

**Ryan White Planning Council of Dallas Area
Office of Support**

Memorandum

To: Members, Allocations Committee

From: RWPC Support Staff

Date: March 20, 2023

Re: Allocations Committee Meeting Announcement

Please note that there will be an:

Allocations Committee Meeting

Monday, March 27, 2023, at 5:15 PM

Please join from your computer, tablet, or smartphone.

[Teleconference/gotomeeting.com](https://www.gotomeeting.com)

Dallas, Texas 75207

Attached, please find meeting materials, agenda, and the prior meeting minutes for your review. Members, if you are unable to attend, please notify Logane Brazile, RWPC Office of Support Logane.Brazile@dallascounty.org on or before noon on Friday, March 26, 2023. Otherwise, we look forward to seeing you at the next meeting.

Please view Ryan White 101 on our social media Like Share Subscribe:

<https://www.dallascounty.org/departments/rwpc/>

Cc: Philip P. Huang, MD, MPH, Director
Dallas County Judge's Office
Sonya M. Hughes, Assistant Director
Justin Henry, Grants Manager - Programmatic
Wanda Scott, Grant Manager - Fiscal
Glenda Blackmon-Johnson, RWPC Office of Support
Oscar Salinas, Quality Assurance Administrator
Carla Jackson, Program Monitor
Wanda Scott, Program Monitor
David Kim, Program Monitor
Jocelyn Rodriguez, Program Monitor
Vacant, Program Monitor
Marlen Rivera, Fiscal
Angela Jones, Quality Assurance Advisor
Regina Waits, Health Advisor
Logane Brazile, RWPC Coordinator
Jasmine Sanders, RWPC Planner
Kofi Bissah, ADAP Liaison
Building Security

**2377 N. Stemmons Freeway, Suite 200, Dallas, Texas, 75207
(214) 819-1840 telephone; (214) 819-6023**

ALLOCATIONS COMMITTEE

It is our vision to promote the improvement of health and quality of life for all clients to address the evolving needs of the HIV/AIDS community.

AGENDA

Allocations Meeting

March 27, 2023

5:15 PM

- | | |
|---|---|
| I. Call to Order | James Kleitches, RWPC Chair or Naomi Green, RWPC Vice-Chair |
| II. Certification of Quorum | James Kleitches, RWPC Chair or Naomi Green, RWPC Vice-Chair |
| III. Introductions/Announcements | James Kleitches, RWPC Chair or Naomi Green, RWPC Vice-Chair |
| IV. Approval of the February 27, 2023, Meeting Minutes | Action Item |
| V. Office of Support Report | Office of Support |
| VI. Fiscal Grants Management Reporting | Wanda Scott, Fiscal Manager |
| - FY 2022-23 Expenditure Report (11 months) | |
| - FY 2023 Partial Awards | |
| VII. New Business | |
| VIII. Adjournment | James Kleitches, RWPC Chair or Naomi Green, RWPC Vice-Chair |

**Due to COVID-19
Until Further Notice**

NEXT SCHEDULED MEETING

Monday, April 24, 2023, 5:15 PM

Will be held via TELE-CONFERENCE

Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX 75207

ALLOCATIONS COMMITTEE
February 27, 2023, Allocation Meeting Minutes

Charge: Develop recommendations for distributing funds among priority goals using all available information regarding community and agency needs, current funding for HIV services, and trend data; develop recommendations for service category allocations. Recommendations for service category allocations will include how best to meet each established priority.

MEMBERS PRESENT

Buffie Bogue
Courtney Thompson
Pro Brewer

Naomi Green, **Vice Chair**
Kelly Salinas

Corey Strickland
James Kleitches, **Chair**

MEMBERS ABSENT

James Wright

RWPC STAFF PRESENT

Logane Brazile
RWPC Office of Support

Jasmine Sanders
RWPC Office of Support

Glenda Blackmon-Johnson
RWPC Office of Support

GRANTS STAFF MANAGEMENT PRESENT

Barbara Kakembo, PM
Nariah Webster, SFM
Oscar Salinas, CQM

Wanda Scott, GM
Sonya Hughes, AA

Justin Henry, GM
Marlen Rivera, AA

OTHERS PRESENT

Dwight Harry, ASD
Joni Wysocki, AHF/AIN

Piper Duarte, PHHS

- I. **Call to Order:** James Kleitches, Chair, opened the meeting at 5:15 pm and called the meeting to order at 5:15 pm.
- II. **Certification of Quorum:** Quorum was established by James Kleitches, Chair, and certified by Logane Brazile, RWPC Office of Support.
- III. **Introductions/Announcements:** Glenda Blackmon-Johnson, Office of Support, made the following announcements:
 - The HRSA VSV meeting is for clients to share their experiences accessing Ryan White services. This client meeting is open to VSV Team members; no staff will participate. Any notes taken during the session will not identify participants to ensure anonymity.
 - There will be an orientation for all RWPC members on April 12, 2023, at 9 am.The Office of Support will hold a VSV workshop to review essential topics and disseminate valuable materials to members in preparation for HRSA.
Logane Brazile, Office of Support, announced the upcoming CCC forum on March 10, 2023, at 12p. The forum topic will be HIV & Black Women/ Women of Color.
- IV. **Approval of January 23, 2023, Meeting Minutes:** James Kleitches, Chair, motioned to approve the Allocations Committee meeting minutes. Courtney Thompson seconded the motion. The motion passed with one abstention.
- V. **Office of Support Report:**
Allocation Committee (15 seats): 8 members (7 seats open)
The 1st group impacted with the highest numbers is Blacks at 10,111 or 42% representation;
Allocations membership consists of 8 people of whom 5 are Black, representing 63% reflectiveness.
The 2nd group impacted with the next highest numbers is White at 6,598 or 27% representation;
Allocations membership consists of 8 people of whom 3 are White, representing 37% reflectiveness.
The 3rd group impacted with the next highest numbers is Latinx/Hispanic at 5,839 or 24% representation;

SUMMARY REPORT BY SERVICE CATEGORY

FY 2022 - 2023 Part A Carryover MAI

GRANT 65502.5591

Table with columns: SERVICE CATEGORY, TOTAL COST, BUDGET, and monthly billings (22-Mar to 22-Jan). Includes subcategories like Emergency Financial Assist, Food/Congregate Meals, etc.

SUMMARY REPORT BY SERVICE CATEGORY

FY 2022 - 2023 Part B Formula

GRANT 65603.5591

Table with columns: DALLAS HSDA, AMENDED BUDGET, and monthly billings (22-Apr to 25-Jan). Includes subcategories like Emergency Financial Assist, Food/Congregate Meals, etc.

SUMMARY REPORT BY SERVICE CATEGORY

FY 2022 - 2023 Part B Formula

GRANT 65603.5591

Table with columns: SHERMAN HSDA, AMENDED BUDGET, and monthly billings (22-Apr to 23-Jan). Includes subcategories like Emergency Financial Assist, Food/Congregate Meals, etc.

SUMMARY REPORT BY SERVICE CATEGORY

FY 2022 - 2023 State Rebate

GRANT 65605.5591

Table with columns: DALLAS HSDA, AMENDED BUDGET, and monthly billings (22-Apr to 23-Jan). Includes subcategories like Emergency Financial Assist, Food/Congregate Meals, etc.

SUMMARY REPORT BY SERVICE CATEGORY

FY 2022 - 2023 State Rebate

GRANT 65605.5591

Table with columns: SHERMAN HSDA, AMENDED BUDGET, and monthly billings (22-Apr to 23-Jan). Includes subcategories like Early Intervention Services, Food/Congregate Meals, etc.

SUMMARY REPORT BY SERVICE CATEGORY

FY 2022 - 2023 State Services

GRANT 65502.5591

SERVICE CATEGORY TOTAL COST	AMENDED BUDGET	Subrecipients' Monthly Billings					YTD EXPENDITURE	REMAINING BALANCE	YTD %	Unexpended %
		22-Sep	22-Oct	22-Nov	22-Dec	23-Jan				
Emergency Financial Assist	\$ 5,000.00	\$ 246.82	\$ 713.13	\$ 259.03	\$ 1,084.76	\$ 385.54	\$ 2,689.28	\$ 2,310.72	54%	46%
Food/Congregate Meals	\$ 63,997.00	\$ 1,020.49	\$ 1,181.62	\$ 15,996.73	\$ 1,181.62	\$ 1,127.91	\$ 20,508.37	\$ 43,488.63	32%	68%
Food/Food Pantry	\$ 14,532.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,532.00	0%	100%
Health Ed/Risk Reduction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	0%
Health Insurance Assistance	\$ 13,655.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,655.00	0%	100%
Housing	\$ 29,102.00	\$ 290.73	\$ 37.97	\$ 1,000.30	\$ -	\$ -	\$ 1,329.00	\$ 27,773.00	5%	95%
Linguistic Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	0%
Local Pharm Assist (LPAP)	\$ 29,378.00	\$ 829.47	\$ 2,678.07	\$ 2,691.82	\$ 1,085.09	\$ 541.91	\$ 7,826.36	\$ 21,551.64	27%	73%
Medical Case Management	\$ 76,212.00	\$ 1,941.07	\$ 4,067.94	\$ 14,842.32	\$ 3,681.74	\$ 3,581.93	\$ 28,115.00	\$ 48,097.00	37%	63%
Medical Case Mgmt. Housing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	0%
Medical Transportation	\$ 97,926.00	\$ 913.52	\$ 1,321.09	\$ 3,511.45	\$ 23,763.36	\$ 1,132.92	\$ 30,642.34	\$ 67,283.66	31%	69%
Mental Health	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	0%
Non-Med Case Mgmt. Housing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	0%
Non-Medical Case Mgmt.	\$ 155,069.00	\$ 3,227.90	\$ 54,789.60	\$ 7,894.11	\$ 3,468.44	\$ 4,538.82	\$ 73,918.87	\$ 81,150.13	48%	52%
Oral Health	\$ 25,378.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,378.00	0%	100%
Other Prof. Services/Legal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	0%
Outpatient/Ambulatory Health	\$ 911,171.00	\$ 74,714.72	\$ 75,437.45	\$ 61,338.40	\$ 90,749.09	\$ 25,354.86	\$ 327,594.52	\$ 583,576.48	36%	64%
Referral	\$ 36,190.00	\$ 1,409.57	\$ 9,316.28	\$ 2,033.48	\$ 3,403.31	\$ 2,235.88	\$ 18,398.52	\$ 17,791.48	51%	49%
TOTAL	\$ 1,457,610.00	\$ 84,594.29	\$ 149,543.15	\$ 109,567.64	\$ 128,417.41	\$ 38,899.77	\$ 511,022.26	\$ 946,587.74	35%	65%

VII. **New Business:** N/A

VIII. **Adjournment:** James Kleitches, Chair, called for a motion to adjourn. Nomi Green seconded the motion. The meeting was adjourned at 5:46 pm.

Drafted by:

Logane Brazile, RWPC Office of Support

Date

Certified by:

Glenda Blackmon-Johnson, RWPC Office of Support

Date

Final Approval by:

James Kleitches, Allocations Chair
Naomi Green, Allocations Vice-Chair

Date

Due to COVID-19
NEXT SCHEDULED MEETING
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Dallas County Health and Human Services Building