

**Ryan White Planning Council of Dallas Area  
Office of Support**

Memorandum

To: Members, Allocations Committee

From: RWPC Support Staff

Date: Tuesday, April 20, 2021

Re: Allocations Committee Meeting Announcement

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Please note that there will be an:  
Allocations Committee Meeting

**Monday, April 26, 2021 at 5:15 PM**

Please join from your computer, tablet or smartphone.

[Teleconference/gotomeeting.com](https://www.gotomeeting.com)

Dallas, Texas 75207

Attached please find meeting materials, agenda and the prior meeting minutes for your review. Members, if you are unable to attend, please notify the RWPC Office of Support, Glenda Blackmon Johnson at (214) 819-1857 on or before noon on Friday, April 23, 2021. Otherwise, we look forward to seeing you at the next meeting.

**Please view Ryan White 101 on our social media Like Share Subscribe:**

<https://www.facebook.com/Ryan-White-Planning-Council-of-the-Dallas-Planning-Area-702096959854808/>

<https://www.youtube.com/channel/UCsej0mq91GN6d51VIVlp9ZA>

Cc: Philip P. Huang, MD, MPH, Director  
Dallas County Judge's Office  
Sonya M. Hughes, Assistant Director  
Justin Henry, Grants Manager - Programmatic  
Wanda Scott, Grant Manager - Fiscal  
Glenda Blackmon-Johnson, RWPC Office of Support  
Oscar Salinas, Quality Assurance Administrator  
Carla Jackson, Program Monitor  
Wanda Scott, Program Monitor  
David Kim, Program Monitor  
Angela Jones, Quality Assurance Advisor  
Regina Waits, Health Advisor  
Vacant, RWPC Office of Support  
Claudy Jena-Pierre, RWPC Office of Support  
Kofi Bissah, ADAP Coordinator  
Building Security

**2377 N. Stemmons Freeway, Suite 200, Dallas, Texas, 75207  
(214) 819-1840 telephone; (214) 819-6023 facsimile**

# ALLOCATIONS COMMITTEE

*It is our vision to promote the improvement of health and quality of life for all clients*

The RWPC of the Dallas Area is a caring community of consumers, volunteers and providers who responsibly plan to address the evolving needs of the HIV/AIDS community.

## AGENDA

Re-Allocations Emergency Meeting

April 26, 2021

**5:15 PM**

- |   |   |
|---|---|
| I. Call to Order  | Lionel Hillard, Chair or Auntjuan Wiley, Vice Chair |
| II. Certification of Quorum                                       | Lionel Hillard, Chair or Auntjuan Wiley, Vice Chair |
| III. Introductions/Announcements                                  | Lionel Hillard, Chair or Auntjuan Wiley, Vice Chair |
| IV. Approval of the March 22, 2021 Minutes                        | Action Item   |
| V. Office of Support Report                                       | Discussion Item                                     |
| • RWPC Membership Representation and Reflectiveness               |   |
| VI. FY 2021 Actual Part A/MAI Full Award Allocation               | Discussion Item                                     |
| • Endorsement Letter for the <b>Full Part A Award</b> Allocations |   |
| VII. FY 2021 Part A/MAI Expenditure Reports                       | Discussion Item                                     |
| VIII. New Business  |   |
| IX. Adjournment   | Lionel Hillard, Chair or Auntjuan Wiley, Vice Chair |

**Due to COVID-19**

**Until Further Notice**

NEXT SCHEDULED MEETING

Monday, May 24, 2021 5:15 PM

Will be held via TELE-CONFERENCE

Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX 75207

<b>ALLOCATIONS COMMITTEE</b>		
March 22, 2021 Meeting Minutes		
Charge: Develop recommendations for distribution of funds among priority goals using all available information regarding community and agency needs, current funding for HIV services, and trend data; develop recommendations for service category allocations. Recommendations for service category allocations will include how best to meet each established		
MEMBERS PRESENT		
Lionel Hillard, Chair Buffie Bogue	Kelly Richter James Wright	James Kleitches
MEMBERS ABSENT		
Naomi Green	Auntjuan Wiley, Vice Chair	
RWPC STAFF PRESENT		
Glenda Blackmon Johnson RWPC Office of Support	Claudy Jean Pierre RWPC Office of Support	
Grants Management Staff Present		
Wanda Scott, Grants Manager	Barbara Kakembo, Grants Analyst	Justin Henry, Grants Manager
OTHERS PRESENT		
Crystal Curtis Kellie Norcott Greg Town, Pride Life	Dwight Harry, ASD Yolanda Jones	Pam Barnes, HSNT Anthony Snipes

- I. **Call to Order:** Lionel Hillard, Allocations Chair, called the meeting to order at 5:17 p.m.
  
- II. **Certification of Quorum:** Quorum was established by Lionel Hillard, Allocations Chair and certified by Claudy Jean Pierre, RWPC Office of Support.
  
- III. **Introductions/Announcements:**
  - Greg Town, *CEO of Pride Life*, reported that agency assist client to apply for ACA insurance. He mention there has been big announcements with the special enrollment period May 9-15, 2021 for COVID-19 as well as the American Rescue Plan. The plans were reported to have a lot of zero premiums; clients pay zero monthly premiums. He is focused to get information out to the Ryan White community.
  - Glenda Blackmon-Johnson announced that the Ryan White Planning Council Meeting has been cancelled. The FY 2021 Orientation for RW planning council leadership and standing committee members will be hosted on 4/14/2021 form 9-12 noon.
  - Lionel announced the DSHS ADAP Town Hall meeting is scheduled for March 24, 2021; Also, that World Advocacy Day is March 26, 2021 and he encouraged everyone to sign up for the virtual meeting.
  
- IV. **Approval of the January 25, 2021 Meeting Minutes:** James Kleitches made the motioned to approve the Allocations Committee minutes. James Wright seconded the motion. One abstention. The motion passed.
  
- V. **Office of Support:** The Office of Support reported the following regarding the Allocations Representation and Reflectiveness. The Allocations committee has 15 seats; 7 members, 8 seats are open. The 1st group impacted with the highest numbers are Blacks at 10,111 or 42% representation; Allocations membership consists of 7 people of whom 4 are Black with representation at 57% reflectiveness. The 2nd group impacted with the next highest numbers are White at 6,598 or 27% representation; Allocations membership consists of 7 people of whom 3 are White with representation at 43% reflectiveness. The 3rd group impacted with the next highest numbers are Latinx/Hispanic at 5,639 or 24% representation; Allocations membership consists of 7 people of whom 0 are Latino/Hispanic with representation at 0% reflectiveness. The Texas HIV data reported at the end of 2019 the total people living with HIV 24,076.

VI. **FY 2020 Part A/AMI/Part B/Dallas State Rebate Expenditure Report**: Wanda Scott provided an overview of the FY 2020 expenditures as of January 2021. She indicated that the expenditure details are based on Monthly financial reports (MFRs) that were processed and projected (MFRs) to be processed by Tuesday's Court, 3.23.2021 and should post on the general ledger this week:

Part A – Cumulative Award & Expenses as of January 2021.

	TOTAL AWARD	EXPENSE	%	BALANCE	%
<b>Formula</b>	\$2,166,345.00	\$ 1,133,887.65	52%	\$ 1,032,457.35	48%
<b>Formula - SD</b>	\$9,235,608.00	\$ 4,894,535.37	53%	\$ 4,341,072.63	47%
<b>MAI</b>	\$ 197,876.00	\$ 74,564.82	38%	\$123,311.18	62%
<b>MAI - SD</b>	\$ 1,324,246.00	\$ 682,746.83	51%	\$ 641,499.17.00	49%
<b>Supplemental - SD</b>	\$5,262,235.00	\$475,229.87	9%	4,787,005.13.00	91%
<b>Total</b>	<b>\$18,186,310.00</b>	<b>\$7,260,964.54</b>	<b>40%</b>	<b>\$ 10,925,345.46</b>	<b>60%</b>

DSHS HIV/RW (Part B, State-Rebate, and State Services) – Cumulative Award & Expenses as of January 2021.

	TOTAL AWARD	EXPENSE	%	BALANCE	%
<b>RW Part B</b>	\$3,190,358	\$1,149,351.78	36%	\$2,041006.22	64%
<b>State Rebate</b>	\$1,516,671	\$757,366.67	50%	\$759,304.33	50%
<b>COVID CARES</b>	\$34,407	\$17,322.50	50%	\$17,084.50	50%
<b>State Services</b>	\$1,516,671	\$319,989.82	21%	\$1,196,681.18	79%
<b>Total</b>	<b>\$6,258,107</b>	<b>\$2,244,030.77</b>	<b>36%</b>	<b>\$ 4,014,076.23</b>	<b>64%</b>

Wanda explained that due to the many challenges brought on by the COVID pandemic, the AA has implemented measures to afford providers an opportunity to submit MFRs. She reported optimism with regard to providers being able to meet the 95% expenditure goals. She also, reported that the AA received a recommendation from the project officer to expend the Part A formula grant down because it is the largest grant as this will offset penalties due non-expended unobligated balances. Members presented questions and comments regarding the expenditure report. Pam Barnes, expressed gratitude to the administrative agency for the work and efforts put forth to collaborate with stakeholders.

VII. **New Business**: Lionel Hillard, chair opened the discussion by informing the committee that two items would be addressed under new business. The FY 2021 partial award allocations and a review of the endorsement of the budget from the committee. He reminded members that last year HRSA made a request for the letter of endorsement from the planning council. He asked Wanda to present the allocation detail for the FY 2021 partial award. Wanda provided a comprehensive overview of the funding allocations for the FY 2021 partial awards.

She discussed the FY 2021 partial award allocations by category for each of the core medical and support services; frequently referring to the committee's original percentage allocations which were approved by the planning council for the FY 2021 allocations. She introduced the worksheet which was color coded in yellow, black and green. She provided a breakdown to provide insight as to how percentages were obtained for the allocations shown. She generously discussed the details for FY 2021 Part A formula, MAI, Part B and State Rebate percentage allocations. She specifically discussed the housing allocations and special instructions mandated by the state regarding the Part B allocation. The committee presented questions and concerns. She requested that all questions specific to the fund allocations be directed to the administrative agency.

Lionel Hillard, chair opened the discussion regarding the letter of endorsement regarding FY 2021 partial award allocations. Members reviewed the draft letter and discussed edits to be made to the draft for the final submission. The chair called for a recommendation to endorse the FY 2021 partial award allocation by consensus from the members to forward the recommendation letter to the planning council for final approval.

VIII. **Adjournment:** James Kleitches made the motioned to adjourn. James Wright seconded the motion. The motion passed unanimously. The meeting was adjourned at 6:28 p.m.

Submitted by:

\_\_\_\_\_  
Glenda Blackmon Johnson, RWPC Office of Support

\_\_\_\_\_  
Date

Certified by:

\_\_\_\_\_  
Claudy Jean-Pierre, RWPC Office of Support

\_\_\_\_\_  
Date

Final Approval by:

\_\_\_\_\_  
Lionel Hillared, RWPC Chair  
Auntjuan Wiley, Vice Chair

\_\_\_\_\_  
Date

**Due to COVID-19**  
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