FORM 10 (REV 6-80)

REF NO. _____

RECORD OF MATERIAL RECEIVED

REQ NO. _____

P.O. NO. _____

SUPPLIER: _____

DELIVERED BY _____

DELIVERED TO _____

(The first two copies of this RMR to be forwarded to Dallas County Auditor's Office on day material received)

QUANTITY	UNIT	DESCRIPTION (FROM ACTUAL PHYSICAL INSPECTION OF ITEMS RECEIVED)	COUNTY PROPERTY NUMBER

I certify that I personally received for the County the above listed items (description of which is based on my own inspection and/or count) by the means of delivery and in the condition recorded by me hereon.

Date Received _____ _____

To be signed by department employee designated to receive and inspect County Purchases