

**Ryan White Planning Council of the Dallas Area**  
**Office of Support**  
**2377 N. Stemmons Freeway, Suite 200, Dallas, TX 75207**  
**214 819-1840 Telephone; 214 819-6023 Fax**

**Memorandum**

To: Members, Ryan White Planning Council of the Dallas Area  
Interested Parties

From: RWPC Support Staff

Date: August 3, 2022

Re: Meeting Announcement

---

Please note that there will be a:

**Ryan White Planning Council Meeting**  
**Wednesday, August 10, 2022, 9:00 a.m.**

Via **Go-to-Meeting Platform**

Dallas County Health and Human Services Building  
Dallas, Texas 75207

Attached, please find the meeting packet for your review. **Please review this mailer for details regarding the meeting agenda.** Members, if you are unable to attend this meeting, please notify the RWPC Office of Support at (214) 819-1840 on or before Tuesday, August 9, 2022. Otherwise, we look forward to seeing you at the next meeting.

**Please view Ryan White 101 on our social media Like Share Subscribe:**

<https://www.facebook.com/Ryan-White-Planning-Council-of-the-Dallas-Planning-Area-702096959854808/>

cc: Philip Huang, MD, MPH, Director  
Dallas County Judge's Office  
Sonya M. Hughes, Assistant Director  
Justin Henry, Grants Manager Programmatic  
Wanda Scott, Grants Manager Fiscal  
Glenda Blackmon-Johnson, RWPC Support Staff  
Carla Jackson, Program Monitor  
David Kim, Program Monitor  
Anthony Delgiorno, Program Monitor  
Jocelyn Rodriguez, Program Monitor  
Oscar Salinas, Quality Assurance Administrator  
Angela Jones, Quality Assurance Advisor  
Regina Waits, Health Advisor  
Jasmine Sanders, RWPC Support Staff  
Logane Brazile, RWPC Support Staff  
Kofi Bissah, ADAP Liaison  
Building Security

# RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA

*The RWPC envisions a seamless, flexible, and efficient healthcare system dedicated to the wellness and empowerment of Persons Living with HIV/AIDS (PLWHA) in North Texas. The RWPC of the Dallas Area is a collaborative partnership of consumers, volunteers, and providers entrusted with the planning and coordination of healthcare services on behalf of PLWHA in North Texas.*

## AGENDA

Wednesday, August 10, 2022  
9:00 a.m.

- |   |   |
|---|---|
| I. Call to Order  | John Dornheim or Helen Zimba                      |
| II. Certification of Quorum   | John Dornheim or Helen Zimba                      |
| III. Introduction/Announcements   | John Dornheim or Helen Zimba                      |
| <b>IV. Approval of the July 13, 2022, Minutes</b>   | <b>Action Item</b>                                |
| V. Administrative Agency Report <ul style="list-style-type: none"><li>• AA Updates</li></ul>  | Sonya Hughes, AA Representative                   |
| VI. Community Solutions Introduction/ Presentation  |   |
| VII. Committee Meeting Update:  |   |
| a. Executive Committee <ul style="list-style-type: none"><li>✓ Policy and Procedures Update</li></ul>   | John Dornheim or Helen Zimba                      |
| b. Planning and Priorities Committee  | John Dornheim or Helen Zimba                      |
| c. Needs Assessment Committee   | John Dornheim or Helen Zimba                      |
| d. Allocations Committee <ul style="list-style-type: none"><li>✓ FY 2022 YTD Expenditures Part A, MAI, Part B, State Services, and State Rebate</li></ul> | James Kleitches or Naomi Green<br>Discussion Item |
| e. Evaluation Committee   | John Dornheim or Helen Zimba                      |
| f. Consumer Council Committee   | Donna Wilson                                      |
| VIII. New Business  |   |
| IX. Adjournment   | John Dornheim                                     |

**Due to COVID-19  
Until Further Notice**

NEXT SCHEDULED MEETING

**Wednesday, September 14, 2022, 9:00 AM**

**Will be held via TELE-CONFERENCE**

# RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA

July 13, 2022, Meeting Minutes

COUNCIL MEMBERS PRESENT		
Helen Zimba, <b>Vice-Chair</b>	Sattie Nyachwaya	Kevin Chadwin Davis
Korey Willis	Dan Nguyen	Nisa Ortiz
Lori Davidson	Donna Wilson	James Kleitches
James H. Wright	HK Yumo	Lionel Hillard
Jonathan Thorne	La’Paul Fulsom	Norma Piel-Brown
Cora Giddens	Del Wilson	
COUNCIL MEMBERS ABSENT		
John Dornheim, <b>Chair</b>	Latticia Riggins	Corey Strickland
Kelly Richter	Naomi Green	Johnathan Ford
Alexander Deets	Derick Felton	Chris Walker
RWPC STAFF PRESENT		
Glenda Blackmon-Johnson RWPC Manager	Logane Brazile, RWPC Coordinator	Jasmine Sanders, RWPC Planner
DALLAS COUNTY ADMINISTRATION STAFF PRESENT		
GRANTS MANAGEMENT STAFF PRESENT		
Jocelyn Rodriguez, PM Sonya Hughes, AA	Justin Henry, GPM	Nariah Webster, SFM
OTHERS PRESENT		
Joni Wysocki, AHF/AIN	Seth Bell, HSNTX	Te’Quan Penny, Afiya Center
Lisa Osterman, Community Solutions	Ashley Barnett, Community Solutions	
Miranda Grant, EHE		
Natalie Butler, AHF/AIN	Darius Ahmadi, AIDS Dallas	
Pam Barnes, HSNTX		

- I. **Call to Order:** John Dornheim, RWPC Chair, opened the meeting at 9:00 a.m.; the meeting was called to order at 9:06 a.m.
- II. **Certification of Quorum:** Quorum was established by Helen Zimba, RWPC Vice-Chair, and certified by Logane Brazile, RWPC Coordinator.
- III. **Introductions/Announcements:** Glenda Blackmon-Johnson, Office of Support, announced that a vendor has been selected to conduct the FY 2022 Needs Assessment. Soon, the Office of Support will seek support from members and their networks regarding participation in the Needs Assessment surveys.
- IV. **Approval of June 8, 2022, Minutes:** Lori Davidson motioned to approve the minutes. Sattie Nyachwaya seconded the motion. The motion passed unanimously.
- V. **Administrative Agency Report:** Sonya Hughes, AD RW Grants, made the following announcements:
  - It has been suggested by Texas Part A directors that there should be a letter sent to DSHS regarding the ADAP processing time. The removal of the re-certification requirement is being advocated for. The AA will continue to keep interested parties updated regarding the status.
  - The AA received their site visit notification via HRSA for FY 2023.
  - The HRSA National Monitoring Standards have been updated. Further revisions are being made to the local Standards of Care ensure the proper inclusion of all facets, as it relates to the HRSA standards.
  - The National Ryan White Conference registration will close in August. The AA will be presenting four abstracts. Please visit [Register - 2022 National Ryan White Conference on HIV Care & Treatment \(hrsa.gov\)](https://hrsa.gov) to complete your registration for the conference.
- VI. **Committee Reports:**
  - A. **Executive Committee:** Helen Zimba, Vice-Chair, reported the Committee met on July 6, 2022. Quorum was met.  
*Attendance Briefing:* Logane Brazile, Office of Support, reported communication was sent to the Executive Committee regarding any inactive members on their roster. Chairs were encouraged to reach out to members to determine whether or not the Office of Support could do anything to assist them with attending future meetings.

Glenda Blackmon-Johnson, Office of Support, gave a warm welcome to Nisa Ortiz, Dan Nguyen, and HK Yumo, the newest Planning Council members.

*Site Visit Policy Review:* Jasmine Sanders, Office of Support, reported the Office of Support is creating a Policy and Procedure Manual for the Planning Council, which will serve as a guide for the Planning Council. The manual will include budget processes, roles, and responsibilities, extensive definitions of all things pertaining to the Planning Council.

*New Building Relocation Feedback:* Jasmine Sanders, Office of Support, explained that over the month of June, there had been a building relocation feedback form sent to meeting attendees following committee meetings. Of the completed forms returned, the consensus was that members are not familiar with the new space, privacy concerns with the sign-in sheet in the lobby, safety concerns with public transit being in an inconvenient location.

All concerns will be forwarded to the appropriate parties.

- B. Planning & Priorities Committee:** Glenda Blackmon-Johnson, Office of Support, reported the Committee met on June 15, 2022. Quorum was met. Jasmine Sanders, Office of Support, provided an overview of the National Strategic HIV Plan, and members were informed that the Planning Council is responsible for presenting a Letter of Concurrence to the Integrated Plan.
- C. Needs Assessment Committee:** Glenda Blackmon-Johnson, Office of Support, reported the Committee met on June 21, 2022. Quorum was met. The Committee reviewed the FY 2022 Needs Assessment Strategic Planning process noting that the vendor has been selected, and the contract is awaiting approval on August 16, 2022.
- D. Evaluation Committee:** Meeting canceled.
- E. Allocations Committee:** James Kleitches, Allocations Chair, reported the Committee met on June 27, 2022. He provided an overview of the allocation spreadsheets and discussed the Administrative Agency's presentation of the Full award allocations based on the RWPC approved percentages/projections from the previous year's recommendations. The members discussed the final allocation and presented concerns regarding the full award. Regarding the:
- **FY 2022 Actual Part A/MAI FULL AWARD ALLOCATION:**  
FY 2022-2023 PART A FORMULA & SUPPLEMENTAL SERVICE CATEGORY  
FY 2022-2023 PAR A- MAI SERVICE CATEGORY  
*The Allocations Committee made a motion to approve the FY 2022 Actual Part A/MAI Full Award Allocation. Donna Wilson, CCC Chair, seconded the motion. The motion passed with 6 abstentions.*
  - **Endorsement Letter for the Full FY 2022 Part A/MAI Award Allocations**  
Glenda Blackmon-Johnson, Office of Support, explained HRSA's requirement for the RWPC's endorsement of the FY 2022 Resource Allocations of the Full Award as recommended by the Allocations Committee and approved by the RWPC in FY 2021 before receipt of the award. The AA presented the Allocations Committee with the FY 2022 Allocation Table. The Committee discussed the details and offered questions and comments regarding the receipt and allocation of the FY 2022 Actual Full Award for FY 2022-2023 Formula and Supplemental and carryover grants to the Dallas EMA.  
*The Allocations Committee motioned to approve the Endorsement Letter for the Full FY 2022 Part A/MAI Award. Lori Davidson seconded the motion. The motion passed with 6 abstentions.*
  - **FY 2022 Allocation of Unobligated Funds**  
Under the HRSA Notice of Award FY 2022 Part A (Formula/Supplemental), available funds for a total of **\$283,892.00** was unobligated/de-obligated regarding the Dallas EMA. The Allocations Committee allocated the funds to the core medical and support services. The 75/25 percentage allocations are reflected by the Committee's allocation decisions shown as per the Part A (Formula/Supplemental) Attachments for a total of **\$283,892.00** in the following categories:  
Formula: \$208,754.00; Mental Health, Health Insurance Assistance; Food Bank/Home Delivered Meals; Other Professional -Legal Services; Referral for Healthcare  
Supplemental: \$75, 139.00 Referral for Health Care  
The Allocations Committee recommended the FY 2022 Part A (Formula/Supplemental) fund Allocation of \$283,892.00.  
*The Allocations Committee made a motion to approve the FY 2022 Allocation of Unobligated Funds. Lori Davidson seconded the motion. The motion passed with 6 abstentions.*

➤ **FY 2023-24 Part A/MAI/Part B/SS Resource Allocation Recommendations:**

*FY 2023 PART A FORMULA AND SUPPLEMENTAL SERVICE CATEGORY*

Fiscal year 2023 Part A Ryan White allocations recommendations are based on the FY 2023 Priority Rankings, the previous year's allocations plan, as well as previous years' expenditure patterns, service utilization, and consumer needs and provider capacity as outlined in the 2019 & 2021 Comprehensive/Mini Needs Assessment. The proposed modification are recommended to address the anticipated funding needs. The Allocation committee projected an award of **\$15,619,452.00**.

*FY 2023 -24 PART A MAI SERVICE CATEGORY*

Fiscal year 2023 MAI Ryan White allocations recommendations are based on the FY 2023 MAI Priority Rankings, the previous year's allocations plan, as well as previous years' expenditure patterns, service utilization, and consumer needs and provider capacity as outlined in the 2019-2021 Comprehensive/Mini Needs Assessment. The proposed modification is recommended to address the anticipated funding needs.

*FY 2023-24 PART B FORMULA DALLAS HSDA SERVICE CATEGORY*

Fiscal year 2023 Dallas HSDA Part B Ryan White allocations recommendations are based on the FY 2023 Priority Rankings, the previous year's allocations plan, as well as previous years' expenditure patterns, service utilization, and consumer needs and provider capacity as outlined in the 2019-2021 Comprehensive/Mini HIV Needs Assessment. The proposed modification is recommended to address the anticipated funding needs.

*FY 2023-24 PART B FORMULA SHERMAN-DENISON HSDA SERVICE CATEGORY*

Fiscal year 2023 Sherman-Dennison HSDA State Services Ryan White allocations recommendations are based on the FY 2023 Priority Rankings, the previous year's allocations plan, as well as previous years' expenditure patterns, service utilization, and consumer needs and provider capacity as outlined in the 2019-2021 Comprehensive/Mini HIV Needs Assessment. The proposed modification is recommended to address the anticipated funding needs.

*FY 2023 DSHS HIV RW STATE REBATE DALLAS HSDA SERVICE CATEGORY*

Fiscal year 2023 Dallas HSDA State Rebate Ryan White allocations recommendations are based on the FY 2023 Priority Rankings, the previous year's allocations plan, as well as previous years' expenditure patterns, service utilization, and consumer needs and provider capacity as outlined in the 2019-2021 Comprehensive/Mini HIV Needs Assessment. The proposed modification is recommended to address the anticipated funding needs.

*FY 2023-24 DSHS HIV RW STATE REBATE SHERMAN-DENISON HSDA SERVICE CATEGORY*

Fiscal year 2023 Sherman-Dennison HSDA State Services Ryan White allocations recommendations are based on the FY 2023 Priority Rankings, the previous year's allocations plan, as well as previous years' expenditure patterns, service utilization, and consumer needs and provider capacity as outlined in the 2019-2021 Comprehensive/Mini HIV Needs Assessment. The proposed modification is recommended to address the anticipated funding needs.

*FY 2023-24 DSHS HIV RW STATE SERVICES- SHERMAN*

Fiscal year 2023 Sherman-Dennison HSDA State Services Ryan White allocations recommendations are based on the FY 2023 Priority Rankings, the previous year's allocations plan, as well as previous years' expenditure patterns, service utilization, and consumer needs and provider capacity as outlined in the 2019-2021 Comprehensive/Mini HIV Needs Assessment. The proposed modification is recommended to address the anticipated funding needs.

*FY 2023-24 DSHS HIV RW STATE SERVICES- DALLAS*

Fiscal year 2023 Dallas HSDA State Services Ryan White allocations recommendations are based on the FY 2023 Priority Rankings, the previous year's allocations plan, as well as last year's expenditure patterns, service utilization, and consumer needs and provider capacity as outlined in the 2019-2021 Comprehensive/Mini HIV, Needs Assessment. The proposed modification is recommended to address the anticipated funding needs.

*The Allocations Committee motioned to approve the FY 2023-24 Part A/MAI/Part B/SS Resource Allocation Recommendations. Donna Wilson, CCC Chair, seconded the motion. The motion passed with 6 abstentions.*

**F. Consumer Council Committee:** Logane Brazile, Office of Support, reported the Committee met on June 23, 2022. Committee members assigned topics and captains for upcoming forums until December 2022. The next forum will be held virtually on July 29, 2022, @ 1 p.m. (HIV & Legal Services).

**VII. New Business:** Donna Wilson reported that the International Women Living in America will be hosting a “Healing Together” program in partnership with Healing Threads, a program for women living with HIV. The program will discuss trauma, isolation, stigma, and accessing HIV services. The program will be in Dallas over 5 days, Aug 13-18, 2022. Applications to participate are due on July 29, 2022. Glenda Blackmon-Johnson, Office of Support acknowledged Darius Ahmadi for his 6 consecutive years of service on the Ryan White Planning Council of Dallas.

**VIII. Adjournment:** Helen Zimba, Vice-Chair, called the meeting adjournment at 10:10 a.m.

*Drafted by:*

\_\_\_\_\_  
Logane Brazile, RWPC Coordinator

\_\_\_\_\_  
Date

*Certified by:*

\_\_\_\_\_  
Glenda B. Johnson RWPC Manager

\_\_\_\_\_  
Date

*Final Approval by:*

\_\_\_\_\_  
John Dornheim, Chairperson  
Helen Zimba, Vice Chair

\_\_\_\_\_  
Date

**Due to COVID-19, Until Further Notice**  
**NEXT SCHEDULED MEETING**  
**Wednesday, August 10, 2022, 9:00 a.m.**  
**Will be held via the Virtual Meeting Platform**  
Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX 75207

# Needs Assessment Committee

## Tuesday, July 19, 2022, Meeting Minutes

Charge: To oversee the development and implementation of the needs assessment process to identify the needs, barriers to care, and gaps in service in the HIV community and develop a comprehensive plan in line with the priority goals of the Ryan White Planning Council.

### MEMBERS PRESENT

Donna Wilson	Dan Nguyen	Sattie Nyachwaya
Helen Zimba, <b>RWPC Vice-Chair</b>	Helen Turner	Jonathan Ford
Kevin Chadwin Davis	John Dornheim, <b>Chair</b>	Nisa Ortiz
Lionel Hillard	La'Paul Fulsom	

### MEMBERS ABSENT

Hosea Crowell	Amanda S. Evans, M.D.	Chris Walker
Linda Freeman	Miranda Grant	

### RWPC STAFF PRESENT

Logane Brazile	Jasmine Sanders	Glenda Blackmon-Johnson
RWPC Office of Support	RWPC Office of Support	RWPC Office of Support

### GRANTS MANAGEMENT STAFF PRESENT

Jocelyn Rodriguez, Dallas County	Oscar Salinas, CQM
Justin Henry	

### OTHERS PRESENT

Chris Adkins,	Kofi Bissah, ADAP	Lizzy Crigler
---------------	-------------------	---------------

- I. **Call to Order:** John Dornheim, Chair, opened the meeting at 2:00 p.m. and called the meeting to order at 2:04 p.m.
- II. **Certification of Quorum:** Quorum was established by John Dornheim, Chair, and certified by Logane Brazile, RWPC Coordinator.
- III. **Introductions/Announcements:** Helen Turner announced that on July 29, 2022, the Texas HIV Advisory Committee would be meeting. Those who wish to submit public comments should do so by July 27, 2022.  
Helen Zimba, RWPC Vice-Chair, reported that the International Women Living in America would be hosting a “Healing Together” program in partnership with Healing Threads, a program for women living with HIV. The program will discuss trauma, isolation, stigma, and accessing HIV services. The program will be in Dallas over 5 days, Aug 13-18, 2022. Applications to participate are due on July 29, 2022.  
Glenda Blackmon-Johnson, Office of Support, reported the National Ryan White Conference would be online for 2022, and registration closes in August. Please visit [Register - 2022 National Ryan White Conference on HIV Care & Treatment \(hrsa.gov\)](https://hrsa.gov) to complete your registration for the conference.
- IV. **Approval of June 15, 2022, Meeting Minutes:** The motion to approve the Needs Assessment Committee minutes was made by Helen Zimba and seconded by Donna Wilson. The motion passed.
- V. **Office of Support:** The Needs Assessment Committee membership = 25 seats; 15 members and 10 vacancies; RWPC membership = 33 seats; 26 members and 42% non-aligned members.
- VI. **Status Neutral Care Continuum Mini Workshop:** The Office of Support gave the committee a presentation regarding understanding the status-neutral HIV care continuum and its relation to the FY 2022 Needs Assessment. The following topics were discussed:
  - *Standard HIV Care Continuum*
  - *Status Neutral HIV Care Continuum*
  - *Implementing the Ending the Epidemic (EHE) Plan and National HIV/AIDS Strategy (NHAS)*
  - *Barriers to HIV Testing (to what extent does your community face the following barriers to HIV testing? e.g., public policy, institutional, interpersonal)*
  - *Normalizing HIV Testing for Early Diagnosis and Optimal Patient Engagement in Care*
  - *Case Studies of HIV Testing Initiatives (TakeMeHome, MyChoices, Summit of Hope)*
- VII. **EHE Updates:** None.  
Needs Assessment Committee Meeting  
U:\Coordinator-a\~Needs Assessment~\7.19.2022

- VIII. **New Business:** Kevin Chadwin Davis expressed concerns regarding the stigmatization of the Monkey Pox virus. Following this, the committee held a discussion and exchanged thoughts and ideas pertaining to the matter.
- IX. **Adjournment:** John Dornheim called for a motion to adjourn. Lionel Hillard made the motion. Helen Turner seconded the motion. The motion passed unanimously. The meeting was adjourned at 2:59 p.m.

*Submitted by:* \_\_\_\_\_ Date \_\_\_\_\_  
Logane Brazile, RWPC Office of Support

*Draft Certified by:* \_\_\_\_\_ Date \_\_\_\_\_  
Jasmine Sanders, RWPC Office of Support

*Final Approval by:* \_\_\_\_\_ Date \_\_\_\_\_  
John Dornheim, Chair

Due to COVID-19; until further notice

NEXT SCHEDULED MEETING

**August 16, 2022, 2:00 p.m.**

Will be held via TELE-CONFERENCE  
Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX



# PLANNING AND PRIORITIES (P&P) COMMITTEE

July 20, 2022, P&P

**Charge:** To oversee the development and implementation of a process to identify needs and barriers, keep the assessment of needs current, and develop a comprehensive plan to implement the priority goals of the Planning Council.

## PLANNING & PRIORITY MEMBERS PRESENT

Helen Zimba, <b>Vice-Chair</b>	Korey Willis	Lori Davidson
Donna Wilson	John Dornheim, <b>Chair</b>	

## PLANNING & PRIORITY MEMBERS ABSENT

Habakkuk Yumo	Cora Giddens	Laticcia Riggins
Chris Walker		

## RWPC STAFF PRESENT

Glenda Blackmon Johnson, RWPC Manager	Jasmine Sanders, RWPC Planner
Logane Brazile, RWPC Coordinator	

## GRANTS MANAGEMENT STAFF PRESENT

Justin Henry, GM	Regina Waits, CQM	Barbara Kakembo
Jocelyn Rodriguez, PM	LeShaun Murphy, AA	Nariah Webster
Sonya Hughes, AA	Oscar Salinas, CQM	Anji Jones, CQM

## OTHERS PRESENT

Ashley Barnett, Community Solutions	Akosua Addo, PHNTX	Joni Wysocki, AHF/AIN
Lisa Osterman, Community Solutions	Merline Wilson, HSNTX	Miranda Grant, EHE
Michael Hager, Hager Healthcare	Crystal Curtis, PHHS	
Sylvester Mayes, HSNTX	Seth Bell, HSNTX	

- I. **Call to Order:** John Dornheim, Planning & Priorities Chair, opened the meeting at 9:00 a.m. and called the meeting to order at 9:54 a.m.
- II. **Certification of Quorum:** Quorum was established by John Dornheim and certified by Logane Brazile, RWPC Coordinator.
- III. **Introductions/Announcements:** None.
- IV. **Approval of the June 15, 2022, Minutes:** Helen Zimba, Vice-Chair, motioned to approve the minutes Donna Wilson seconded. The motion passed.
- V. **Office of Support Report:** Logane Brazile, RWPC Coordinator, reported the committee has 15 seats, of which 8 seats are filled, and 7 seats are vacant. He reported the committee's representation & reflectiveness of the HIV epidemic within the community as follows:  
The 1st group impacted with the highest numbers is Blacks at 10,111 or 42% representation.
  - The P&P committee membership consists of 8 people of whom 5 are Black with representation at 57.00% reflectiveness.The 2nd group impacted with the next highest numbers is White at 6,598 or 27% representation.
  - The P&P committee membership consists of 8 people of whom 2 are White with representation at 29.00% reflectiveness.The 3rd group impacted with the next highest numbers is Latinx/Hispanic at 5,839 or 24% representation.
  - The P&P committee membership consists of 8 people of whom 1 are Latino/Hispanic with representation at 14.00% reflectiveness.Ryan White Planning Council has 33 seats 26 are filled with 42% non-aligned consumer representation. *HRSA requires 33%, non-aligned consumers.*
- VI. **Measuring What Matters to You/ Quality Overview and Community Explainer:** Oscar Salinas, CQM, introduced Michael Hager, Hager Healthcare, and encouraged listeners to submit any questions they may have following the presentation to the CQM team. He noted that Michael Hager and Jamie Shank are the selected contractors working with the AA CQM team.  
Michael Hager, Hager Healthcare, introduced the CQM Primer Training by stating its purpose to convey the performance measurement aspect of clinical quality management. The session objectives were presented as

follows:

- *Name the HRSA policy that is related to Clinical Quality Management (CQM)*
- *Describe how quantitative and qualitative data are equally important to CQM processes regarding community input*
- *Explain the difference between compliance data, CQM PM data, and quality improvement project (QIP) data*
- *Briefly describe the process used to generate CQM performance measures (PM)*
- *List places where Dallas County CQM team shares its information*

The following topics were thoroughly overviewed:

**CQM 101**

- *HRSA-HAB Policy Clarification Notice 15-02*
- *Components of a CQM Program*
- *Performance Measurement*
- *Quality Assurance vs Quality Improvement*
- *Applicability to Subrecipients*

**CQM Data 101**

- *Types of CQM Data*
- *Basic Measurement Terms*
- *Quantitative vs Qualitative*
- *Using Quantitative vs Qualitative*
- *What's a PROM or PREM?*
- *How Do We Know a Measure is Good?*

**CQM PM in Dallas EMA/HSDA**

- *CQM Workgroup Process*
- *Agency-Specific PM*
- *Community Involvement*

**Data Collection**

- *Reporting and Sharing Data*

VII. **New Business:** Ashley Barnett, Community Solutions, initiated discussion regarding the Integrated Planning Process, noting that Community Solutions is a consulting firm based out of Indianapolis, IN. Their charge is to co-create change in social conditions for more just and equitable communities. The following topics were overviewed:

- **Integrated Plan Project Scope**
  1. Assemble Key Data and Information
  2. Form and Engage a Steering Committee
  3. Facilitate the Development of the Integrated Plan
- **Steering Committee Responsibilities**

It was noted that the Integrated Plan draft for review by the Steering Committee would be completed by November 4, 2022, and the final document is scheduled to be available by December 8, 2022.

VIII. **Adjournment:** John Dornheim called for a motion to adjourn. Lori Davidson made the motion. Helen Zimba seconded the motion. The meeting was adjourned at 10:07 a.m.

*Submitted by:*

\_\_\_\_\_  
Logane Brazile, RWPC Office of Support

\_\_\_\_\_  
Date

*Draft Certified by:*

\_\_\_\_\_  
Glenda Blackmon Johnson, RWPC Office of Support

\_\_\_\_\_  
Date

*Final Approval by:*

---

John Dornheim, Chair  
Helen Zimba, Vice Chair

---

Date

**Due to COVID-19**  
**Until Further Notice**  
NEXT SCHEDULED MEETING  
**Wednesday, August 17, 2022, 9:00 a.m.**  
Will be held via TELE-CONFERENCE

**ALLOCATIONS COMMITTEE**  
**July 25, 2022, Allocation Meeting Minutes**

*Charge: Develop recommendations for distribution of funds among priority goals using all available information regarding community and agency needs, current funding for HIV services, and trend data; develop recommendations for service category allocations. Recommendations for service category allocations will include how best to meet each established priority.*

**MEMBERS PRESENT**

Buffie Bouge  
 James Kleitches, **Chair**

James Wright

Naomi Green, **Vice-Chair**

**MEMBERS ABSENT**

Corey Strickland

Kelly Richter

**RWPC STAFF PRESENT**

Logane Brazile  
 RWPC Office of Support

Jasmine Sanders  
 RWPC Office of Support

**GRANTS STAFF MANAGEMENT PRESENT**

Jocelyn Rodriguez, PM  
 Wanda Scott, GM  
 Nariah Webster, SFM

Anthony Delgiorno, GA  
 Justin Henry, GM

Sonya Hughes, AA  
 Barbara Kakembo, PM

**OTHERS PRESENT**

Melissa Grove, Legacy Cares

- I. **Call to Order:** James Kleitches, Chair, opened the meeting at 5:00 p.m. and called the meeting to order at 5:30 p.m.
- II. **Certification of Quorum:** Quorum was established by James Kleitches, Chair, and certified by Logane Brazile, RWPC Office of Support.
- III. **Introductions/Announcements:** Naomi Green, Vice-Chair, announced that on August 1, 2022, at 7 p.m., Abounding Prosperity Inc, along with Crush Limits and the Hardheaded Foundation, will be hosting a Monkeypox information townhall meeting. Dr. Huang, along with other panelists, will discuss the impact of Monkeypox on communities of color in Dallas County.
- IV. **Approval of the June 27, 2022, Meeting Minutes:** Naomi Green, Vice-Chair, motioned to approve the Allocations Committee meeting minutes. James Wright seconded the motion. The motion passed unanimously.
- V. **FY 2022 YTD Expenditures Part A, MAI, Part B, State Services, and State Rebate:** Jocelyn Rodriguez, Program Monitor, reported on the following FY 2022 YTD Expenditures:

FY 2022-2023 Part A Formula

SERVICE CATEGORY TOTAL COST	Total Award	Subrecipients' Monthly Billings				YTD EXPENDITURE	REMAINING BALANCE	YTD %	Unexpended %
		22-Mar	22-Apr	22-May	22-Jun				
Emergency Financial Assist		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Food Bank/Home Delivered Meals	\$ 423,228.00	\$ 64,356.00	\$ 84,792.00	\$ 37,574.84	\$ 1,118.64	\$ 187,841.48	\$ 235,386.52	44%	56%
Health Ed/Risk Reduction		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Health Ins. Prem.& Cost Sharing Asst.	\$ 899,359.00	\$ 126,386.78	\$ 164,862.05	\$ 109,331.18	\$ -	\$ 400,580.01	\$ 498,778.99	45%	55%
Housing	\$ 210,068.00	\$ 22,815.26	\$ 26,745.25	\$ 27,470.75	\$ 10,482.96	\$ 87,514.22	\$ 122,553.78	42%	58%
Linguistic Services	\$ 15,560.00	\$ 252.96	\$ 843.20	\$ 758.88	\$ 716.72	\$ 2,571.76	\$ 12,988.24	17%	83%
AIDS Pharm. Asst.	\$ 947,076.00	\$ 73,661.68	\$ 56,805.56	\$ 87,674.48	\$ 8,416.16	\$ 226,557.88	\$ 720,518.12	24%	76%
Medical Case Management	\$ 727,163.00	\$ 62,710.79	\$ 89,341.14	\$ 54,399.36	\$ 9,357.25	\$ 215,808.54	\$ 511,354.46	30%	70%
Medical Transportation	\$ 765,544.00	\$ 74,129.20	\$ 99,099.33	\$ 108,699.95	\$ 11,589.61	\$ 293,518.09	\$ 472,025.91	38%	62%
Mental Health	\$ 112,031.00	\$ 10,660.69	\$ 15,558.23	\$ 6,481.63	\$ 7,860.96	\$ 40,561.51	\$ 71,469.49	36%	64%
Non-Medical Case Mgmt.	\$ 893,135.00	\$ 94,571.70	\$ 140,705.51	\$ 65,410.45	\$ 29,442.93	\$ 330,130.59	\$ 563,004.41	37%	63%
Oral Health Care	\$ 1,192,921.00	\$ 87,593.08	\$ 159,281.75	\$ 136,281.11	\$ -	\$ 383,155.94	\$ 809,765.06	32%	68%
Other Prof. Services/Legal	\$ 96,427.00	\$ 18,600.00	\$ 600.00	\$ 9,900.00	\$ 12,150.00	\$ 41,250.00	\$ 55,177.00	43%	57%
Outpatient/Ambulatory Health Services	\$ 3,339,605.00	\$ 310,884.91	\$ 439,864.59	\$ 310,536.87	\$ 112,755.60	\$ 1,174,041.97	\$ 2,165,563.03	35%	65%
Outreach Lost to Care	\$ 38,381.00	\$ 1,549.72	\$ 1,549.72	\$ 1,549.72	\$ 5,013.80	\$ 9,662.96	\$ 28,718.04	25%	75%
Referral for Healthcare	\$ 76,763.00	\$ 8,679.54	\$ 7,961.96	\$ 2,220.47	\$ 7,091.66	\$ 25,953.63	\$ 50,809.37	34%	66%
Respite care/Adults	\$ 9,336.00	\$ 717.36	\$ 176.40	\$ -	\$ -	\$ 893.76	\$ 8,442.24	10%	90%
Respite Care/Children		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Substance Abuse	\$ 72,613.00	\$ 12,423.40	\$ 10,753.64	\$ 8,861.22	\$ -	\$ 32,038.26	\$ 40,574.74	44%	56%
Unobligated-Outpatient Medical Care	\$ 489,151.00					\$ -	\$ 489,151.00	0%	100%
Unobligated- Housing	\$ 55,487.00					\$ -	\$ 55,487.00	0%	100%
Unobligated- Legal Services	\$ 9,379.00					\$ -	\$ 9,379.00	0%	100%
De-Obligated FY 2020 PAF	\$ 153,267.00					\$ -	\$ 153,267.00	0%	100%
<b>TOTAL</b>	<b>\$ 10,526,494.00</b>	<b>\$ 969,993.07</b>	<b>\$ 1,298,940.33</b>	<b>\$ 967,150.91</b>	<b>\$ 215,996.29</b>	<b>\$ 3,452,080.60</b>	<b>\$ 7,074,413.40</b>	<b>33%</b>	<b>67%</b>

FY 2022-2023 Part A Supplemental

GRANT 65508.5591

SERVICE CATEGORY TOTAL COST	Total Award	Subrecipients' Monthly Billings				YTD EXPENDITURE	REMAINING BALANCE	YTD %	Unexpended %
		22-Mar	22-Apr	22-May	22-Jun				
Emergency Financial Assist	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Food Bank/Home Delivered Meals	\$ 214,046.00	\$ -	\$ -	\$ -	\$ 49,017.47	\$ 49,017.47	\$ 165,028.53	23%	77%
Health Ed/Risk Reduction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Health Ins. Prem.& Cost Sharing Asst.	\$ 454,848.00	\$ -	\$ -	\$ -	\$ 87,280.43	\$ 87,280.43	\$ 367,567.57	19%	81%
Housing	\$ 134,303.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 134,303.00	0%	100%
Linguistic Services	\$ 7,869.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,869.00	0%	100%
AIDS Pharm. Asst.	\$ 478,980.00	\$ -	\$ -	\$ -	\$ 21,478.19	\$ 21,478.19	\$ 457,501.81	4%	96%
Medical Case Management	\$ 367,760.00	\$ -	\$ -	\$ -	\$ 16,176.05	\$ 16,176.05	\$ 351,583.95	4%	96%
Medical Transportation	\$ 387,171.00	\$ -	\$ -	\$ -	\$ 7,892.51	\$ 7,892.51	\$ 379,278.49	2%	98%
Mental Health	\$ 56,659.00	\$ -	\$ -	\$ -	\$ 4,841.41	\$ 4,841.41	\$ 51,817.59	9%	91%
Non-Medical Case Mgmt.	\$ 451,700.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 451,700.00	0%	100%
Oral Health Care	\$ 603,316.00	\$ -	\$ -	\$ -	\$ 91,832.29	\$ 91,832.29	\$ 511,483.71	15%	85%
Other Prof. Services/Legal	\$ 53,512.00	\$ -	\$ -	\$ -	\$ 600.00	\$ 600.00	\$ 52,912.00	1%	99%
Outpatient/Ambulatory Health Services	\$ 1,936,382.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,936,382.00	0%	100%
Outreach Lost to Care	\$ 19,411.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,411.00	0%	100%
Referral for Healthcare	\$ 38,822.00	\$ -	\$ -	\$ -	\$ 6,586.00	\$ 6,586.00	\$ 32,236.00	17%	83%
Respite care	\$ 8,876.00	\$ -	\$ -	\$ -	\$ 3,071.49	\$ 3,071.49	\$ 5,804.51	35%	65%
Substance Abuse	\$ 36,724.00	\$ -	\$ -	\$ -	\$ 8,699.32	\$ 8,699.32	\$ 28,024.68	24%	76%
Deobligated	\$ 75,138.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,138.00	0%	100%
<b>TOTAL</b>	<b>\$ 5,325,517.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 297,475.16</b>	<b>\$ 297,475.16</b>	<b>\$ 5,028,041.84</b>	<b>6%</b>	<b>94%</b>

FY 2022-2023 Part A MAI

GRANT 65510.5591

SERVICE CATEGORY TOTAL COST	Total Award	Subrecipients' Monthly Billings				YTD EXPENDITURE	REMAINING BALANCE	YTD %	Unexpended %
		22-Mar	22-Apr	22-May	22-Jun				
Emergency Financial Assist	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Food Bank/Home Delivered Meals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Health Ed/Risk Reduction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Health Ins. Prem.& Cost Sharing Asst.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Housing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Linguistic Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
AIDS Pharm. Asst.	\$ 141,454.00	\$ 988.00	\$ 6,559.40	\$ 5,217.58	\$ -	\$ 12,764.98	\$ 128,689.02	9%	91%
Medical Case Management	\$ 140,585.00	\$ 11,886.58	\$ 5,769.27	\$ 14,052.50	\$ 3,206.13	\$ 34,914.48	\$ 105,670.52	25%	75%
Medical Transportation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Mental Health	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Non-Medical Case Mgmt.	\$ 275,532.00	\$ 38,789.08	\$ 10,704.57	\$ 34,871.72	\$ 2,120.02	\$ 86,485.39	\$ 189,046.61	31%	69%
Oral Health Care	\$ 210,880.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 210,880.00	0%	100%
Other Prof. Services/Legal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Outpatient/Ambulatory Health Services	\$ 677,910.00	\$ 32,226.12	\$ 62,159.41	\$ 91,375.08	\$ -	\$ 185,760.61	\$ 492,149.39	27%	73%
Outreach Lost to Care	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Referral for Healthcare	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Respite care	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Substance Abuse	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
<b>TOTAL</b>	<b>\$ 1,446,361.00</b>	<b>\$ 83,889.78</b>	<b>\$ 85,192.65</b>	<b>\$ 145,516.88</b>	<b>\$ 5,326.15</b>	<b>\$ 319,925.46</b>	<b>\$ 1,126,435.54</b>	<b>22%</b>	<b>78%</b>

FY 2022-2023 Part B Formula

GRANT 65603.5591

SERVICE CATEGORY TOTAL COST	BUDGET	Subrecipients' Monthly Billings			YTD EXPENDITURE	REMAINING BALANCE	YTD %	Unexpended %
		22-Apr	22-May	22-Jun				
Emergency Financial Assist	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Food Bank/Home Delivered Meals	\$ 161,606.00	\$ 8,504.90	\$ 28,959.72	\$ 1,616.19	\$ 39,080.81	\$ 122,525.19	24%	76%
Health Ed/Risk Reduction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Health Ins. Prem.& Cost Sharing Asst.	\$ 55,863.00	\$ 2,462.75	\$ 23,137.99	\$ 2,189.96	\$ 27,790.70	\$ 28,072.30	50%	50%
Housing	\$ 63,230.00	\$ 1,011.13	\$ 2,763.43	\$ 4,570.83	\$ 8,345.39	\$ 54,884.61	13%	87%
Linguistic Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
AIDS Pharm. Asst.	\$ 80,010.00	\$ 14,071.06	\$ 8,082.83	\$ 1,292.94	\$ 23,446.83	\$ 56,563.17	29%	71%
Medical Case Management	\$ 167,848.00	\$ 7,877.48	\$ 20,457.09	\$ 9,498.69	\$ 37,833.26	\$ 130,014.74	23%	77%
Medical Transportation	\$ 227,765.00	\$ 2,496.31	\$ 2,986.46	\$ 48,554.25	\$ 54,037.02	\$ 173,727.98	24%	76%
Mental Health	\$ 3,794.00	\$ 320.00	\$ 605.00	\$ 195.00	\$ 1,120.00	\$ 2,674.00	30%	70%
Non-Medical Case Mgmt.	\$ 303,358.00	\$ 42,208.62	\$ 43,112.79	\$ 20,440.27	\$ 105,761.68	\$ 189,327.32	35%	62%
Oral Health Care	\$ 69,670.00	\$ 1,030.00	\$ -	\$ -	\$ 1,030.00	\$ 68,640.00	1%	99%
Other Prof. Services/Legal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Outpatient/Ambulatory Health Services	\$ 2,023,728.00	\$ 116,978.34	\$ 185,784.79	\$ 124,294.12	\$ 427,057.25	\$ 1,596,670.75	21%	79%
Outreach Lost to Care	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Referral for Healthcare	\$ 49,146.00	\$ 4,276.99	\$ 4,791.49	\$ 4,541.42	\$ 13,609.90	\$ 31,205.10	28%	63%
Respite care	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Substance Abuse	\$ 1,200.00	\$ 100.00	\$ -	\$ -	\$ 100.00	\$ 1,100.00	8%	92%
<b>TOTAL</b>	<b>\$ 3,207,218.00</b>	<b>\$ 201,337.58</b>	<b>\$ 320,681.59</b>	<b>\$ 217,193.67</b>	<b>\$ 739,212.84</b>	<b>\$ 2,455,405.16</b>	<b>23%</b>	<b>77%</b>

FY 2022-2023 State Rebate

GRANT 65605.5591

SERVICE CATEGORY TOTAL COST	BUDGET	Subrecipients' Monthly Billings			YTD EXPENDITURE	REMAINING BALANCE	YTD %	Unexpended %
		22-Apr	22-May	22-Jun				
Emergency Financial Assist	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Food Bank/Home Delivered Meals	\$ 57,696.00	\$ 429.68	\$ 1,866.92	\$ 500.48	\$ 2,797.08	\$ 54,898.92	5%	95%
Health Ed/Risk Reduction	\$ 14,170.00	\$ 953.16	\$ 1,023.87	\$ 1,207.89	\$ 3,184.92	\$ 10,985.08	22%	78%
Health Ins. Prem.& Cost Sharing Asst.	\$ 11,243.00	\$ -	\$ 8,289.00	\$ -	\$ 8,289.00	\$ 2,954.00	74%	26%
Housing	\$ 23,963.00	\$ 502.45	\$ 1,400.50	\$ 1,173.80	\$ 3,076.75	\$ 20,886.25	13%	87%
Linguistic Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
AIDS Pharm. Asst.	\$ 24,190.00	\$ 3,663.64	\$ 1,742.39	\$ -	\$ 5,406.03	\$ 18,783.97	22%	78%
Medical Case Management	\$ 77,241.00	\$ 6,041.18	\$ 5,685.79	\$ 7,302.82	\$ 19,029.79	\$ 58,211.21	25%	75%
Medical Transportation	\$ 80,634.00	\$ -	\$ -	\$ 25,590.08	\$ 25,590.08	\$ 55,043.92	32%	68%
Mental Health	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Non-Medical Case Mgmt.	\$ 147,570.00	\$ 23,678.38	\$ 11,331.93	\$ 11,427.73	\$ 46,438.04	\$ 101,131.96	31%	69%
Oral Health Care	\$ 20,897.01	\$ -	\$ -	\$ -	\$ -	\$ 20,897.01	0%	100%
Other Prof. Services/Legal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Outpatient/Ambulatory Health Services	\$ 807,245.00	\$ 42,400.65	\$ 57,337.87	\$ 20,221.51	\$ 119,960.03	\$ 687,284.97	15%	85%
Outreach Lost to Care	\$ 22,833.00	\$ 1,277.49	\$ 1,331.18	\$ 1,287.54	\$ 3,896.21	\$ 18,936.79	17%	83%
Referral for Healthcare	\$ 160,293.00	\$ 13,027.85	\$ 24,762.60	\$ 5,374.65	\$ 43,165.10	\$ 117,127.90	27%	73%
Respite care	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Early Intervention	\$ 16,480.00	\$ 2,189.98	\$ 1,068.68	\$ 2,194.01	\$ 5,452.67	\$ 11,027.33	33%	67%
<b>TOTAL</b>	<b>\$ 1,464,455.01</b>	<b>\$ 94,164.46</b>	<b>\$ 115,840.73</b>	<b>\$ 76,280.51</b>	<b>\$ 286,285.70</b>	<b>\$ 1,178,169.31</b>	<b>20%</b>	<b>80%</b>

Summary Report by Service Category

SERVICE CATEGORY TOTAL COST	BUDGET	Subrecipients' Monthly Billings										YTD EXPENDITURE	REMAINING BALANCE	YTD %	Unexpended %
		21-Sep	21-Oct	21-Nov	21-Dec	22-Jan	22-Feb	22-Mar	22-Apr	22-May	22-Jun				
Emergency Financial Assist	\$ 5,000.00	\$ 367.69	\$ 537.91	\$ 695.63	\$ 1,021.80	\$ 700.13	\$ 235.32	\$ 484.60	\$ 75.11	\$ 260.26	\$ 346.72	\$ 4,725.17	\$ 274.83	95%	5%
Food Bank/Home Delivered Meals	\$ 81,897.00	\$ 1,181.62	\$ 1,137.97	\$ 4,038.63	\$ 32,156.64	\$ 1,127.91	\$ 904.00	\$ 322.26	\$ 1,718.72	\$ 19,725.76	\$ 9,889.01	\$ 72,192.52	\$ 9,704.48	88%	12%
Health Ed/Risk Reduction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Health Ins. Prem.& Cost Sharing Asst.	\$ 14,374.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,496.00	\$ -	\$ -	\$ 2,878.00	\$ -	\$ 14,374.00	\$ -	100%	0%
Housing	\$ 30,634.00	\$ 1,024.72	\$ 1,147.00	\$ 409.83	\$ 1,063.15	\$ 2,157.88	\$ 6,917.11	\$ 6,516.88	\$ 2,442.24	\$ 8,955.19	\$ -	\$ 30,634.00	\$ -	100%	0%
Linguistic Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
AIDS Pharm. Asst.	\$ 30,924.00	\$ 889.74	\$ 311.24	\$ 3,790.88	\$ 12,720.00	\$ 2,919.29	\$ 1,331.79	\$ -	\$ 5,471.79	\$ 3,475.06	\$ 14.21	\$ 30,924.00	\$ -	100%	0%
Medical Case Management	\$ 66,401.00	\$ 4,242.58	\$ 3,780.21	\$ 3,800.73	\$ 8,045.88	\$ 5,015.90	\$ 7,670.79	\$ 3,546.78	\$ 7,187.52	\$ 8,624.84	\$ 4,614.98	\$ 56,530.21	\$ 9,870.79	85%	15%
Medical Case Mgmt. Housing	\$ 13,150.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,019.19	\$ -	\$ -	\$ -	\$ -	\$ 13,019.19	\$ 130.81	99%	1%
Medical Transportation	\$ 103,080.00	\$ -	\$ -	\$ 9,111.95	\$ -	\$ 13,766.82	\$ 21,951.94	\$ 100.00	\$ 24,445.02	\$ 19,279.57	\$ 2,508.93	\$ 91,164.23	\$ 11,915.77	88%	12%
Mental Health	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Non-Medical Case Mgmt.	\$ 161,907.00	\$ 46,139.76	\$ 30,749.22	\$ 12,338.57	\$ 6,339.91	\$ 26,653.96	\$ 3,753.45	\$ 3,323.03	\$ 8,854.91	\$ 7,724.78	\$ 6,304.08	\$ 152,181.67	\$ 9,725.33	94%	6%
Oral Health Care	\$ 26,714.00	\$ -	\$ -	\$ -	\$ -	\$ 12,835.05	\$ -	\$ -	\$ -	\$ 13,200.00	\$ -	\$ 26,035.05	\$ 678.95	97%	3%
Other Prof. Services/Legal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Outpatient/Ambulatory Health Services	\$ 955,379.00	\$ 209,788.56	\$ 64,592.64	\$ 63,097.65	\$ 78,210.53	\$ 70,176.33	\$ 62,390.65	\$ 70,800.65	\$ 72,864.80	\$ 127,688.40	\$ 331.65	\$ 820,241.88	\$ 135,137.12	86%	14%
Outreach Lost to Care	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Referral for Healthcare	\$ 37,380.00	\$ 2,069.74	\$ 7,219.30	\$ 2,302.15	\$ 1,783.07	\$ 1,270.06	\$ 4,284.83	\$ 1,525.89	\$ 1,013.19	\$ 3,735.26	\$ 1,683.39	\$ 26,906.88	\$ 10,473.12	72%	28%
Respite care	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Substance Abuse	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
<b>TOTAL</b>	<b>\$ 1,526,840.00</b>	<b>\$ 265,704.41</b>	<b>\$ 109,475.43</b>	<b>\$ 99,586.02</b>	<b>\$ 141,340.98</b>	<b>\$ 136,623.35</b>	<b>\$ 134,165.07</b>	<b>\$ 86,620.09</b>	<b>\$ 124,173.30</b>	<b>\$ 215,547.12</b>	<b>\$ 25,692.97</b>	<b>\$ 1,338,928.80</b>	<b>\$ 187,911.20</b>	<b>88%</b>	<b>12%</b>

VI. **New Business:** None.

VII. **Adjournment:** Naomi Green, Vice-Chair, made a motion to approve the Allocations Committee minutes. James Wright seconded the motion. The motion passed unanimously. The meeting was adjourned at 5:33 p.m.

Drafted by:

Logane Brazile, RWPC Office of Support

Date

Certified by:

Jasmine Sanders, RWPC Office of Support

Date

Final Approval by:

James Kleitches, Allocations Chair  
Naomi Green, Allocations Vice-Chair

Date

**Due to COVID-19**  
**NEXT SCHEDULED MEETING**  
**Monday, August 22, 2022, at 5:15 p.m.**  
**Will be held via TELE-CONFERENCE**  
**Dallas County Health and Human Services Building**

## EVALUATION COMMITTEE

July 26, 2022, Meeting Minutes

**Charge: Evaluate whether sub-recipient services coincide with set service priorities and evaluate the performance of the Administrative Agency and the Planning Council according to the goals of the Council.**

### MEMBERS PRESENT

Helen Turner  
HK Yumo

Jonathan Thorne  
Norma Piel-Brown

Del Wilson  
Helen Zimba, **Vice-Chair**

### MEMBERS ABSENT

La'Shaun Shaw  
Leonardo Zea

Darius Ahmadi  
John Dornheim, **Chair**

Jonathan Thorne

### COUNCIL STAFF PRESENT

Logane Brazile  
RWPC Office of Support

Glenda Blackmon-Johnson  
RWPC Office of Support

Jasmine Sanders  
RWPC Office of Support

### GRANTS MANAGEMENT STAFF PRESENT

Oscar Salinas, CQM  
Jocelyn Rodriguez, PM

LeShaun C Murphy, AA  
Justin Henry, GM

Sonya Hughes, AA

### OTHERS PRESENT

Ashley Barnett, Community Solutions  
Miranda Grant, EHE

Crystal Curtis, PHHS  
Seth Bell

Jamie Shank, Organizational Empowerment

- I. Call to Order:** John Dornheim, Evaluation Committee Chair, called the meeting to order at 3:01 p.m.
- II. Certification of Quorum:** Quorum was established by Helen Zimba, Vice- Chair, and certified by Logane Brazile, RWPC Coordinator.
- III. Introductions & Announcement:** Helen Turner made the following announcements:
- The Texas HIV Medication Advisory Committee will meet on July 29, 2022. There are agenda items vital to optimizing medication access for those living with HIV. Please submit any written comment by July 27, 2022. Further details are forthcoming.
  - The CCC will host its HIV & Mental Health forum on August 12, 2022, from 1-2p.
- Glenda Blackmon-Johnson, Office of Support, announced a Monkey Pox Town Hall meeting on August 1, 2022, from 7-9p. Melissa Grove, Legacy Cares, will be the main guest speaker throughout the forum.
- Ashley Barnett, Community Solutions, introduced herself to the committee. She and her team will assist the Steering Committee in creating the Integrated Plan due in December.
- IV. Approval of May 24, 2022, Minutes:** Helen E. Turner motioned to approve the minutes. Del Wilson seconded the motion. The motion passed unanimously.
- V. Office of Support Report:** The Office of Support reported the Evaluation Committee Membership Reflectiveness: Evaluation Committee (15 seats): 10 members (5 seats vacant). The 1<sup>st</sup> group impacted by the HIV epidemic with the highest numbers is Black at 10,111 or 42% representation; the Evaluation Committee membership consists of 10 people, of whom 4 are Black with representation of 40% reflectiveness. The 2<sup>nd</sup> group impacted by the HIV epidemic with the highest numbers are Whites at 6,598 or 27% representation; the Evaluation Committee membership consists of 10 people of whom 5 are White with representation at 50% reflectiveness. The 3<sup>rd</sup> group impacted by the HIV epidemic with the next highest numbers are Latin/Hispanic at 5,039 or 24% representation; the Evaluation Committee consists of 10 people of whom 1 is Latino/Hispanic with representation at 10% reflectiveness.
- VI. CQM Presentation:** Jamie Shank, Organizational Empowerment LLC, provided a presentation regarding Dallas EMA/ HSDA CQM.
- The session objectives were as follows:
- Briefly discuss CQM's guiding Federal Document, Policy Clarification Notice 15-02 (PCN 15-02)

- *Introduce and describe the 3 central components of Clinical Quality Management (CQM)*
- *Provide an overview of CQM activities in the Dallas EMA/HSDA*
  - *Our Infrastructure*
  - *Our Performance Measurement*
  - *Our Quality Improvement Activity*

The following topics were explored in depth:

- *CQM 101*
- *Quality Management Infrastructure*
- *CQM PM in Dallas EMA/HSDA*
- *Data Collection*
- *Return to Care (R2C)*
- *QIP Capacity Building*
- *QIP Collection*

**VII. New Business:** None.

**VIII. Adjournment:** Helen E. Turner motioned to adjourn. Del Wilson seconded the motion. The motion passed unanimously. The meeting was adjourned at 4:02 p.m.

*Submitted by:*

\_\_\_\_\_  
Logane Brazile, RWPC Coordinator

\_\_\_\_\_  
Date

*Draft Certified by:*

\_\_\_\_\_  
Glenda Blackmon-Johnson, RWPC Manager

\_\_\_\_\_  
Date

*Final Approval by:*

\_\_\_\_\_  
John Dornheim, Chairperson, or  
Helen Zimba, Vice-Chairperson

\_\_\_\_\_  
Date

**Due to COVID-19**

Until Further Notice

**NEXT SCHEDULED MEETING**

**Tuesday, August 23, 2022, 3:00 p.m.**

Will be held via TELE-CONFERENCE

Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX 75207



## RYAN WHITE GRANT PART A CONTACT INFORMATION

SUB-RECIPIENT CONTACT NAME												
#	ORG NAME	#	Executive Contact	Position	Executive Email	Address	City	Zip	Office #	Fax #	Cell #	
1	AIDS Healthcare Foundation (AHF) / AIDS Interfaith Network, Inc. (AIN)	1	Anthony Snipes	Regional Director	<a href="mailto:Anthony.Snipes@ahf.org">Anthony.Snipes@ahf.org</a>							
		2	Charity Chandler-Cole	National Director of Contracts	<a href="mailto:charity.chandler@aidhealth.org">charity.chandler@aidhealth.org</a>	6255 W. Sunset Blvd., 21st FL	Los Angeles	90028	323.860.5384	n/a	310.882.9462	
		3	Scarlett Calderwood	Regional Director of Health Care Center Operations	<a href="mailto:Scarlett.Calderwood@ahf.org">Scarlett.Calderwood@ahf.org</a>							
		4	Jonathan Cowans	Practice Manager	<a href="mailto:Jonathan.Cowans@ahf.org">Jonathan.Cowans@ahf.org</a>							
		5	Shibu K. Sam	Senior Contracts Manager	<a href="mailto:shibu.sam@aidhealth.org">shibu.sam@aidhealth.org</a>			Dallas				972.523.3113
		1	Steven Pace	Chief Executive Officer	<a href="mailto:steven@aindallas.org">steven@aindallas.org</a>		2707 N. Stemmons Fwy., STE 120	Dallas	75207	214.943.4444	214.948.9988	
		2	Joni Wysocki	Chief Operating Officer	<a href="mailto:joni@aindallas.org">joni@aindallas.org</a>					214.943.4444 x102	214.941.7739	
2	PRISM Health North Texas	3	Marlin Ginlesperger	Chief Financial Officer	<a href="mailto:marlin@aindallas.org">marlin@aindallas.org</a>							
		1	John T. Carlo, M.D.	Chief Executive Officer	<a href="mailto:john.carlo@prismntx.org">john.carlo@prismntx.org</a>	351 W. Jefferson Blvd., STE 300	Dallas	75208	214.521.5191	214.528.5879		
		2	Gilbert Kouame	Chief Financial Officer	<a href="mailto:gilbert.kouame@prismntx.org">gilbert.kouame@prismntx.org</a>			Dallas				
		3	Karin Petties	Vice President of Grants Admin	<a href="mailto:karin.petties@prismntx.org">karin.petties@prismntx.org</a>			Dallas		214.521.5191 x3344		214.546.1790
3	AIDS Services of Dallas (ASD)	4	Cathy Bryan	Executive Vice President of Patient Services & Operations	<a href="mailto:cathy.bryan@prismntx.org">cathy.bryan@prismntx.org</a>							
		1	Traswell Livingston	Executive Director	<a href="mailto:tlivingston@aidsdallas.org">tlivingston@aidsdallas.org</a>	400 S. Zang, STE 1305 LB 21	Dallas	75208	214.941.0523	214.941.8144		
		2	Yolanda Jones	Chief Operating Officer	<a href="mailto:yjones@aidsdallas.org">yjones@aidsdallas.org</a>							
		3	Bernie Keasler	Chief Financial Officer	<a href="mailto:bkeasler@aidsdallas.org">bkeasler@aidsdallas.org</a>							
4	Parkland Health & Hospital Systems (PHHS)	4	Dwight Harry	Program Coordinator	<a href="mailto:dharry@aidsdallas.org">dharry@aidsdallas.org</a>							
		1	Crystal Curtis	HIV Grant Programs Director	<a href="mailto:crystal.curtis@phhs.org">crystal.curtis@phhs.org</a>	1936 Amelia Court, 2nd FL	Dallas	75235	214.590.5182	214.590.2832		
		2	Jessica Hernandez	Senior Vice President	<a href="mailto:jessica.hernandez@phhs.org">jessica.hernandez@phhs.org</a>							
		3	Kellie Norcott	Program Manager	<a href="mailto:kellie.norcott@phhs.org">kellie.norcott@phhs.org</a>							
		4	Piper Duarte		<a href="mailto:piper.duarte@phhs.org">piper.duarte@phhs.org</a>							
5	Dallas Legal Hospice (DLH)	5	Shelia Fisher	Director of Grants Management	<a href="mailto:shelia.fisher@phhs.org">shelia.fisher@phhs.org</a>							
		1	Tony Lokash	Executive Director	<a href="mailto:tony@legalthospice.org">tony@legalthospice.org</a>	1825 Market Center Blvd., STE 550	Dallas	75207	214.521.6622	214.521.3310		
6	Dental Health Programs, Inc.	2	Nisa Ortez	Client Service Coordinator	<a href="mailto:nisa@legalthospice.org">nisa@legalthospice.org</a>							
		1	Dorothy Jones	Executive Director	<a href="mailto:drobinson@communitydentalcare.org">drobinson@communitydentalcare.org</a>	3910 Gaston Ave., STE 175	Dallas	75246	214.590.0193	214.266.1001		
7	Health Services of North Texas, Inc. (HSNT)	2	Johnathon Bingham	Fiscal/Program Coordinator	<a href="mailto:jbingham@communitydentalcare.org">jbingham@communitydentalcare.org</a>						469.387.7700	
		1	Doreen Rue	Chief Executive Officer	<a href="mailto:drue@healthntx.org">drue@healthntx.org</a>	4401 North I-35, STE 312	Denton	76207	940.381.1501	940.556.8059		
		2	Debra Layman	Chief Operating Officer	<a href="mailto:dlayman@healthntx.org">dlayman@healthntx.org</a>							
		3	Pam Barnes	Chief Financial Officer	<a href="mailto:pbarnes@healthntx.org">pbarnes@healthntx.org</a>							
8	Legacy Counseling Center, Inc. (LCC)	4	Merline Wilson	Senior Program Manager	<a href="mailto:mwilson@healthntx.org">mwilson@healthntx.org</a>							
		1	Melissa Grove	Executive Director	<a href="mailto:melissa@legacycounseling.org">melissa@legacycounseling.org</a>	4054 McKinney Ave., STE 102	Dallas	752041	214.520.6308	214.521.9172		
		2	MerriGay Fitz	Fiscal Contact	<a href="mailto:mfritz0913@hotmail.com">mfritz0913@hotmail.com</a>							
9	Open Arms, Inc. / Bryan's House	3	Tammy McCormack	Office Manager	<a href="mailto:tammy@legacycounseling.org">tammy@legacycounseling.org</a>							
		1	Abigail Erickson-Torres	Chief Executive Officer	<a href="mailto:aerickson@bryanshouse.org">aerickson@bryanshouse.org</a>	3610 Pipestone Rd.	Dallas	75212	214.559.3946	214.559.2827		
		2	Linda White	Chief Financial Officer	<a href="mailto:lwhite@bryanshouse.org">lwhite@bryanshouse.org</a>							
		3	Yessenia Ramirez	Operations Director	<a href="mailto:yramirez@bryanshouse.org">yramirez@bryanshouse.org</a>							
10	Resource Center of Dallas (RCD)	4	Marilyn Quinones	Social Services Director	<a href="mailto:marilynquinones@bryanshouse.org">marilynquinones@bryanshouse.org</a>							
		1	CC Cox	Chief Executive Officer	<a href="mailto:ccox@myresourcecenter.org">ccox@myresourcecenter.org</a>	2701 Reagan St.	Dallas	75219	214.528.0144	214.522.4604		
		2	Dave Hesse	Chief Financial Officer	<a href="mailto:dhesse@myresourcecenter.org">dhesse@myresourcecenter.org</a>							
		3	Marisa Elliott	Chief Operating Officer	<a href="mailto:melliott@myresourcecenter.org">melliott@myresourcecenter.org</a>							
11	Your Health Clinic - Callie Clinic	4	Del Wilson	Programs Manager	<a href="mailto:delwilson@myresourcecenter.org">delwilson@myresourcecenter.org</a>							
		1	Gwynne Palmore	Chief Executive Officer	<a href="mailto:gwynne.palmore@gmail.com">gwynne.palmore@gmail.com</a>	1521 Baker Rd.	Sherman	75090	903.891.1972	903.892.6093		
		2	Bob Stoolfire	Chief Financial Officer	<a href="mailto:bobstoolfire@gmail.com">bobstoolfire@gmail.com</a>							
		3	Glenn Moreland	Clinical Administrator	<a href="mailto:rglenm@yahoo.com">rglenm@yahoo.com</a>							
		4	Norma Piel-Brown	Compliance Officer	<a href="mailto:norma.pielbrown@calliclinic.org">norma.pielbrown@calliclinic.org</a>							

# RWPC Members

<b>1. John Dornheim, CHAIR</b>	<a href="mailto:johndornheim@att.net">johndornheim@att.net</a>
<b>2. Lionel Hillard</b>	<a href="mailto:hillardlionel@gmail.com">hillardlionel@gmail.com</a>
<b>3. Lori Davidson</b>	<a href="mailto:lori.davidson@dallascityhall.com">lori.davidson@dallascityhall.com</a>
<b>4. Habbakuk Yumo</b>	<a href="mailto:ha.yumo12@gmail.com">ha.yumo12@gmail.com</a>
<b>5. Cora Giddens</b>	<a href="mailto:Cora.Giddens@UTSouthwestern.edu">Cora.Giddens@UTSouthwestern.edu</a>
<b>6. Kelly Richter</b>	<a href="mailto:Kelly.Richter@Gilead.com">Kelly.Richter@Gilead.com</a>
<b>7. Del Wilson</b>	<a href="mailto:delwilson@myresourcecenter.org">delwilson@myresourcecenter.org</a>
<b>8. Donna Wilson</b>	<a href="mailto:Donnadenisewilson@gmail.com">Donnadenisewilson@gmail.com</a>
<b>9. Sattriona Nyachwaya</b>	<a href="mailto:sattie.nyachwaya@prismntx.org">sattie.nyachwaya@prismntx.org</a>
<b>10. James Wright</b>	<a href="mailto:creditdefendersm@yahoo.com">creditdefendersm@yahoo.com</a>
<b>11. Alexander Deets</b>	<a href="mailto:info@alexanderdeets.com">info@alexanderdeets.com</a>
<b>12. Korey Willis</b>	<a href="mailto:Kwillis@aboundingprosperity.org">Kwillis@aboundingprosperity.org</a>
<b>13. Helen Zimba</b>	<a href="mailto:Hzimba.theafiyacenter@gmail.com">Hzimba.theafiyacenter@gmail.com</a>
<b>14. Laticcia M. Riggins</b>	<a href="mailto:Laticcia.riggins@dshs.texas.gov">Laticcia.riggins@dshs.texas.gov</a>
<b>15. Naomi Green</b>	<a href="mailto:naomigreen241@yahoo.com">naomigreen241@yahoo.com</a>
<b>16. Kevin Chadwin Davis</b>	<a href="mailto:kevinchadwindavisjr@gmail.com">kevinchadwindavisjr@gmail.com</a>
<b>17. Derick Felton</b>	<a href="mailto:dfelton@myresourcecenter.org">dfelton@myresourcecenter.org</a>
<b>18. Corey Strickland</b>	<a href="mailto:stricklparis@gmail.com">stricklparis@gmail.com</a>
<b>19. James Kleitches</b>	<a href="mailto:jkalvinmobile@icloud.com">jkalvinmobile@icloud.com</a>

# RWPC Members

<b>20. La'Paul Fulsom</b>	<a href="mailto:l.fulsom@austinche.org">l.fulsom@austinche.org</a>
<b>21. Jonathan Ford</b>	<a href="mailto:j.ford@austinche.org">j.ford@austinche.org</a>
<b>22. Norma Piel-Brown</b>	<a href="mailto:Norma.pielbrown@callieclinic.org">Norma.pielbrown@callieclinic.org</a>
<b>23. Chris Walker</b>	<a href="mailto:Christopher.8.walker@viivhealthcare.com">Christopher.8.walker@viivhealthcare.com</a>
<b>24. Jonathan Thorne</b>	<a href="mailto:jrthorne1@gmail.com">jrthorne1@gmail.com</a>
<b>25. Nisa Ortiz</b>	<a href="mailto:nisa@legalthospice.org">nisa@legalthospice.org</a>