

Reference Guide

Budget Detail Form – Past Budgets

The "Past Budgets" tab is designed for departments to reference their account allocations. Remember, this table is for reference purposes only. After reviewing the information, proceed to the next tab.

Follow these steps to utilize this tab effectively:

1

Filter Fund:

- Click on the dropdown menu to filter by fund.
- Select the appropriate fund. If unsure of the fund number, refer to the "Fund" tab in the Excel workbook's Budget Detail Form.
- Click "OK"

The screenshot shows the 'Past Budgets' form with a dropdown menu open for filtering by fund. The dropdown menu is highlighted with a red box and an arrow. The dropdown menu contains the following options: (All), 00000, 10500, 10501, 10502, 10503, 10504, 10505, and 12000. The 'OK' button is highlighted with a red box and an arrow.

Fund	Cost Center	Fund Description	Co	Account
(All)	(A)			
00000		00000-Default - Specific Use Only	00	00000-E
10500		10500-Road & Bridge	00	10010-C
10501				10399-C
10502				13510-C
10503				18952-A
10504				20110-A
10505				21272-B
12000				10010-C

Filter Cost Center:

- Locate and select the relevant cost center(s) for your budget entries.
- Click "OK"

Past Budgets

Fund 12000

Cost Center 1060

Fund Description
12000-General Fund

Search

- 1024
- 1027
- 1035
- 1040
- 1045
- 1047
- 1050
- 1060
- 1070

Select Multiple Items

OK Cancel

Check "Select Multiple Items" to view more than one cost center

- If uncertain about which cost center numbers to choose, consult the "Cost Center" tab within the Excel workbook's Budget Detail Form.

CostCenterDescription	CostCenter						
0000-Default Cost Center	0000						
1000-General Government	1000						
1010-County Judge	1010						
1011-Truancy Courts	1011						
1016-Planning and Development	1016						
1020-Commissioners' Court Administrator	1020						
1021-Operation Services - Engineering	1021						
1022-Operation Services - Facilities	1022						
1023-Operation Services - Comm/Central Services	1023						
1024-Operation Services - Records Mgmt	1024						
1026-Household Hazardous Waste-PPM	1026						
1027-Operation Services - Auto Service Center	1027						
1035-Tax Assessor/Collector	1035						
1040-Human Resource/Civil Service	1040						
1041-HRCS - 52e Employees	1041						
1045-Records Bldg Fitness Center	1045						
1047-Records Building Cafe	1047						
1050-County Treasurer	1050						
1060-Office of Budget & Evaluation	1060						
1070-County Auditor	1070						
1080-Purchasing	1080						
1082-Small Business Enterprise(SBE)	1082						
1090-IT Data Services	1090						
1095-IT - Countywide Capital	1095						
1210-Elections	1210						
1220-Elections-PPM	1220						
2000-Community Services	2000						
2050-Texas Cooperative Extension	2050						

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