

**Ryan White Planning Council of Dallas Area
Office of Support**

Memorandum

To: Members, Allocations Committee

From: RWPC Support Staff

Date: Monday, January 17, 2022

Re: Allocations Committee Meeting Announcement

Please note that there will be an:
Allocations Committee Meeting

Monday, January 24, 2022 at 5:15 PM

Please join from your computer, tablet or smartphone.

[Teleconference/gotomeeting.com](https://www.gotomeeting.com)

Dallas, Texas 75207

Attached, please find meeting materials, agenda, and the prior meeting minutes for your review. Members, if you are unable to attend, please notify Logane Brazile, RWPC Office of Support Logane.Brazile@dallascounty.org on or before noon on Friday, January 21, 2022. Otherwise, we look forward to seeing you at the next meeting.

Please view Ryan White 101 on our social media Like Share Subscribe:

<https://www.facebook.com/Ryan-White-Planning-Council-of-the-Dallas-Planning-Area-702096959854808/>

Cc: Philip P. Huang, MD, MPH, Director
Dallas County Judge's Office
Sonya M. Hughes, Assistant Director
Justin Henry, Grants Manager - Programmatic
Wanda Scott, Grant Manager - Fiscal
Glenda Blackmon-Johnson, RWPC Office of Support
Oscar Salinas, Quality Assurance Administrator
Carla Jackson, Program Monitor
Wanda Scott, Program Monitor
David Kim, Program Monitor
Angela Jones, Quality Assurance Advisor
Regina Waits, Health Advisor
Logane Brazile, RWPC Coordinator
Jasmine Sanders, RWPC Planner
Kofi Bissah, ADAP Liaison
Building Security

**2377 N. Stemmons Freeway, Suite 200, Dallas, Texas, 75207
(214) 819-1840 telephone; (214) 819-6023**

ALLOCATIONS COMMITTEE

*It is our vision to promote the improvement of health and quality of life for all clients
Oto address the evolving needs of the HIV/AIDS community.*

AGENDA

Allocations Meeting

January 24, 2022

5:15 PM

- | | |
|--|---|
| I. Call to Order | James Kleitches, Chair or Naomi Green, Vice-Chair |
| II. Certification of Quorum | James Kleitches, Chair or Naomi Green, Vice-Chair |
| III. Introductions/Announcements | James Kleitches, Chair or Naomi Green, Vice-Chair |
| IV. Approval of the November 22, 2021 Meeting Minutes | Action Item |
| V. FY 2021 Part A/COVID/Part B/MAI/State Rebate Carryover
Re-Allocation | Action Item |
| VI. FY 2021 Part A/COVID/Part B/MAI/State Rebate Carryover
Expenditure Report | Discussion Item |
| VII. New Business | |
| VIII. Adjournment | James Kleitches, Chair or Naomi Green, Vice-Chair |

**Due to COVID-19
Until Further Notice**

NEXT SCHEDULED MEETING

Monday, February 21, 2022 5:15 PM

Will be held via TELE-CONFERENCE

Dallas County Health and Human Services Building

2377 N. Stemmons Freeway, Dallas, TX 75207

ALLOCATIONS COMMITTEE
November 22, Allocation Meeting Minutes

Charge: Develop recommendations for distribution of funds among priority goals using all available information regarding community and agency needs, current funding for HIV services, and trend data; develop recommendations for service category allocations. Recommendations for service category allocations will include how best to meet each established priority.

MEMBERS PRESENT

Buffie Bogue	Kelly Richter	Naomi Green
James Kleitches	Lionel Hillard, Chair	Corey Strickland

MEMBERS ABSENT

Auntjuan Wiley, Vice-Chair	
James Wright	

RWPC STAFF PRESENT

Glenda Blackmon Johnson	Logane Brazile
RWPC Office of Support	RWPC Office of Support

GRANTS STAFF MANAGEMENT PRESENT

Wanda Scott, GFM	Nevin Eapen, GA	
Sonya Hughes, AD	Justin Henry, GPM	Barbara Kakembo

OTHERS PRESENT

Kellie Norcott, PHHS	Joni Wysocki, AIN/AHF	John Bingham, CDC
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- I. **Call to Order:** Lionel Hillard, Chair, opened the meeting and called the meeting to order at 5:15 p.m.
- II. **Certification of Quorum:** Quorum was established by Lionel Hillard, Chair, and certified by Logane Brazile, RWPC Office of Support.
- III. **Introductions/Announcements:** Kelly Richter announced an “Ending the Epidemic” virtual Lunch and Learn on December 8, 2021, at 12:00 p.m. The session will be hosted by Amanda Miller, PA-C from Central Med Clinic of San Antonio.
Kellie Norcott announced Parkland is hosting their World AIDS Day event on December 1, 2021, at 9 a.m. The event will be held in the lobby of the Moody Outpatient Center and the lobby of the Patient Access Clinic on the second floor. There will be learning, fellowship, prizes, and an opportunity to view the new clinic.
- IV. **Approval of the October 25, 2021, Meeting Minutes:** Corey Strickland motioned to approve the October 25, 2021 Allocations Committee meeting minutes. Kelly Richter seconded the motion. The motion passed.
- V. **FY 2021 Part A/MAI/Part B/SS Rebate Re-Allocation:** Glenda Blackmon-Johnson initiated review of the FY 2021 Part A/MAI/Part B/SS Rebate Re-Allocation through screen share. The re-allocation Excel spreadsheet shown contained multiple labeled columns. Of these columns, committee members were instructed to focus their attention on “Service Category,” “Total Returned Funds,” “Total Requested for Increase per Service Category,” and “Approve/Deny Based on Need.” She explained that the numbers present under the “Total Returned Funds” column, or column E, are shown in blue and represent funds returned to the Administrative Agency for re-allocation. Alternatively, the numbers present under the “Total Requested for Increase per Service Category,” or column F, are shown in red and determine the dollar amount requested for each service category.

The **Part A** funds were returned in the amount of \$548,215.00 as shown on the reallocation spreadsheet were reallocated in the following service categories to include Ambulatory Medical Care, Oral Health Care, Medical Case Management, Mental Health, Non-Medical Case Management.

- *James Kleitches motioned to approve the Part A dollar amount re-allocation based on the amounts requested, acknowledging limitations due to the 75/25 rule. Buffie Bogue seconded the*

motion. The motion passed unanimously.

The **MAI** funds were returned and reallocated as shown on the Reallocation Spreadsheet for the following service categories include Ambulatory Care, Oral Health Care, and AIDS Pharmaceutical Assistance totaling \$135,121.00.

- *James Kleitches motioned to fund the requested amounts by service category, which matches the returned amount. Corey Strickland seconded the motion. The motion passed unanimously.*

The **Part B** funds were returned and reallocated as shown on the Reallocation Spreadsheet for the following service categories: Ambulatory Medical Care, Food Bank, Case Management (Non-Medical), Referral for Healthcare, totaling \$165,838.00.

- *James Kleitches motioned to fund the requested amounts by service category, which matches the returned amount. Kellie Richter seconded the motion. The motion passed unanimously.*

The **State Services- Dallas HSDA** funds were returned and reallocated as shown on the Reallocation Spreadsheet for the following service categories: Ambulatory Medical Care and Referral to Healthcare, totaling \$198,711.00. Glenda Blackmon-Johnson, RWPC Manager, explained the State's request that the core services and support services be aligned with the other funding streams. However, the Administrative Agency (AA) filed for a waiver regarding the 75/25 rule. This waiver is only applicable to the State Services funding stream.

- *Kellie Richter motioned to fund the requested amounts by service category matching the returned amount and keep in place the +/- 7% discretionary re-allocation by the Administrative Agency (AA). Corey Strickland seconded the motion. The motion passed unanimously.*

VI. **New Business:** None.

VII. **Adjournment:** John Dornheim, RWPC Chair, made the motion to approve the Allocations Committee minutes. Corey Strickland seconded the motion. The motion passed unanimously. The meeting was adjourned at 6:15 p.m.

Drafted by:

Logane Brazile, RWPC Office of Support

Date

Certified by:

Glenda Blackmon Johnson, RWPC Office of Support

Date

Final Approval by:

Lionel Hillard, RWPC Chair
Auntjuan Wiley, Vice Chair

Date

Due to COVID-19
NEXT SCHEDULED MEETING
Monday, December 27, 2021, at 5:15 p.m.
Will be held via TELE-CONFERENCE
Dallas County Health and Human Services Building