

# Ryan White Planning Council of the Dallas Area Office of Support

## Memorandum

To: Members, Consumer Council Committee  
Interested Parties

From: RWPC Support Staff

Date: February 17, 2022

Re: Meeting Announcement

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Please note that there will be a:

**Consumer Council Committee Meeting  
Thursday, February 24, 2022 at 12:00 PM**

Please join from your computer, tablet or smartphone.

[Teleconference/gotomeeting.com](https://www.zoom.us/j/9141111111)

Attached, please find the meeting packet for your review. Members, if you are unable to attend this meeting, please notify Logane Brazile, RWPC Office of Support Coordinator at [Logane.Brazile@dallascounty.com](mailto:Logane.Brazile@dallascounty.com), on or before Wednesday, February 23, 2022. Otherwise, we look forward to seeing you at the next meeting.

**Please view Ryan White 101 on our social media Like Share Subscribe:**

<https://www.facebook.com/Ryan-White-Planning-Council-of-the-Dallas-Planning-Area-702096959854808/>

cc: Philip Huang, MD, MPH, Director  
Dallas County Judge's Office  
Sonya M. Hughes, Assistant Director  
Justin Henry, Grants Manager Programmatic  
Wanda Scott, Grants Manager Fiscal  
Glenda Blackmon-Johnson, RWPC Manager  
Oscar Salinas, Quality Assurance Administrator  
Carla Jackson, Program Monitor  
David Kim, Program Monitor  
Vacant, Fiscal Monitor  
Angi Jones, Quality Assurance Advisor  
Regina Waits, Health Advisor  
Logane Brazile, RWPC Coordinator  
Jasmine Sanders, RWPC Planner  
Kofi Bissah, ADAP Liaison  
Building Security

# CONSUMER COUNCIL COMMITTEE

*It is our vision to promote the improvement of health and quality of life for all clients.  
The RWPC of the Dallas Area is a caring community of consumers, volunteers and providers who responsibly plan to address the evolving needs of the HIV/AIDS community*  
Charge: *Empower consumers through education by providing the tools and knowledge to interact with those individuals and committees that affect categorical service delivery.*

## AGENDA

February 24, 2022

12:00 PM

- |       |   |   |
|-------|---|---|
| I.    | Call to Order   | Donna Wilson  |
| II.   | Certification of Quorum   | Donna Wilson  |
| III.  | Introductions/Announcements   | Donna Wilson  |
| IV.   | <b>Approval of the January 27, 2022 Minutes</b>   | <b>Action Item</b>  |
| V.    | Office of Support<br>✚ RWPC Membership Representation and Reflectiveness  | Discussion Item   |
| VI.   | CCC Forum Planning  | Discussion Item   |
| VII.  | Committee Liaison Reports:<br>a. Allocations Committee<br>b. Planning & Priorities Committee<br>c. Evaluation Committee<br>d. Needs Assessment Committee<br>e. Dallas HIV Taskforce | Discussion Item<br>Discussion Item<br>Discussion Item<br>Discussion Item<br>Discussion Item |
| VIII. | New Business  |   |
| IX.   | Adjournment   | Donna Wilson  |

**Due to COVID-19,  
Until Further Notice**  
NEXT SCHEDULED MEETING  
**Thursday, March 24, 2022, 12:00 PM**  
**Will be held by TELE-CONFERENCE**  
via GoToMeeting

## CONSUMER COUNCIL COMMITTEE MEETING MINUTES

January 27, 2022

Meeting Minutes

**Charge:** Empowering consumers through education by providing the tools and knowledge to interact with those individuals and committees that affect categorical service delivery of the Ryan White Treatment Modernization Act, including the Texas Department of State Health Services (DSHS).

### MEMBERS PRESENT

Alleah McWilson	VirLinda Stanton	Derick Felton
Hosea Crowell	Ricky Tyler	Alexander Deets
Donna Wilson, <b>Chair</b>	John Dornheim	Lionel Hillard
Kevin Chadwin Davis	Helen Turner	David Becker

### MEMBERS ABSENT

Linda Freeman	John Skelton
Helen Zimba	

### COUNCIL STAFF PRESENT

Glenda Blackmon-Johnson	Logane Brazile	Jasmine Sanders
RWPC Office of Support	RWPC Office of Support	RWPC Office of Support

### GRANTS MANAGEMENT STAFF PRESENT

Sonya Hughes, AD	Nariah Webster, GFM
Justin Henry, AA	

### OTHERS PRESENT

AJ Johnson, EHE	Kellie Norcott, PHHS	Shelby Cefoldo, HSNTX
Sattriona Nyachwaya, PHNTX		

I. **Call to Order:** Donna Wilson, Chair, opened the meeting at 12:00 p.m. and called the meeting to order at 12:01 p.m.

II. **Certification of Quorum:** Quorum was established by Donna Wilson, Chair, and certified by Logane Brazile, RWPC Coordinator.

III. **Introductions/Announcements:**

Helen Zimba, RWPC Vice-Chair, announced that the Texas HIV Advisory meeting would be held on January 28, 2022, at 1:30 p.m.

Glenda Blackmon-Johnson, Office of Support, made the following announcements:

- Effective January 28, 2022, Dallas County requires all employees to be tested each week for COVID-19. Please defer to the Dallas County website for more information regarding any new COVID-19 policy.
- Dallas County immunization clinic is distributing the COVID-19 vaccination and booster shot. Please defer to the Dallas County website for more information regarding COVID-19 vaccinations.

IV. **Approval of the November 18, 2021 Minutes:** John Dornheim, RWPC Chair, motioned to approve the minutes. Helen Turner seconded the motion. The motion passed.

V. **Office of Support Report:**

**Membership Representation & Reflectiveness:** Logane Brazile, RWPC Office of Support, reported the consumer committee's Black representation at 73%; White representation at 20%, and Hispanic representation is 7%. For Ryan White Planning Council, there are 33 committee seats; of those seats, 19 seats are filled. The agency affiliation for the committee has one representative from Prism Health, one from Parkland Hospital Systems, and one from AIDS Services of Dallas.

VI. **CCC Forum Planning:** The Office of Support initiated discussion via screen share of the 2022 CCC Forum Ranking sheet. Committee members were asked to rank the topics shown from 1-10 in order of completion (i.e., topic number 1 would be the first CCC forum of FY 2022). In order of rank by committee, the following topics were chosen for FY

2022: HIV & Women of Color/ Reproductive Justice, The Cultural Effect of HIV, HIV & Faith-Based, Adherence + Viral Suppression, Disclosure + Sero-Difference, HIV + Comorbidities, Undetectable Equals Un-transmittable, Financial + Rental Assistance, HIV + Mental Health, and Prep. Members then assigned themselves to the topics where they felt they could provide adequate resources to host the forum. Dates were scheduled for 5 forums. Two topic names were revised to encompass more straightforward and inclusive language. In preparation for the February 24, 2022 meeting, members should be willing to assign specific times to all forums, choose leaders, and configure flyer logistics.

<i>Ranking</i>		<b>Potential Topics for 2022 Forums</b>	
<b>9</b>		HIV & Mental Health	
		HIV & Stigma	
		Prevention & New Therapies	
		HIV & Youth	
		Latinx Community	
<b>3</b>	Friday, May 13, 2022	HIV & Faith Based	Virilinda Stanton Helen Turner
<b>4</b>		Adherence & Viral Suppression	
<b>5</b>		Disclosure & Sero-different	Hosea Crowell
<b>1</b>	Friday, March 11, 2022	HIV & Women of Color/Reproductive Justice	Donna Wilson Helen Zimba
<b>6</b>		HIV & Comorbidities/Long-Term Survivors	
		HIV & Aging	
		Housing	
<b>7</b>	Friday, November 4, 2022	U Equals U   Undetectable equals Un-transmittable	Kevin Chadwin Davis Lionel Hillard
		HIV Research	
		Young Black MSM and HIV	
<b>10</b>	Friday, December 2, 2022	PrEP	Kevin Chadwin Davis Virilinda Stanton Lionel Hillard
<b>2</b>	Friday, April 8, 2022	The Cultural Effect of HIV	Hosea Crowell John Dornheim
		Working with Providers	
<b>8</b>		Financial & Rental Assistance/ Housing	
		Social Implications of Co-Infection	
		HIV & Latinos/Latinas	
		Understanding Medicare	
		Substance Use	

**Please rank the topics 1-10. One number to each chosen topic.**  
Topics to be referred to the Planning Council body for a formal presentation

## VII. Committee Liaison Reports:

- a. Allocations Committee** – Glenda Blackmon-Johnson initiated a review of the FY 2021 Part A/COVID/MAI/Part B/SS Rebate Carryover Re-Allocation excel spreadsheet through screen share. The re-allocation Excel spreadsheet columns shown included Service Category Ranking, Core Medical and Support Service Categories, Allocated Percentages, Allocation Award YTD, Funds Returned for Re-allocation (Blue), and Fund Increase Request (RED). She reported the AA's request for the Allocations Committee to review and re-allocate Part A, Part A Carryover, Part A COVID FY 2021 funds. The AA reported Part A funds returned for re-allocation totaled \$250,672.51, and requests for increased funds totaled \$463,000.00; Part A Carryover funds return for re-allocation totaled \$20,000.00 and a request for increased funds totaled \$29,000.00; Part A COVID spreadsheet provided an update regarding COVID Funds and required no action.
- **Part A Reallocations:** Outpatient/Ambulatory Medical Care at \$129,172.51, Medical Case Management at \$35,000.00, Food Bank/Home Delivered Meals at \$2,768.00, Case Management (non-medical) at \$30,102.00, Medical Transportation at \$41,174.00; Housing Services at 7, 698.00; Referral for Health Care at 4,758.00. James Kleitches asked for a motion to approve the re-allocation recommendations. Kelly Richter made a motion to approve the recommendations. Corey Strickland seconded the motion. The motion passed.
  - **Part A Carryover Reallocations:** Legal Services/ Other Prof Services at \$13,800.00; Referral for Healthcare at \$6,200.00. James Kleitches asked for a motion to approve the recommendations. Buffie Bogue made a motion to approve the recommendation. Kelly Richter seconded the motion. The motion passed.
  - **Part A COVID:** Wanda Scott, GFM, updated the committee, noting that the Part A COVID contract will term out on March 31, 2022. Unobligated funds from the previous year (\$99,782.00) were re-issued for re-allocation and are still being utilized in the previously selected categories
- b. Planning and Priorities Committee** – Glenda Blackmon-Johnson, RWPC Office of Support, shared the new HRSA Standards of Care guidelines, including the Ryan White programming and service delivery regarding gender-affirming care and treatment guidelines. The document overviewed policy and procedure for sub-recipients, access to gender hormone therapy, PCN 21-02 re-certification requirements, determination of client eligibility, and guidance on complying with the payor of last resort requirement. FY 2022 Services for Incarcerated Matrix: Office of Support overviewed the nuances between jails and prisons, operations for Dallas County jail facilities, budget allocation, and fund usage. The PCN 18-02 was discussed in addition to the Standards of Care about the division of services for the incarcerated population.

Glenda Blackmon-Johnson, RWPC Office of Support, shared her screen briefing the overview and purpose of the FY 2020 Standards of Care and Service Delivery Guidelines. Sub-sections containing corrections made during previous meetings were reviewed before introducing new sub-sections for commentary made under **Appendix B: Units of Service and Billing Limitations**.

The committee then opened the floor for immediate suggestions or changes to the document.

Committee members provided multiple suggestions for revisions under each sub-section. Several modification suggestions included inserting language regarding virtual visits with and without video during the public health emergency and drafting standard language appropriate for all service categories to maintain formal consistency throughout the document.

Portions of each sub-section were highlighted in the document to be revised in preparation for the following committee meeting. The committee reviewed the following sub-sections:

***Childcare Services***

***\*Emergency Financial Assistance***

***Foodbank/ Home Delivered Meals***

*- Licensure or Assurances*

*- Service Standards and Performance Measures*

**c. Evaluation Committee** – Glenda Blackmon-Johnson, RWPC Office of Support, reported the committee did not reach quorum during the January 25, 2022 meeting. She reported that Jasmine Sanders, RWPC Planner, overviewed the FY 2020 Evaluation of the Administrative Mechanism document. She noted that the document serves to review how well the Ryan White HIV/AIDS Part A program recipients carry out getting in contact with and paying providers for delivering HIV services to meet the need. The Administrative agency reviewed several document appendices and addressed questions from committee members.

**d. Needs Assessment Committee** – Glenda Blackmon-Johnson, RWPC Office of Support, reported the committee met on January 18, 2022. Quorum was met. The committee reviewed the RWPC FY 2022 Work Plan Outline for Needs Assessment Activities document to detail action plans for each month.

**e. Dallas HIV Taskforce** – Helen Turner reported that the HIV Taskforce would host its February meeting on February 10, 2022. During the January meeting, Miranda Grant provided a presentation regarding EHE and the partnership of Dallas County & API for imaging and social media marketing. The EHE logo workgroup will be meeting within the next few weeks; please contact Miranda Grant for further information.

**VIII. New Business:** Ricky Tyler suggested that Substance Abuse be added to the topic list for this year.

**IX. Adjournment:** Donna Wilson, Chair, called for a motion to adjourn. Lionel Hillard, Allocations Chair, made a motion to adjourn. Helen Zimba, RWPC Vice-Chair, seconded the motion. The meeting adjourned at 1:15 p.m.

Submitted by:

\_\_\_\_\_  
Logane Brazile, RWPC Coordinator

Date

Draft Certified by:

\_\_\_\_\_  
Glenda Blackmon-Johnson, RWPC Manager

Date

Final Approval by:

\_\_\_\_\_  
Donna Wilson, Chair

Date

*Due to COVID-19*

Until Further Notice

NEXT SCHEDULED MEETING

**Thursday, February 24, 2022, 12:00 p.m.**

Will be held via Tele-Conference