miscellaneous costs associated with children in the foster care system. The Child Welfare Board puts forth a significant effort to review these expenses, ensure that they are properly categorized, and project the level of resources needed by CPS. The FY2016 Baseline Budget incorporates this review and makes line item adjustments to more accurately reflect expenditures. In total, operating expenses remain consistent with FY2015 funding level.

FY2016 Baseline Budget

For FY2016 the estimated rate of reimbursement from the Title IV-E and other federal programs is 28.469%. This year's CPS contract includes a 2.5% salary increase as well as I.T. costs that weren't previously included in the budget such as software and telephone systems. The total CPS Baseline budget contract is \$2,844,829, an increase of \$276,489 from the FY2015 Budget.

Recommendation

The Office of Budget and Evaluation recommends an FY2016 Baseline Budget for Child Protective Services in the amount of \$2,978,481.

DALLAS COUNTY
OFFICE OF BUDGET AND EVALUATION

May 7, 2015

TO: Ryan Brown, Budget Officer

FROM: Erica Terrazas, Budget and Policy Analyst

SUBJECT: Elections Department FY2016 Baseline Budget

BACKGROUND

The Elections Department administers elections for jurisdictions throughout Dallas County and is responsible for maintaining the County's roll of registered voters. Voters roll maintenance includes roll updates due to voters relocating, voters becoming ineligible for voting, and voters registering for the first time. The FY2016 Elections Department Baseline Budget includes the costs of two major elections and a runoff election: November 2015 Constitutional Amendment Election, March 2016 Primary Elections as well as April 2015 Primary Runoff Elections.

The Elections Department Baseline Budget for FY2016 totals compared to FY2015 increased by \$1,647,762 in funding. Overall operations expenditures are projected to be higher for FY2016 due to a Constitutional Amendment Election and the Primaries for the National Election in the November of 2016.

The purpose of this memorandum is to explain certain line items that have significantly affected the FY2016 Baseline Budget.

LINE ITEM ANALYSIS

Salaries Overtime (01050) \$107,649 increase/Salaries Extra Help 1060 \$125,414 increase
Expected increased voter registration and increased voter turn-out are projected due to the Constitutional Amendment Election and the Primaries.

Legal Notices (2013) \$19,400 increase

The increase in Legal Notices from \$10,000 in FY2014 to \$35,000 in FY2015 is due to the Constitutional Amendment election in November 2015.

Postage (02170) \$244,495 increase / Printing and Imaging (02180) \$250,645 increase

Increased voter registration mail-outs for the Constitutional election and Primary elections as well as the biennial voter registration are projected and account for the proposed increase in postage and printing/imaging.

Other Professional Fees (05590) \$17,905 decrease

The total requested under the other Professional Fees expense category is \$251,099. The expected expenditures under this category are: \$41,000 to North Texas Council of Governments for mapping/website maintenance/redistricting, \$190,825 total for Election Systems and Hardware, \$6,000 for Spanish translation of related documents, \$6,000 for Spanish translation of related

documents, \$8,000 for Temporary Personnel/Bilingual Regional Site, \$18,000 for Robis Help Desk and Online Support, and \$17,374 toward CRM and Reporting applications.

Maintenance Contracts (06520) \$132,156 increase

The maintenance contracts cover much of the voting equipment as well as regular office equipment. For FY2016, the budget proposed is \$804,560, up from \$674,404.

CHAPTER 19 APPROPRIATIONS

Chapter 19 Fund expenditures are expected to total \$178,593 for FY2016. The amount of Chapter 19 funding received each year is based on the change in the number of registered voters in the County. The use of these funds is restricted to voter registration activities under the authority of the Secretary of State, rather than Commissioners Court. Funds are expended directly from the Chapter 19 escrow fund once the Secretary of State has given approval for fund use, and then funds are reimbursed from the state.

SUMMARY

The FY2016 Baseline Budget of \$6,844,311 shows an increase of \$1,647,762 from the FY2015 budget. This increase is due in large part to a projected increase in expenses relating to the biennial voter registration and an election cycle that includes a Constitutional Amendment Election and Primary Elections.



**DALLAS COUNTY
OFFICE OF BUDGET AND EVALUATION**

June 7, 2015

TO: Ryan Brown, Budget Officer

FROM: Ronica L. Watkins, Assistant Budget Officer

SUBJECT: FY2016 Baseline Budget for the Justice of the Peace Courts

BACKGROUND

The Baseline Budget for Justices of the Peace Offices includes the projected FY2016 staffing based on workload data using the monthly reporting forms. The Office and Budget Evaluation (OBE) continued the practice at making the earnings rate more dependent on dispositions rather than filings. The reporting period utilized was June 2014 through April 2015. The Office of Budget and Evaluation historically uses a twelve-month reporting period for calculating the staffing. The purpose of this analysis is to describe the method and rationale used to establish the 2015 Justice of the Peace budgets.

Justice of the Peace Summary

The net change for FY2016 is zero as shown in Table I. Although, two JP Courts are losing one clerk each (JP 1-1 and JP 2-2), there is a net decrease of zero in all of the Justice of the Peace courts with no budgetary impact. The Office of Budget and Evaluation recommends allowing for attrition for Justice of the Peace 1-1 and 2-2 courts that will allow for their filled positions to go away when someone retires, resign or transfers to another department; when a vacancy occurs the department will keep that position vacant.

The methodology used in determining the FY2016 staffing for the Justice of Peace Courts was based on calculating several variables: received cases, disposed cases, and DA dismissals. The Office of Budget and Evaluation utilized the information provided by the chief clerks on the monthly report forms. The collecting of the data for reporting is completed manually by the clerks and compiled by the chief clerk.

The number of traffic cases received by Justice of the Peace courts during the reporting period continued to decrease significantly due to the deletion of the Constable's traffic safety program and the reduction of the Sheriff's traffic safety program. The Justice of the Peace courts that historically received a high number of traffic case filings experienced the greatest impact which was demonstrated by the decrease in the workload volume. It is anticipated that the overall decrease in workload volume will continue during the next two fiscal years as the number of traffic cases are processed and disposed, which will directly impact staffing in the Justice of the Peace courts.

Received Cases

This number is based on the assignment of case numbers and inputting the cases into the JP system. The current reporting forms include the beginning and ending case numbers for each case type which is a helpful tool in verifying the information in the JP system. The OBE staff verified the beginning and ending case numbers assigned and input on the system between the months of June 1, 2014 through April 30, 2015.

Disposed Cases

The actual reported number of cases disposed (self-reported) was the only method used in calculating the earned value for disposed cases. Historically, the Office of Budget and Evaluation developed a disposal rate on the number of cases disposed from a specified period (random sample of cases during January and May of the reporting year), with the assumption that cases received were potentially disposed during the reporting period. The Office of Budget and Evaluation included the following in calculating the disposal credit: number of cases received and number of cases disposed.

DA Dismissals

The DA Dismissals include the disposed credit and those cases reported by the JP as a DA Dismissal. This number includes those cases returning from the Sheriff's Office from Regional. In the past this number would reflect a large number of cases that were being purged off of the JP system. However, due to the implementation of the Failure to Appear (FTA) program and the Linebarger, Goggan, Blair, and Sampson (LGB&S) Collection program, there should not be a large number of cases falling under this category. The Office of Budget and Evaluation gave complete clean-up credit for dismissals reported on the monthly reports.

Effective September 1, 2013 – The Justice of the Peace Courts began receiving new case types resulting in new sequence case numbers for Small Claims (JS), Debt Claims (JX), Repair and Remedy (JY), and Evictions (JE). All of these cases reported as received, disposed, and D.A. Dismissals were included under the civil and evictions calculations.

Judge Ellis' term expired December 31, 2014.

Table I.

**FY2016 JUSTICE OF THE PEACE
STAFFING ANALYSIS
SUMMARY OF CALCULATIONS**

	FY2013	FY2014	FY2015	FY2016 Workload	Net Change
Jones	19	18	17	16	(1)
Nash	10	9	9	9	0
Cooper	10	9	8	8	0
Metzger	15	12	10	9	(1)
Cercone	13	13	12	12	0
Seider	10	10	10	10	0
Rideaux	10	10	9	9	0
Hubener	9	9	8	8	0
Martinez	11	10	9	9	0
Jasso	10	10	9	11	2
	117	110	101	101	0

Recommendation

The Office of Budget and Evaluation recommends the staffing level for each Justice of the Peace precinct as outlined in Table I. The total number of clerks includes the addition of one chief clerk, one bookkeeper, and one collections clerk III for each court. Although, two JP Courts are losing one clerk each, there is a net decrease of zero in all of the Justice of the Peace courts with no budgetary impact. The Office of Budget and Evaluation recommends for those courts that do not have vacant positions effective October 1, 2015 that the Commissioners Court allow for attrition and as positions become vacant (i.e., retirement, resignation, and/or transfer) in the courts that are losing position(s), they do not refill those positions.



DALLAS COUNTY OFFICE OF BUDGET AND EVALUATION

June 22, 2015

TO: Commissioners Court

THROUGH: Ryan Brown,
Budget Officer

FROM: Alejandro Moreno
Budget and Policy Analyst

SUBJECT: FY2016 Baseline Budget for the Juvenile Department

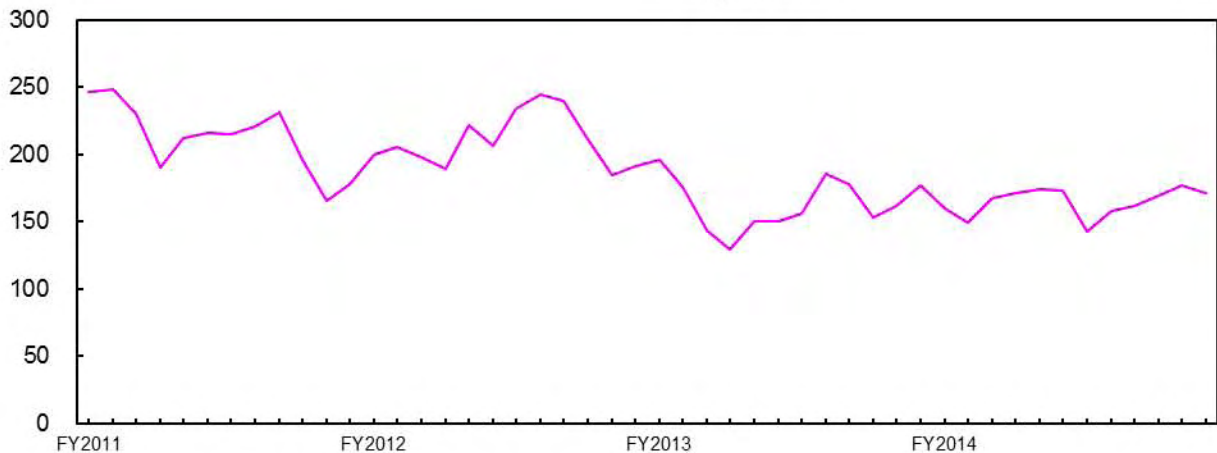
Background

Historically, the Office of Budget and Evaluation, in consultation with the Juvenile Department, has prepared the baseline budget based on the assumption that existing programs will operate at their current service levels or adjusted for trends in juvenile crime. The Office of Budget and Evaluation continues to work with the department to analyze the impact of various factors. The purpose of this analysis is to present the department's FY2016 baseline budget.

Budgeted Populations

Detention Population – This population includes youth housed at the County's detention center. These youth have a case pending in one of the Juvenile District Courts and their crime and criminal history indicate that they would be a threat to the community if released. The average daily population by month since FY11 for this population is shown in Chart I. The Detention Center average daily population (ADP) has averaged 165 for FY2014. The Detention Center average daily population for FY2013 was 163. The average daily Detention Center population has been steadily decreasing in the past few years. The department continues to look at ways to decrease this population.

Chart I
Detention Center Population
 By Month



The expanded Henry Wade facility is certified to house 312 pre-adjudicated and 80 post adjudicated youths. The detention population has a somewhat seasonal trend. Specifically, the population decreases from October to January, remains fairly stable and then increases throughout the summer months.

The FY2016 Baseline Budget for the Detention Center is based on 158 full-time detention officer positions to provide supervision to the youth housed at the facility. This staffing level follows the original staffing guidelines established by the Texas Juvenile Probation Commission (TJPC) for the facility of no more than eight youth (1:8 ratio) during the waking hours. Staffing levels can be reduced to one direct care staff for every 16 youth (1:16 ratio) during sleeping hours.

Post-Adjudication Residential Population – Youth in this population have completed the court process and ordered into residential treatment. The department and the court system work together to match youth needing residential treatment with programs tailored for their needs. Treatment options include the Dallas County Youth Village, the Short-Term Adolescent Residential Treatment (START) program, the Medlock Center, and various contract treatment centers across the state.

Non-residential Population – Each month, youth on probation receive some type of non-residential services. About one-half of the youth receiving non-residential services receive intensive interventions such as substance abuse treatment and family counseling. The other half receives less intensive services such as the after-school programming.

It is difficult to capture the volume of youth receiving non-residential services. For several years, the department reported the number of youth served each month. However, this figure also included youth in residential settings (such as the detention center) that did not accurately reflect services to youth in the community and inflated the population.

Letot Residential Treatment Center

The Dallas County Juvenile Board approved the creation of the Letot Girls' Residential Treatment Center on September 27, 2010 and has planned for estimated annual operating expenses of \$2.25 million to be paid by the Juvenile Department's budget. Currently, the Juvenile Department is funding the placement of girls out of Dallas County with a State of Texas grant. When the Girls' Center is opened, these state funds will fund the Center's operating expenses. The Juvenile Department anticipates that the cost of operating the Girls' Center will equal the out of County placement expenses it is currently incurring. Although the Girls' Center will not save the County money, girls will be provided the local, long-term comprehensive, family inclusive treatment essential to re-integrating them into our community.

The Letot Girls' Residential Treatment Center will be housed in a new two-story, 55,000 square foot facility which will be built on the corner of Denton Drive and Lombardy, adjacent to the existing Letot Center. The first floor is comprised of a central exterior courtyard surrounded on three sides by 1) an administrative, intake services and medical area, 2) mechanical, storage, kitchen and dining facilities and 3) educational services and gymnasium area.

Department number 5119 (Letot Residential Treatment Center) will be established at the beginning of FY2016. It will include all staff at Letot RTC as well as the General Fund budget for operating expenses. The Letot RTC budget is being separated from the Letot budget in order to keep an accurate count of cost per day due to contract beds.

Recommendation

The Office of Budget and Evaluation, with the concurrence of the Juvenile Department, recommends that the FY2016 Baseline Budget be approved. Any new position requests and equipment items being recommended are included in the Baseline Budget.



Dallas County
Office of Budget and Evaluation

June 6, 2015

To: Ryan Brown, Budget Officer
From: Shahrzad Rizvi, Budget and Policy Analyst
Subject: Road and Bridge Districts FY2016 Baseline Budget Funding Levels

BACKGROUND

Each Road and Bridge District's budget is developed according to appropriation parameters established by Administrative Policy 4.01, Sec. J. The budget is made up of three items: 1) New Revenue, 2) New Allocation, and 3) Rollover Beginning Balance. A portion of the New Allocation is based on a weighted allocation formula applied to a total amount of Type "A" roadway (or County owned roadway) located within each district respectively. The purpose of this analysis is to identify the process used to determine the funding levels for the Road and Bridge Districts FY2016 Baseline Budgets.

NEW ALLOCATION

Pursuant to County policy, the Office of Budget and Evaluation calculates the appropriate budget allocation to be distributed to each of the Road and Bridge Districts in each fiscal year. The aggregate budget amount of \$8.5 million is an increase of \$1 million from previous allocations since FY2007. The specific budget allocation assigned to each Road and Bridge District changes in direct proportion to the amount of each District's total Type "A" or County-owned road mileage, which may increase or decrease due to such factors as annexation or de-annexation by municipalities, and/or additional road construction complete by the County. Type "A" road mileage is confirmed each year by the Public Works Department serving to assure accurate budget allocation computations. After the County-owned road mileage allocation is complete, the remaining amount of the \$8.5 million is divided by four and allocated even to each District.

ROLLOVER BEGINNING BALANCE

Each fiscal year, districts may not expend their entire allocated budget. For this fact, Districts are left with available funds that are rolled-over to the next year as a beginning balance and combined with new revenue and new allocated funds to establish the total budget allocation.

ANALYSIS

Dallas County Road and Bridge Districts operation within a constitutionally mandated Road and Bridge Fund (Fund 105) and are funded through the application of a \$10 fee levied on automobile registrations issued within the County. For FY2016, the Commissioners Court will allocate \$8.5 million of the automobile registration fee revenue for use by all four Districts. An additional \$1 million for bridges is allotted and

the balance of the funds are placed in the Major Capital Development Fund for road projects or used for debt services on road bonds.

The figures below illustrate the methodology applied in the determination of individual district budget allocations as well as the actual allocations to be distributed to the four Districts in FY2015.

Road and Bridge Allocation Methodology

<i>Road and Bridge District</i>	<i>District #1</i>	<i>District #2</i>	<i>District #3</i>	<i>District #4</i>	<i>Total</i>
# of Miles of Type "A" Roads		5.899	107.140	3.563	116.602
Mile/Unit Allocation (New FY16)	<u>× 8,500</u>	<u>× 8,500</u>	<u>× 8,500</u>	<u>× 8,500</u>	<u>× 8,500</u>
Type "A" Roads Allocation	-	50,142	910,690	30,286	991,117
New Funds Available Allocation	1,877,221	1,877,221	1,877,221	1,877,221	7,508,883
Total District Allocation	1,877,221	1,927,362	2,787,911	1,907,506	8,500,000

RECOMMENDATION

Based on this allocation formula, the Office of Budget and Evaluation has established a Baseline Budget for the County's four operational Road and Bridge Districts. Prior to the adoption of the FY2016 Budget, the Office of Budget and Evaluation will work with the Road and Bridge Superintendents to produce FY2015 ending balance projections and FY2016 revenue projections. These projects will be added to each District's allocation to determine their FY2016 funding.

DALLAS COUNTY OFFICE OF BUDGET AND EVALUATION

May 14, 2015

TO: Ryan Brown, Budget Officer
FROM: Erica Terrazas, Budget & Policy Analyst
SUBJECT: FY2016 Baseline Budget Sheriff's Office

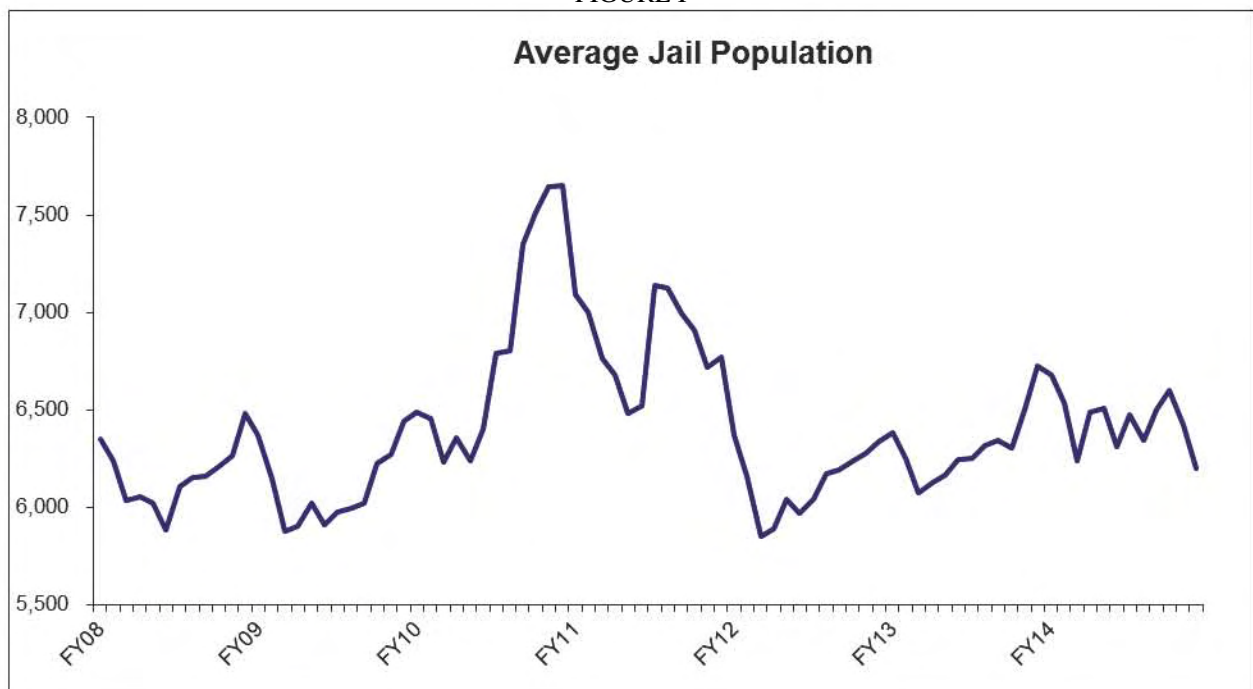
BACKGROUND

The Office of Budget and Evaluation has used estimates based on past expenditures and historic trends to develop the Sheriff's Office FY2016 Baseline Budget. The purpose of this analysis is to highlight key components and provide a detailed explanation of the impact these items will have on the Baseline Budget.

POPULATION PROJECTION

The Office of Budget and Evaluation is estimating an average jail population of 6,084 for FY2016. This population is based on recent County inmate trends and estimated population.

FIGURE I



JAIL FACILITIES

The FY2016 Sheriff’s Office Baseline Budget includes full fiscal year funding for the North Tower, West Tower, Kays South Tower and the new Medical Modification Unit. The Office of Budget and Evaluation projects that the North Tower, West Tower and Kay’s South Tower will be operating at full capacity, with George Allen Jail operating as an overflow facility as the need arises.

DETENTION COSTS

Table I identifies those expenses that are closely correlated with the overall jail population. In addition, the table shows the FY2015 estimate for total detention expenses along with the projected cost per inmate. In FY2015, clothing and bedding expenses were funded from the Sheriff’s Commissary Escrow Fund. The detention expenses listed in Table I have been included in the FY2016 Baseline Budget.

TABLE I
DETENTION EXPENDITURES

	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Actual	FY2015 Budget	FY2015 Projection	FY2016 Baseline
Average Population	6,849	6,127	6,307	6,475	6,475	6,511	6,084
Groceries	\$5,534,068	\$5,351,775	\$5,137,984	\$4,833,760	\$5,150,000	\$5,150,000	\$5,000,000
Jan Supplies - Kitchen	221,472	504,647	283,619	326,415	300,000	394,702	275,000
Clothing & Bedding Laundry Supplies							
Jan Supplies - Jails	1,056,660	1,146,926	1,185,605	1,285,753	1,107,950	1,288,182	1,288,182
Total	\$6,812,200	\$7,003,348	\$6,323,589	\$6,119,513	\$6,257,950	\$6,438,182	\$6,288,182

	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Actual	FY2015 Budget	FY2015 Projection	FY2016 Baseline
Groceries - Per Meal	\$0.59	\$0.59	\$0.58	\$0.79	\$0.79	\$0.79	\$0.79
Jan Supplies - Kitchen	\$32	\$82	\$45	\$50	\$46	\$61	\$45
Clothing & Bedding Laundry Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Jan Supplies - Jails	\$155	\$187	\$188	\$199	\$171	\$198	\$212

*Note, clothing, bedding expenses, and laundry supplies were funded through the Sheriff Drug Commissary Escrow Fund beginning in FY2008.

SHERIFF’S OFFICE OVERTIME

Data through April 2015 indicates that the Sheriff’s Office has had an average of 16 Detention Service Officer vacancies. The Sheriff’s Office FY2015 Baseline Budget was developed with the

assumption that there will be an average of 16 Detention Service Officer positions vacant throughout FY2015. For FY2016, \$3.5 million in overtime has been budgeted as a result of anticipated vacancies, the first full year of the Medical Modification unit being open and incidental overtime usage, with the consideration that overtime will be monitored.

STEP RAISES

The FY2016 Baseline Budget will include step raises and other compensation increases.

RECOMMENDATION

The various impacts of the items detailed above result in an FY2016 Sheriff's Office Baseline Budget of \$149.445 million, which is \$3.06 million more than the FY2015 projected expenditures of \$146.384 million due to the full year of Med Mod opening.

The Office of Budget and Evaluation recommends that the FY2016 Baseline Budget be established at \$149.445 million.



DALLAS COUNTY

OFFICE OF BUDGET AND EVALUATION

June 22, 2015

TO: Ryan Brown
Budget Officer

FROM: Ronica L. Watkins
Assistant Budget Officer

SUBJECT: FY2016 Welfare Baseline Budget

Background

Dallas County Department of Health and Human Services provides many support programs to Dallas County residents including Welfare Assistance. To be eligible to receive welfare assistance, the resident must be disabled (as certified by a physician) and have no source of income. The program is designed with the intent for the consumer to receive assistance for a short period of time while enrollment in a more permanent, long-term benefit program (i.e. Social Security) is being carried out. Upon the permanent enrollment, Dallas County welfare assistance benefits cease. Welfare services include but are not limited to such areas as food, utility, clothing, rental and mortgage assistance.

The purpose of this analysis is to identify the projected FY2015 welfare expenditures and to recommend a Baseline Budget for FY2016.

Expenditure Analysis

After the first seven months of FY2015, Welfare operating expenditures are at \$878,900. Based on the fiscal year's monthly average and historical trends, they are projected to reach \$1,071,555 for FY2015. In FY2015, the largest portions of welfare expenditures are Rental Assistance and Mortgage Assistance. These two categories compose 73% of total welfare expenditures.

Rental Assistance - Rental assistance was budgeted at \$1,200,000 in FY2015. The monthly average through the first seven months has been \$79,145. The first quarter months (i.e. October, November, and December) are charitable months where giving and community assistance is relatively high. During the second quarter months, a significant number of intake cases are denied because clients receive an Income Tax Refund, which can be considered as a form of resource. Historically, the third and fourth quarter months have a higher number of intake cases that drives the monthly average upward.

Room and Board - The Welfare program assists applicants by providing mortgage assistance, for the assistance duration, to prevent foreclosure of clients home. Based on the first seven months of FY2015, the Room and Board assistance is projected at \$27,250.

Utility Assistance - Three services comprise the utility assistance program: electric, fuel/gas, and water utilities. For FY2015, the budget was set at \$168,000. The budget takes into account a summer seasonal increase of utility assistance.

Table I provides a line item history of Total welfare expenditures (General Fund and Housing Refund Bonds) and a FY2015 projection and FY2016 proposed budget for Welfare Assistance.

Table I
Total Welfare Expenditures

Department=2070 (Welfare Assistance)	FY2014	FY2015	April FY2015	FY2016	Variance	FY2015
Account	Approved	Approved	Act + Encum	Proposed	(FY16-FY15)	Projection
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Salaries and Benefits						
01020 Salaries - Assistant	866,554	891,883	403,445	909,947	891,883	691,620
01050 Salaries - Overtime	0		863	0	0	1,479
01080 Mileage Reimbursement	0	6,000	2,461	6,000	6,000	4,219
01090 Salary Lag	-21,664	-22,297	0	-22,749	-22,297	-
01111 FICA	53,726	55,297	23,856	56,417	55,297	40,896
01112 Medicare	12,565	12,932	5,579	13,194	12,932	9,564
01120 Sick Leave Payoff	0		40	0	0	68.57
01140 Insurance -Employer	204,000	204,000	73,872	211,200	204,000	126,638
01150 Fringe Benefits Retirement-Employer	98,787	102,566	46,528	104,644	102,566	79,762
01190 Workers Compensation- County	0		3,163		0	5,422
	-----	-----	-----	-----	-----	-----
Total Salary and Fringes	1,213,968	1,250,381	559,807	1,278,653	1,250,381	1,250,381
	-----	-----	-----	-----	-----	-----
Operating Expenses						
02090 Property Less than \$5,000	0	4,746	3,672	0	-4,746	0
02160 Office Supplies	17,000	21,000	28,421	30,000	9,000	35,526
02170 Postage	10,000	12,000	6,393	10,000	-2,000	9,590
02180 Printing / Imaging Expense	4,000	2,500	1,747	2,600	100	2,621
02590 County Auto Maintenance	2,000	2,000	728	1,500	-500	1,092
02640 Maintenance/Labor on Building/Office Equipme	250	600	270	600	0	405
03095 Fuel	1,500	1,500	591	1,500	0	887
05110 Emergency Food Assistance	12,000	13,000	-1,197	13,000	0	-
05120 Emergency Medical Assistance	500	500	0	500	0	-
05130 Mortgage Assistance	150,000	150,000	83,466	150,000	0	104,333
05140 Transportation Assistance	25,000	25,000	2,550	25,000	0	3,188
05150 Rental Assistance- Emergency	1,200,000	1,200,000	554,014	1,200,000	0	692,518
05160 Furnishings Assistance	1,000	1,000	0	1,000	0	-
05170 Room & Board	115,000	115,000	21,800	115,000	0	27,250
05181 Utilities Assistance - Elderly	15,000	15,000	7,705	15,000	0	9,631
05182 Utilities Assistance - Emergency	113,000	113,000	35,650	113,000	0	44,563
05183 Utilities Assistance - Co Payment	40,000	40,000	18,845	40,000	0	23,556
05499 Other Miscellaneous	50,000	61,000	105,634	75,000	14,000	105,634
05590 Other Professional Fees	0	3,000	560	3,000	0	700
07020 Equipment Rental	11,000	15,248	8,051	15,248	0	10,064
	-----	-----	-----	-----	-----	-----
Total Operating	1,767,250	1,796,094	878,900	1,811,948	15,854	1,071,555
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Grand Total	2,981,218	3,046,475	1,438,707	3,090,601	3,046,475	2,321,936
	=====	=====	=====	=====	=====	=====

Recommendation

The projected FY2015 expenditures illustrate a continuation of existing service levels with a \$15,854 increase anticipated in the operating budget from the approved FY2015 Approved Budgeted amount. The FY2016 baseline budget is recommended at \$1,811,948.



DALLAS COUNTY OFFICE OF BUDGET AND EVALUATION

June 22, 2015

TO: Commissioners Court

FROM: Ronica L. Watkins, Assistant Budget Officer

SUBJECT: FY2016 Workers' Compensation Baseline Budget

Background

Workers Compensation is budgeted in and managed by the Human Resource/Civil Service Department, Risk Management. The Auditor's Office Payroll Section charges workers comp premium to all departments, in an effort to capture grant funds and other funds equitable share of the annual Worker's Compensation cost. The premium schedule is computed using a State formula based on a positions hazard exposure (e.g., a tax clerk is charged \$1.37 premium per thousand of salary and \$15 premium per thousand of salary for a sheriff deputy). Appropriations are then distributed to the departments from the Human Resource/Civil Service Workers' Comp Reserve fund. The County computes and collects from all grants approximately \$84,913 in FY2010, \$83,607 in FY2011, \$81,000 in FY2012, \$132,360 in FY2013, and \$93,712 in FY2014.

The purpose of this memo is to provide cost analysis of the County's Workers' Comp program and recommend the funding level for the FY2016 baseline budget based on the FY2015 trend and projected expense.

EXPENDITURE TREND

Total expenditure for FY2015 is projected at \$2.8 million which is \$500,000 over budgeted amount due to cost associated with one new claim filed during FY2015. New claims increased on average year to date by 35 % from FY 2014 to FY2015. FY2015 year to date (May 2015) average claim is 56. The claims and payments to employees, third party administrators, medical providers and attorneys decreased from FY2013 of \$2,528,794 to FY2014 of \$1,866,276.

RECOMMENDATION

The Office of Budget and Evaluation recommends the FY2016 Workers Comp baseline budget to be at \$2.3 million.