

# **ROLE OF DALLAS COUNTY BOARDS AND COMMITTEES**

## **A. INTRODUCTION**

Citizen boards and committees are designed to encourage citizen participation in government; provide representation of different interests and viewpoints; take advantage of specialized competence among persons generally employed in services other than government; and to assure the citizen of several channels of communication with government decision-makers.

County boards and committees are created by some type of legislative action: either by state law or by Commissioners Court Order. Generally, this enabling act not only provides for the creation of the board or committee, but also specifies the membership and make-up of the board and its powers and authority. Although the powers, authority, membership and functions, etc. of all county boards and committees are summarized in this booklet, becoming familiar with the original mandate may also be helpful to you.

## **B. POLICY DEVELOPMENT**

Each board and committee is created to serve a specific purpose or to assist a particular department or portion of county government. Some are administrative or operating boards. That is, they actually perform an administrative function. For example, the County Hospital District Board of Managers is charged with the policy-making responsibility of providing hospital and medical service to indigent county residents. Most boards are purely advisory in function. They are designed for the purpose of bringing citizen participation into government by receiving information and suggestions from citizens and also for investigating selected matters within the board's jurisdiction and making recommendations to department administrators or the Commissioners Court.

Because all boards and committees concern themselves to some degree with county policy (either making it or recommending it), a brief discussion of the policy-making process is warranted. Basically, all public policies are guidelines for public actions, prescribing in general terms the means for achieving selected goals. They are, in effect, what governments (and departments) say and do, and do not do.

Policy-making consequently involves setting desired goals, identifying problems hindering the ability to achieve those goals, evaluating the alternatives to solving the identified problems and selecting the alternative that comes closest to achieving the goal. The process is very rarely as simple as just described; however, whenever several decision-makers are involved (such as on a board or committee), a consensus

is often difficult to achieve when attempting to set appropriate goals, or even in determining the extent or existence of a problem.

There are also outside factors which affect the decision-making process such as economic factors, statutory limitations or the historical or political setting involved. It might also be pointed out that this is an ongoing process (i.e. virtually never ending), as one set of policy decisions very often leads to another set of problems which then require more decisions. Secondly, policy-making is exploratory in that goals continue to change as experience sheds new light on what is possible and desirable.

### **C. LEGAL LIABILITY OF COUNTY BOARDS AND COMMITTEES**

Members of governing bodies, like the Dallas County Commissioners Court, are responsible and accountable for their official acts. This responsibility and accountability includes actions brought in the legal arena for official actions of members serving in their official capacities. Conceptually, it is possible that a party may feel strongly enough about an issue that they would file a legal action against a board or committee as a group, or individually. The nature of the action and the behavior of the committee and/or member would be considered by the judiciary in responding to such a hypothetical situation. No volunteer serving Dallas County as a board or committee member has ever been found liable for an official act.

We urge you to keep in mind your proper role and the parameters of your responsibility when participating in the decision-making process.

## **IV. BOARD AND COMMITTEE POLICIES**

### **A. QUALIFICATIONS**

To be considered for service on a Dallas County board, a person must:

- reside in Dallas County and be registered to vote in said county;
- not be in arrearage of county taxes; and must
- have an interest in the betterment of Dallas County in addition to any special requirement of particular boards.

## **B. ATTENDANCE**

Board members shall be regular in attendance at all officially called board meetings. For board members whose removal process is not prescribed by state law, they will be considered to have resigned if:

1. They serve on a board that generally meets once a month and they miss four regularly scheduled meetings between February 1 and January 31 of any year;  
or
2. They serve on a board that generally meets less than once a month and they miss more than 25% of the regularly scheduled meetings between February 1 and January 31 of any year.

For board members whose removal process is prescribed by state law, failure to comply with B(1) or B(2), whichever is appropriate, shall be grounds for removal under the process required by state law.

Vacancies created by a failure to comply with this policy shall be filled by the Commissioners Court.

## **C. APPOINTMENT SCHEDULE**

1. A complete review of all standing board and committee appointments shall take place each January of odd-numbered years with appointments for the new board confirmed by Commissioners Court during January, to become effective the first day of February of the same year.
2. Board appointments shall be made for a term of two years or until a successor is appointed and qualified to fill the remainder of any unexpired term. No person shall serve on more than one officially designated Dallas County board at any one time.

## **D. TERM LIMITATIONS**

1. Service that is subject to appointment or confirmation by the Dallas County Commissioners Court for a citizens advisory board or board of managers of a public institution, public service, or for advisory purposes will be limited to a total of six (6) years for any one person except as provided in E below. The term board shall include, for the purpose of these policies, any board, committee, or commission or like group that is now constituted or shall be created at any time in the future.

2. Any individual who has served a total of six (6) years or more, at the end of a term to which the individual had already been appointed, or if total time of service would have equaled six (6) years or more had the person completed a term which was vacated prior to completion, will be ineligible for future appointment or reappointment to the same board by Dallas County Commissioners Court except as provided in E of these policies.

**E. SPECIAL PROVISIONS AFFECTING TERM LIMITATION**

The provisions of D above will apply except:

1. If application of D would cause more than two-thirds (2/3) of the then current members of any board to be ineligible for consideration of appointment or reappointment, the Dallas County Commissioners Court may consider and/or appoint or reappoint persons who would otherwise be ineligible because of these policies; but actual appointments of such persons shall not exceed one-third (1/3) of the total of any current or new membership of any board.
2. If the provisions stated above are invoked and the person not eligible for appointment or reappointment to any board by the terms of these policies is considered and/or appointed or reappointed to any board, the action must be by unanimous consent of the Dallas County Commissioners Court. This action must be reflected in the minutes of an official meeting of the Court.

**F. OATH**

All board members appointed by Dallas County Commissioners Court within the provisions of these policies will be considered finally appointed and qualified to assume office upon being administered an oath of office by an official or person qualified by law to give an oath of office.

The required oath of office shall be as follows:

“I, \_\_\_\_\_, do solemnly swear (or affirm) that I will faithfully execute the duties of the office of \_\_\_\_\_ (member of the board) of Dallas County, Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States; and I furthermore solemnly swear (or affirm) that I have not directly, or indirectly, paid, offered, or promised to pay, contributed nor promised to contribute, any money or valuable thing or promised such to any public official or employee as a reward for the giving or withholding a vote to secure my appointment, and further affirm that

neither I, nor any company, association, or corporation of which I am an officer or principal will act as a supplier of services or goods, nor bid or negotiate to supply services or goods for this institution or for the County of Dallas, Texas, except as shall be consistent with the policies of Dallas County; so help me God.”

**G. REPEALING CLAUSE**

1. These policies supersede all previous board and committee policies adopted by the Dallas County Commissioners Court and the rules published in previous editions of the Dallas County Board and Committee Handbook.
2. These policies govern when or if a conflict or inconsistency with a previous edition occurs or is detected.
3. However, if it is determined that any of these policies are in conflict with state law, the provisions of this policy deemed to be in conflict are repealed to the extent that the conflict exists, the conflicting provisions of state law automatically substituted and incorporated herein and the rest and remainder of these policies with the new provisions so substituted shall continue in effect.

**H. CONFLICT OF INTEREST**

1. A member of any board appointed by the Commissioners Court who shall become a candidate for nomination or election to any public office shall immediately forfeit the place or position with any board or committee.
2. No member of a Dallas County board or committee with management authority, nor any company, association, or corporation of which the member is an officer or principal, nor relative of such member by blood or marriage to the second degree, shall contract for goods, services or real property with, or be employed by the board or committee on which the member serves or the entity overseen by the board or committee; nor shall the member contract with nor be employed by any agency which contracts with or receives grants from the board or entity on which board the member serves. Board members who violate this provision or who find themselves to be in violation of this provision of county policy are deemed to have resigned their position on a Dallas County board or committee by virtue of such violation.
3. A member of a Dallas County board, the purpose of which is advisory in nature, who contracts for goods, services, or real property with, receives grants from, or becomes employed by Dallas County, or who contracts for goods, services, or real property with, receives grants from, or becomes employed by an entity which contracts with Dallas County, shall inform the Dallas County Commissioners Court in writing of such action prior to such

action. If such action creates a conflict of interest or the appearance of a conflict of interest in the opinion of the majority of the Dallas County Commissioners Court, such member shall resign from the Dallas County advisory board or committee.

**I. REMOVAL FOR CAUSE**

In addition to the provisions of Section B (Attendance) and H (Conflict of Interest), the members of any board or committee appointed by the Commissioners Court may be removed from said board or committee for any other cause deemed by the Commissioners Court sufficient for their removal in the interest of the public, but only after a public hearing before the Commissioners Court on charges publicly made, if demanded by such members within ten (10) days of notice of the Court's intent to remove such appointees.

**J. MEETINGS OF COUNTY BOARDS AND COMMITTEES**

1. Members of the Dallas County Commissioners Court or their duly selected representative shall be ex-officio members of all Dallas County boards to provide optimum input on behalf and in the best interest of all citizens of Dallas County. Members of the Commissioners Court or their duly appointed representative can attend any and all Dallas County board meetings, including public and executive sessions of any and all Dallas County boards or committees.
2. Some county boards and committees are subject to the provisions of the Texas Open Meetings Law. The staff of a particular board or committee can advise board and committee members of these requirements.

# **CITIZEN ELECTION ADVISORY COMMITTEE**

## **Creation and Authority**

The Dallas County Citizen Election Advisory Committee was created on July 10, 1989 by Court Order No. 89-1160.

## **Purpose and Function**

The Advisory Committee assists in the determination of election policy in the future and evaluates the performance of the Dallas County election system in major elections.

## **Composition**

Number of Members:	13
Qualifications:	Person must reside and be registered to vote in Dallas County, and must have an interest in the betterment of the efficient operation of county government.
Appointed by:	Commissioners Court; two by each member of the Court; three joint appointments.
Chair:	Appointed by Commissioners Court.
Vice Chair:	Appointed by Commissioners Court.
Tenure:	In conformance with board and committee policy, two years; not more than six consecutive years.



**Meetings**

Time: Before and after each major election.

Place: Commissioners Courtroom, 411 Elm  
Street, Dallas 75202

Quorum: Seven

**Contact Person**

Bruce Sherbet  
Elections Administrator  
(214) 819-6335

# **DALLAS AREA NorthSTAR AUTHORITY REGIONAL BOARD**

## **Creation and Authority**

The Legislature in 1993 initiated Medicaid managed care in two geographic areas of Texas. Medicaid managed care is being implemented in six areas, including Dallas. In other areas of Texas mental health and chemical dependency services have not been separated from primary health care but rather have been combined into one service package. In the Dallas Area the State of Texas is trying a different approach.

## **Purpose and Function**

Using Medicaid, state general revenue and federal block grant funds, the State has contracted with Value Options, a behavioral managed care organization to manage these behavioral health services. To ensure that local communities are given an opportunity to provide input into the delivery of services, a Local Behavioral Health Authority (LBHA) appointed by seven counties is known as the Dallas Area NorthSTAR Authority and has been designated by the State.

## **Composition**

Number of Members:	11 (Dallas County 4, Collin County 2 and Hunt, Ellis, Kaufman, Navarro and Rockwall Counties 1 each)
Qualifications:	Persons must reside, be registered to vote and have an interest in the betterment of their respective Counties.
Appointed by:	In Dallas County the Commissioners Court - four Joint appointments

Chair: Truman Thomas

Tenure: In conformance with board and committee policy, two years; not more than six consecutive years.

**Meetings**

Time: 2<sup>nd</sup> Thursday of each month, 12:00 noon  
(one meeting per quarter at 6:00 p.m.)

Place: To be determined

Quorum: Majority

**Contact Person**

Robert Johnston  
Office of the County Judge  
(214) 653-7555

David Young  
1056 Marsh Lane, Suite 210  
(214) 366-9407

# **DALLAS COUNTY CHILD WELFARE BOARD**

## **Creation and Authority**

The Dallas County Child Welfare Board was created by the Dallas County Commissioners Court effective March 1, 1997 by Court Order 97-355.

## **Purpose and Function**

In accordance with Section 264.005 of the Texas Human Resources Code, the general purpose of the Dallas County Child Welfare Board is to work with the local office and lead program director of the Texas Department of Protective and Regulatory Services (CPS) to help provide coordinated state and local public welfare services for children and their families and coordinated use of federal, state and local funds for these services.

## **Composition**

Number of Members:	7
Qualifications:	Person must reside and be registered to vote in Dallas County, and must have an interest in the betterment of the efficient operation of county government.
Appointed by:	Commissioners Court; one by each member of the Court; two joint appointments.
Chairman:	Appointed by the Board.
Tenure:	In conformance with board and committee policy, two years; not more than six consecutive years.

## **Meetings**

Time: To be determined.

Place: TDPRS (CPS)  
2355 Stemmons

Quorum: Simple majority

## **Contact Person**

Robert Johnston  
Administrative Assistant to  
Dallas County Judge Margaret Keliher  
(214) 653-7555

# **DALLAS COUNTY HISTORICAL COMMISSION**

## **Creation and Authority**

Texas State Law (Chapter 318.003 of the Local Government Code) stipulates that all Texas counties have a historical commission. The Dallas County Historical Commission is created to fulfill this statutory mandate. The Commission was last changed by revising the body from 35 to 15 members by Commissioners Court Order 95-073 on January 17, 1995.

## **Purpose and Function**

The Commission coordinates county surveys of historic resources and approves applications for official Texas Historical Markers in Dallas County. Other areas of involvement are: working with county government in the preservation and restoration of historic county buildings, sponsoring workshops and special informational meetings, and recording the County's history through publications and oral history interviews.

## **Composition**

Number of Members:	15
Qualifications:	Person must reside and be registered to vote in Dallas County and must have an interest in the betterment of Dallas County.
Appointed by:	Commissioners Court
Chair:	Appointed by Commissioners Court
Vice Chair:	Appointed by Commissioners Court
Tenure:	In conformance with board and committee policy, two years; not more than six consecutive years.

**Meetings**

**Time:** First Thursday each month; 12:00 noon

**Place:** To be determined by Chairman

**Quorum:** Eight

**Contact Person**

Rick Loessberg  
Director, Planning & Development  
411 Elm Street  
(214) 653-7601

# **DALLAS COUNTY HISTORICAL FOUNDATION**

## **Creation and Authority**

The Dallas County Historical Foundation was incorporated on December 20, 1982, as a non-profit corporation and was granted a charter by the Secretary of State, State of Texas, on January 25, 1983, Charter No. 640470-1.

## **Purpose and Function**

The Foundation's purpose is to establish, support, maintain, manage and operate a historical exhibit on the Sixth Floor of the Dallas County Administration Building, formerly the Texas School Book Depository. The Foundation is also authorized to solicit contributions toward this charitable historical and educational purpose. The Foundation operates the Sixth Floor Exhibit under a Management Services Agreement with Dallas County. A revised and amended agreement was approved by Commissioners Court Order 95-1383, dated August 22, 1995, and is effective until December 31, 2005 unless the termination clause of the agreement is invoked.

## **Composition**

Number of Members:	11
Appointed by:	Five appointed by the Board - two-year terms expiring on January 31 of even numbered years; one appointed by the County Judge and one appointed by each Commissioner's Court member (5); the Chair of the Dallas County Historical Commission or their designee from among the Historical Commission members.
President:	Appointed by the Board



**Tenure:**

In conformance with board and committee policy, two years; not more than six consecutive years.

**Meetings**

**Time:**

Third Wednesday at noon, or, at calling of officers

**Place:**

County Administration Building

**Quorum:**

Six

**Contact Person**

Jeff West  
Executive Director  
(214) 747-6660, ext. 6652  
FAX: (214) 747-6662

# **DALLAS COUNTY HOSPITAL DISTRICT BOARD OF MANAGERS**

## **Creation and Authority**

Dallas County is permitted by statute and by a provision of the State Constitution to create a countywide hospital district (Vernons Annotated Statutes, Article 4494(n)). Dallas County has acted to create such an entity, the Dallas County Hospital District, whose main hospital is known as Parkland Health & Hospital System.

## **Purpose and Function**

The Dallas County Hospital District Board of Managers is charged with the responsibility of providing hospital and medical services to the indigent residents of Dallas County. This policy-making board is also charged with submitting an annual budget to the Dallas County Commissioners Court for their review and approval.

## **Composition**

Number of Members:	Not less than 5 nor more than 7
Qualifications:	Person must reside and be registered to vote in Dallas County and must have interest in the betterment of the efficient operation of county government.
Appointed by:	Commissioners Court
Chair:	Appointed by Commissioners Court
Tenure:	In conformance with board and committee policy, two years; not more than six consecutive years.

**Meetings**

**Time:** Fourth Tuesday of each month,  
3:00 p.m.

**Place:** Board Room, Parkland Hospital  
Administrative Suite, 1st Floor  
5201 Harry Hines Blvd.

**Quorum:** Majority

**Contact Person** Corrine West  
Executive Assistant and  
Assistant Board Secretary  
Parkland Health & Hospital System  
Administration  
(214) 590-8080

# **DALLAS COUNTY PARK AND OPEN SPACE BOARD**

## **Creation and Authority**

The Dallas County Commissioners Court by Court Order No. 81-426 dated March 2, 1981 created the Park and Open Space Board. In January 1995 the Dallas County Commissioners Court revised the structure of the board to change its size from fifteen to eleven members.

## **Purpose and Function**

The Dallas County Park and Open Space Board shall function to recommend, promote and facilitate the acquisition of land to serve the open space needs of the people of Dallas County as described in the "Dallas County Open Space Plan."

## **Composition**

Number of Members:	11
Qualifications:	The Committee members shall reside and be a registered voter in County and should represent various geographic and political areas and interest groups.
Appointed by:	Commissioners Court
Chair:	Appointed by Commissioners Court
Vice Chair:	Appointed by Commissioners Court
Tenure:	In conformance with board and committee policy, two years; not more than six consecutive years.

**Meetings**

**Time:** First Thursday each month; 9:00 a.m.\*

**Place:** Commissioners Courtroom  
411 Elm Street

**Quorum:** Majority

**Contact Person** Mary Phinney  
Park and Open Space Administrator  
(214) 653-6653

\*Even Numbered Months are Board Meetings

Odd Numbered Months are Executive Committee Meetings

July and August, by Board vote, may be declared non-meeting months.

# **DALLAS COUNTY VETERANS LAND BOARD**

## **Creation and Authority**

The Texas Veterans Land Program and the Texas Veterans Land Board were created by amendment to the Texas Constitution in November, 1947 (Ch. 161). This chapter was amended in 1955, requiring the Commissioners Court of each county of the state to appoint a local committee composed of three resident real property owners of the county.

## **Purpose and Function**

A person who considers himself or herself an eligible veteran under this chapter and who desires to benefit under this chapter shall submit to the local committee copies of the forms prescribed by the Texas Veterans Land Board at the same time one submits his/her application of contract and sale to the Texas Veterans Land Board.

## **Composition**

Number of Members:	3
Qualifications:	Must be a resident real property owner in Dallas County
Appointed by:	Commissioners Court
Tenure:	Indefinite

## **Meetings**

Time:	Wednesday, 9:00 a.m.. Contact the County Veterans Service Officer
Place:	Determined by the County Veterans Service Officer
Quorum:	Majority

## **Contact Person**

Stonell B. Greene  
Dallas County Veterans Service Officer  
(214) 819-1886

# **DALLAS COUNTY WELFARE ADVISORY BOARD**

## **Creation and Authority**

The Dallas County Commissioners Court, acting by the grant of authority under permissive State statutory power, by Order No. 31858 dated December 28, 1959, created the Dallas County Welfare Board.

## **Purpose and Function**

The Dallas County Welfare Advisory Board is an advisory board which provides input into the operation of the County tax funded public assistance program. Emphasis is on the presentation and monitoring of the annual public assistance budget.

## **Composition**

Number of Members:	5
Qualifications:	Person must reside and be a registered voter in Dallas County and must have interest in betterment of Dallas County.
Appointed by:	Commissioners Court
Chair:	Appointed by the Board
Tenure:	In conformance with board and committee policy, two years; not more than six years

## **Meetings**

**Time:** Fourth Friday, 12:00 noon

**Place:** Human Services/Welfare Building  
2377 N. Stemmons Frwy., *Suite 200*  
Conference Room A

**Quorum:** Majority

## **Contact Person**

Tom Thomas  
Assistant Director of Finance, Budget and Contract  
(214) 819-1841  
(214) 819-1850 (fax)



# **DALLAS METROCARE SERVICES**

## **Creation and Authority**

In February 1967 Dallas County Commissioners Court appointed a nine-member MHMR Planning Commission. On May 18, 1967 by Resolution, on the advice of this Commission, the Court appointed a nine-member Board of Trustees. In September 1991 the Dallas County Commissioners Court revised the structure of the Dallas Metrocare Services Board to provide for seven members. In January 1995 the Dallas County Commissioners Court again revised the structure of the Board and expanded the membership from seven to nine members and staggered the terms of this Board. The expanded nine-member board is composed of the County Judge and Commissioners of Districts 2, 3 and 4 making appointments of one member each with two-year terms and with Commissioner of District 1 making one appointment for a one-year term. Two at-large members were added, bringing the total to four.

## **Purpose and Function**

The Dallas Metrocare Services Board shall administer a countywide, comprehensive program of mental health and mental retardation services, including Mental Health and Mental Retardation Neighborhood Centers. Functions are controlled by Article 5547-200 et seq VTCS.

## **Composition**

Number of Members:	9
Qualifications:	Person must reside and be registered to vote in Dallas County and must have an interest in the betterment of Dallas County.
Appointed by:	Commissioners Court
Chair:	Elected by the Board from among its members

**Tenure:**

In conformance with board and committee policy, two years; not more than six consecutive years.

**Meetings**

**Time:**

Fourth Thursday, 1:30 p.m.

**Place:**

1380 River Bend Drive  
Dallas, TX 75247

**Quorum:**

A majority of the Trustees in office - 2/3

**Contact Person**

Liz Delgado, Executive Administrative Assistant

(214) 743-1210

FAX (214) 360-3642

Email: [ldelgado@DallasMetrocare.com](mailto:ldelgado@DallasMetrocare.com)

or

Martha Harris (214) 743-1210

# **NORTH CENTRAL TEXAS HEALTH FACILITIES DEVELOPMENT CORPORATION BOARD OF DIRECTORS**

## **Creation and Authority**

In September of 1981 Dallas County Commissioners Court appointed a five-member Board of Directors to oversee a Health Facilities Development Corporation. Where the Board of Directors has broad powers to develop and administer the Corporation, the Commissioners Court retains ultimate authority with respect to appointments and final approval of all action the Board may recommend.

## **Purpose and Function**

The purpose of the corporation is to facilitate the development of primary health care equipment and property in order to improve the general quality of care available to Dallas County citizens.

## **Composition**

Number of Members:	5
Qualifications:	Person must be resident of Dallas County; must maintain high personal integrity; and must have interest in betterment of Dallas County.
Appointed by:	Commissioners Court
Chair:	Elected by the Board
Tenure:	Three years

## **Meetings**

Time:	To be announced
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**Place:**

Commissioners Court

**Quorum:**

Majority

**Contact Person**

Allen Clemson  
Administrator, Commissioners Court  
(214) 653-7327

# **OLD RED COURTHOUSE, INC. BOARD OF TRUSTEES**

## **Creation and Authority**

On March 29, 1994 the Dallas County Commissioners Court approved the creation of a citizen task force to perform a comprehensive review of all proposed uses of the Old Red Courthouse and by Court Order 94-493 appointed a temporary Task Force known as the Old Red Task Force. This temporary group submitted a final report to the Commissioners Court in August of 1995 which recommended that the Old Red Courthouse be preserved and redeveloped to include a museum of Dallas County history. The Dallas County Commissioners Court subsequently appointed seven citizens to serve on an oversight board known as the Old Red Courthouse, Inc. by Court Order 96-679; of the seven, four are selected by the Court, with one member each to be appointed by the Friends of Old Red, Greater Dallas Chamber of Commerce and the Central Dallas Association. The group on April 25, 1997 incorporated as Old Red Courthouse, Inc. and is seeking a tax exemption under Section 501(c)3 of the Internal Revenue Code.

## **Purpose and Function**

Management of the Old Red Courthouse in its preservation and redevelopment, to include a museum of Dallas County history as well as assist in raising private funds for restoration of the building.

## **Composition**

Number of Members:	7
Appointed by:	Four by the Commissioners Court; one each by the Friends of Old Red, the Dallas Greater Chamber of Commerce and the Central Dallas Association.
Chair:	Appointed by the Board of Trustees
Tenure:	Two years

**Meetings**

**Time:** As determined by the Chair

**Place:** Texas Utilities Bldg.  
1601 Bryan Street  
41st Floor

**Quorum:** 4

**Contact Person**

Ryan Brown  
Dallas County Budget Officer  
(214) 653-6384

# **RUTHE JACKSON**

## **KEEP DALLAS COUNTY BEAUTIFUL COMMITTEE**

### **Creation and Authority**

On August 5, 1997 the Dallas County Commissioners Court agreed to participate in the Keep America Beautiful program and by Court Order 97-1508 created a Keep Dallas County Beautiful Committee. The Commissioners Court subsequently appointed five citizens to serve on this Committee which will help coordinate and publicize the beautification activities of the County and other local entities. This Committee will be advisory in nature, will be supported by existing staff and will not develop any grant applications. The Committee initially will serve until January 31, 1999, at which time appointments will be made on a two-year basis.

### **Purpose and Function**

Coordinate the related beautification activities that Dallas County already conducts with those conducted by other entities and to help increase the public's awareness of these activities, i.e.: preserve the country's and county's natural beauty and environment through public education, litter reduction, and solid waste collection programs that are conducted by volunteers, businesses and the public sector.

### **Composition**

Number of Members:	5
Appointed by:	Commissioners Court
Chair & Vice Chair:	Appointed by the Commissioners Court
Tenure:	In conformance with board and committee policy, two years; not more than six consecutive years.

**Meetings**

**Time:** On an as needed basis, but at least twice a year.

**Place:** To be determined

**Quorum:** Majority

**Contact Person**

Rick Loessberg  
Director, Planning & Development  
(214) 653-7601