Ryan White Planning Council of the Dallas Area

Office of Support

Memorandum

To: Members, Evaluation Committee

Interested Parties

From: RWPC Office of Support

Date: June 20, 2023

Re: Evaluation Committee Meeting Announcement

Please note that there will be an:

Evaluation Committee Meeting – Tuesday, June 27, 2023, at 3:00 p.m.

Please join from your computer, tablet or smartphone.

www.gotomeeting.com

Attached, please find the meeting packet for your review. Members if you are unable to attend this meeting, please notify Logane Brazile, RWPC Office of Support at Logane.Brazile@dallascounty.org on or before Monday, June 26, 2023. Otherwise, we look forward to seeing you at the next meeting.

Please view Ryan White 101 on our social media Like Share Subscribe:

https://www.dallascounty.org/departments/rwpc/

cc: Philip Huang, MD, MPH, Director

Dallas County Judge's Office

Sonya M. Hughes, Assistant Director

Justin Henry Grants Manager - Programmatic

Wanda Scott, Grants Manager - Fiscal

Glenda Blackmon-Johnson, RWPC Manager

Oscar Salinas, Quality Assurance Administrator

Angi Jones, Quality Assurance Advisor

Regina Waits, Health Advisor

Carla Jackson, Program Monitor

Vacant, Program Monitor

Marlen Rivera, Fiscal

David Kim, Program Monitor

Logane Brazile, RWPC Coordinator

Jasmine Sanders, RWPC Planner

Kofi Bissah, ADAP Liaison

Building Security

EVALUATION COMMITTEE

The Evaluation Committee ensures that service categories set out are being met and that conflict-of-interest standards are upheld; Conduct an annual evaluation of the effectiveness of the administrative Agency and the Ryan White Planning Council and provide that evaluation to the CEO and Dallas County Commissioners Court; Evaluate the effectiveness of services, categorically and system-wide.

AGENDA

Tuesday, June 27, 2023 3:00 p.m.

I. Call to Order Helen Zimba, Chair, or John Dornheim, RWPC Vice-Chair

I. Certification of Quorum Helen Zimba, Chair, or John Dornheim, RWPC Vice-Chair

III. Introduction & Announcement

IV. Approval of the April 25, 2023, Meeting Minutes Action Item

V. Office of Support Report

• RWPC Membership Representation and Reflectiveness Discussion Item

VI. Comprehensive Overview of HRSA's Commentary

Discussion Item

- Integrated Plan

VII. Approve Evaluation of the Administrative Mechanism Report w/ Recommendations to the AA

Discussion Item/ Action Item

VIII. New Business

IX. Adjournment Helen Zimba, Chair, or John Dornheim, RWPC Vice-Chair

Due to COVID-19
Until Further Notice
NEXT SCHEDULED MEETING
Tuesday, July 25, 2023, 3:00 PM
Will be held via TELE-CONFERENCE

	EVALUATION COMMITTEE April 25, 2023, Meeting Minutes		
<u>harge:</u> Evaluate whether sub-recipient services coincide with set service priorities and evaluate the performance of the Administrative Agency and the Planning Council according to the goals of the Council.			
	MEMBERS PRESENT		
Helen Zimba, Chair Del Wilson John Dornheim, RWPC Chair	LaShaun Shaw Norma Piel-Brown Jonathan Thorne	Helen Turner	
'	MEMBERS ABSENT		
	HK Yumo		
	COUNCIL STAFF PRESENT		
	Glenda Blackmon-Johnson RWPC Office of Support	Jasmine Sanders RWPC Office of Support	
GRA	ANTS MANAGEMENT STAFF PRESE	NT	
Sonya Hughes, AA	Justin Henry		
	OTHERS PRESENT		
Joni Wysocki, AIN/AHF	Michelle Moos	Kevin Chadwin Davis	

- I. <u>Call to Order</u>: Helen Zimba, RWPC Chair, called the meeting to order at 3:01 p.m.
- II. <u>Certification of Quorum</u>: Quorum was established by Helen Zimba and certified by Jasmine Sanders, Office of Support.
- III. <u>Introductions & Announcement</u>: Helen Turner made the following announcements:
 - There will be a play named "Believe in Me" at the National Conference for Women Living with HIV, sponsored by the Grace Project, from May 19-21, 2023. Westin Dallas Park Central Hotel 12720 Merit Dallas Texas 75251; Register at legacygraceproject.org
 - As a Member of the HIV Housing Coalition, she will participate with a panel, presentation May 10, 2023; also that Traswell Livingston also participate as a presenter. She also noted that a collaboration with Ending the HIV Epidemic program is forthcoming.
 - HIV Test Kits can be obtained from Nathanial Holly at Https://www.freeluxproject.org
 - * CDC had launched Together TakeMeHome, a project to distribute up to 1 million free HIV self-tests over the next 5 years. People in the United States, including Puerto Rico, can order up to 2 tests every 90 days via a new online portal. Tests are available to anyone 17 or older, regardless of health insurance or immigration status.
- **IV.** <u>Approval of March 28, 2023 Minutes</u>: Helen Turner motioned to approve the minutes. Del Wilson seconded the motion. The motion passed unanimously.
- V. Office of Support Report: HIV+ Individuals living at the end of 2021=24,076

The 1st group impacted with the highest numbers are Blacks at 8,405 or 40.22% representation;

• Evaluation Committee membership consists of 8 people of whom 3 are Black with representation at 38.00% reflectiveness.

The 2nd group impacted with the next highest numbers are Latinx/Hispanic at 5,738 or 27.46% representation;

o Evaluation Committee membership consists of 8 people of whom 1 are Latino/Hispanic with representation at 12.00% reflectiveness.



The 3rd group impacted with the next highest numbers are White at 5,560 or 26.60% representation;

o Evaluation Committee membership consists of 8 people of whom 4 are White with representation at 50.00% reflectiveness.



Agency Affiliation:

- ♣ AIDS Service of Dallas- 2 (1 staff/1 advisory board member)
- ♣ Prism Health North Texas- 1
- Resource Center -2
- Lallie Clinic 1
- VI. FY 2022 Expenditure Report Update: Jasmine Sanders, Office of Support, reviewed the latest version of the RWHAP Part A recipient expenditures report provided by the AA. She discussed the sections within the FY 2022 Administrative Mechanism Report related to the percentage rate at which the Monthly Financial Report (MFR) submittals were reimbursed to the Sub-recipients. Further, she briefly discussed what members can expect in the forthcoming months as it relates to the next steps for the EAM. She proposed that the process will wrap up on receipt of the final expenditure reports. Sonya briefly discussed that the Bid Process would be implement this year for the Dallas EMA.

The following sections were reviewed:

- Reimbursement Process matrix
- FY 2022 Expenditure Report for Part A Formula Update
- VII. New Business: N/A
- VIII. <u>Adjournment:</u> Helen Turner motioned to adjourn. Del Wilson seconded the motion. The motion passed unanimously. The meeting was adjourned at 3:30 p.m.

Submitted by:		
Jasmine Sanders, RWPC Planner	Date	
Draft Certified by:		
Glenda Blackmon-Johnson, RWPC Manager	Date	
Final Approval by:		
Helen Zimba Chair	- Date	

Due to COVID-19
Until Further Notice
NEXT SCHEDULED MEETING
Tuesday, May 23, 2023, 3:00 p.m.

Will be held via TELE-CONFERENCE Dallas County Health and Human Services Building 2377 N. Stemmons Freeway, Dallas, TX 75207