

Ryan White Planning Council of the Dallas Area
Office of Support
2377 N. Stemmons Freeway, Suite 200, Dallas, TX 75207
214 819-1840 Telephone; 214 819-6023 Fax

Memorandum

To: Members, Ryan White Planning Council of the Dallas Area
Interested Parties

From: RWPC Support Staff

Date: November 1, 2023

Re: Meeting Announcement

Please note that there will be a:

Ryan White Planning Council Meeting
Wednesday, November 8, 2023, 9:00 a.m.

Via **Go-to-Meeting Platform**

Dallas County Health and Human Services Building
Dallas, Texas 75207

Attached, please find the meeting packet for your review. **Please review this mailer for details regarding the meeting agenda.** Members, if you are unable to attend this meeting, please notify the RWPC Office of Support at (214) 819-1840 on or before Tuesday, November 7, 2023. Otherwise, we look forward to seeing you at the next meeting.

Please view Ryan White 101 on our social media Like Share Subscribe:

<https://www.dallascounty.org/departments/rwpc/>

Cc: Philip Huang, MD, MPH, Director
Dallas County Judge's Office
Sonya M. Hughes, Assistant Director
Justin Henry, Grants Manager Programmatic
Wanda Scott, Grants Manager Fiscal
Glenda Blackmon-Johnson, RWPC Support Staff
Carla Jackson, Program Monitor
David Kim, Program Monitor
Melody Lee, Program Monitor
Tyreece Stephens, Fiscal
Marlen Rivera, Program Monitor
Oscar Salinas, Quality Assurance Administrator
Angela Jones, Quality Assurance Advisor
Regina Waits, Health Advisor
Jasmine Sanders, RWPC Support Staff
Logane Brazile, RWPC Support Staff
Kofi Bissah, ADAP Liaison
Building Security

RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA

The RWPC envisions a seamless, flexible, and efficient healthcare system dedicated to the wellness and empowerment of Persons Living with HIV/AIDS (PLWHA) in North Texas. The RWPC of the Dallas Area is a collaborative partnership of consumers, volunteers, and providers entrusted with the planning and coordination of healthcare services on behalf of PLWHA in North Texas.

AGENDA

Wednesday, November 8, 2023
9:00 a.m.

- | | | |
|-------|---|---|
| I. | Call to Order | Helen Zimba, RWPC Chair or John Dornheim, RWPC Vice-Chair |
| II. | Certification of Quorum | Helen Zimba, RWPC Chair or John Dornheim, RWPC Vice-Chair |
| III. | Introduction/Announcements | Helen Zimba, RWPC Chair or John Dornheim, RWPC Vice-Chair |
| IV. | Approval of the October 11, 2023, Minutes | Action Item |
| V. | Administrative Agency Report | Sonya Hughes, AA Representative |
| | <ul style="list-style-type: none">• AA Updates• CQM Updates | |
| VI. | Committee Meeting Update: | |
| | a. Executive Committee | Helen Zimba, RWPC Chair or John Dornheim, RWPC Vice-Chair |
| | b. Planning and Priorities Committee | Helen Zimba, RWPC Chair or John Dornheim, RWPC Vice-Chair |
| | c. Needs Assessment Committee | Lionel Hillard, Chair, or John Dornheim, Vice-Chair |
| | d. Allocations Committee | Naomi Green, Vice-Chair |
| | <ul style="list-style-type: none">• Approval of the FY 2024-25 Level Funding for Part B and State Services• Approval of FY 2023-24 Reallocation for Part A Formula, Supplemental, MAI, and Part B Grants | |
| | e. Evaluation Committee | Helen Zimba, RWPC Chair or John Dornheim, RWPC Vice-Chair |
| | f. Consumer Council Committee | Donna Wilson, Vice-Chair or Kevin Davis, Vice-Chair |
| VII. | New Business | |
| VIII. | Adjournment | Helen Zimba, RWPC Chair or John Dornheim, RWPC Vice-Chair |

**Due to COVID-19
Until Further Notice**

NEXT SCHEDULED MEETING
Wednesday, December 13, 2023, 9:00 AM
Will be held via TELE-CONFERENCE

RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA

October 11, 2023, Meeting Minutes

COUNCIL MEMBERS PRESENT		
Donna Wilson Grace Balaoing Lewis La'Paul Fulsom Nisa Ortiz Andrew Wilson	John Dornheim, Vice-Chair Naomi Green Norma Piel-Brown Korey Willis Helen Zimba, Chair	Thomas Baxley Lori Davidson Sattie Nyachwaya Terra Ejike
COUNCIL MEMBERS ABSENT		
James Wright Lionel Hillard Nathaniel Holley Wade Hyde Dr. Regina Williams	Laticcia Riggins Corey Strickland Jonathan Ford Diane Granberry	Chris Walker HK Yumo Dan Nguyen Dr. Pro Brewer
RWPC STAFF PRESENT		
Glenda Blackmon-Johnson, RWPC Manager	Logane Brazile, RWPC Coordinator	Jasmine Sanders, RWPC Planner
DALLAS COUNTY ADMINISTRATION STAFF PRESENT		
Lauren Trimble, Dallas County		
GRANTS MANAGEMENT STAFF PRESENT		
Oscar Salinas, CQM Marlen Rivera, AA Nariah Webster, AA	Regina Waits, CQM LeShaun Murphy, AA	Justin Henry, AA D'Angelo Doctor, CQM
OTHERS PRESENT		
Amber Reid, the Afiya Center Helen Turner Joni Wysocki, AIN/AHF Annie Williams, HOPWAA	Brooke Henderson Casaundra Bryant, HOPWA DeAmber Bullard, Kind Clinic Gary Benecke	Yolanda Jones, ASD Karla Obasi, EHE Jonathan Gute, PHHS Jamie Shank, CQM Consultant

- I. **Call to Order:** Helen Zimba, Chair, opened the meeting at 9:00 a.m.; the meeting was called to order at 9:38 a.m.

- II. **Certification of Quorum:** Quorum was established by Helen Zimba, Chair, and certified by Logane Brazile, RWPC Coordinator.

- III. **Introductions/Announcements:**
 - Helen Zimba, Chair, announced the Afiya Center will host their "Honoring Our Journey: 15 Years of Impact" Gala on October 26, 2023, from 6p-10p. Tickets are available through the organization's website. Contact Helen Zimba for more information.
 - Donna Wilson, CCC Vice-Chair, announced the "Stop Hiding: Release Part 2" hosted by the Texas Black Women's Health Initiative- Dallas on October 27, 2023, from 5p-9p. Admission is accessible to the public.
 - John Dornheim, Vice-Chair, made the following announcements:
 - Leadership applications are due for current members of the Planning Council Committee interested in a leadership position.
 - The Executive Committee interviewed Auntjuan Wiley for placement on the Planning & Priorities/Allocations Committee.
 - Jasmine Sanders, Office of Support, reminded members to review the Policy & Procedures Manual for FY 2024 updates and approval.

- IV. **Leadership Report:** The platform meeting etiquette was detailed, and general announcements were made regarding access to the Emergency Housing Assistance Program, Comprehensive Energy Assistance Program; the HIV Taskforce, Dallas County Fast Trace Cities, COVID-19 Updates, and vaccine announcements on the Dallas County website <https://www.dallascounty.org/>; RWPC new membership interviews; recruitment.

- V. **Approval of September 13, 2023, Minutes:** John Dornheim, RWPC Vice-Chair motioned to approve the minutes. Donna Wilson, CCC Vice-Chair, seconded the motion. The motion passed with one abstention.
- VI. **Approval of the Executive Meeting Applicant Committee Placements:** John Dornheim, RWPC Vice-Chair, motioned to approve the placement of Auntjuan Wiley to the Planning & Priorities/Allocations Committee with a recommendation for appointment to the Planning Council Committee. Naomi Green seconded the motion. The motion passed unanimously.
- VII. **Administrative Agency Report:** Sonya Hughes, AA, made the following announcements:
- HRSA updated the AA regarding residency report clarifications, stating that immigration status does not affect eligibility for receiving Ryan White services.
 - Dallas County received the Part C Capacity Grant and met with its Project Officer last week for an initial meeting. Funding was requested to expand the E2 system, implement an E2 MyCare app for consumers, and add an E2 Linkage to Care module. Throughout this process, consumers will be recruited. Information regarding how to get involved is forthcoming.
 - The Administrative Agency will host a cultural humility training on October 26-27, 2023, in partnership with CAI Global. The event is capped at 36 seats per day; only sub-recipient staff are mandated to attend.
 - The Administrative Agency meets with the Purchasing department weekly to finalize RFP plans for 2024 Service Delivery. One important component will be Medical Benefit Management to ensure clients' co-pays are paid.
 - The AA recently concluded its DSHS Fiscal audit.
 - The AA team is working on the non-competing continuation with HRSA to renew Part A funding.
 - The Administrative Agency and the Office of Support currently have three employment vacancies posted on the Dallas County website. Please visit the Employment Section of the Dallas County website for more information.
 - Tarrant County is embarking on a Secret Shopper Program, which is looking for consumers to call or visit agencies to evaluate the efficacy of services.

Fiscal: Nariah Websters, AA, shared the following expenditure updates:

Fiscal Updates

1. Expenditure Report:

Award Amount: HRSA & DSHS.

Part A Formula, Supplemental, MAI, and Carryover (Formula & MAI) - 03/2023 thru 02/2024 (5 months of Expenses).

TOTAL AWARD	EXPENSE	%	BALANCE	%
\$20,564,468.00	\$ 7,100,084.08	35%	\$13,464,383.92	65%

DSHS Part B – 04/2023 thru 03/2024 (4 months of Expenses)

TOTAL AWARD	EXPENSE	%	BALANCE	%
\$3,665,361.00	\$1,574,324.00	43%	\$2,387,439.00	57%

DSHS State Rebate Prorate– 04/2023 thru 03/2024 (4 months of Expenses)

TOTAL AWARD	EXPENSE	%	BALANCE	%
\$621,889.00	\$308,193.00	50%	\$313,696.00	50%

DSHS State Services – 09/01/2022 thru 08/31/2023 (11 months of Expenses)

TOTAL AWARD	EXPENSE	%	BALANCE	%
\$1,457,610.00	\$ 1,275,910.00	88%	\$181,699.00	12%

CC Rescind Court Order 2023-0904 and replace Ryan White Sub-recipient contracts to correct allocation amounts. The revised contracts authorize the use of State of Texas DSHS State Services and State Rebate grant funds for the provision of HIV/AIDS related services for Fiscal Year 23-24 HIV/SRVS Contract No. HHS0013170000003

2. DSHS State Services – 9/01/2023 thru 8/31/2024 (0 months of Expenses)

TOTAL AWARD	EXPENSE	%	BALANCE	%
\$1,391,911.00	\$ 0.00	100%	\$0.00	0%

DSHS State Rebate – 9/1/2023 thru 8/31/2024 (0 months of Expenses)

TOTAL AWARD	EXPENSE	%	BALANCE	%
\$1,412,424.00	\$ 0.00	100%	\$0.00	0%

CC Acceptance of Ryan White Title III HIV Capacity Development and Planning federal grant funds for Fiscal Year 2023-24 for the provision of HIV/AIDS related services

3. Part C HIV Capacity Development - 9/1/2023 thru 8/31/2024

TOTAL AWARD	EXPENSE	%	BALANCE	%
\$140,00.00	\$ 0.00	100%	\$0.00	0%

4. Dallas County Financial Management System – Oracle Fusion Updates

GMD-Fiscal Unit sent an email notifications to our Ryan White grantors with updates on Oracle Fusion on June 30, 2023.

Dallas County has implemented a new financial system (Oracle Cloud Fusion) as of May 1, 2023. As a part of this new financial system, Dallas County Auditors' Office has implemented a sub ledger for all Grants Projects. We have several issues that we are facing after Go-Live We are hoping by the end of August 2023, we will have our issues resolved and able to report our expenditures.

Oracle Fusion New Supplier Portal: An email notification went to sub-recipients on May 30, 2023 with the initial letter submitted to all Dallas County Vendors on December 20, 2022.

Attached is a letter that has been sent to all suppliers to get setup in our new supplier portal www.dallascounty.org/supplier . Each supplier that is currently setup with Dallas County should click on the gold box on the webpage to set up their banking information "Already Registered." For all existing suppliers, their email address with Dallas County is their user ID. They will click on forgot password, then submit. This will allow them to reset their password. Then, they can go in and setup their banking information and additional contact information. If their email does not match ours that we have for them, the User ID will not work. If there is an issue, they can contact us at supplierportal@dallascounty.org.

CQM:

- Oscar Salinas, CQM, reported the CQM team is currently working on a Linkage to Care in 7 days Quality Improvement Project (QIP), which involves the DCHHS sexual health clinic, EHE, and DIS team. The team is in the beginning process of generating data for the project.
- Regina Waits, CQM, reported the Non-medical case management second quarter survey with metadata recorded from March 1-August 31, 2023. The goal of this survey was to gather the specific needs of consumers.

Program Team: N/A

ADAP: N/A

Stigma Team: N/A

VIII. Committee Reports:

- A. Executive Committee:** John Dornheim, Vice-Chair, reported the Executive Committee met on October 4, 2023. Quorum was met. The Executive Committee interviewed Auntjuan Wiley for placement on the Planning & Priorities/Allocations Committee and recommendation for the Planning Council.
- B. Planning & Priorities Committee:** Jasmine Sanders, Office of Support, reviewed the Standards of Care with the Committee. The Committee reviewed the following sections:
 - *Linguistic Services**
 - *Medical Transportation*
 - *Non-medical case management* (Education levels for supervisory roles will be discussed with the Administrative Agency prior to an official vote.)*

Categories with an asterisk () were edited/changed during the discussion.*

C. Needs Assessment Committee: *Quorum not met.*

D. Evaluation Committee: *Did not meet.*

E. **Consumer Council Committee:** *Quorum not met.* The upcoming Consumer Council Committee forum will be hosted on October 20, 2023, focusing on U=U.

IX. **New Business:** Terra Ejike reported information regarding the M. Gen (*Mycoplasma genitalium*), a sexually transmitted infection affecting the cells of the urinary and genital tracts in humans.

X. **Adjournment:** John Dornheim, RWPC Vice-Chair, motioned to adjourn. Donna Wilson, CCC Vice-Chair, seconded the motion. The motion passed unanimously. The meeting was adjourned at 9:56 a.m.

Drafted by:

Logane Brazile, RWPC Coordinator

Date

Certified by:

Glenda B. Johnson RWPC Manager

Date

Final Approval by:

Helen Zimba, Chair or
John Dornheim, RWPC Vice-Chair

Date

Due to COVID-19, Until Further Notice

NEXT SCHEDULED MEETING

Wednesday, November 8, 2023, 9:00 a.m.

Will be held via the Virtual Meeting Platform

Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX 75207

PLANNING AND PRIORITIES (P&P) COMMITTEE

October 18, 2023, P&P

Charge: To oversee the development and implementation of a process to identify needs and barriers, keep the assessment of needs current, and develop a comprehensive plan to implement the priority goals of the Planning Council.

PLANNING & PRIORITY MEMBERS PRESENT		
Donna Wilson John Dornheim, RWPC Vice Chair*	Lori Davidson Korey Willis Nathaniel Holley Laticcia Riggins	Auntjuan Wiley Thomas Baxley
PLANNING & PRIORITY MEMBERS ABSENT		
Helen Zimba, Chair	Habakkuk Yumo	Chris Walker
RWPC STAFF PRESENT		
Logane Brazile, Office of Support	Jasmine Sanders, Office of Support	Glenda Blackmon-Johnson, Office of Support
GRANTS MANAGEMENT STAFF PRESENT		
Sonya Hughes, AA Oscar Salinas, CQM	Justin Henry, AA Tyreece Stephens, AA	Marlen Rivera, AA
OTHERS PRESENT		
Joni Wysocki, AIN/AHF Rodrigo Chavez, Keva Harris	Yolonda Bell Crystal Curtis, PHHS Del Wilson, Resource Center M. Brown-Stephenson, ODP	TeQuan Penny, Afiya Center Karla Obasi, EHE Daniel Sanchez, Resource Center Sylvester Mayes

- I. **Call to Order:** John Dornheim, RWPC Vice-Chair, opened the meeting at 9:00 AM and called the meeting to order at 9:03 AM.
- II. **Certification of Quorum:** Quorum was established by John Dornheim, RWPC Vice- Chair, and certified by Logane Brazile, RWPC Coordinator.
- III. **Introductions/Announcements:** Donna Wilson, CCC Vice-Chair made the following announcements:
 - The Afiya Center will celebrate its 15th anniversary on Thursday, October 26, 2023. Tickets and sponsorships are available for purchase.
 - The Texas Black Women’s Health Initiative will host an event on Friday, October 27, 2023, in observance of Domestic Violence Awareness.

Glenda Blackmon-Johnson, Office of Support, reminded members to notify the Office of Support of any events for World AIDS Day so that that information can be disseminated as needed.
- IV. **Approval of September 20, 2023, Minutes:** Donna Wilson motioned to approve the minutes Lori Davidson seconded. The motion passed unanimously.
- V. **Office of Support Report:** Logane Brazile, RWPC Coordinator, reported the Committee has 15 seats, of which 12 seats are filled and 5 seats are vacant. He reported the Committee's representation & reflectiveness of the HIV epidemic within the community as follows:

The 1st group impacted with the highest numbers is Black at 8,405 or 40.22% representation.

 - The P&P committee membership consists of 12 people of whom 8 are Black, representing 67.00% reflectiveness.

The 2nd group impacted with the next highest numbers is Latinx/Hispanic at 5,738 or 27.46% representation.

 - The P&P committee membership consists of 12 people of whom 0 are Latino/Hispanic with representation at 0.00% reflectiveness.

The 3rd group impacted with the next highest numbers is White at 5,560 or 26.60% representation.

 - The P&P committee membership consists of 12 people of whom 3 are White with representation at

25.00% reflectiveness.

The 4th group impacted with the next highest numbers is Asian/ Pacific Islander at 29 or .14% representation:

- RWPC membership consists of 12 people of whom 1 is Asian/ Pacific Islander with representation at 8% reflectiveness.

Ryan White Planning Council has 33 seats, 28 are filled with 32% non-aligned consumer representation. *HRSA requires 33% of non-aligned consumers.*

VI. **Standards of Care Review:** Glenda Blackmon-Johnson, Office of Support, reviewed the Standards of Care with the Committee. The Committee reviewed the following sections:

- *Non-medical case management* (The Administrative Agency provided clarification in regard to the Licensure requirement for the Case Management Supervisory role stating that due to the rule of jurisdictions, there is no longer specific requirements in place for case management supervisors; however, through work group discussions, education/licensure requirements will remain as stated in the Standards of Care with no change)*
 - o *Non-medical case management services- Housing*
- *Legal Services*
- *Outreach Services**
- *Referral for Healthcare*
- *Respite Care for Adults*
- *Respite Care for Children/Youth/Adolescents*
- *How Best to Meet the Priority*

Categories with an asterisk () were edited/changed during the discussion.*

VII. **New Business:** N/A

VIII. **Adjournment:** Auntjuan Wiley made the motion to adjourn. Donna Wilson seconded the motion. The meeting was adjourned at 10:07 AM.

Submitted by:

Logane Brazile, RWPC Office of Support

Date

Draft Certified by:

Jasmine Sanders, RWPC Office of Support

Date

Final Approval by:

Helen Zimba, Chair, or John Dornheim, RWPC Vice-Chair

Date




**Due to COVID-19
Until Further Notice**

NEXT SCHEDULED MEETING

Wednesday, November 15 2023, 9:00 AM.

[Will be held via TELE-CONFERENCE](#)

EVALUATION COMMITTEE October 24, 2023, Meeting Minutes		
<i>Charge: Evaluate whether sub-recipient services coincide with set service priorities and evaluate the performance of the Administrative Agency and the Planning Council according to the goals of the Council.</i>		
MEMBERS PRESENT		
Andrew Wilson Helen Turner John Dornheim, Vice-Chair	Norma Piel-Brown Helen Zimba, Chair LaShaun Shaw, DDS	
MEMBERS ABSENT		
Habakkuk Yumo Del Wilson		
COUNCIL STAFF PRESENT		
Logane Brazile, RWPC Office of Support		
GRANTS MANAGEMENT STAFF PRESENT		
OTHERS PRESENT		
Karla Obasi, EHE		

- I. **Call to Order:** John Dornheim, Vice- Chair, opened the meeting at 3:06 p.m., and John Dornheim, Vice-Chair, called the meeting to order at 3:01 p.m.
- II. **Certification of Quorum:** Quorum was established by John Dornheim and certified by Logane Brazile, Office of Support.
- III. **Introductions & Announcement:**
 - Helen Zimba, Chair, announced the Afiya Center will host their "Honoring Our Journey: 15 Years of Impact" Gala on October 26, 2023, from 6p-10p. Tickets are available through the organization's website. Contact Helen Zimba for more information.
- IV. **Approval of August 22, 2023, Minutes:** Helen Turner motioned to approve the minutes. Norma Piel-Brown seconded the motion. The motion passed with one abstention.
- V. **Office of Support Report:** HIV+ Individuals living at the end of 2021=24,076
 -  The 1st group impacted with the highest numbers is Black at 8,405 or 40.22% representation;
 - Evaluation Committee membership consists of 8 people of whom 3 are Black, representing 37.00% reflectiveness.
 -  The 2nd group impacted with the next highest numbers is Latinx/Hispanic at 5,738 or 27.46% representation;
 - Evaluation Committee membership consists of 8 people of whom 1 is Latino/Hispanic with representation at 13.00% reflectiveness.
 -  The 3rd group impacted with the next highest numbers are White at 5,560 or 26.60% representation;
 - Evaluation Committee membership consists of 8 people of whom 4 are White, representing 50.00% reflectiveness.
- VI. **Overview of the Integrated Plan:** John Dornheim, Vice-Chair, reviewed the Integrated Plan with the Committee asking members for their suggestions regarding the document. Several members noted the “partial” scores on the

HRSA Summary Report and expressed interest in the Committee taking on the Integrated Plan review as a Committee project. Further direction and information is forthcoming.

VII. HRSA Summary Report: John Dornheim, Vice-Chair, reviewed the Integrated Plan with the Committee asking members for their suggestions regarding the document. Several members noted the “partial” scores on the HRSA Summary Report and expressed interest in the Committee taking on the Integrated Plan review as a Committee project. Further direction and information is forthcoming. [*Committee addressed both items in the same discussion*]

VIII. New Business: N/A

IX. Adjournment: Helen Turner motioned to adjourn. Helen Zimba seconded the motion. The motion passed unanimously. The meeting was adjourned at 3:36 p.m.

Submitted by:

Logane Brazile , RWPC Coordinator

Date

Draft Certified by:

Glenda Blackmon-Johnson, RWPC Manager

Date

Final Approval by:

Helen Zimba, Chair

Date

Due to COVID-19

Until Further Notice

NEXT SCHEDULED MEETING

Tuesday, November 28, 2023, 3:00 p.m.

Will be held via TELE-CONFERENCE

Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX 75207

ALLOCATIONS COMMITTEE
October 30, 2023, Allocation Meeting Minutes

Charge: Develop recommendations for distributing funds among priority goals using all available information regarding community and agency needs, current funding for HIV services, and trend data; develop recommendations for service category allocations. Recommendations for service category allocations will include how best to meet each established priority.

MEMBERS PRESENT

Auntjuan Wiley
Buffie Bouge

Corey Strickland
Dr. Pro Brewer

Naomi Green, Vice-Chair
John Dornheim, RWPC Vice-Chair*

MEMBERS ABSENT

Wade Hyde

Kelly Salinas

James Wright

RWPC STAFF PRESENT

Logane Brazile
RWPC Office of Support

Jasmine Sanders
RWPC Office of Support

Glenda Blackmon-Johnson,
RWPC Office of Support

GRANTS STAFF MANAGEMENT PRESENT

Justin Henry, AA
Marlen Rivera, AA

Wanda Scott, AA
Nariah Webster, AA

Sonya Hughes, AA

OTHERS PRESENT

Michael Sneed

Joni Wysocki, AIN/AHF

Seth Bell, HSNT

- I. **Call to Order:** James Kleitches, Chair, opened the meeting at 5:15 PM and called the meeting to order at 5:25 PM.
- II. **Certification of Quorum:** Quorum was established by Naomi Green, Vice-Chair, and certified by Logane Brazile, RWPC Office of Support.
- III. **Introductions/Announcements:** N/A
- IV. **Approval of the August 28, 2023, Meeting Minutes:** Naomi Green, Vice-Chair, motioned to approve the Allocations Committee meeting minutes. Auntjuan Wiley seconded the motion. The motion passed.
- V. **Office of Support Report:**
Allocation Committee (15 seats): 8 members (7 seats open)
The 1st group impacted with the highest numbers is Blacks at 8,405 or 40.22% representation.
 Allocations membership consists of 8 people of whom 5 are Black, representing 62% reflectiveness.
The 2nd group impacted with the next highest numbers is Latinx/Hispanic at 5,738 or 27.46% representation.
 Allocations membership consists of 8 people of whom 0 are Latino/Hispanic with representation at 0% reflectiveness.
The 3rd group impacted with the next highest numbers is White at 5,560 or 26.60% representation.
 Allocations membership consists of 8 people of whom 3 are White, representing 38% reflectiveness.
Planning Council (33 seats): 28 members seated – 5 seats vacant
*RWPC Reflectiveness 32% Non-Aligned Consumers (HRSA requires 33% Non-Aligned Consumers)
Vacant Mandatory Seat Categories:
 - Members of a Federally recognized Indian tribe as represented in the population

VI. FY 2023-24 Reallocation for Part A Formula, Supplemental, MAI, and Part B Grants:

FY 2023-2024 Ryan White Part A Formula October 30, 2023

FY 2023 RANK	Service Category	% Allocated Service Awards	1st Reallocation Service Awards	FY 2023-24 Total Returned Funds	FY 2023-24 Total Requested for Increase	FY 2023-24 Approve/Deny Base on Need	FY 2023-24 Revised % Allocated	FY 2023-24 Revised Award #1
	<i>Core Medical</i>							
1	Outpatient/Ambulatory Medical Care	37.39%	\$4,010,368				37.39%	\$4,010,368
2	Oral Health Care	11.66%	\$1,250,750				11.66%	\$1,250,750
3	Medical Case Management	6.92%	\$742,297	\$105,000	\$22,921		6.15%	\$660,218
4	Mental Health Services	0.98%	\$105,123	\$10,921	\$22,922		1.09%	\$117,124
5	AIDS Pharmaceutical Assistance	8.78%	\$941,817				8.78%	\$941,817
6	Early Intervention Services	0.00%	\$0				0.00%	\$0
7	Health Ins Cost Sharing Assistance	9.10%	\$976,143		\$82,078		9.87%	\$1,058,221
8	Substance Abuse Outpatient Care	0.78%	\$83,670	\$12,000			0.67%	\$71,670
9	Home and Community Based HS	0.00%	\$0				0.00%	\$0
10	Home Health Care	0.00%	\$0				0.00%	\$0
11	Medical Nutrition Therapy	0.00%	\$0				0.00%	\$0
12	Hospice Services	0.00%	\$0				0.00%	\$0
	Subtotal (Core)	76%	\$8,110,168	\$127,921	\$127,921		76%	\$8,110,168
	<i>Support Services</i>							
1	Food Bank/Home Delivered Meals	4.11%	\$440,873		\$44,000		4.52%	\$484,873
2	Case Management (non-medical)	9.15%	\$981,884	\$10,000	\$10,000		9.15%	\$981,884
3	Medical Transportation	7.27%	\$779,842				7.27%	\$779,842
4	Outreach Services	0.12%	\$12,890				0.12%	\$12,890
5	Housing-based Case Management	0.00%	\$0				0.00%	\$0
6	Emergency Financial Assistance	0.00%	\$0				0.00%	\$0
7	Housing Services	2.45%	\$262,808	\$44,000			2.04%	\$218,808
9	Legal Services/Other Prof Services	0.58%	\$62,216		\$0		0.58%	\$62,216
10	Health Education / Risk Reduction	0.00%	\$0				0.00%	\$0
11	Day Respite Care for Children/Youth	0.00%	\$0				0.00%	\$0
12	Respite Care	0.01%	\$1,073				0.01%	\$1,073
13	Child Care Services	0.00%	\$0				0.00%	\$0
14	Linguistic Services	0.13%	\$13,945				0.13%	\$13,945
15	Referral for Healthcare	0.57%	\$61,143				0.57%	\$61,143
	Subtotal (Support)	24.39%	\$2,616,674	\$54,000	\$54,000		24.39%	\$2,616,674
	Total Obligated for Service Delivery	100%	\$10,726,842					\$10,726,842
	ADMIN. Adjust.							
	COM							
	AA							
	PB/PC							
	Total Available for Reallocation			\$181,921	\$181,921		100.00%	\$10,726,842

Funding	Core Services	Supportive Services	Core Services	75/25 Rule %
Part A Formula	\$8,110,168	\$2,616,674	Core Services	75.02%
Part A Supplemental	\$4,139,712	\$1,583,885	Supportive Services	24.98%
Part A MAI	\$1,133,653	\$254,944		
Cumulative Part A Total:	\$ 13,383,533.00	\$4,455,503		100%

The Committee reviewed Part A Formula service category reallocations and accepted the Administrative Agency’s suggestion to move forward with the reallocation as is. Auntjuan Wiley motioned to approve Part A Formula reallocation. Pro Brewer accepted the motion. The motion passed unanimously.

FY 2023-2024 Ryan White Part A Supplemental October 30, 2023

FY 2023 RANK	Service Category	FY 2023-24 Initial % Allocated	Amend No. Service Allocation Awards	FY 2023-24 Total Returned Funds	FY 2023-24 Total Requested for Increase	FY 2023-24 Approve/Deny Base on Need	FY 2023-24 Revised % Allocated	FY 2023-24 Revised Award #1
Core Medical								
1	Outpatient/Ambulatory Medical Care	34.83%	\$1,993,492				34.83%	\$1,993,492
2	Oral Health Care	11.25%	\$643,881		\$50,000		12.12%	\$693,881
3	Medical Case Management	6.68%	\$382,132	\$50,000			5.80%	\$332,132
4	Mental Health Services	0.95%	\$54,117	\$3,436	\$3,436		0.95%	\$54,117
5	AIDS Pharmaceutical Assistance	8.47%	\$484,844				8.47%	\$484,844
6	Early Intervention Services	0.00%	\$0				0.00%	\$0
7	Health Ins. Cost Sharing Assistance	9.40%	\$538,173				9.40%	\$538,173
8	Substance Abuse Outpatient Care	0.75%	\$43,073				0.75%	\$43,073
9	Home and Community Based HS	0.00%	\$0				0.00%	\$0
10	Home Health Care	0.00%	\$0				0.00%	\$0
11	Medical Nutrition Therapy	0.00%	\$0				0.00%	\$0
12	Hospice Services	0.00%	\$0				0.00%	\$0
	Subtotal (Core)	72.33%	\$4,139,712	\$53,436	\$53,436		72.33%	\$4,139,712
Support Services								
1	Food Bank/Home Delivered Meals	3.97%	\$226,960		\$38,000		4.63%	\$264,960
2	Case Management (non-medical)	9.84%	\$563,258				9.84%	\$563,258
3	Medical Transportation	7.01%	\$401,459				7.01%	\$401,459
4	Outreach Services	0.35%	\$19,880				0.35%	\$19,880
5	Housing-based Case Management	0.00%	\$0				0.00%	\$0
6	Emergency Financial Assistance	0.00%	\$0				0.00%	\$0
7	Housing Services	2.36%	\$135,292	\$38,000			1.70%	\$97,292
9	Legal Services/Other Prof Services	0.56%	\$32,028		\$0		0.56%	\$32,028
10	Health Education / Risk Reduction	0.00%	\$0				0.00%	\$0
11	Day Respite Care for Children/Youth	0.00%	\$0				0.00%	\$0
12	Respite Care	0.01%	\$552				0.01%	\$552
13	Child Care Services	0.00%	\$0				0.00%	\$0
14	Linguistic Services	0.13%	\$7,179				0.13%	\$7,179
15	Referral for Healthcare	3.45%	\$197,277				3.45%	\$197,277
	Subtotal (Support)	27.67%	\$1,583,885	\$38,000	\$38,000		27.67%	\$1,583,885
	Total Obligated for Service Delivery		\$5,723,597					\$5,723,597
	ADMIN. Adjust.							
	CQM							
	AA							
	PB/PC							
	Total Available for Reallocation	100.00%	\$5,723,597	\$91,436	\$91,436		100.00%	\$5,723,597

Funding	Core Services	Supportive Services	75/25 Rule %
Part A Formula	\$8,110,168	\$2,616,674	Core Services: 75.02%
Part A Supplemental	\$4,139,712	\$1,583,885	Supportive Services: 24.98%
Part A MAI	\$1,133,653	\$254,944	
Cumulative Part A Total:	\$ 13,383,533.00	\$4,455,503	100%

The Committee reviewed Part A Supplemental service category reallocations and accepted the Administrative Agency’s suggestion to move forward with the reallocation as is. Auntjuan Wiley motioned to approve Part A Supplemental reallocation. Buffie Bouge accepted the motion. The motion passed unanimously.

FY 2023-2024 Ryan White Part A MAI October 30, 2023

FY 2023 RANK	Service Category	FY 2023 New % Allocated	Amend No. Service Allocation Awards	FY 2023 Total Returned Part A Funds	FY 2023 Total Requested for Increase Per Service Category	FY 2023 Approve/Deny Base on Need	FY 2023-24 Revised % Allocated	FY 2023-24 Revised Award #1
	Core Medical							
1	Outpatient/Ambulatory Medical Care	56.52%	\$784,835				56.52%	\$784,835
2	Oral Health Care	5.46%	\$75,817		\$20,000		6.90%	\$95,817
3	Medical Case Management	9.72%	\$134,971	\$20,000	\$2,225		8.44%	\$117,196
4	Mental Health Services						0.00%	\$0
5	AIDS Pharmaceutical Assistance	9.78%	\$135,805				9.78%	\$135,805
6	Early Intervention Services						0.00%	\$0
7	Health Ins Cost Sharing Assistance						0.00%	\$0
8	Substance Abuse Outpatient Care						0.00%	\$0
9	Home and Community Based HS						0.00%	\$0
10	Home Health Care						0.00%	\$0
11	Medical Nutrition Therapy						0.00%	\$0
12	Hospice Services						0.00%	\$0
	Subtotal (Core)	81.48%	\$1,131,428	\$20,000	\$22,225	\$ -	81.64%	\$1,133,653
	Support Services							
1	Food Bank/Home Delivered Meals							
2	Case Management (non-medical)	18.52%	\$257,169	\$2,225			18.36%	\$254,944
3	Medical Transportation						0.00%	\$0
4	Outreach Services						0.00%	\$0
5	Housing-based Case Management						0.00%	\$0
6	Emergency Financial Assistance						0.00%	\$0
7	Housing Services						0.00%	\$0
9	Legal Services/Other Prof Services						0.00%	\$0
10	Health Education / Risk Reduction						0.00%	\$0
11	Day Respite Care for Children/Youth						0.00%	\$0
12	Respite Care						0.00%	\$0
13	Child Care Services						0.00%	\$0
14	Linguistic Services						0.00%	\$0
15	Referral for Healthcare						0.00%	\$0
	Subtotal (Support)	18.52%	\$257,169	\$2,225	\$0	0.00%	18.36%	\$254,944
	Total Obligated for Service Delivery		\$1,388,597				100.00%	\$1,388,597
								\$1,388,597
	Total Unobligated							
	ADMIN. Total							
	Core Services							
	Support Services							
	Total Available for Reallocation	100%	\$1,388,597	\$22,225	\$22,225		81.64%	\$1,388,597

Funding	Core Services	Supportive Services		75/25 Rule %
Part A Formula	\$8,110,168	\$ 2,616,674	Core Services	75.02%
Part A Supplemental	\$4,139,712	\$ 1,583,883	Supportive Services	24.98%
Part A MAI	\$1,133,653	\$ 254,944		
Cumulative Part A Total:	\$13,383,533	\$4,455,503		100.00%

The Committee reviewed Part A/ MAI service category reallocations and accepted the Administrative Agency’s suggestion to move forward with the reallocation as is. Auntjuan Wiley motioned to approve Part A MAI reallocation. Buffie Bouge accepted the motion. The motion passed unanimously.

FY 2023-2024 Ryan White Part B Formula October 30, 2023

FY 2023 RANK	Service Category	FY 2023 New % Allocated	FY 2023 Amend No. Service Allocation Awards	FY 2023 Total Returned Part B Funds	FY 2023 Total Requested for Increase Per Service Category	FY 2023 Approve/Deny Base on Need	FY 2023-24 Revised % Allocated	FY 2023-24 Revised Award #1
Core Medical								
1	Outpatient/Ambulatory Medical Care	62.15%	\$1,801,921.00				62.15%	\$1,801,921.00
2	Oral Health Care	2.13%	\$61,755.00				2.13%	\$61,755.0
3	Medical Case Management	8.11%	\$235,134.00	\$60,000.00			6.04%	\$175,134.00
4	Mental Health Services						0.00%	\$0.0
5	AIDS Pharmaceutical Assistance	2.13%	\$61,755.00	\$8,151.00			1.85%	\$53,604.00
6	Early Intervention Services						0.00%	\$0.0
7	Health Ins Lost Sharing Assistance	0.99%	\$28,703.00		\$68,151.00		3.34%	\$96,854.00
8	Substance Abuse Outpatient Care						0.00%	\$0.0
9	Home and Community Based HS						0.00%	\$0.00
10	Home Health Care						0.00%	\$0.0
11	Medical Nutrition Therapy						0.00%	\$0.00
12	Hospice Services						0.00%	\$0.0
	Subtotal (Core)	75.51%	\$2,189,268.00	\$ 68,151.00	\$ 68,151.00		75.51%	\$2,189,268.0
Support Services								
1	Food Bank/Home Delivered Meals	4.59%	\$133,078.00	\$0.00	\$0.00		4.59%	\$133,078.00
2	Case Management (non-medical)	10.35%	\$300,078.00		\$0.00		10.35%	\$300,078.00
3	Medical Transportation	6.66%	\$193,094.00	\$0.00	\$0.00		6.66%	\$193,094.00
4	Outreach Services						0.00%	\$0.00
5	Housing-based Case Management						0.00%	\$0.00
6	Emergency Financial Assistance						0.00%	\$0.00
7	Housing Services	1.06%	\$30,733.00				1.06%	\$30,733.00
9	Legal Services/Other Prof Services						0.00%	\$0.00
10	Health Education / Risk Reduction						0.00%	\$0.00
11	Day Respite Care for Children/Youth						0.00%	\$0.00
12	Respite Care						0.00%	\$0.00
13	Child Care Services						0.00%	\$0.00
14	Linguistic Services						0.00%	\$0.00
15	Referral for Healthcare	1.83%	\$53,057.00	\$3,000.00	\$3,000.00		1.83%	\$53,057.00
	Subtotal (Support)	24.49%	\$ 710,040.00	\$3,000.00	\$3,000.00		24.49%	\$710,040.00
	Total Obligated for Service Delivery							\$2,899,308.00
	ADMIN. Total							
	Core Services							
	Support Services							
	Total Available for Reallocation	200%	\$2,899,308.00	\$71,151.00	\$71,151.00			
							100.00%	\$2,899,308.00

Service Category	Total	75/25 Rule %
Core Services	\$2,189,268.00	75.51%
Support Services	\$710,040.00	24.49%
Total	\$2,899,308.00	100%

The Committee reviewed Part B- Dallas service category reallocations and accepted the Administrative Agency's suggestion to move forward with the reallocation as is. Auntjuan Wiley motioned to approve Part B-Dallas reallocation. Buffie Bouge accepted the motion. The motion passed unanimously.

SHERMAN-DENISON

FY 2023-2024 Ryan White Part B Formula October 30, 2023

FY 2023 RANK	Service Category	FY 2023 New % Allocated	FY 2023 Amend No. Service Allocation Awards	FY 2023 Total Returned Part B Funds	FY 2023 Total Requested for Increase Per Service Category	FY 2023 Approve/Deny Base on Need	FY 2023-24 Revised % Allocated	FY 2023-24 Revised Award #1
Core Medical								
1	Outpatient/Ambulatory Medical Care	21.82%	\$46,344.00	\$12,675.00			15.85%	\$ 33,669.00
2	Oral Health Care	9.72%	\$20,644.00				9.72%	\$ 20,644.00
3	Medical Case Management	14.58%	\$30,966.00		\$2,500.00		15.76%	\$ 33,466.00
4	Mental Health Services	2.82%	\$5,989.00	\$649.00			2.51%	\$ 5,340.00
5	AIDS Pharmaceutical Assistance	7.86%	\$16,694.00	\$6,694.00			4.71%	\$ 10,000.00
6	Early Intervention Services						0.00%	\$ -
7	Health Ins Cost Sharing Assistance	12.73%	\$27,037.00		\$15,500.00		20.03%	\$ 42,537.00
8	Substance Abuse Outpatient Care							\$ -
9	Home and Community Based HS							\$ -
10	Home Health Care							\$ -
11	Medical Nutrition Therapy							\$ -
12	Hopice Services							\$ -
	Subtotal (Core)	69.53%	\$147,674.00	\$ 20,018.00	\$ 18,000.00		68.58%	\$145,656.0
Support Services								
1	Food Bank/Home Delivered Meals	9.12%	\$19,370.00				9.12%	\$ 19,370.00
2	Case Management (non-medical)	14.06%	\$29,862.00		\$3,518.00		15.72%	\$ 33,380.00
3	Medical Transportation	7.29%	\$15,483.00	\$1,500.00			6.58%	\$ 13,983.00
4	Outreach Services							\$ -
5	Housing-based Case Management							\$ -
6	Emergency Financial Assistance							\$ -
7	Housing Services							\$ -
9	Legal Services/Other Prof Services							\$ -
10	Health Education / Risk Reduction							\$ -
11	Day Respite Care for Children/Youth							\$ -
12	Respite Care							\$ -
13	Child Care Services							\$ -
14	Linguistic Services							\$ -
15	Referral for Healthcare							\$ -
	Subtotal (Support)	30.47%	\$64,715.00	\$ 1,500.00	\$ 3,518.00		31.42%	\$ 66,733.00
	Total Obligated for Service Delivery		\$212,389.00				100.00%	\$212,389.00
	ADMIN. Total							
	Core Services							
	Support Services							
	Total Available for Reallocation	100%	\$212,389.00	\$21,518.00	\$21,518.00			

Service Category	Total	75/25 Rule %	
Core Services	\$145,656.00	68.58%	
Support Services	\$66,733.00	31.42%	
Total	\$212,389.00	100%	100.00% \$212,389.00

The Committee reviewed Part B- Sherman Denison service category reallocations and accepted the Administrative Agency’s suggestion to move forward with the reallocation as is. Auntjuan Wiley motioned to approve Part B- Sherman Denison reallocation. Corey Strickland accepted the motion. The motion passed unanimously.

VII. Approval of the FY 2024-25 Level Funding for Part B and State Services:

For preparation to conduct the 2024 Level Funding allocations, the committee received the following attachments:

- FY 24-25 Level Funding Part B and State Services Dallas and Sherman PDF
- Justification Reallocation Part A Formula Supplemental/MAI/Part B
- AA’s Level Funding Attachment;
- Emerging Trends-Data Sources 2022-23- 2022 Needs Assessment

The members held a robust discussion about the core medical and support services and briefly discussed one or more of the aforementioned attachments. Members optioned to allocate FY 2024 Part B and Sate Services funding Resources for the FY 2024 Priority Core Medical and Support Services.

FY 2023-24 **Part B Dallas HSDA** level funding expenditure percentages as the FY 2024 Part B Dallas HSDA proposed allocation percentages for the Dallas EMA. The service categories and respective percentages are as follows:

1. AIDS Pharm. Asst.: 3.10%
2. Health Ins. Prem. & Cost Sharing Asst.: 1.61%
3. Medical Case Management: 3.62%
4. Mental Health: 0.00%
5. Oral Health Care: 2.90%
6. Outpatient/ Ambulatory Health Svcs: 64.38%
7. Substance Abuse: 0.00%

Core Services 75.60%

8. Food Bank/Home Delivered Meals: 4.90%
9. Housing: 2.43%
10. Linguistic Services: 0.00%
11. Medical Transportation: 6.00%
12. Non-Medical Case Management: 8.88%
13. Other Prof. Svcs – Legal: 0.00%
14. Outreach Lost to Care: 0.00%
15. Referral fo Healthcare: 2.18%
16. Respite Care: 0.00%

Support Services 24.40%

Grand total: \$2,998,810.20

The FY 2023-24 **Part B Sherman HSDA** level funding expenditure percentages as the FY 2024 Part B Sherman HSDA proposed allocation percentages for the Dallas EMA. The service categories and respective percentages are as follows:

1. AIDS Pharm. Asst.: 4.51%
2. Health Ins. Prem. & Cost Sharing Asst.: 15.91%
3. Medical Case Management: 17.81%
4. Mental Health: 2.02%
5. Oral Health Care: 6.69%
6. Outpatient/ Ambulatory Health Svcs: 19.12%
7. Substance Abuse: 0.05%

Core Services 66.11%

8. Food Bank/Home Delivered Meals: 4.49%
9. Housing: 0.00%
10. Linguistic Services: 0.00%
11. Medical Transportation: 7.12%
12. Non-Medical Case Management: 22.28%
13. Other Prof. Svcs – Legal: 0.00%
14. Outreach Lost to Care: 0.00%
15. Referral fo Healthcare: 0.00%
16. Respite Care: 0.00%

Support Services 33.89%

Grand total: \$210,533.00

The FY 2023-24 **State Services Dallas HSDA** level funding expenditure percentages as the FY 2023-24 State Services Dallas HSDA proposed allocation percentages for the Dallas EMA. The service categories and respective percentages are as follows:

1. AIDS Pharm. Asst.: 5.32%
2. Health Ins. Prem. & Cost Sharing Asst.: 1.07%
3. Medical Case Management: 4.62%
4. Mental Health: 0.00%
5. Oral Health Care: 1.86%
6. Outpatient/ Ambulatory Health Svcs: 63.30%
7. Substance Abuse: 0.00%

Core Services 76.17%

8. Food Bank/Home Delivered Meals: 4.42%
9. Housing: 2.49%

SUMMARY REPORT BY SERVICE CATEGORY

FY 2023 - 2024 Part A Supplemental
GRANT 65508.5591

SERVICE CATEGORY	TOTAL	AMENDED BUDGET	Subrecipient's Monthly Billings												YTD EXPENDITURE	REMAINING BALANCE	YTD %	Unexpended %					
			Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24									
Emergency Financial Assist	\$	\$																					
Food/Congregate Meals	\$	\$ 226,980.00	\$	\$ 16,705.92	\$	\$	\$ 48,900.06	\$	\$ 34,512.39	\$	\$ 45,613.68	\$	\$ 14,352.80	\$	\$	\$	\$	\$	\$ 160,084.85	\$ 66,875.15	71%	29%	
Health Ed/Risk Reduction	\$	\$																					
Health Insurance Assistance	\$	\$ 502,514.00	\$	\$	\$	\$	\$ 78,679.05	\$	\$ 73,655.21	\$	\$ 58,905.07	\$	\$ 62,364.40	\$	\$	\$	\$	\$	\$ 273,603.73	\$ 228,910.27	58%	45%	
Housing	\$	\$ 135,292.00	\$	\$	\$	\$ 3,214.07	\$	\$ 47,371.72	\$	\$ 37,651.50	\$	\$	\$	\$	\$	\$	\$	\$	\$ 88,237.39	\$ 47,054.61	65%	35%	
Linguistic Services	\$	\$ 7,179.00	\$	\$	\$	\$	\$	\$ 553.35	\$	\$ 1,054.00	\$	\$	\$	\$	\$	\$	\$	\$	\$ 2,661.35	\$ 4,517.65	37%	63%	
Local Pharm Assist (LPAP)	\$	\$ 484,844.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$ 484,844.00	\$	0%	100%
Medical Case Management	\$	\$ 382,122.00	\$	\$ 3,606.89	\$	\$ 3,551.48	\$	\$ 2,105.58	\$	\$ 59,475.43	\$	\$ 49,654.37	\$	\$ 29,640.46	\$	\$ 36,788.14	\$	\$	\$ 180,832.39	\$ 201,279.61	47%	53%	
Medical Transportation	\$	\$ 401,469.00	\$	\$	\$	\$ 10,146.83	\$	\$ 35,812.97	\$	\$ 77,633.52	\$	\$ 97,012.49	\$	\$	\$	\$	\$	\$	\$ 220,805.81	\$ 180,663.19	55%	45%	
Mental Health	\$	\$ 54,117.00	\$	\$	\$	\$ 5,106.75	\$	\$ 13,301.32	\$	\$ 16,151.61	\$	\$ 13,600.93	\$	\$ 250.00	\$	\$	\$	\$	\$ 48,610.61	\$ 5,506.39	90%	10%	
Non-Medical Case Mgmt.	\$	\$ 563,285.00	\$	\$ 55.41	\$	\$	\$ 113,465.05	\$	\$ 123,747.27	\$	\$ 52,291.13	\$	\$ 8,588.55	\$	\$	\$	\$	\$	\$ 296,147.41	\$ 267,137.59	51%	47%	
Oral Health	\$	\$ 441,882.00	\$	\$	\$	\$	\$ 131,555.23	\$	\$ 184,115.22	\$	\$ 106,930.04	\$	\$	\$	\$	\$	\$	\$	\$ 328,838.12	\$ 113,043.88	62%	38%	
Other Prof. Services/Legal	\$	\$ 32,028.00	\$	\$	\$	\$ 12,750.00	\$	\$	\$ 5,600.00	\$	\$ 13,670.00	\$	\$	\$	\$	\$	\$	\$	\$	\$ 32,028.00	\$	100%	0%
Outpatient/Ambulatory Health	\$	\$ 1,893,482.00	\$	\$ 1,216.08	\$	\$ 7,296.48	\$	\$ 4,864.32	\$	\$ 249,296.40	\$	\$ 77,829.12	\$	\$ 309,426.36	\$	\$	\$	\$	\$ 649,994.76	\$ 1,243,487.24	33%	67%	
Outreach	\$	\$ 19,880.00	\$	\$	\$	\$ 136.74	\$	\$ 113.95	\$	\$ 3,304.55	\$	\$ 1,139.50	\$	\$ 2,939.91	\$	\$	\$	\$	\$	\$ 7,634.45	\$ 12,245.55	38%	62%
Referral	\$	\$ 232,295.00	\$	\$ 498.69	\$	\$ 4,001.11	\$	\$ 27,500.21	\$	\$ 19,330.78	\$	\$ 16,064.54	\$	\$ 16,761.71	\$	\$	\$	\$	\$ 94,177.04	\$ 138,117.96	40%	60%	
Respite care/Adults	\$	\$ 952.00	\$	\$	\$	\$ 270.35	\$	\$ 201.65	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$ 552.00	\$ 400.00	100%	0%
Substance Abuse Treatment	\$	\$ 43,073.00	\$	\$	\$ 6,105.92	\$	\$ 8,005.98	\$	\$ 8,088.08	\$	\$ 7,776.38	\$	\$ 6,834.54	\$	\$	\$	\$	\$	\$	\$ 37,510.90	\$ 5,562.10	87%	13%
TOTAL	\$	\$ 5,723,596.00	\$	\$ 18,866.91	\$ 15,517.56	\$ 48,483.81	\$ 57,956.44	\$ 89,572.25	\$ 80,777.34	\$ 565,642.21	\$	\$	\$	\$	\$	\$	\$	\$	\$ 2,623,739.01	\$ 3,099,856.99	46%	54%	

Prepared By: ML 10.17.2023
Reviewed By: WW 10.18.23
Approved By: WS 10.18.23

SUMMARY REPORT BY SERVICE CATEGORY

FY 2023 - 2024 Part B Formula
GRANT 65603.5591

SERVICE CATEGORY	TOTAL	AMENDED BUDGET	Subrecipient's Monthly Billings												YTD EXPENDITURE	REMAINING BALANCE	YTD %	Unexpended %						
			Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24										
Emergency Financial Assist	\$	\$																						
Food/Congregate Meals	\$	\$ 513,078.00	\$	\$ 516,640.77	\$	\$ 5,515.70	\$	\$ 544.89	\$	\$ 53,291.93	\$	\$ 110,773.84	\$	\$ 535,211.21	\$	\$	\$	\$	\$	\$ 87,881.38	\$ 425,196.62	100%	100%	
Health Ed/Risk Reduction	\$	\$																						
Health Insurance Assistance	\$	\$ 528,763.00	\$	\$ 515,815.06	\$	\$ 59,279.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$ 25,094.06	\$ 5,034.94	100%	100%	
Housing	\$	\$ 530,733.00	\$	\$ 515,486.07	\$	\$ 52,349.94	\$	\$ 53,535.72	\$	\$ 53,490.68	\$	\$ 54,333.35	\$	\$ 51,190.18	\$	\$	\$	\$	\$	\$	\$ 30,385.54	\$ 500,347.46	100%	100%
Linguistic Services	\$	\$																						
Local Pharm Assist (LPAP)	\$	\$ 581,725.00	\$	\$ 535,011.84	\$	\$ 569.33	\$	\$ 535.86	\$	\$ 528.85	\$	\$ 529.83	\$	\$ 399.78	\$	\$	\$	\$	\$	\$	\$ 54,675.89	\$ 527,049.11	100%	100%
Medical Case Management	\$	\$ 525,134.00	\$	\$ 555,613.15	\$	\$ 518,899.99	\$	\$ 55,038.59	\$	\$ 56,790.34	\$	\$ 56,173.10	\$	\$ 58,129.75	\$	\$	\$	\$	\$	\$	\$ 128,648.89	\$ 396,485.11	100%	100%
Medical Transportation	\$	\$ 519,094.00	\$	\$ 544,957.14	\$	\$ 530,274.89	\$	\$ 59,952.49	\$	\$ 518,074.32	\$	\$ 510,220.76	\$	\$ 52,246.42	\$	\$	\$	\$	\$	\$	\$ 115,726.02	\$ 403,367.98	100%	100%
Mental Health	\$	\$																						
Non-Medical Case Mgmt.	\$	\$ 530,078.00	\$	\$ 513,575.81	\$	\$ 549,488.80	\$	\$ 517,558.08	\$	\$ 520,137.05	\$	\$ 59,480.09	\$	\$ 54,776.44	\$	\$	\$	\$	\$	\$	\$ 175,346.27	\$ 354,731.73	59%	41%
Oral Health	\$	\$ 561,796.00	\$	\$ 515,843.23	\$	\$ 515,843.23	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$ 61,755.00	\$ 500,041.00	100%	0%
Other Prof. Services/Legal	\$	\$																						
Outpatient/Ambulatory Health	\$	\$ 51,801,921.00	\$	\$ 5255,603.61	\$	\$ 5286,581.58	\$	\$ 5172,879.79	\$	\$ 5217,512.62	\$	\$ 5187,370.00	\$	\$ 536,544.14	\$	\$	\$	\$	\$	\$	\$ 1,156,495.74	\$ 50,645,425.26	64%	36%
Outreach	\$	\$																						
Referral	\$	\$ 553,057.00	\$	\$ 518,284.43	\$	\$ 54,479.38	\$	\$ 54,338.35	\$	\$ 56,633.44	\$	\$ 52,079.30	\$	\$ 51,432.88	\$	\$	\$	\$	\$	\$	\$ 37,247.98	\$ 515,809.02	100%	100%
Respite care/Adults	\$	\$																						
Substance Abuse Treatment	\$	\$																						
TOTAL	\$	\$ 2,899,308.00	\$	\$ 5,644,641.11	\$ 4,877,651.13	\$ 213,786.81	\$ 276,220.03	\$ 230,830.07	\$ 125,790.02	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$ 1,653,008.17	\$ 1,246,299.83	64%	36%	

Prepared By: ML 10.17.2023
Reviewed By: WW 10.18.23
Approved By: WS 10.18.23

SUMMARY REPORT BY SERVICE CATEGORY

FY 2023 - 2024 Part A MAI
GRANT 65510.5591

SERVICE CATEGORY	TOTAL	AMENDED BUDGET	Subrecipient's Monthly Billings												YTD EXPENDITURE	REMAINING BALANCE	YTD %	Unexpended %						
			Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24										
Emergency Financial Assist	\$	\$																						
Food/Congregate Meals	\$	\$ 19,370.00	\$	\$ 1,477.08	\$	\$ 1,342.80	\$	\$ 2,014.20	\$	\$ 1,678.50	\$	\$ 1,477.08	\$	\$	\$	\$	\$	\$	\$	\$ 9,332.46	\$ 10,037.54	100%	100%	
Health Ed/Risk Reduction	\$	\$																						
Health Insurance Assistance	\$	\$ 27,037.00	\$	\$ 1,940.53	\$	\$ 3,339.74	\$	\$ 4,935.22	\$	\$ 3,869.16	\$	\$ 4,699.23	\$	\$ 2,999.39	\$	\$	\$	\$	\$	\$	\$ 20,773.27	\$ 6,263.73	100%	100%
Housing	\$	\$																						
Linguistic Services	\$	\$																						
Local Pharm Assist (LPAP)	\$	\$ 135,805.00	\$	\$ 3,662.22	\$	\$ 3,653.47	\$	\$ 2,195.32	\$	\$ 2,191.44	\$	\$ 1,937.85	\$	\$ 19,521.53	\$	\$	\$	\$	\$	\$	\$ 13,219.82	\$ 122,585.18	100%	100%
Medical Case Management	\$	\$ 134,971.00	\$	\$ 873.91	\$	\$ 10,433.92	\$	\$ 1,897.58	\$	\$ 479.49	\$	\$ 6,259.69	\$	\$ 3,791.65	\$	\$	\$	\$	\$	\$	\$ 23,742.24	\$ 111,228.76	38%	62%
Medical Transportation	\$	\$																						
Mental Health	\$	\$																						
Non-Medical Case Mgmt.	\$	\$ 407.36	\$	\$ 38,356.68	\$	\$ 16,268.06	\$	\$ 8,351.22	\$	\$ 46,477.42	\$	\$ 3,472.64	\$	\$ 7,706.99	\$	\$	\$	\$	\$	\$	\$ 121,040.39	\$ (21,040.39)	100%	100%
Oral Health	\$	\$																						
Other Prof. Services/Legal	\$	\$ 297,148.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$		
Outpatient/Ambulatory Health	\$	\$ 75,316.99	\$	\$ 16,014.50	\$	\$ 88,162.24	\$	\$ 33,564.39	\$	\$ 26,835.98	\$	\$ 42,108.53	\$	\$ 68,189.92	\$	\$ 52,349.93	\$	\$	\$	\$	\$ 347,221.49	\$ (271,904.50)	458%	-158%
Outreach	\$	\$																						
Referral	\$	\$ 784,835.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$ 784,835.00	\$	100%	100%
Respite care/Adults	\$	\$																						
Substance Abuse Treatment	\$	\$																						
TOTAL	\$	\$ 1,388,536.99	\$	\$ 17,254.77	\$ 147,224.06	\$ 92,470.66	\$ 37,853.01	\$ 148,297.08	\$ 76,852.08	\$ 60,843.27	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$ 581,004.93	\$ 807,531.06	42%	58%	

Prepared By: ML 10.17.2023
Reviewed By: WW 10.18.23
Approved By: WS 10.18.23

- IX. **New Business:** The Administrative Agency reviewed the Submission of Fiscal Year 2023 Estimated Unobligated Balance (UOB) Report and Estimated Carryover Request/ UOB Waiver with the Committee stating its purpose. The Allocations Committee will need to approve the document in November in order to be eligible to receive FY 2023 RWHAP Part A formula carryover funds in FY 2024.
- X. **Adjournment:** Naomi Green, Vice-Chair, motioned to adjourn. Auntjuan Wiley seconded the motion. The meeting was adjourned at 7:23 PM.

Drafted by:

Logane Brazile, RWPC Office of Support

Date

Certified by:

Glenda Blackmon-Johnson, RWPC Office of Support

Date

Final Approval by:

Naomi Green, Allocations Vice-Chair
Helen Zimba, RWPC Chair
John Dornheim, RWPC Vice-Chair

Date

Due to COVID-19
NEXT SCHEDULED MEETING
Monday, November 27, 2023, at 5:15 PM.
Will be held via TELE-CONFERENCE
Dallas County Health and Human Services Building

RYAN WHITE GRANT PART A CONTACT INFORMATION

SUB-RECIPIENT CONTACT NAME												
#	ORG NAME	#	Executive Contact	Position	Executive Email	Address	City	Zip	Office #	Fax #	Cell #	
1	AIDS Healthcare Foundation (AHF) / AIDS Interfaith Network, Inc. (AIN)	1	Anthony Snipes	Regional Director	Anthony.Snipes@ahf.org							
		2	Charity Chandler-Cole	National Director of Contracts	charity.chandler@aidshhealth.org	6255 W. Sunset Blvd., 21st FL	Los Angeles	90028	323.860.5384	n/a	310.882.9462	
		3	Scarlett Calderwood	Regional Director of Health Care Center Operations	Scarlett.Calderwood@ahf.org							
		4	Jonathan Cowans	Practice Manager	Jonathan.Cowans@ahf.org							
		5	Shibu K. Sam	Senior Contracts Manager	shibu.sam@aidshhealth.org			Dallas				972.523.3113
		1	Steven Pace	Chief Executive Officer	steven@aindallas.org		2707 N. Stemmons Fwy., STE 120	Dallas	75207	214.943.4444	214.948.9988	
		2	Joni Wysocki	Chief Operating Officer	joni@aindallas.org					214.943.4444 x102	214.941.7739	
		3	Marlin Ginlesperger	Chief Financial Officer	marlin@aindallas.org							
2	PRISM Health North Texas	4	Kandace Hunt	All Healthcare Center Sites Contact	Kandace.hunt@ahf.org				214.599.7025			
		5	Joby Varughese, PharmD	AHF Medical City Pharmacy Contact	Joby.Varughese@ahfrx.org	7777 Forest Lane Ste B-A80	Dallas	75230	972.383.1070	972.383.1071		
		6	Roshini Mathew, PharmD	AHF Market Center Pharmacy Contact	roshini.mathew@ahfrx.org	2600 N Stemmons Fwy 141A	Dallas	75207	972.584.9653	833.897.3812		
		1	John T. Carlo, M.D.	Chief Executive Officer	john.carlo@prismntx.org	351 W. Jefferson Blvd., STE 300	Dallas	75208	214.521.5191	214.528.5879		
3	AIDS Services of Dallas (ASD)	3	Karin Petties	Vice President of Grants Admin	karin.petties@prismntx.org				214.521.5191 x3344		214.546.1790	
		4	Cathy Bryan	Executive Vice President of Patient Services & Operations	cathy.bryan@prismntx.org		Dallas					
		1	Traswell Livingston	Executive Director	tlivingston@aidsdallas.org	400 S. Zang, STE 1305 LB 21	Dallas	75208	214.941.0523	214.941.8144		
		2	Yolanda Jones	Chief Operating Officer	yjones@aidsdallas.org							
4	Parkland Health & Hospital Systems (PHHS)	3	Bernie Keasler	Chief Financial Officer	bkeasler@aidsdallas.org							
		4	Dwight Harry	Program Coordinator	dharry@aidsdallas.org							
		1	Crystal Curtis	HIV Grant Programs Director	crystal.curtis@phhs.org	1936 Amelia Court, 2nd FL	Dallas	75235	214.590.5182	214.590.2832		
		2	Jessica Hernandez	Senior Vice President	jessica.hernandez@phhs.org							
		3	Kellie Norcott	Program Manager	kellie.norcott@phhs.org							
5	Dallas Legal Hospice (DLH)	4	Piper Duarte		piper.duarte@phhs.org							
		5	Shelia Fisher	Director of Grants Management	shelia.fisher@phhs.org							
6		1	Nisa Ortez	Client Service Coordinator	nisa@legalthospice.org							
		2										
7	Health Services of North Texas, Inc. (HSNT)	1	Doreen Rue	Chief Executive Officer	drue@healthntx.org	4401 North I-35, STE 312	Denton	76207	940.381.1501	940.556.8059		
		2	Debra Layman	Chief Operating Officer	dlayman@healthntx.org							
		3	Pam Barnes	Chief Financial Officer	pbarnes@healthntx.org							
		4	Merline Wilson	Senior Program Manager	mwilson@healthntx.org							
8	Legacy Counseling Center, Inc. (LCC)	1	Brooke Nickerson-Henderson	Executive Director	brooke@legacycares.org	4054 McKinney Ave., STE 102	Dallas	752041	214.520.6308	214.521.9172		
		2	MerriGay Fitz	Fiscal Contact	mfritz0913@hotmail.com							
		3	Tammy McCormack	Office Manager	tammy@legacycounseling.org							
9	Open Arms, Inc. / Bryan's House	1	Abigail Erickson-Torres	Chief Executive Officer	aerickson@bryanshouse.org	3610 Pipestone Rd.	Dallas	75212	214.559.3946	214.559.2827		
		2	Linda White	Chief Financial Officer	lwhite@bryanshouse.org							
		3	Yessenia Ramirez	Operations Director	yramirez@bryanshouse.org							
		4	Marilyn Quinones	Social Services Director	marilynquinones@bryanshouse.org							
10	Resource Center of Dallas (RCD)	1	CC Cox	Chief Executive Officer	ccox@myresourcecenter.org	2701 Reagan St.	Dallas	75219	214.528.0144	214.522.4604		
		2	Dave Hesse	Chief Financial Officer	dhesse@myresourcecenter.org							
		3	Marisa Elliott	Chief Operating Officer	melliott@myresourcecenter.org							
		4	Del Wilson	Programs Manager	delwilson@myresourcecenter.org							
11	Your Health Clinic - Callie Clinic	1	Gwynne Palmore	Chief Executive Officer	gwynne.palmore@gmail.com	1521 Baker Rd.	Sherman	75090	903.891.1972	903.892.6093		
		2	Bob Stoolfire	Chief Financial Officer	bobstoolfire@gmail.com							
		3	Glenn Moreland	Clinical Administrator	rglenm@yahoo.com							
		4	Norma Piel-Brown	Compliance Officer	norma.pielbrown@callieclinic.org							

RWPC Membership List

	EMAIL
1. <i>Lionel Hillard</i>	hillardlionel@gmail.com
2. <i>John Dornheim</i>	John.dornheim@dallascounty.org
3. <i>Lori Davidson</i>	lori.davidson@dallascityhall.com
4. <i>Habbakuk Yumo</i>	ha.yumo12@gmail.com
5. <i>Donna Wilson</i>	Donnadenisewilson@gmail.com
6. <i>Sattriona Nyachwaya</i>	sattie.nyachwaya@prismntx.org
7. <i>James Wright</i>	jameswright.cerebramatics@gail.com
8. <i>Korey Willis</i>	Kwillis@aboundingprosperity.org
9. <i>Helen Zimba, Chair</i>	Hzimba.theafiyacenter@gmail.com
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11. <i>Naomi Green</i>	naomigreen241@yahoo.com
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23. <i>Nathaniel Holley</i>	nathaniel@freeluxproject.org
24. <i>Wade Hyde</i>	wade@wadehyde.com

RWPC Membership List

- | | |
|--------------------------------|--|
| 25. Dr. Regina Williams | regina.williams2@phhs.org |
| 26. Diane Granberry | dgranberry@nnev.org |
| 27. Thomas Baxley | thomas.baxley@myglobalea.com |
| 28. Andrew Wilson | andrew.wilson@prismntx.org |