

Ryan White Planning Council of the Dallas Area Office of Support

Memorandum

To: Members, Consumer Council Committee
Interested Parties

From: RWPC Support Staff

Date: January 20, 2022

Re: Meeting Announcement

Please note that there will be a:

**Consumer Council Committee Meeting
Thursday, January 27, 2022 at 12:00 PM**

Please join from your computer, tablet or smartphone.

[Teleconference/gotomeeting.com](https://www.zoom.us/j/9141111111)

Attached, please find the meeting packet for your review. Members, if you are unable to attend this meeting, please notify Logane Brazile, RWPC Office of Support Coordinator at Logane.Brazile@dallascounty.com, on or before Wednesday, January 26, 2022. Otherwise, we look forward to seeing you at the next meeting.

Please view Ryan White 101 on our social media Like Share Subscribe:

<https://www.facebook.com/Ryan-White-Planning-Council-of-the-Dallas-Planning-Area-702096959854808/>

cc: Philip Huang, MD, MPH, Director
Dallas County Judge's Office
Sonya M. Hughes, Assistant Director
Justin Henry, Grants Manager Programmatic
Wanda Scott, Grants Manager Fiscal
Glenda Blackmon-Johnson, RWPC Manager
Oscar Salinas, Quality Assurance Administrator
Carla Jackson, Program Monitor
David Kim, Program Monitor
Vacant, Fiscal Monitor
Angi Jones, Quality Assurance Advisor
Regina Waits, Health Advisor
Logane Brazile, RWPC Coordinator
Jasmine Sanders, RWPC Planner
Kofi Bissah, ADAP Liaison
Building Security

2377 N. Stemmons Freeway, Suite 200, Dallas, Texas 75207
214 819-1840 telephone; 214 819-6023 fax

CONSUMER COUNCIL COMMITTEE

*It is our vision to promote the improvement of health and quality of life for all clients.
The RWPC of the Dallas Area is a caring community of consumers, volunteers and providers who responsibly plan to address the evolving needs of the HIV/AIDS community*
Charge: *Empower consumers through education by providing the tools and knowledge to interact with those individuals and committees that affect categorical service delivery.*

AGENDA

January 27, 2022

12:00 PM

- | | | |
|-------|---|---|
| I. | Call to Order | Donna Wilson |
| II. | Certification of Quorum | Donna Wilson |
| III. | Introductions/Announcements | Donna Wilson |
| IV. | Approval of the November 18, 2021 Minutes | Action Item |
| V. | Office of Support
✚ RWPC Membership Representation and Reflectiveness | Discussion Item |
| VI. | CCC Forum Planning | Discussion Item |
| VII. | Committee Liaison Reports:
a. Allocations Committee
b. Planning & Priorities Committee
c. Evaluation Committee
d. Needs Assessment Committee
e. Dallas HIV Taskforce | Discussion Item
Discussion Item
Discussion Item
Discussion Item
Discussion Item |
| VIII. | New Business | |
| IX. | Adjournment | Donna Wilson |

**Due to COVID-19,
Until Further Notice**

NEXT SCHEDULED MEETING

Thursday, February 24, 2022, 12:00 PM

Will be held by TELE-CONFERENCE

via GoToMeeting

CONSUMER COUNCIL COMMITTEE MEETING MINUTES

November 18, 2021

Meeting Minutes

Charge: Empowering consumers through education by providing the tools and knowledge to interact with those individuals and committees that affect categorical service delivery of the Ryan White Treatment Modernization Act, including the Texas Department of State Health Services (DSHS).

MEMBERS PRESENT

Donna Wilson, Chair	Kevin Chadwin Davis	Hosea Crowell
David C. Becker	Alleah McWilson	Derick Felton
Helen Zimba	Lionel Hillard	
Alexander Deets	Sattriona Nyachwaya, Vice-Chair	

MEMBERS ABSENT

Virlinda Stanton	Ricky Tyler
Helen E. Turner	John Skelton
John Dornheim	Linda Freeman

COUNCIL STAFF PRESENT

Glenda Blackmon-Johnson	Logane Brazile
RWPC Office of Support	RWPC Office of Support

GRANTS MANAGEMENT STAFF PRESENT

Sonya Hughes, AD	Kaitlyn Malec, AA	Barbara Kakembo, PM
Justin Henry, AA	David Kim, PM	

OTHERS PRESENT

Shelby Cefoldo, HSNT	Kellie Norcott, PHHS	Piper Duarte, PHHS
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I. **Call to Order:** Donna Wilson, Chair, opened the meeting at 12:00 p.m. and called the meeting to order at 12:03 p.m.

II. **Certification of Quorum:** Quorum was established by Donna Wilson, Chair, and certified by Logane Brazile, RWPC Coordinator.

III. **Introductions/Announcements:**

Helen Zimba, RWPC Vice-Chair, made the following announcements:

- On December 1, 2021 at noon, Live Out Loud will host a roundtable discussion on HIV and Aging in celebration of World AIDS Day.
- The Grace Project conference was a success this past weekend with many in attendance.


Donna Wilson, CCC Chair, announced that on December 4, 2021, the Afiya Center, along with Living Out Loud, will be hosting their "In With Red" event. The event will be masquerade themed honoring those who are living with HIV. Tickets are \$75 each and are now available for purchase through Eventbrite or Ticket Master. The event will be held at the Dallas Convention Center.

Kevin Chadwin Davis announced the Resource Center of Dallas is hosting a red ribbon event on December 2, 2021. The event will be held at the Community Center at 6:00 p.m. in celebration of World AIDS Day.

Lionel Hillard, Allocations Chair, noted there will not be a RWPC Christmas party for this year.

IV. **Approval of the September 23, 2021 Minutes:** Sattriona Nyachwaya, CCC Vice-Chair, motioned to approve the minutes. Kevin Chadwin Davis seconded the motion. The motion passed.

V. **Office of Support Report:**

 **Membership Representation & Reflectiveness:** Logane Brazile, RWPC Office of Support, reported the consumer committee's Black representation at 69%; White representation at 25%, and Hispanic representation is 6%. For Ryan White Planning Council, there are 33 committee seats; of those seats, 17 seats are filled. The agency affiliation for the committee has one representative from Prism Health, one from Parkland Hospital Systems, and one from AIDS Services

of Dallas.

VI. Empower Dallas Review: Glenda Blackmon-Johnson, RWPC Manager, initiated discussion through sharing her screen showing the Empower Dallas Service Definition. Empower Dallas is an 8-10 week training that allows participants to learn about becoming productive members of the Planning Council/RWPC standing committees, and subsequently work their way into leadership roles. The proposal has been sent to Kristin Athney, Empower Dallas Project Officer, and specs of the project have been signed off on and confirmed. Current expectations for the Consumer Council Committee are to view the document and submit their individual recommendations for the Service Definition. Following recommendations being received, the revised document will be sent to the Executive Committee for approval, and lastly to the RWPC Committee.

There was a request that the Project Officer meet with the CCC to develop a rapport. A request will be made to Athney for a meeting in the coming weeks.

Lionel Hillard, Allocations Chair, proposed a workgroup to cater to members who may not fully understand specific details of the Service Definition. In effort to foster a collective discussion regarding the planning process of Empower Dallas, a workgroup meeting was proposed for December 9, 2021 at noon.

VII. CCC Forum Planning: The committee will not host a forum in the month of December. All forum planning will resume in January.

VIII. Committee Liaison Reports:

a. Allocations Committee – Glenda Blackmon-Johnson, RWPC Manager, reported the committee met on October 25, 2021, and discussed the FY 2021-22 Part A/MAI/Part B/SS State Rebate September Expenditure Report. Wanda Scott, GFM, provided a brief discussion regarding the FY 2021 Part A CARES Act Fund Allocation/Expenditure Report Update from the 9/27/2021 unofficial meeting.

b. Planning and Priorities Committee – Helen Zimba, RWPC Vice-Chair, reported the committee received a Linkage to Care presentation from Grace Balaoing of the Dallas County Sexual Health Clinic.

Committee members received a Standards of Care briefing via Glenda Blackmon-Johnson, RWPC Manager. She presented an overview of the FY 2020 Standards of Care and Service Delivery Guidelines while reviewing specific sub-sections and elaborated about ways the Standards should be used to garner better outcomes within the community.

The floor was then opened to the committee for immediate suggestions or changes to the document.

P&P committee members provided multiple suggestions for revisions under each sub-section.

The committee reviewed the following sub-sections:

Childcare Services

****Emergency Financial Assistance***

Foodbank/ Home Delivered Meals

- Licensure or Assurances

- Service Standards and Performance Measures

Health Education/ Risk Reduction

****Housing***

- Licensure or Assurances

Linguistic Services

- Licensure or Assurances

**- sections modified during 11/17 P&P meeting*

c. Evaluation Committee – Logane Brazile, RWPC Coordinator, reported the Committee met on October 26, 2021. Quorum was met. The Committee received a presentation by Miranda Grant, EHE Coordinator, who gave a brief overview of EHE, its mission, and strategies to incorporate more resources to further the program.

d. Needs Assessment Committee – Logane Brazile, RWPC Coordinator, reported the committee met on November 16, 2021. Quorum was established. The committee reviewed recommendations for the FY 2022 Needs Assessment. The committee will meet in December to further discuss recommendations upon review of the FY 2019 Needs Assessment questions provided to aid in planning.

e. Dallas HIV Taskforce – N/A

IX. New Business: None.

X. **Adjournment:** Donna Wilson, Chair, called for a motion to adjourn. Lionel Hillard, Allocations Chair, made a motion to adjourn. Helen Zimba, RWPC Vice-Chair, seconded the motion. The meeting adjourned at 12:54 p.m.

Submitted by:

Logane Brazile, RWPC Coordinator

Date

Draft Certified by:

Glenda Blackmon-Johnson, RWPC Manager

Date

Final Approval by:

Donna Wilson, Chair
Sattriona Nyachwaya, Vice Chair

Date

Due to COVID-19
Until Further Notice
NEXT SCHEDULED MEETING
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Will be held via Tele-Conference