

**DALLAS COUNTY
CAPITAL IMPROVEMENT PLAN**

FY2006



**PREPARED BY:
DALLAS COUNTY OFFICE OF BUDGET AND EVALUATION**

CAPITAL IMPROVEMENT PLAN

FY2006 CAPITAL IMPROVEMENT PLAN (Covering the five-year period beginning October 1, 2005)

Index

Page No.

PART I: Introduction

Summary	3
FY2006 Adopted Capital Budget	4

PART II: Major Capital Development Fund

Summary.....	5
Major Capital Development Chart 1.....	7
Transportation Program	8
Park and Open Space Program	12
Trails	13
Trinity River Acquisitions / Improvements.....	14
Alligator/Palmetto Preserve Amenities	15
Major Building Program.....	16
Kays Jail Replacement.....	17
Records Civil Courts.....	18
Institute of Forensic Sciences	19
Sheriff Academy	20
Plaza Improvements.....	21
George Allen Civil Courts	22
Henry Wade Juvenile Justice Center	23
Fueling Station.....	24
Sub-Courthouse Acquisition and Construction	25
Jail Intercom System.....	26
Old Red Courthouse Phase II	27

PART III: Major Technology Fund

Major Technology Program..... 28
Major Technology Fund Chart 2 29
Criminal Courts System..... 30
Technology Equipment..... 31
Technology Personnel 32
AIS 33
Enterprise Backup..... 34
Telephone/Data Convergence..... 35
Web Hardware & Software Upgrade..... 36
Microsoft Site License 37
Records Management Imaging 38
Desktop Hardware Refresh..... 39
JIS 40
CSCD Probation Office 41
Data Center Upgrade 42
Server Hardware Refresh..... 43
Storage Area Network 44
Mainframe Printer Replacement-OCE 45
District Clerk Imaging 46
Sheriff Intake 47
Civil Courts System Replacement 48

Permanent Improvement Fund

Permanent Improvement Program..... 49
Administration Building 50
North Tower Jail..... 51
Frank Crowley Criminal Courts Building 52
Decker Jail 53
Health and Human Services..... 54
Henry Wade Juvenile Justice Center 55
County-wide Building Improvements 56
Lew Sterrett Justice Center..... 57
Letot Center 58

Appendices 59
Appendix A – Major Capital Development Fund Policy Statement..... 60
Appendix B – Major Technology Fund Policy Statement..... 65
Appendix C – Transportation Funding Policy 68
Appendix D – Elevator / Escalator Inventory..... 70
Appendix E – Open Space / Trail Project Schedule 72
Appendix F – Approved Transportation Projects 73

PART I: Introduction

Summary - This document contains a five-year plan to improve major capital facilities related to Dallas County's mission. The five-year plan is intended to be reviewed and extended each year during the County's annual budget process.

The Dallas County Commissioners Court has stated its intention to phase in the larger projects in such a way to minimize, if not eliminate, the need to issue additional long term debt. The cash needed to undertake the projects will be made available from the funding stream that will no longer be required to service the diminishing debt of the County. In essence, the property tax for debt service will be diverted over time to create a fund (the Major Capital Development Fund) for major projects, whose timing will be adjusted to conform to the constraints associated with the available cash.

As part of the decision making process for major capital projects. Dallas County reviews the cost of maintaining older facilities with newer more efficient facilities. In addition, to reviewing the space needs of growing programs and services. Building projects are reviewed with the programming of additional staff and maintenance costs in future budgets. Generally, Dallas County transportation projects are done in partnership with local cities, the state and federal departments. The ongoing maintenance of the completed project is the responsibility of the partner with Dallas County providing funding in order to leverage dollars to provide enhanced thoroughfare projects for the citizens of Dallas County. Open space projects are open spaces with minimal maintenance and upkeep with an occasional trail project that is done in partnership with a local municipality

The remainder of this document is organized as follows:

Part II describes the projects to be funded through the Major Capital Development Fund (MCDF) that was discussed in the prior paragraph. Although expenditures planned beyond FY2010 are more subject to change, an extended plan is presented to show the magnitude of the MCDF. The MCDF will fund three categories of projects: (a) transportation, (b) parks and open space, and (c) buildings. The policy statement associated with project selection and approval is provided in Appendix B.

Part III of this document describes the Major Technology Fund, which includes all computer system repairs, replacement and upgrades. The MTF receives a designated portion of the County's property tax rate. The policy statement associated with this fund is provided in Appendix C.

Part IV of this document describes the projects included in the Permanent Improvement Fund. These projects tend to be major infrastructure replacements whose large cost and long useful life suggest a dedicated funding source. Examples of these projects include roof replacement and HVAC upgrades.

Adopted Capital Budget - Only projects approved by Commissioners Court as part of the FY2006 budget process or briefed to Commissioners Court during the fiscal year are considered an approved project. These approved expenditures are shown in Table I. All subsequent year estimates are for planning purposes only, and will be reevaluated at the conclusion of each year's budget process, when new tax base information becomes available.

Table I
DALLAS COUNTY FY2006 ADOPTED BUDGET

Major Capital Development Fund (Fund 196)

Thoroughfare Program (08201)	31,666,000
Open Space - Trails (8101)	1,255,500
Kays Jail Replacement (70039)	50,111,930
Engineering Administration (94046)	52,000
Records Civil Courts (94025)	1,528,338
Youth Village	100,000
Election Warehouse	300,000
Central Intake	1,500,000
Total	\$ 86,513,768

Major Technology Fund (Fund 195)

Criminal Courts System (92017)	650,000
Technology Equipment (92014)	100,000
Technology Personnel (92033)	592,240
AIS (92039)	500,000
Telephone/Data Convergence (92051)	2,124,385
MicroSoft Site License (92053)	500,000
Web H/W & S/W upgrade 9/20/2005 (92052)	240,891
Records Mgmt/Imaging (92054)	500,000
Hardware Refresh (92055)	825,000
JIS (92056)	350,000
CSCD Probation Office (92057)	600,000
Data Center Upgrade (92058)	1,000,000
Server Refresh (92059)	500,000
SAN (Storage Area Network) (92060)	200,000
Mainframe Printer Replacement - OCE (92061)	200,000
Enterprise Backup Software 8/16/05 (92050)	220,000
Total	\$ 9,102,516

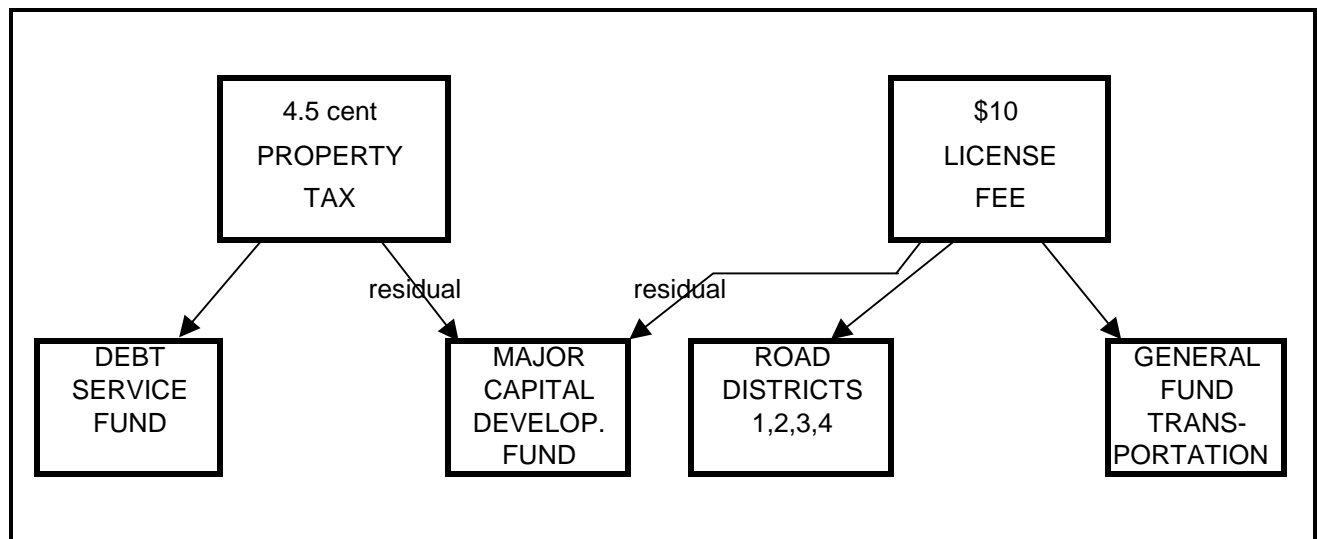
Permanent Improvement Fund (Fund 126)

Salaries and Benefits	527,666
Administration Building	70,000
North Tower	350,000
Frank Crowley Criminal Courts	55,000
Decker Jail	6,000
Health and Human Services	25,000
Henry Wade Juvenile Justice Center	48,000
County-wide Building Improvements	1,108,000
Lew Sterret Justice Center	180,984
Letot	38,000
Total	\$ 2,408,650

PART II: Major Capital Development Fund

The Major Capital Development Fund (MCDF) is a segregated funding source that is used to fund large capital projects similar in nature to projects formerly funded by Dallas County through bonds. It is the key component of moving the County away from issuing new debt and funding capital projects on a cash basis.

Sources of Funding - Each year, revenue generated from 4.5 cents of the County tax rate that is not required for debt service is transferred to the MCDF. Additionally, a portion of the \$10 motor vehicle license fee surplus funds is transferred to the MCDF. The license fee funds the operations of the four Road and Bridge districts and reimburses the General Fund for transportation-related activities. After these needs are satisfied, any additional funds are transferred to the MCDF. The figure below shows the general flow of funding into the MCDF.



All interest earned on monies in the Major Capital Development Fund are retained in the fund to be allocated to approved projects. In the event that a project is completed using less than the allocated amount, the remaining balance will remain in the fund to be allocated to future projects.

General Nature of Projects – The MCDF funds three categories of projects: (a) transportation, (b) parks and open space, and (c) buildings. Transportation projects include thoroughfare projects, TEA-21 transportation projects, and major impact projects. Parks and open space projects focus primarily on the construction of a County-wide trail system, but some acquisition of new open space is included. The building category includes major upgrades and construction of County facilities with widely varying uses in support of the County’s mission.

Allocation Process for Funds - Each year as part of the annual budget process, the Office of Budget and Evaluation distributes a request for all County departments to submit their long-term capital needs for the next budget year and up to four (4) years following the next fiscal year. When these requests are received by the Office of Budget and Evaluation, those that meet the eligibility for funding under the Major Capital Development Fund are summarized and referred to the Major Capital Development Committee composed of the Budget Officer, County Treasurer, and Commissioners Court Administrator. The Major Capital Development Committee reviews each request to insure that it is an eligible project, that it is consistent with current County priorities, that the proposed funding schedule seems appropriate, and that the need for the project is clearly justified. The Committee then prioritizes each project with all other requests. Once the Major Capital Development Committee has completed its review process, all requests for funding, along with the Committee's recommended priority listing, are submitted to Commissioners Court for approval during the budget workshops. Once funding is approved, each department receiving funding provides the County Treasurer with a draw-down schedule of when funds will be spent to ensure maximum investment returns on unspent balances.

Distribution of Funding Among Districts - With regard to Thoroughfare, TEA-21 and Major Impact programs, an equal amount of funding will be allocated to each Road and Bridge district. Each district is eligible for additional thoroughfare funding under the District Thoroughfare Equalization (DTE) program. Under this program, a district may receive the difference between the Auditor's license fee revenue estimate and the actual revenue received to go toward thoroughfare projects up to the maximum amount of general County road maintenance funding received by any one district. This allocation is made "after the fact" once the books have closed on the previous year's revenues. Appendix C of this document contains the full policy related to transportation funding.

The Major Capital Development Fund maintains by policy a reserve equal to 10% of the expenditures in a given year. This is intended to be an emergency reserve and will only be allocated to projects upon a 4/5th vote of Commissioners Court.

Chart 1 summarizes the MCDF projects included in the Capital Improvement Plan and includes planned expenditures beyond FY2010 to show the magnitude of the fund. The total project budget is illustrated in Chart 1, whereas each individual project page shows anticipated funding for a five year fiscal year period, beginning with the approved current fiscal year allocations.

Sources and Uses of Funds - Major Capital Development Fund

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Proposed Five-Year Capital Plan (Fund 196)

			FY2006	FY2007	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	TOTAL
Revenues											
Beginning Balance			10,940,694	16,469,813	(29,377,652)	(41,622,732)	(36,901,157)	(22,050,490)	(1,896,767)	20,157,010	(84,281,282)
Revenue - Property Tax			21,756,789	27,185,000	34,640,000	41,507,000	51,726,000	56,968,000	59,554,000	62,579,000	355,915,789
Revenue - License Fee			4,226,891	4,696,000	4,620,000	4,688,000	4,609,000	4,675,000	4,594,000	4,657,000	36,765,891
Interest Earnings			1,899,000	700,000	700,000	700,000	700,000	700,000	2,100,000	2,100,000	9,599,000
Repayment from the 6th Floor Mus.			160,207	155,262	150,316	145,371	140,425	135,480	130,534	125,588	1,143,183
CivilCourt Filing Fee			2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	0	0	12,000,000
Property Sale			2,000,000	0	0	0	0	0	0	0	2,000,000
Tax Note Proceeds			60,000,000	0	0	0	0	0	0	0	60,000,000
Parking Garage Revenue Bond			0	2,500,000	0	0	0	0	0	0	2,500,000
City Center TIF			0	3,000,000	0	0	0	0	0	0	3,000,000
TOTAL			102,983,581	56,706,075	12,732,664	7,417,639	22,274,268	42,427,990	64,481,767	89,618,598	398,642,581
Expenditures											
	Actuals +	Prior Years									
	Encumbrances	Available	FY2006	FY2007	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	Project Budget
Thoroughfare Program (08201)	24,660,489	25,442,201	31,666,000	31,666,000	31,666,000	31,666,000	31,666,000	31,666,000	31,666,000	31,666,000	303,430,690
Open Space - Trails (8101)	2,500,897	2,273,003	1,255,500	1,363,000	1,696,600	2,690,000	2,695,961	2,695,961	2,695,961	2,695,961	22,562,844
Open Space - Acquisitions (94054)	8,463	291,537	0	0	230,000	0	0	0	0	0	530,000
Open Space - Amenities	0	0	0	0	250,000	0	0	0	0	0	250,000
Kays Jail Replacement (70039)	4,225,808	5,074,192	50,111,930	0	0	0	0	0	0	0	59,411,930
Jail Intercom System (94050)	1,461,134	288,866	0	0	0	0	0	0	0	0	1,750,000
City of Dallas Bridge Contribution (94051)	0	6,000,000	0	0	0	0	0	0	0	0	6,000,000
Engineering Administration (94046)	258,480	0	52,000	52,000	52,000	52,000	52,000	52,000	52,000	52,000	674,480
Records Civil Courts (94025)	1,471,661	328,338	1,528,338	4,000,000	7,200,000	0	0	0	0	0	14,528,337
Institute of Forensic Sciences 4/19/05 (70030)	3,817,730	590,340	0	33,591,930	0	0	0	0	0	0	38,000,000
Parking/Plaza (70126) (70132)	529,563	3,014	0	5,500,000	0	0	0	0	0	0	6,032,577
Sheriff Academy (70004)	0	300,000	0	0	1,350,000	0	0	0	0	0	1,650,000
Allen Civil Courts (70128)	45,824,885	309,023	0	0	0	0	0	0	0	0	46,133,908
Henry Wade Juvenile Detention Center (70043)	20,962,704	162,976	0	0	0	0	0	0	0	0	21,125,680
Old Red Courthouse (70006)	10,260,527	810,000	0	0	0	0	0	0	0	0	11,070,527
ASC Fueling Station (70124)	14,417	235,583	0	0	0	0	0	0	0	0	250,000
Youth Village	0	0	100,000	0	2,000,000	0	0	0	0	0	2,100,000
Election Warehouse (7-26-2005)	0	0	300,000	0	0	0	0	0	0	0	300,000
Central Intake	0	0	1,500,000	0	0	0	0	0	0	0	1,500,000
Tax Note C.O. Kays Replacement as South Tower (7 Yrs)	0	0	0	9,910,796	9,910,796	9,910,796	9,910,796	9,910,796	9,910,796	9,910,796	69,375,574
Garland Sub Courthouse Acq. And Construction (70136)	902,142	2,160,233	0	0	0	0	0	0	0	0	3,062,375
TOTAL		44,269,306	86,513,768	86,083,726	54,355,396	44,318,796	44,324,757	44,324,757	44,324,757	44,324,757	
ENDING BALANCE			16,469,813	(29,377,652)	(41,622,732)	(36,901,157)	(22,050,490)	(1,896,767)	20,157,010	45,293,840	

Transportation Program

Background - Dallas County has historically utilized a combination of long-term bond funds, state payments, cash-on-hand, and interlocal agreements to operate a Transportation Program. The goal of this program is to maintain the cross-county flow of traffic in an efficient manner. The program is managed by the Public Works Department, which serves as a planning and contracting agency rather than actually performing the roadwork. Beginning after the completion of the projects approved in a 1991 bond election, the Commissioners Court has directed that cash finance will replace the traditional debt finance technique for transportation projects. A description of the three major types of transportation projects follows:

Major Impact Projects – Dallas County has chosen to take on a leadership role in the transportation issues of the region. As such, the County has considered funding several major impact projects. Examples of major impact projects include restructuring of a highway interchange or construction of a new transportation corridor. Projects must be classified as Arterial Thoroughfares as approved by the Regional Transportation Council and approved by a minimum of 4 members of Commissioners Court. These projects will cost several million dollars each to implement.

Transportation Equity Act – 21st Century (TEA-21) Participation - Dallas County participated with local cities in projects utilizing federal funding under the North Central Texas Council of Government (NCTCOG) TEA-21 Program. Projects were recommended by NCTCOG to the federal government based on a variety of criteria including, environmental benefit, economic impact, and level of local matching funds. The County pledged funding to several of these City-based projects in order to ensure matching federal funds. The County will be asked to fulfill its funding commitment as each project begins. TEA-21 expired in 2003 with extensions to 2005. The **Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU)** was enacted August 10, 2005, as Public Law 109-59. This Law will be the new federal funding mechanism and the County will work through NCTCOG to participate in future projects.

Thoroughfare Projects - The County's Road and Bridge policy and a court-approved methodology for assessing thoroughfare improvement guides the Public Works Department in on-going planning for transportation system improvement. In part, this includes maintaining a current County Road List of approximately 1,500 miles of designated roadways, which is used in the development of a Regional Thoroughfare Plan (RTP). The planning mechanism for transportation system improvements depends heavily on the RTP, which is assembled by the North Central Texas Council of Governments (NCTCOG) on behalf of all cities and counties in the Dallas/Ft. Worth metropolitan area. The Regional Transportation Council (RTC) then approves this plan. The County participates in NCTCOG technical committees and the RTC, along with representatives from other jurisdictions, the Texas Department of Transportation, and major public transportation agencies.

NCTCOG periodically produces a “needs analysis” which prioritizes all thoroughfares based on traffic volume, accidents, cost/benefit ratio for improvements, and other factors important to transportation mobility. With this list, and input from city staff members on local preferences through a Call for Projects, the County’s Public Works Department prepares a recommendation to Commissioners Court. This recommendation includes information on other funding sources (e.g., cities, state, federal, turnpike authority) which may be available. Commissioners Court then balances the needs, the intergovernmental inputs, and the overall affordability of the projects to arrive at the final list of approved projects.

PROGRAM: Transportation
PROJECT: Transportation Programs (08201)

PROJECT DESCRIPTION

TEA-21, Major Impact and Thoroughfare Projects (separate fund categories in prior years) are combined under one category for FY2006 to simplify funds accounting. Dallas County participates with local cities and entities to improve regional county thoroughfares. Improvement projects on routes classified as a minor arterial route or higher on the most recent NCTCOG Regional Thoroughfare Plan and County’s unincorporated roadways are included in the program. Commissioners Court will approve projects using a Program Year concept, with the Program Year (PY) being the year of construction contract award. However, the total project delivery includes up to four years prior to the PY for other 5-phase activities such as public involvement, primary design, final design, Right-of-Way acquisition and utility adjustments. The first PY selected was 2004, with several successful projects delivered. Initial planning and project selection began in 1999. Now in our 4th Call for Projects, selections will be slated through PY2014. Due to early cash flow considerations, some of the PY2005 and 2006 projects will be completed with designs from the 1991 Bond Program. The details of County partnerships with participating cities will be explicitly stated in Interlocal Agreements. Public Works will also ensure that only high-priority improvements that can be executed in an efficient manner and have the full backing of all the stakeholders are recommended for funding. Projects that can be expedited will be given a higher priority. Lists of approved Transportation Projects are included in Appendix F.

FUNDING SUMMARY

Transportation Five Year Plan

Program Years	PY2006	PY2007	PY2008	PY2009	PY2010	Total 5 year
Total Project Delivery	31,666,000	31,666,000	31,666,000	31,666,000	31,666,000	158,330,000

Transportation Extended Plan

Program Years	PY2011	PY2012	PY2013	PY2014	Total Ext	Grand Total
Total Project Delivery	31,666,000	31,666,000	33,120,000	33,666,000	130,052,000	288,382,000

PRIOR YEARS ALLOCATION AVAILABLE

\$11,040,193

OPERATING BUDGET IMPACT

Due to prior commitments to the County’s Partners, a set amount of \$31,666,000 per year is programmed for project delivery through PY2012. Starting in PY2013 the potential effect of the 48% agreement is shown. See Appendix A, paragraph 2.01. The exact amount used for each activity will depend on the number and complexity of the projects. Once constructed, the on-going maintenance generally will be the responsibility of the County’s partner agency.

REVENUE OR EFFICIENCY OFFSET

There are no direct offsets to the County as a result of this investment. However, these infrastructure investments will leverage local transportation dollars for critically needed improvements to the County regional thoroughfares.

ALTERNATIVES TO CAPITAL OUTLAY

Without this outlay, the County will experience continued deterioration of transportation infrastructure and an increase in commuter delays.

Park and Open Space Program

Background - In 1980, the Commissioners Court adopted its first Open Space Plan to evaluate and preserve naturally-significant and environmentally-sensitive open landscape. The 1980 plan resulted in the acquisition of 12 preserves in the County totaling 990.10 acres. In 1990, the County updated and expanded its plan to include county-wide environmental assessment. This plan was adopted by the Commissioners Court on October 15, 1991. It has guided the County in selecting new park and open space since its adoption and will continue to do so into the next century. Today, 2,967 acres are available for the public's use and enjoyment in 21 preserves.

In 1997, the County also adopted its first comprehensive trail plan. This plan will guide the County in selecting trail projects which will link together the County's communities, historical and cultural resources, recreational parks, and open space preserves. This plan will facilitate the use of trails to reach business, retail, and workplaces by foot and bicycle rather than by automobile and will bring recreational opportunities into neighborhoods to the people rather than people having to travel to recreational destinations.

An advisory Park and Open Space Board oversee both the 1991 plan and the Trail Plan. The Board recommends property and trail corridors to the court for acquisition. Actual acquisition is a cooperative effort between the County, local cities, and the State. Technical assistance is provided on implementation of the plan by the Dallas County Park and Open Space program staff. Thus, the open space program, from planning to implementation, includes various levels of governmental agencies, private sector representatives from the real estate/development industry, tourism and recreation industries, and power utilities as well as the citizens.

The 1997 plan, like its 1991 companion plan, is divided into three phases of implementation. Phased I allows cities and citizens to nominate properties and/or trail corridors for consideration. Phase II evaluates the nominations against criteria defined in the 1997 plan and also dictated by the economic climate. Finally, Phase III sets up the acquisition or development method which will be: 1) an outright purchase of land from the owner which will either become a trail or open space preserve; 2) a match of County funds with City, State, or Federal government funds; 3) a match of County funds with foundation monies; 4) dedication of a property, portion of a property, or easement in combination with any of the previous methods of acquisitions; 5) purchase of public easement rights; or 6) the County can match a City's trail development funds and allow the City to seek matching funds from whatever sources it may choose.

Changes Made to FY2006 Plan - In FY2006, Parks and Open Space will continue planning activities that will result in future acquisition and construction. Funding for FY06 includes \$1,100,500 for Park/Open Space projects and \$155,000 for the salaries of the two Park and Open Space employees. A revised schedule of projects is listed in Appendix E.

PROGRAM: Open Space Program

PROJECT: Trails (8101)

PROJECT DESCRIPTION

This project provides funding for the construction of eighteen miles of hard surface trails in Dallas, Lancaster, Richardson and Irving. These projects will allow the County to continue to establish a comprehensive trail system with components in the eastern, western, southern, and northern portions of the County. They will serve densely-populated areas and will readily connect with the 23 miles of existing trail.

FUNDING SUMMARY

	FY2006	FY2007	FY2008	FY2009	FY2010	Total
Planning/Programming	155,000	163,000	176,000	190,000	195,961	\$876,961
Land Acquisition						
Architecture/Engineering						
Construction/Acquisition	1,100,500	1,200,000	1,520,600	2,500,000	2,500,000	\$8,821,100
Equipment						
Total	1,255,500	1,363,000	1,696,600	2,690,000	2,695,961	\$9,701,061

PRIOR YEARS ALLOCATION AVAILABLE

\$2,500,897

OPERATING BUDGET IMPACT

Once constructed, the on-going maintenance will be the responsibility of the County's partner municipality.

REVENUE OR EFFICIENCY OFFSET

None

ALTERNATIVES TO CAPITAL OUTLAY

1) Reduce County contribution by seeking grant funds; 2) Require cities to provide all of the funding for trails; 3) Do not pursue creation of a County-wide trail system.

PROGRAM: Open Space Program

PROJECT: Trinity River Acquisitions / Improvements (94054)

PROJECT DESCRIPTION

This program enables the County to improve and acquire up to an additional 400 acres along the Trinity River in the County’s unincorporated southeastern corner. Such acquisition will allow the County to continue to establish a long contiguous corridor along the river that will help ensure the survival of wildlife in the area as well as assemble the local corridor needed for the Trinity Trail System that will start at Lake Texoma and end at Lake Livingston. The improvements will consist of hard surface walking area and a parking lot which will help allow the County to open its Alligator/Palmetto Preserve to the public.

FUNDING SUMMARY

	FY2006	FY2007	FY2008	FY2009	FY2010	Total
Planning/Programming						
Land Acquisition	0	0	230,000	0	0	\$230,000
Architecture/Engineering						
Construction/Acquisition						
Equipment						
Total	0	0	230,000	0	0	\$230,000

PRIOR YEARS ALLOCATION AVAILABLE

\$50,000

OPERATING BUDGET IMPACT

This project consists of open space with no on-going maintenance with the minor exception of repair of the hard surface parking lot.

ALTERNATIVES TO CAPITAL OUTLAY

1) Reduce County contribution by seeking grant funding; 2) Seek land donations; 3) Do not acquire additional land; 4) Do not construct amenities.

PROGRAM: Open Space Program

PROJECT: Alligator/Palmetto Preserve Amenities

PROJECT DESCRIPTION

Funding will provide for the construction of a Boardwalk-style improvement and a paved parking lot at the County's Alligator/Palmetto Preserve; these amenities will enable the County to open this Preserve to the public for the first time on a large-scale.

FUNDING SUMMARY

	FY2006	FY2007	FY2008	FY2009	FY2010	Total
Planning/Programming						
Land Acquisition						
Architecture/Engineering						
Construction/Acquisition	0	0	250,000	0	0	\$250,000
Equipment						
Total	0	0	\$250,000	0	0	\$250,000

PRIOR YEARS ALLOCATION AVAILABLE

\$0

OPERATING BUDGET IMPACT

This project will periodically require minor repairs to the boardwalk and the parking lot.

ALTERNATIVES TO CAPITAL OUTLAY

Do not construct the amenities. Do not open the preserve too the public on a large-scale.

Major Building Program

Background - The Major Building Program consists of acquisition, construction, or renovation projects related to County facilities. As the result of age, change in scope of County business, or the actions of other governmental entities, there is a continual need to assess the need to renovate or add to the County's physical plant. The recommended projects require a sizable outlay of resources, usually over several years. One of the key values in providing a 5-year plan for review by Commissioners Court is to paint a picture of the investment required in County buildings.

The Major Building projects are generally managed by the Engineering and Project Management Department with oversight by the Commissioners Court Assistant Administrator. Once approved, the progress of these projects will be reported to Commissioners Court at the bi-monthly Major Projects Review.

Changes Made to FY2006 Plan

Revenues – Have been updated in keeping with current estimates.

Tax Note Payment - A \$60,000,000 Tax Note will be issued (to cover the cost of Kays Jail construction project and other funding shortfall) to be paid-off in ten years with annual interest/principal payment projected at \$9,630,381 starting in FY2007 and budgeted in the Major Capital Development Fund as expenditures.

Kays Jail Replacement – Construction is scheduled to begin this fiscal year for a total cost of \$50,111,930 programmed in FY2006 bringing the project total to \$59,411,930.

Youth Village- A new project added to the MCDF.

Election Warehouse – A new project added to the MCDF.

Central Intake – A new project added to the MCDF.

Institute of Forensic Sciences – Construction is scheduled in FY2007.

PROGRAM: Major Building
PROJECT: Kays Jail Replacement (70135)

PROJECT DESCRIPTION

On March 22, 2005, the Commissioners Court approved a contract amendment with HKS, Inc. to prepare the plans and specifications for a 2,304 bed medium security dormitory style four-story building on the south side of the Lew Sterrett Jail. HKS, Inc., plans to complete the plans and specifications by November 2005 allowing the award of the construction contract in FY2006. Construction should take 20 to 24 months.

FUNDING SUMMARY

	FY2006	FY2007	FY2008	FY2009	FY2010	Total
Planning/Programming						
Land Acquisition						
Architecture/Engineering						
Construction/Acquisition	50,111,930	0	0	0	0	\$50,111,930
Equipment						
Total	50,111,930	0	0	0	0	\$50,111,930

PRIOR YEARS ALLOCATION AVAILABLE

\$5,074,192

OPERATING BUDGET IMPACT

Additional bunks in an existing jail may increase maintenance and utility costs or if a new jail facility is built, energy efficiencies may be gained that actually reduce the utility and maintenance costs.

REVENUE OR EFFICIENCY OFFSET

TxDot has paid Dallas County \$36,535,000 for the Kays Jail property and the County has approved an agreement to lease back the jail.

ALTERNATIVES TO CAPITAL OUTLAY

The County could decide not to replace the Kays Jail and move inmates to other County jails, if space is available.

PROGRAM: Major Buildings
PROJECT: Records Civil Courts (94025)

PROJECT DESCRIPTION

This project involves substantial renovation, including the replacement of substandard infrastructure, of the Records Building Courts Building and George Allen to better utilize the civil courts spaces. The Records Building is anticipated to begin construction in FY 2006.

FUNDING SUMMARY

	FY2006	FY2007	FY2008	FY2009	FY2010	Total
Planning/Programming/Design Cost						
Land Acquisition						
Architecture/Engineering	1,528,338					1,528,338
Construction/Acquisition		4,000,000	7,200,000			11,200,000
Equipment						
Total	1,528,338	4,000,000	7,200,000			12,728,338

PRIOR YEARS ALLOCATION AVAILABLE

\$328,338

OPERATING BUDGET IMPACT

Numerous functions will be temporarily impacted by the renovation or move in ways yet to be determined.

REVENUE OR EFFICIENCY OFFSET

None

ALTERNATIVES TO CAPITAL OUTLAY

The County could choose not to renovate the Records Building court rooms.

PROGRAM: Major Buildings

PROJECT: Institute of Forensic Sciences (70030)

PROJECT DESCRIPTION

The Institute of Forensic Sciences is currently located in a building adjacent to the Parkland Hospital emergency room. The existing building is overcrowded and no longer conducive to medical examiners and crime lab functions. The construction of a new building or the purchase of an existing building in a nearby area is anticipated to relieve the overcrowding issue.

FUNDING SUMMARY

	FY2006	FY2007	FY2008	FY2009	FY2010	Total
Planning/Programming						
Land Acquisition						
Architecture/Engineering						
Construction/Acquisition	0	33,591,930	0	0	0	\$33,591,930
Equipment						
Total	0	33,591,930	0	0	0	\$33,591,930

PRIOR YEARS ALLOCATION AVAILABLE

\$590,340

OPERATING BUDGET IMPACT

Additional utilities and janitorial expense will be incurred once the larger facility is occupied by the Institute of Forensic Sciences staff. No additional staff is anticipated to be added upon move-in of the new facility.

REVENUE OR EFFICIENCY OFFSET

The adequate space for equipment and staff will increase efficiency of the medical examiners and crime labs operations. The existing property can be sold when the new building is built.

ALTERNATIVES TO CAPITAL OUTLAY

Although the County could remain in the current overcrowded facility or lease additional space in another facility, a new building would provide a useful life of 30 plus years.

PROGRAM: Major Buildings
PROJECT: Sheriff Academy

PROJECT DESCRIPTION

The previous funds allocated for this project is for design services for a new Sheriff Academy. Currently the Sheriff’s Academy is located at Kays Jail and would be required to find a new location when the Woodall Rogers extension project occurs and forces the County to vacate the Kays Jail facility.

FUNDING SUMMARY

	FY2006	FY2007	FY2008	FY2009	FY2010	Total
Planning/Programming						
Land Acquisition						
Architecture/Engineering						
Construction/Acquisition	0	0	1,350,000	0	0	1,350,000
Equipment						
Total	0	0	1,350,000	0	0	1,350,000

PRIOR YEARS ALLOCATION AVAILABLE

\$300,000

OPERATING BUDGET IMPACT

May require additional utility and janitorial costs.

REVENUE OR EFFICIENCY OFFSET

None

ALTERNATIVES TO CAPITAL OUTLAY

Relocate the Sheriff’s Academy to an existing County facility.

PROGRAM: Major Buildings
PROJECT: Plaza Improvements (70126) (70132)

PROJECT DESCRIPTION

Improvements to the plaza area located on the East side of the Records Building and Old Red Courthouse to begin when the new underground parking garage is completed.

FUNDING SUMMARY

	FY2006	FY2007	FY2008	FY2009	FY2010	Total
Planning/Programming						
Land Acquisition						
Architecture/Engineering						
Construction/Acquisition		5,500,000				\$5,500,000
Equipment						
Total		5,500,000				\$5,500,000

PRIOR YEARS ALLOCATION AVAILABLE

\$3,014

OPERATING BUDGET IMPACT

None

REVENUE OR EFFICIENCY OFFSET

It is anticipated that the expenditures related to the plaza improvements will be paid from the City Center TIF funds (\$3M) and Garage Revenue Fund (\$2.5M).

ALTERNATIVES TO CAPITAL OUTLAY

None

PROGRAM: Major Building
PROJECT: George Allen Civil Courts (70128)

PROJECT DESCRIPTION

The project added a nine-story, 200,000 square feet expansion, plus renovation of existing George Allen Courts building. Haws & Tingle was awarded the bid on July 22, 2003 with an October 20, 2003 start date. The contractor pulled off the job at the end of July 2005 before the project was completed. Negotiations with one bonding company began on August 4, 2005. A Takeover Agreement with the bonding company was approved by the Commissioners Court on October 4, 2005. It will take about two months to complete the expansion, connect the two buildings and then move in. Another six months is needed to complete the renovation work in the existing building.

PRIOR YEARS ALLOCATION AVAILABLE

\$309,023

OPERATING BUDGET IMPACT

Numerous functions will be temporarily impacted by the renovation or move in ways yet to be determined. Due to the addition of 200,000 square feet of office space, there will be additional maintenance staff added. Furthermore, additional utility and janitorial costs will be seen once the building is complete.

REVENUE OR EFFICIENCY OFFSET

Minor savings in security staffing costs.

ALTERNATIVES TO CAPITAL OUTLAY

None

PROGRAM: Major Building

PROJECT: Henry Wade Juvenile Justice Center (70043)

PROJECT DESCRIPTION

A 192 bed expansion of the Henry Wade Juvenile Justice Center is necessary to accommodate an increasing population. The expansion was completed at the end of FY2004.

PRIOR YEARS ALLOCATION AVAILABLE

\$162,976

OPERATING BUDGET IMPACT

With the expansion, operating expenses will increase in the areas of utilities, maintenance and janitorial. The increase in expenditures will be somewhat offset by eliminating juvenile operations at the Harry Hines location.

REVENUE OR EFFICIENCY OFFSET

None

ALTERNATIVES TO CAPITAL OUTLAY

None

PROGRAM: Major Buildings
PROJECT: Fueling Station (70124)

PROJECT DESCRIPTION

The construction of an automotive fueling station at the intersection of Industrial and Elm Streets.

FUNDING SUMMARY

No planned future allocations

PRIOR YEARS ALLOCATION AVAILABLE

\$235,583

OPERATING BUDGET IMPACT

None

REVENUE OR EFFICIENCY OFFSET

The efficiency of the Automotive Service Center will increase as the current fueling station is located on its physical property and created vehicle congestion and safety hazards.

ALTERNATIVES TO CAPITAL OUTLAY

Maintain the current fueling station at the Automotive Service Center or have all County vehicles utilize a credit card for fuel purchases at private gas stations.

PROGRAM: Major Buildings

PROJECT: Sub Courthouse Acquisition and Construction (70136)

PROJECT DESCRIPTION

The relocation of County offices within the North East portion of the County.

FUNDING SUMMARY

No planned future allocations

PRIOR YEARS ALLOCATION AVAILABLE

\$2,160,233

OPERATING BUDGET IMPACT

None

REVENUE OR EFFICIENCY OFFSET

Potential trade of properties with the City of Garland.

ALTERNATIVES TO CAPITAL OUTLAY

None

PROGRAM: Major Buildings
PROJECT: Jail Intercom System

PROJECT DESCRIPTION

In FY04 the State Jail Commission had a finding that the jail intercom system in the West Tower did not meet their requirements. In order to bring the intercom system into compliance, major system improvements are required.

PRIOR YEARS ALLOCATION AVAILABLE

\$288,866

OPERATING BUDGET IMPACT

None

REVENUE OR EFFICIENCY OFFSET

A system improvement will decrease annual maintenance costs.

ALTERNATIVES TO CAPITAL OUTLAY

Continue to operate without an adequate intercom system in the jail and not meet the State's Jail Commission requirements.

PROGRAM: Major Buildings

PROJECT: Old Red Courthouse Phase II (70006)

PROJECT DESCRIPTION

The Old Red Courthouse renovation is composed of a total internal renovation to include windows, doors, ceiling, staircases, and courtrooms.

PRIOR YEARS ALLOCATION AVAILABLE

\$810,000

OPERATING BUDGET IMPACT

Depending on the financial success of the museum, additional County maintenance and security staff may be necessary. Furthermore, utility costs are anticipated to slightly increase due to increased activity in the building.

REVENUE OR EFFICIENCY OFFSET

Lease payments from the Old Red Foundation for use of the building.

ALTERNATIVES TO CAPITAL OUTLAY

The building has been leased to a non-profit corporation that intends to raise private funds for a museum. The final configuration of the building may modify somewhat the mix of public and private funding required to finish the project.

PART III: Major Technology Program

Background – The Major Technology Program consists of large-scale projects for migration to improved technology. As the County requires increased technology to provide more efficient and effective services and operations, the need to upgrade or purchase equipment, software and consulting services may be required. The projects that are recommended by staff and approved by Commissioners Court are placed in the Major Technology Program.

The Major Technology projects are recommended and managed by the MIS Director. Once approved, the progress of each project is reported to Commissioners Court at the bi-monthly Major Technology Review.

Chart 2 summarizes the Major Technology Fund projects included in the Capital Improvement Plan.

Changes Made to FY2006 Plan

Revenues – Have been updated in keeping with current estimates.

Criminal Courts System - The fiscal years in which appropriations were budgeted have been revised to better reflect anticipated expenditures.

The following are new projects added to the MTF:

1. Telephone/Data Convergence
2. Enterprise Backup Software
3. MicroSoft Site License
4. Web H/W & S/W
5. Records Mgmt/Imaging
6. Hardware Refresh
7. JIS
8. CSCD
9. Data Center Upgrade
10. Server Refresh
11. SAN (Storage Area Network)
12. Mainframe Printer Replacement

Chart 2

Major Technology Fund (Fund 195)

12/1/2005

	FY2006	FY2007	FY2008	FY2009	FY2009	TOTAL
Revenues						
Beginning Balance	479,453	1,951,195	(191,367)	3,579,330	7,557,174	n/a
Revenue - Property Tax	6,710,916	6,703,822	6,904,937	7,112,085	6,974,655	n/a
Interest Earnings	233,000	208,000	208,000	208,000	208,000	n/a
Records Management and Preservation Escrow	1,630,342	0	0	0	0	n/a
General Fund Loan Payback	2,000,000	0	0	0	0	n/a
TOTAL REVENUE	11,053,711	8,863,017	6,921,570	10,899,414	14,739,830	n/a
Expenditures						
	Prior Years Available					
Criminal Courts System (92017)	962,080	650,000	6,187,144	0	0	7,799,224
Technology Equipment (92014)	270,613	100,000	100,000	100,000	100,000	770,613
Technology Personnel (92033)	0	592,240	592,240	592,240	592,240	2,961,200
AIS (92039)	166,323	500,000	500,000	500,000	500,000	2,666,323
Telephone/Data Convergence (92051)	0	2,124,385	0	0	0	2,124,385
Countywide Receipting (92041)	2,000,000	0	0	0	0	2,000,000
Jury Services Upgrade (92018)	250,000	0	0	0	0	250,000
E - Commerce Expansion (92011)	15,764	0	0	0	0	15,764
Infrastructure Network Upgrade (92016)	2,046	0	0	0	0	2,046
Sheriff Intake (92031)	81,380	0	0	0	0	81,380
Civil Courts System Replace (92010)	4,046,437	0	0	0	0	4,046,437
Oracle Upgrade 11i (92029)	17,453	0	0	0	0	17,453
Web Developer (92047)	72,000	0	0	0	0	72,000
Institute Case Billing (92034)	94,703	0	0	0	0	94,703
Check Printing System (92042)	20,132	0	0	0	0	20,132
Network Switches 4/19/05 (92016)	2,046	0	0	0	0	2,046
PMO - Change Mgmt (92048)	84,480	0	0	0	0	84,480
Novell Server Consolidation (92045)	963	0	0	0	0	963
Spam Filter (92046)	18,581	0	0	0	0	18,581
MicroSoft Site License (92053) FY2006	0	500,000	500,000	500,000	500,000	2,500,000
Web H/W & S/W upgrade 9/20/2005 (92052)	0	240,891	0	0	0	240,891
Records Mgmt/Imaging (92054) FY2006	0	500,000	0	0	0	500,000
Hardware Refresh (92055) FY2006	0	825,000	825,000	1,300,000	1,300,000	5,550,000
JIS (92056) FY2006	0	350,000	350,000	350,000	350,000	1,750,000
CSCD Probation Office (92057) FY2006	0	600,000	0	0	0	600,000
Data Center Upgrade (92058) FY2006	0	1,000,000	0	0	0	1,000,000
Server Refresh (92059) FY2006	0	500,000	0	0	0	500,000
SAN (Storage Area Network) (92060) FY2006	0	200,000	0	0	0	200,000
Mainframe Printer Replacement - OCE (92061) FY2006	0	200,000	0	0	0	200,000
Novell Stabilization 8/16/05 (92049)	101,160	0	0	0	0	101,160
Enterprise Backup Software 8/16/05 (92050)	214,387	220,000	0	0	0	434,387
TOTAL EXPENDITURE	8,420,547	9,102,516	9,054,384	3,342,240	3,342,240	36,604,167
ENDING BALANCE	1,951,195	(191,367)	3,579,330	7,557,174	11,397,590	n/a

PROGRAM: Major Technology
PROJECT: Technology Equipment (92014)

PROJECT DESCRIPTION

Each fiscal year, the Governance Committee reviews requests, through the budget process, for new and replacement computers and printers. This project is a dedicated funding source to maintain updated computer hardware for County operations. A new project for FY2006 named “Hardware Refresh” (see project # 92055 page) provides periodic upgrade of County hardware will replace outdated equipment previously funded under this project thus the reduction of this project from \$285,000 per year in prior years to \$100,000 starting in FY2006.

FUNDING SUMMARY

	FY2006	FY2007	FY2008	FY2009	FY2010	Total
Planning/Programming						
Professional Fees						
Equipment	100,000	100,000	100,000	100,000	100,000	\$500,000
Total	100,000	100,000	100,000	100,000	100,000	\$500,000

PRIOR YEARS ALLOCATION AVAILABLE

\$270,613

OPERATING BUDGET IMPACT

None

REVENUE OR EFFICIENCY OFFSET

The efficiency of the County’s daily operations is maintained by having up-to-date computer hardware.

ALTERNATIVES TO CAPITAL OUTLAY

To not upgrade computer hardware and have County personnel utilize out dated technology.

PROGRAM: Major Technology
PROJECT: Criminal Courts System (92017)

PROJECT DESCRIPTION

The current criminal courts system is a legacy system that no longer meets the needs of the user departments. The new system will be designed to meet the specific needs of the criminal courts.

FUNDING SUMMARY

	FY2006	FY2007	FY2008	FY2009	FY2010	Total
Planning/Programming	650,000					\$650,000
Professional Fees						
Equipment		6,187,144				\$6,187,144
Total	650,000	6,187,144				\$6,837,144

PRIOR YEARS ALLOCATION AVAILABLE

\$962,080

OPERATING BUDGET IMPACT

As with the implementation of any major system, operational impacts are to be expected. The full extent of staffing changes will be dependent on the new system selected and will likely not occur until FY2007. In addition, there will be on-going software and hardware licensing and maintenance costs. Depending on the final design, some clerical positions may no longer be necessary while additional positions with advanced technology skills may be required. The full impact will not be realized until a formal design is created.

REVENUE OR EFFICIENCY OFFSET

None

ALTERNATIVES TO CAPITAL OUTLAY

If the current system is retained, the process will continue to fall behind current technology and system failures will increase in frequency.

PROGRAM: Major Technology
PROJECT: Technology Personnel (92033)

PROJECT DESCRIPTION

The Major Technology Fund pays the salary and fringe benefits of the MIS Director, two Senior Project Managers, Web Manager, Junior Web Specialist, and Document Imaging Administrator.

FUNDING SUMMARY

	FY2006	FY2007	FY2008	FY2009	FY2010	Total
Salary and Benefits	592,240	592,240	592,240	592,240	592,240	\$2,961,200
Total	592,240	592,240	592,240	592,240	592,240	\$2,961,200

PRIOR YEARS ALLOCATION AVAILABLE

None

OPERATING BUDGET IMPACT

None

REVENUE OR EFFICIENCY OFFSET

None

ALTERNATIVES TO CAPITAL OUTLAY

None

PROGRAM: Major Technology

PROJECT: AIS (92039)

PROJECT DESCRIPTION

The purpose of the program is to automate and integrate all adult criminal information and to allow other agencies accessibility to the information. The functionality will be very similar to the Juvenile Information System.

FUNDING SUMMARY

	FY2006	FY2007	FY2008	FY2009	FY2010	Total
Planning/Programming						
Professional Fees	500,000	500,000	500,000	500,000	500,000	\$2,500,000
Equipment						
Total	500,000	500,000	500,000	500,000	500,000	\$2,500,000

PRIOR YEARS ALLOCATION AVAILABLE

\$166,323

OPERATING BUDGET IMPACT

None

REVENUE OR EFFICIENCY OFFSET

None

ALTERNATIVES TO CAPITAL OUTLAY

None

PROGRAM: Major Technology
PROJECT: Enterprise Backup (92050)

PROJECT DESCRIPTION

Create an Enterprise Backup plan and implement it in the data-center for all systems supported by Dallas County IT at all locations. Plan would cover backup system needs, architecture, capacity, expansion, reliability, hardware, software, licensing and support.

FUNDING SUMMARY

	FY2006	FY2007	FY2008	FY2009	FY2010	Total
Planning/Programming						
Professional Fees	100,000					100,000
Equipment	120,000					120,000
Total	220,000					220,000

PRIOR YEARS ALLOCATION AVAILABLE

\$214,387

OPERATING BUDGET IMPACT

TBD for ongoing licenses and hardware support

REVENUE OR EFFICIENCY OFFSET

None

ALTERNATIVES TO CAPITAL OUTLAY

There is an inherent cost to provide adequate backup capability. Our alternative is to continue as we have. By continuing to buy systems piecemeal, we risk not being able to recover data in an emergency situation. Without a central strategy, we will certainly pay more for equipment and services. We also risk exceeding our ability to place new systems in the data-center because of the unavailability of space and power.

PROGRAM: Major Technology
PROJECT: Telecom/Data Convergence (92051)

PROJECT DESCRIPTION

Develop and implement a high speed, resilient network from a single provider linking all County sites which decreases costs, utilizes idle capacity on the existing network, supports growth, reduces dependency on the PSTN, increases reliability, positions the County to take advantage of new technology and improves the County's ability to implement new systems and solutions, or more simply put - a converged network.

FUNDING SUMMARY

	FY2006	FY2007	FY2008	FY2009	FY2010	Total
Planning/Programming						
Professional Fees						
Equipment	2,124,385	0	0	0	0	\$2,124,385
Total	2,124,385	0	0	0	0	\$2,124,385

PRIOR YEARS ALLOCATION AVAILABLE

\$0

OPERATING BUDGET IMPACT

Total annual savings are \$551,720.

REVENUE OR EFFICIENCY OFFSET

The efficiency of the County's daily operations is maintained by having an up-to-date network position for responsible growth.

Return on Investment (ROI).

- The ROI on the total project cost of \$2,124,385 will be 3.9 years.
- There will be a 5-year return of \$643,664

ALTERNATIVES TO CAPITAL OUTLAY

To not upgrade computer hardware and have County personnel utilize out dated technology.

PROGRAM: Major Technology

PROJECT: Web Hardware and Software Upgrade (92052)

PROJECT DESCRIPTION

- Purchase and install internet server hardware to replace obsolete hardware.
- Purchase and install server hardware to establish an Internet test system.
- Purchase and install intranet server hardware to establish a Dallas County Intranet.
- Purchase and install 25 copies of Macromedia and File Transfer software for use by Dallas County departments.

FUNDING SUMMARY

	FY2006	FY2007	FY2008	FY2009	FY2010	Total
Planning/Programming						
Professional Fees						
Equipment	240,891	0	0	0	0	\$240,891
Total	240,891	0	0	0	0	\$240,891

PRIOR YEARS ALLOCATION AVAILABLE

\$0

OPERATING BUDGET IMPACT

\$0

REVENUE OR EFFICIENCY OFFSET

Web systems are not redundant. Traffic to the Dallas County website continues to grow. Web hardware failed last tax season causing a delay in tax collections via the Web site. Additionally, Dallas County Online does not have a test environment requiring testing new development in a live production environment. The release of new modules, such as the Employee Self Service, iSupplier, iResults and Anthem will increase traffic through the Dallas County web portal exponentially.

ALTERNATIVES TO CAPITAL OUTLAY

If we do not upgrade our internet equipment, we will not be able to adequately support County needs.

PROGRAM: Major Technology
PROJECT: Microsoft Site License (92053)

PROJECT DESCRIPTION

Obtain site license for all Microsoft software including operating systems, middleware, desktop office automation. Obtaining a site license will be a big step in bringing the County into compliance for software licensing while providing a cost effective solution for the acquisition and maintenance of essential software.

FUNDING SUMMARY

	FY2006	FY2007	FY2008	FY2009	FY2010	Total
Planning/Programming						
Professional Fees						
Equipment	500,000	0	0	0	0	\$500,000
Total	500,000	0	0	0	0	\$500,000

PRIOR YEARS ALLOCATION AVAILABLE

\$0

OPERATING BUDGET IMPACT

Unknown until final negotiations

REVENUE OR EFFICIENCY OFFSET

We currently buy Microsoft software on an “as needed” basis with minimal public sector discounts for small purchases. A site license will provide higher discounts and better support.

ALTERNATIVES TO CAPITAL OUTLAY

If we do not bring our software licensing into compliance, we will be at risk for violating current licensing agreements.

PROGRAM: Major Technology
PROJECT: Records Management/Imaging (92054)

PROJECT DESCRIPTION

Expand the countywide imaging system as departments identify needs and build business cases to support document imaging. Purchases of:
 Software: modules, licensing
 Hardware: servers, scanners, storage, PCs
 Network: data drops, routers, switches, firewalls,
 Installation & Training: system configuration, system admin training, end user training

FUNDING SUMMARY

	FY2006	FY2007	FY2008	FY2009	FY2010	Total
Planning/Programming						
Professional Fees						
Equipment	500,000	0	0	0	0	\$500,000
Total	500,000	0	0	0	0	\$500,000

PRIOR YEARS ALLOCATION AVAILABLE

OPERATING BUDGET IMPACT

None

REVENUE OR EFFICIENCY OFFSET

None

ALTERNATIVES TO CAPITAL OUTLAY

Execution of the countywide enterprise imaging plan that has been initiated with implementation of imaging for the District Clerk. Initial funding bought the base server hardware and software. This allocation will leverage off existing investments.

PROGRAM: Major Technology
PROJECT: Desktop Hardware Refresh (92055)

PROJECT DESCRIPTION

Develop and implement a system for keeping desktop hardware current. Standards for County hardware lifecycles will be established and translated into a revolving purchase plan. Grant purchased equipment will be factored in. Additionally, a robust asset tracking system will be established to track equipment through their lifecycle. Includes initial inventory and loading of the asset system database.

FUNDING SUMMARY

	FY2006	FY2007	FY2008	FY2009	FY2010	Total
Planning/Programming						
Professional Fees						
Equipment	825,000	825,000	1,300,000	1,300,000	1,300,000	\$5,550,000
Total	825,000	825,000	1,300,000	1,300,000	1,300,000	\$5,550,000

PRIOR YEARS ALLOCATION AVAILABLE

\$0

OPERATING BUDGET IMPACT

\$0

REVENUE OR EFFICIENCY OFFSET

A three to four year purchasing plan will enable the County to negotiate better pricing with hardware vendors. Current practice provides for discounts per order, which are considerably less than discounts on the total quantity purchased over three to four years.

ALTERNATIVES TO CAPITAL OUTLAY

Computer hardware needs to be refreshed, kept current, on a regular basis to assure uninterrupted business processes.

PROGRAM: Major Technology
PROJECT: JIS (92056)

PROJECT DESCRIPTION

Juvenile Information System software updates and enhancements.

FUNDING SUMMARY

	FY2006	FY2007	FY2008	FY2009	FY2010	Total
Planning/Programming						
Professional Fees	350,000	350,000	350,000	350,000	350,000	\$1,750,000
Equipment						
Total	350,000	350,000	350,000	350,000	350,000	\$1,750,000

PRIOR YEARS ALLOCATION AVAILABLE

\$0

OPERATING BUDGET IMPACT

\$0

REVENUE OR EFFICIENCY OFFSET

None

ALTERNATIVES TO CAPITAL OUTLAY

Enhancements for a custom software to keep the system current with County needs.

PROGRAM: Major Technology
PROJECT: CSCD Probation Office (92057)

PROJECT DESCRIPTION

Install cabling, software, printers and other infrastructure for PC's purchased with grant money for the CSCD Probation Office.

FUNDING SUMMARY

	FY2006	FY2007	FY2008	FY2009	FY2010	Total
Planning/Programming						
Professional Fees						
Equipment	600,000					600,000
Total	600,000					600,000

PRIOR YEARS ALLOCATION AVAILABLE

\$0

OPERATING BUDGET IMPACT

\$0

REVENUE OR EFFICIENCY OFFSET

None

ALTERNATIVES TO CAPITAL OUTLAY

Installation cost are required to take advantage of new equipment purchased for the County with grant money.

PROGRAM: Major Technology
PROJECT: Data Center Upgrade (92058)

PROJECT DESCRIPTION

Stabilize the Records Building 5th floor Datacenter including updates to the physical infrastructure such as power and cabling. Contract for an assessment of the current facilities, future needs and possible alternatives for growth.

FUNDING SUMMARY

	FY2006	FY2007	FY2008	FY2009	FY2010	Total
Planning/Programming						
Professional Fees						
Equipment	1,000,000					1,000,000
Total	1,000,000					1,000,000

PRIOR YEARS ALLOCATION AVAILABLE

\$0

OPERATING BUDGET IMPACT

\$0

REVENUE OR EFFICIENCY OFFSET

None

ALTERNATIVES TO CAPITAL OUTLAY

The current Records Building Data-center is running out of space and power. Substantial physical upgrades are needed to support current needs. Future expansion is limited by available power and floor space. Failure to upgrade would have a major impact on planned projects.

PROGRAM: Major Technology
PROJECT: Server Hardware Refresh (92059)

PROJECT DESCRIPTION

Develop and implement a system for keeping server hardware current. Standards for County hardware lifecycles will be established and translated into a revolving purchase plan. Grant purchased equipment will be factored in. Includes initial inventory and loading of the asset system database.

FUNDING SUMMARY

	FY2006	FY2007	FY2008	FY2009	FY2010	Total
Planning/Programming						
Professional Fees						
Equipment	500,000					500,000
Total	500,000					500,000

PRIOR YEARS ALLOCATION AVAILABLE

\$0

OPERATING BUDGET IMPACT

\$0

REVENUE OR EFFICIENCY OFFSET

A three to four year purchasing plan will enable the County to negotiate better pricing with hardware vendors. Current practice provides for discounts per order, which are considerably less than discounts on the total quantity purchased over three to four years.

ALTERNATIVES TO CAPITAL OUTLAY

Computer hardware needs to be refreshed, kept current, on a regular basis to assure uninterrupted business processes.

PROGRAM: Major Technology
PROJECT: Storage Area Network (92060)

PROJECT DESCRIPTION

Implement a Storage Area Network within the Records Building, for better management of storage needs within projects and production support.

This SAN will house the centralized data for production systems (initially GroupWise and Novell, but future Imaging indexing, and e-government logging), and many development environments to support the addition of new systems within Dallas County including Oracle Financials, Civil Courts, System Integration and others.

Additionally, the new SAN will enhance Dallas County's ability to manage the storage needs as well as solidify the back-up and recovery processes. Future strategic initiatives such as document archival and advanced disaster recovery will leverage off this storage architecture in the future.

FUNDING SUMMARY

	FY2006	FY2007	FY2008	FY2009	FY2010	Total
Planning/Programming						
Professional Fees						
Equipment	200,000					200,000
Total	200,000					200,000

PRIOR YEARS ALLOCATION AVAILABLE

\$0

OPERATING BUDGET IMPACT

\$0

REVENUE OR EFFICIENCY OFFSET

None

ALTERNATIVES TO CAPITAL OUTLAY

SAN is needed to accommodate current requirements and future growth.

PROGRAM: Major Technology

PROJECT: Mainframe Printer Replacement – OCE (92061)

PROJECT DESCRIPTION

Replace the two high volume printers currently running reports from the Dallas County Mainframe.

FUNDING SUMMARY

	FY2006	FY2007	FY2008	FY2009	FY2010	Total
Planning/Programming						
Professional Fees						
Equipment	200,000	0	0	0	0	\$200,000
Total	200,000	0	0	0	0	\$200,000

PRIOR YEARS ALLOCATION AVAILABLE

\$0

OPERATING BUDGET IMPACT

\$0

REVENUE OR EFFICIENCY OFFSET

None

ALTERNATIVES TO CAPITAL OUTLAY

Printers are completely obsolete and there are no known reliable supply for replacement parts. There is still a substantial need for these printers, at least for the next 24 months. The printers are not expected to last that long.

PROGRAM: Major Technology
PROJECT: District Clerk Imaging

PROJECT DESCRIPTION

This project will provide the necessary imaging equipment and technology to allow District Clerk documents to be imaged rather than stored on hardcopy or microfilm.

FUNDING SUMMARY

No planned future allocations

PRIOR YEARS ALLOCATION AVAILABLE

\$59,995

OPERATING BUDGET IMPACT

None

REVENUE OR EFFICIENCY OFFSET

Once the imaging project has been started and is fully operational, there may be an opportunity to reduce the amount of positions that are responsible for District Clerk documents.

ALTERNATIVES TO CAPITAL OUTLAY

Not image District Clerk documents.

PROGRAM: Major Technology
PROJECT: Sheriff Intake (92031)

PROJECT DESCRIPTION

A significant expansion of the original imaging project to handle the conversion of microfiche to online imaging for more than 900,000 fingerprint records as well as provide for the imaging of all fingerprints from project initiation forward.

FUNDING SUMMARY

No planned future allocation

PRIOR YEARS ALLOCATION AVAILABLE

\$81,380

OPERATING BUDGET IMPACT

The ability to maintain documents through imaging rather than microfiche may reduce workloads and the reduction of clerical staffing at Intake may occur.

REVENUE OR EFFICIENCY OFFSET

None

ALTERNATIVES TO CAPITAL OUTLAY

Maintain fingerprint records on microfiche.

PROGRAM: Major Technology
PROJECT: Civil Courts System Replacement

PROJECT DESCRIPTION

The current civil courts system is a legacy system that no longer meets the needs of the user departments. The new system will be designed to meet the specific needs of the County Clerk, the District Clerk, Justice of the Peace Courts and staff of the courts, including enhanced payment processing and record keeping.

PRIOR YEARS ALLOCATIONS AVAILABLE

\$4,046,437

OPERATING BUDGET IMPACT

As with the implementation of any major system, operational impacts are to be expected. The full extent of staffing changes will be dependent on the new system selected and will likely not occur until after FY2006. In addition, there will be on-going software and hardware licensing and maintenance costs.

REVENUE OR EFFICIENCY OFFSET

The new Civil Courts Management System will allow for some staff savings and enhanced revenue collection from the Justice of the Peace Courts.

ALTERANTIVES TO CAPITAL OUTLAY

None

PART IV: Permanent Improvement Fund

The Permanent Improvement Fund (Fund 126) receives a portion of the County's operating tax rate (0.18 cents), and is managed by the Facilities Management Department. The projects included in the Permanent Improvement Fund are largely targeted to maintain the integrity of the County's physical plant. These include roof repair, HVAC upgrades, external facade repair, carpeting, and woodwork. A portion of the Permanent Improvement Fund is set aside for minor building renovations, such as wall relocation, doors, and customer counters. These projects are discussed and approved throughout the year.

The majority of the work on Permanent Improvement projects is performed by County staff, although certain specialty work may be contracted out. Since the Permanent Improvement Fund is a "carve-out" of the operating tax rate, these capital projects are actually being cash-financed through the operating budget. The use of a separate fund and designated portion of tax rate ensures a higher degree of continuity in maintenance effort and acts to discourage deferred maintenance in those years in which fiscal constraints are tighter.

PROGRAM: Permanent Improvement Fund
BUILDING: Administration Building

FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT

	FY2006	FY2007	FY2008	FY2009	FY2010	Total
HVAC		40,000				\$40,000
Plumbing			50,000			\$50,000
Roofing				50,000	65,000	\$115,000
Flooring						
Fire Alarm / Smoke Detectors						
Telephone						
Waterproofing						
Parking						
Painting						
Environmental Remediation						
Elevators						
Electrical						
Energy Management System	70,000					\$70,000
Other						
Total	70,000	40,000	50,000	50,000	65,000	\$275,000

DESCRIPTION OF PROJECT:

Convert complete building to one Energy Management System (EMS) for FY2006.

PROGRAM: Permanent Improvement Fund

BUILDING: North Tower Jail

FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT

	FY2006	FY2007	FY2008	FY2009	FY2010	Total
HVAC	350,000	25,000				\$41,000
Plumbing		20,000	30,000			\$50,000
Roofing					150,000	\$150,000
Flooring						
Fire Alarm / Smoke Detectors						
Telephone						
Waterproofing						
Parking						
Painting						
Environmental Remediation						
Elevators						
Electrical						
Energy Management System						
Lock System						
Other						
Total	350,000	45,000	30,000		150,000	\$241,000

DESCRIPTION OF PROJECTS

The major project for the North Tower for FY2006 is the upgrade of the fire alarm system. No way to provide system back up. If system fails, all inputs will have to be done manually resulting in excessive downtime.

PROGRAM: Permanent Improvement Fund
BUILDING: Frank Crowley Criminal Courts Building

FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT

	FY2006	FY2007	FY2008	FY2009	FY2010	Total
HVAC	25,000	300,000	50,000			\$375,000
Plumbing						
Roofing						
Flooring						
Fire Alarm / Smoke Detectors			200,000	200,000		\$400,000
Telephone						
Waterproofing						
Parking	12,500					\$12,500
Painting						
Environmental Remediation						
Elevators						
Electrical						
Energy Management System			300,000	200,000	200,000	\$700,000
Other	17,500	80,000				\$97,500
Total	55,000	380,000	550,000	400,000	200,000	\$1,585,000

DESCRIPTION OF PROJECTS

The major projects at Frank Crowley in FY2006 are:

1. "Woods" fan stop inspection and repairs
2. Reseal all caulk joints on plaza and front steps.
3. Replace two gate arms on "B" parking lot.
4. Replace V.F.D.'s on either AHU #5 or 6

PROGRAM: Permanent Improvement Fund

BUILDING: Decker Jail

FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT

	FY2006	FY2007	FY2008	FY2009	FY2010	Total
HVAC	6,000	20,000				\$26,000
Plumbing		45,000				\$45,000
Roofing						
Flooring						
Fire Alarm / Smoke Detectors		500,000				\$500,000
Telephone						
Waterproofing						
Parking						
Painting						
Environmental Remediation						
Elevators						
Electrical						
Energy Management System		40,000				\$40,000
Other		120,000				\$120,000
Total	6,000	725,000	0	0	0	\$731,000

DESCRIPTION OF PROJECTS

The FY2006 projects for Decker Jail are (2) Carrier chiller annual inspections with vibration analysis. Services are recommended by manufacturer to ensure the dependability of major HVAC equipment.

PROGRAM: Permanent Improvement Fund

BUILDING: Health and Human Services

FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT

	FY2006	FY2007	FY2008	FY2009	FY2010	Total
HVAC		100,000				\$110,000
Plumbing	25,000					
Roofing						
Flooring						
Fire Alarm / Smoke Detectors						
Telephone						
Waterproofing						
Parking			25,000			\$25,000
Painting						
Environmental Remediation						
Elevators						
Electrical			150,000			\$150,000
Energy Management System		50,000				\$50,000
Other			65,000			\$65,000
Total	25,000	150,000	240,000			\$400,000

DESCRIPTION OF PROJECTS

The HVAC project for FY2006 will be to perform annual inspection analysis with vibration analysis of the system.

PROGRAM: Permanent Improvement Fund
BUILDING: Henry Wade Juvenile Justice Center

FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT

	FY2006	FY2007	FY2008	FY2009	FY2010	Total
HVAC	48,000				25,000	73,000
Plumbing			120,000			120,000
Roofing						
Flooring		25,000	25,000			50,000
Fire Alarm / Smoke Detectors						
Telephone						
Waterproofing		220,000				220,000
Parking						
Painting						
Environmental Remediation						
Elevators						
Electrical						
Energy Management System		30,000				30,000
Other		25,000		60,000		85,000
Total	48,000	300,000	145,000	60,000	25,000	578,000

DESCRIPTION OF PROJECTS

The FY2006 major projects in Henry Wade Juvenile Justice Center are:

1. Perform Stop inspection and repair to Flakt fans.
2. Labor and material to perform maintenance on TBU AHU area.
3. Perform annual inspection and vibration analysis on four (4) Trane centrifugal chillers.

PROGRAM: Permanent Improvement Fund
BUILDING: County-Wide Building Improvements

FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT

	FY2006	FY2007	FY2008	FY2009	FY2010	Total
HVAC						
Plumbing						
Roofing	200,000					\$200,000
Flooring	200,000					\$200,000
Fire Alarm / Smoke Detectors						
Windows	8,000					\$8,000
Waterproofing						
Parking						
Painting						
Environmental Remediation	100,000					\$100,000
Elevators	500,000	500,000	500,000	500,000	500,000	\$2,500,000
Electrical						
Energy Management System						
Other	100,000					\$100,000
Total	1,108,000	500,000	500,000	500,000	500,000	\$3,108,000

DESCRIPTION OF PROJECTS

The County Wide Building Improvements Project is used to fund minor renovations throughout the County each year. Typical projects include asbestos and lead paint abatement, minor building alterations, replacement flooring, and minor roof repair. For FY2006, Elevator and Escalator maintenance is added/moved from Fund 196.

PROGRAM: Permanent Improvement Fund

BUILDING: Low Sterrett Justice Center

FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT

	FY2006	FY2007	FY2008	FY2009	FY2010	Total
HVAC	17,984					\$17,984
Plumbing				60,000		\$60,000
Roofing					50,000	\$50,000
Flooring	125,000					\$125,000
Fire Alarm / Smoke Detectors		850,000				\$850,000
Telephone						
Waterproofing			150,000	150,000		\$300,000
Parking						
Painting						
Environmental Remediation						
Elevators						
Electrical		25,000				\$25,000
Energy Management System	38,000		50,000	50,000		\$138,000
Other		325,000	500,000			\$825,000
Total	180,984	1,200,000	700,000	260,000	50,000	\$2,390,984

DESCRIPTION OF PROJECTS

For FY2006, the main projects at Low Sterrett are to replace kitchen floor, replace cooling tower draft eliminator and other HVAC maintenance, and replace sallyport exit doors.

PROGRAM: Permanent Improvement Fund

BUILDING: Letot Center

FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT

	FY2006	FY2007	FY2008	FY2009	FY2010	Total
HVAC						
Plumbing						
Roofing						
Flooring						
Fire Alarm / Smoke Detectors						
Telephone						
Waterproofing						
Parking						
Painting						
Environmental Remediation						
Elevators						
Electrical						
Energy Management System	38,000			30,000		\$68,000
Other						
Total	38,000			30,000		\$68,000

DESCRIPTION OF PROJECTS

The major project in FY2006 for Letot Center is the replacement of the existing Energy Management System which is now obsolete.

Appendices to Capital Improvement Plan

- Appendix A Major Capital Development Fund Policy Statement
- Appendix B Major Technology Fund Policy Statement
- Appendix C Road and Bridge District Funding of Transportation Projects
- Appendix D Elevator / Escalator Inventory
- Appendix E Park and Open Space Project Schedule
- Appendix F Approved Transportation Projects

Appendix A

MAJOR CAPITAL DEVELOPMENT FUND

Policy Statement

The Dallas County Commissioners Court, by the following policies and procedures, creates a Major Capital Development Fund to be used to fund the development and construction of significant additions to the County's parks/open space and trail system, buildings and grounds, and transportation systems. This special fund will utilize revenue from a dedicated portion of the County tax rate and a portion of license plate fees as outlined below.

I. GENERAL / ELIGIBILITY FOR FUNDING

1.00 The Major Capital Development Fund is established to receive an appropriation for four special categories for major capital development:

Parks/Open Space and Trails;
Major Buildings and Grounds;
Transportation; and
Minor Buildings and Grounds.

1.01 Before projects that fall in the categories described in Rule 1.00 are eligible for funding, they must also meet the following criteria:

Parks/Open Space and Trails - Be identified in the Dallas County Parks and Open Space Plan or Master Trail Plan or support a project identified in these plans and be recommended by a majority of the County Parks/ Open Space Board.

Buildings and Grounds - Be the construction, renovation or major repair of a County building and/or surrounding grounds. Projects must have an approximate life expectancy of twenty (20) years and a total project cost of at least \$1,000,000.

Transportation - Be a project that is identified in the most current North Central Texas Council of Governments' (NCTCOG) Metropolitan Transportation Plan and/or a State Highway Project. Thoroughfare improvements shall be limited to routes classified as a minor arterial route or higher in the most current NCTCOG Regional Thoroughfare Plan or are on the County's list of unincorporated roadways.

Minor Buildings and Grounds - Be a new improvement to or repair of a County building and/or surrounding grounds. Projects - must be less than \$1,000,000, but greater than \$100,000. These projects are items not typically addressed in the County Permanent Improvement Fund and not normally a project that would require the issuance of long-term debt.

II. TRANSFERS TO THE FUND AND FUND CONTROLS

- 2.00 Each year, revenue generated from 4.5 cents of the County tax rate that is not required for debt service and license fee surplus that results from County Financial Policies, Section V. Road and Bridge Budgeting and Accounting, Rule 5.01, will be transferred to the Major Capital Development Fund described in Rule 1.00.
- 2.01 Funding to each category will be based on a percentage formula. Both the Transportation and Major Building categories will receive 48% and the Park and Open Space category will receive 4% of the property tax revenue received and interest earned by the fund each year. The Transportation category will receive 100% of the license fee revenue each year as this is collected for road projects. In addition, the Building category will receive 100% of the dedicated Civil Courts Filing Fee and any revenue from the sale of buildings or property.
- 2.02 The current year's revenue, along with four additional years revenue estimate, will be used to develop a five-year plan for each of the four categories eligible for funding. Assumptions to be used for future years' revenue will be conservative and approved by the Commissioners Court.
- 2.03 All interest earned on monies in the Major Capital Development Fund shall be retained by the fund. Interest earnings shall only be reallocated for eligible projects with the approval of the Commissioners Court.
- 2.04 The Major Capital Development Fund shall retain a minimum ending balance equal to 10% of each year's approved or projected expenditures. This balance shall be designated as an emergency reserve. No expenditures from an emergency reserve shall be made without a 4/5th vote of the Commissioners Court.
- 2.05 Once a project is completed, any remaining funds allocated for that project will be returned to the Major Capital Development Fund for reallocation by the Commissioners Court to other projects eligible for funding from this fund.

III. APPROPRIATIONS FROM THE FUND

- 3.00 Each year as part of the annual budget process, the Office of Budget and Evaluation will distribute a request for all County Departments to submit their long-term capital needs for the next budget year and up to four (4) years following the next fiscal year. When these requests are received by the Office of Budget and Evaluation, those that meet the eligibility for funding under the Major Capital Development Fund will be summarized and referred to the Major Capital Development Committee (see Section V for the composition and responsibilities of the Committee). The Major Capital Development Committee will review each request to insure that it is an eligible project, that it is consistent with current County priorities, objectives and/or policies, that the proposed funding schedule seems appropriate, that its cost and benefit are accurately stated, and that the need for the project is clearly justified. The Committee will then prioritize each project with all other requests and approved projects. The Committee will be mindful of a Commissioner's prioritization of

projects within the Commissioner's district and not substitute the Committee's judgment for the Commissioner's on such priorities. Once the Major Capital Development Committee has completed its review process, all requests for funding, along with the Committee's recommended priority listing, will be submitted to the Commissioners Court for approval.

- 3.01 The Commissioners Court will review the requests and recommendations for funding from the Major Capital Development Fund. Projects approved by the Court for funding shall include the actual appropriation for the next fiscal year as well as committed appropriations for the next four (4) years. Transportation projects may show an additional five years of projected activity.
- 3.02 The status of all projects funded from the Major Capital Development Fund shall be presented to the Commissioners Court as part of the bi-monthly Major Projects Review.
- 3.03 Once a project is approved and funded and/or has received a commitment of funding from the Major Capital Development Fund, such funding or commitment for funding may only be withdrawn, delayed or amended by a 4/5th vote of the Commissioners Court. In addition, a 4/5th vote of the Commissioners Court will be required to change the funding percentages for each of the categories.
- 3.04 It is highly desirable for projects to be funded in total in a single year. If that is not practicable or if special conditions exist, a project may be funded in part over a maximum of three (3) years to allow the accumulation of adequate funds. In extremely special cases where there is a critical need for the timely completion of a project and adequate funding is not available, short-term borrowing may be arranged over a period not to exceed five (5) years. In these cases, the annual appropriation from the fund will equal the required debt service (principal & interest) for the timely repayment of the borrowed funds. For the purpose of this policy the term "project" refers to a single improvement or related group of improvements including costs of design, contracted activity such as design, acquisition and construction of the improvement.
- 3.05 Appropriations for Minor Buildings and Grounds projects shall not exceed 10% of each year's new revenue.

IV. PROJECT PLANNING, DESIGN AND CONSTRUCTION

- 4.00 Funds allocated from the Major Capital Development Fund may be used for the planning, design, acquisition and construction of eligible projects.
- 4.01 Transportation projects that are eligible for funding will be identified from a call for projects distributed to cities, the Texas Department of Transportation, the North Texas Tollway Authority, Dallas Area Rapid Transit, and the Dallas County Public Works Department. A call for projects is intended to:
 - 1) reflect current transportation needs;
 - 2) be synchronized with federal and local funding; and
 - 3) leverage and maximize other funding such as TEA-21 and MPDF.

4.02 When the Public Works Department, through the process established in Rule 4.01 of this policy, identifies potential projects, they shall coordinate the development and prioritization of bridge and thoroughfare projects with the Commissioner of the District in which the project is located, and other highway, toll-way, transit and ITS projects with all of the Commissioners Court.

4.03 Transportation projects will be accomplished and funded using a five-phase implementation cycle, detailed in the Public Works Capital Improvement Program and Project Management System. The Project Management System involves a Program Year concept (year of construction award) and prescribed activities leading up to construction award. Basic tasks in each year include:

Phase One - Initiate preliminary design (in-house), negotiate interlocal agreement;

Phase Two - Negotiate with consultant, award design contract and initiate final design;

Phase Three - Begin ROW acquisition, complete final design;

Phase Four - Complete ROW acquisition, initiate and complete utility adjustment, prepare project for letting; and

Phase Five - Advertise project, complete final interlocal agreement, award construction contract and initiate construction.

The Project Management cycle will be repeated each year as new projects are selected as part of the Capital Improvement Plan update. Selected projects that already have some elements completed (preliminary design, ROW, or utilities adjusted) will be slotted in the appropriate Project Management phase and implemented within a shorter time frame.

V. MAJOR CAPITAL DEVELOPMENT COMMITTEE

5.00 The Major Capital Development Committee shall consist of the Departments primarily responsible for the planning and implementation of projects that are eligible for funding from the Major Capital Development Fund along with the Budget Officer, County Treasurer and the Commissioners Court Administrator who will be the Committee Chair. The other committee members are the Assistant Commissioners Court Administrator (Buildings and Grounds), the Director of Planning and Development (Parks/Open Space and Trails) and the Director of Public Works (Transportation).

5.01 While carrying out the responsibilities assigned by these policies and procedures, the Committee shall weigh the corporate needs of the County and, to the extent possible, present recommendations to the Commissioners Court which fairly respond to these needs. Committee members are to be mindful of their particular areas of responsibility, but shall not let those responsibilities take precedence over greater needs in other areas outside of their responsibility.

- 5.02 The Budget Officer will provide the Committee a listing of each request eligible for or requesting funding from the Major Capital Development Fund by June 1 of each year. The Committee will evaluate and analyze each request and present their prioritized recommendations to the Commissioners Court by July 15 of each year.
- 5.03 Once funding is approved from the major Capital Development Fund, each department receiving funding shall provide the County Treasurer, prior to the beginning of a project, with a draw-down schedule of when funds will be spent.

Appendix B

MAJOR TECHNOLOGY IMPROVEMENT FUND

Policy Statement

The Dallas County Commissioners Court, by the following policies and procedures, creates a Major Technology Improvement Fund. This fund will be used to accomplish the migration of the County's legacy mainframe systems and applications to industry standard and supported automated systems and address mission critical technology needs. This special fund shall only be used to fund the one-time cost for the purchase, development, implementation and first year's support of new and replacement systems. This special fund will receive revenue from a dedicated portion of the County's tax rate as outlined below. Monies will only be appropriated from this special fund annually as part of the County's annual budget process. The main purpose of this special fund is to provide a mechanism for Dallas County to meet its most critical automation needs.

I. GENERAL/ELIGIBILITY FOR FUNDING

- 1.00 The Major Technology Fund is established to fund costs, such as computer hardware, software and associated implementations that:
- 1) Address technology migration described in the Data Processing Feasibility Study and Five Year Plan;
 - 2) Including reoccurring expenditures approved by Commissioners Court that are mission critical;
 - 3) The repair, replacement and upgrade of mission critical technology (technology that performs required tasks and without the automated support, critical tasks will not be able to be performed or will only be able to be performed with the commitment of significant resources).

II. TRANSFERS TO THE FUND AND FUND CONTROLS

- 2.00 Each year, revenue generated from .50 cents of the County tax rate will be transferred to the MAJOR TECHNOLOGY IMPROVEMENT FUND. This portion of the tax rate is specifically excluded from the calculation of the effective tax rate.
- 2.01 In addition to the current year funding, four additional year's revenue will be estimated for use in the development of the Major Technology Improvement Fund Five-Year Plan. The assumption to be used in making the revenue estimates shall be prepared by the Office of Budget and Evaluation and be approved by the Commissioners Court.
- 2.02 All interest earned on monies in this fund will be retained by the fund to be used for future projects and shall not be retained by a department, project or transferred to any other fund.

- 2.03 The Major Technology Improvement Fund shall retain a minimum ending balance equal to 10% of each year's approved and/or projected expenditures. This balance shall be designated as an emergency reserve. No expenditures from the emergency reserve shall be made without a 4/5ths vote of the Commissioners Court.
- 2.04 Once a project is completed, any remaining funds appropriated for that project will be unencumbered and transferred to the Major Technology Improvement Fund balance for future use.

III. APPROPRIATIONS FROM THE FUND

- 3.00 Each year, as part of the annual operating budget process, the County Budget Office will distribute a request for all County departments to submit their long-term computer hardware and software requests for the current year and projected needs for up to four (4) additional years. When these requests are received, they will be summarized and referred to the County's Director of Management Information Systems. The Director will review each request to insure it is an eligible project, that its cost and benefit are accurately stated, that the need for the project is clearly justified and then prioritize the proposed project with all other requests and previously approved projects. Once the Director has completed his review process, all requests for funding, along with the Director's recommended priority listing, is submitted to the Major Technology Improvement Committee for review of the proposed projects and prioritization (see Section IV for the composition and responsibilities of the Committee). Once the Committee has finalized its review, the listing is submitted to the Commissioners Court for final approval.
- 3.01 Subject to the conditions and constraints of these policies and procedures, the Commissioners Court shall approve a Major Technology Program each year that will include projects that are funded by appropriations from the Major Technology Improvement Fund. Such approval shall include the actual appropriation for the next fiscal year as well as committed appropriations for the next four (4) years.
- 3.02 Once a project is approved and funded and/or has received a commitment of funding from the Major Technology Improvement Fund, such funding or commitment for funding cannot be withdrawn without a majority vote of the Commissioners Court.
- 3.03 It is highly desirable for projects to be funded in total in a single year. If that is not practicable or special conditions exist, a project may be funded in part over a maximum of two (2) years to allow the accumulation of adequate funds. In extremely special cases where there is a critical need for the timely completion of a project and adequate funding is not available, short-term borrowing may be arranged over a period not to exceed three (3) years. In these cases the annual appropriation from the fund will equal the required debt service (principle & interest) for the timely repayment of the borrowed funds.

- 3.04 If it is determined that a project's cost will exceed the amount of funds appropriated, one or more of the following action(s) must be taken;
- 1) Project is canceled;
 - 2) The project scope is reduced so it can be completed within budget;
 - 3) Additional funds are transferred to this project from sources other than the Major Technology Fund; and/or
 - 4) Additional funds are transferred to this project from the Major Technology Fund emergency reserve or from appropriations for other projects. Transfers from other projects may cause that project to be delayed to a subsequent fiscal year.
- 3.05 Each year the final schedule of five year's spending from the Major Technology Fund shall be included in the County's annual budget.

IV. MAJOR TECHNOLOGY IMPROVEMENT COMMITTEE

- 4.00 The Major Technology Improvement Committee shall consist of the Chair and Vice Chair of the Data Processing Governance Committee, Budget Officer, Commissioners Court Administrator and Director of Management Information Systems. The Chair of the Data Processing Governance Committee shall be the Chair of the Major technology Improvement Committee.
- 4.01 The Director of Management Information Systems will provide the Committee a listing of each request eligible for or requesting funding from the Major Technology Improvement Fund by June 1 of each year. The Committee will evaluate and analyze each request and present their prioritized recommendations to the Commissioners Court by July 15 of each year.
- 4.02 The Committee shall review each project to insure they are eligible for funding, consistent with current priorities, objectives and policies, that their proposed funding schedule seems appropriate, their cost benefits are accurately stated and that the need for the project is clearly justified.
- 4.03 The Director of Management Information Systems shall staff the Committee and shall be responsible for compiling all information, scheduling meetings and reporting to the Commissioners Court.
- 4.04 The status of each project approved in the Major Technology Improvement Fund shall be included in the Commissioners Courts' bi-monthly Review of all Major Technology projects.

Appendix C

TRANSPORTATION FUNDING POLICY

County transportation funding will be allocated through the following two methods:

A. The **Road and Bridge Funds** are created from motor vehicle license fees allocated in the annual operating budget for the maintenance of County roads and cooperation with cities on various transportation projects. These projects form the County's **Road Upgrade Program**. By policy of the Commissioners Court, these funds are allocated in proportion to the miles of county maintained roads in each Road and Bridge District.

B. The **Major Capital Development Fund** provides funding for larger, long-term projects that may require a more substantial financial commitment, generally new construction or major rehabilitation. The fund includes four program components: 1) Major Impact 2) TEA-21 Matching, 3) Thoroughfare and 4) District Thoroughfare Equalization. Transportation projects are presented in separate categories to illustrate the different types of programs that Dallas County participates in. Transportation funding in the MCDF is allocated to one project account code although the funding can be utilized for any of the programs to best meet the goals and objectives of Dallas County.

1. **Impact Program**: Dallas County will reserve funds for major transportation projects including service roads, main lanes, interchanges, and rights of way for state and federal highways and toll ways.
2. **TEA-21 Matching Program**: Dallas County will provide more than minimum required local match for important transportation projects that have been submitted to the North Central Texas Council of Governments to be considered for TEA-21 funding. This program will fund up to 20% of the cost of selected TEA-21 projects provided the sponsoring City funds a minimum of 20% and the project meets other eligibility criteria approved by the Commissioners Court. This program allows Dallas County to assist local cities to gain maximum credit under the Regional Transportation Council's evaluation criteria for local financial support. TEA-21 expired in 2003 with extensions into 2005. SAFETEA-LU was enacted in August 2005 and is the new federal funding mechanism for future projects.
3. **Thoroughfare Program**: Provides funding for the design, right-of-way acquisition and construction of thoroughfares throughout Dallas County. Projects included in this program must be included in the Regional Thoroughfare Plan as published by the North Central Texas Council of Governments, may include financial participation by other governments and are typically ones that have been funded in the past through a County Bond Program.

4. Annual DTE Program (District Thoroughfare Equalization): Annually receives an allocation of all motor vehicle license fee revenue that exceeds the annual Auditor's revenue estimate or unallocated and uncommitted funds in the Major Capital Development Fund. During the annual Capital Project review process, funding for the DTE Program will be limited to an amount that is equal to the sum of each road and bridge district's funding under the Road Upgrade Program subtracted from the road and bridge district that receives the greatest amount of funding. These funds are available to each road and bridge district on a pro rata basis of their funding shortfall to the total funding allocated. These funds may be used to supplement projects that would otherwise be funded through one of the other transportation programs. In years where funding is not available to fund 100% of the DTE Program the funding shortfall may be carried forward and a subsequent year's funding may exceed the funding limit until the shortfall is eliminated.

Appendix D

ELEVATOR AND ESCALATOR INVENTORY

Administration Building

- 2 – County Business
- 3 – Kennedy Exhibit

George Allen Courts Building

- 6 – Public
- 2 – Jail Access
- 3 – Jail-Interior
- 1 – District Clerk
- 1 – Facilities Management
- 1 – Freight
- 2 – Escalators

Frank Crowley Building

- 7 – Public
- 1 – Service
- 4 – County Employees
- 4 – Jail-Inmate
- 8 – Public Escalators

Bill Decker Detention Center

- 2 – Jail-Visitors
- 2 – Jail - Interior
- 5 – Freight
- 1 – Cart Lift
- 1 – Cabana Lift
- 1 – Parking Garage

Cook Chill Warehouse

2121 French Settlement

- 1 – County Business

Health and Human Services / South

2355 Stemmons (CPS)

- 4 - Public
- 1 - Freight

Health and Human Services / North

2377 Stemmons

- 3 – Public
- 1 – Dumbwaiter

Institute of Forensic Sciences

- 3 – County Business

Kennedy Parking Garage

2 – Public

Investment Building

1 – Public

Frank Crowley Parking Garage

2 – C Garage

3 – D Garage

North Dallas Government Center

1 – Public

North Tower Jail

2 – Jail Visitor

7 – Jail

1 - Freight

Oak Cliff Sub-courthouse

1 – Public

Old Red Courthouse

2 - Public

Records Building Complex

2 – Records Building - Public

2 – Records Annex - Public

2 – Criminal Courts – Jail Access

1 – Freight – Jail Access

1 – Elm Street – Tax Office Freight

Lew Sterrett

2 – A Building – Jail

2 – A Building Jail-Visitors

5 – B Building - Jail

Henry Wade Juvenile Justice Center

2600 Lone Star Drive

3 – Public

2 – Court Access

3 – Jail Detention

Appendix E

PARKS AND OPEN SPACE PROJECT SCHEDULE For the five year period beginning October 1, 2005

FY2006

Pleasant Run Trail (City of Lancaster) - \$600,000
Rowlett Creek Trail (City of Garland) - \$35,000
Kiestwood Trail (City of Dallas) - \$32,500
Santa Fe Trail (City of Dallas) - \$432,500

FY2007

Rowlett Creek Trail (City of Garland) - \$965,000
Campion Trail (City of Irving) - \$235,000

FY2008

Campion Trail (City of Irving) - \$320,000
Chalk Hill Trail (City of Dallas) - \$1,200,000
Trinity River Acquisitions (Unincorporated Dallas County) - \$230,000
Palmetto Preserve/ Ph1 Amenities (Unincorporated Dallas County) - \$250,000

FY2009

Campion Trail (City of Irving) - \$2,500,000

FY2010

Southern White Rock Trail (City of Dallas) - \$2,500,000

FY2011

Reserve for call for trail projects/unique trail opportunities - \$2,500,000

Appendix F

APPROVED TRANSPORTATION PROJECTS AND ESTIMATED COUNTY PARTICIPATION COST As of October 1, 2005

TEA -21 Projects

District 1

Avondale Avenue, Beacon Street, and Inward Road Intersections - \$51,917
Belt Line Road – SH 289 / Preston to Dallas Parkway - \$547,448
Inwood Road at Lovers Lane - \$75,713
Campbell Road – Jay Ell Road to US 75 - \$3,519,700
Cottonwood Trail Transportation Links - \$950,000

District 2

IH 635 Freeway Frontage Roads – Kingsley to LaPrada - \$0
IH 635 Video Surveillance - \$550,000
Winters Park/Spring Creek Greenbelt - \$364,321
Lake Ray Hubbard Transit Center - \$485,536
Pleasant Valley – Richardfield Drive to Miles Road - \$2,744,562

District 3

Buckner Boulevard at Scyene- \$31,651
Camp Wisdom Road at Houston School & Polk - \$59,489
Gaston Avenue at Munger – \$48,673
Gaston Avenue at Washington - \$54,081
Red Bird at Hampton Road & Polk Street – \$58,407
IH 30 / R.L. Thornton Freeway – \$263,804
Loop 12 / Buckner Boulevard – Lake June to US 175 - \$268,293
Harry Hines – Motor to Oaklawn - \$132,237
Oak Lawn Avenue at IH 35E – \$40,953
Olive Street at Woodall Rogers – \$28,122
Pearl Street at Woodall Rogers – \$42,183
Motor Street – IH 35 to Medical Center - \$3,514,170
Motor Street – Harry Hines to Maple - \$350,000

District 4

Yarmouth Street at Zang Boulevard – \$48,673
MacArthur – Bear Creek to IH 30 - \$1,500,000

Appendix F (continued)

THOROUGHFARE PROJECTS

District 1

Midway Road – Spring Valley to Dooley - Video Detection/Belt Line - \$300,000
Old Denton Road – Whitlock to Trinity Mills - \$2,500,000
IH 35E / Spur 348 – Northwest Highway to Spurs 482/Storey - \$899,000
Collins Road at Plano Road - \$185,000
Spring Valley Road at Wetherred & Goldmark - \$503,500
Belt Line Road – Plano Road to Jupiter - \$353,192
Main Street – Interurban to US 75 - \$212,000
Belt Line at Dallas Parkway - \$838,174
Preston Road – Park Lane to North of Royal - \$6,107,530
Royal Lane – Webb Chapel to Marquis - \$1,216,116
Mockingbird Lane - Hillcrest to West of DNT - \$2,145,293
Campbell at Plano Road - \$275,425
Loop 12 – Spurs 408 to IH 35 - \$90,000
Walnut Hill Lane – Malibu Drive to Luna Road - \$5,742,000
Abrams Road – Walnut Street to Centennial - \$1,031,469
Alpha Road – Noel to Preston - \$4,611,500
Valley View Lane – Nicholson to IH 635 - \$520,000

District 2

Northwest Highway – Centerville to LaPrada - \$809,200
Collins Road – Tripp to US 80 - \$1,731,500
Pioneer Road – Bruton to Beltline - \$4,985,200
Country Club Road – Walnut to Commerce - \$2,112,500
Skillman Road / Audelia Road – Whitehurst to Adleta - \$3,080,100
LaPrada Road – Oats Dr. to Motley Dr. - \$849,420
Shiloh Road – IH 635 to Kingsley - \$2,095,639
Lawson Road – Milam to Clay Mathis - \$5,396,532
Miller Road – Dalrock to Chiesa - \$2,327,228
Murphy at Blackburn - \$904,150
NW Highway/Loop 12 – Lawther to West of Buckner - \$1,320,000
SH 352 – US 80 Intersection Improvements - \$1,464,491
Pleasant Valley Road – Northeast Parkway to Richfield Drive - \$3,294,940
F.P.Lucas – West of McKenzie to Cartwright - \$2,500,000
Murphy Road – Blackburn to SH 78 - \$2,411,320

THOROUGHFARE PROJECTS (continued)

District 3

Cockrell Hill Road – Wintergreen to FM 1382 - \$4,697,500
Linfield Road – SH 310 to Illinois - \$716,000
Routh Road – Ross to Bryan - \$1,050,000
Jim Miller Road – Elam to Loop 12 - \$1,180,000
Cockrell Hill Road – LaReunion to IH 30 – \$1,120,000
Hampton Road at Bear Creek - \$628,333
Houston School Road – Wheatland to Belt Line - \$4,139,417
Industrial Boulevard – South of IH 30 to North of Commerce - \$2,857,140
Martin Luther King, Jr. – North of Trinity to Gould - \$959,000
Live Oak – Liberty to Peak - \$2,016,206
Singleton – Chalk Hill to East of Peoria - \$2,373,624
Wintergreen – IH 35 to Houston School Road - \$4,281,672
Dolphin – Haskell to IH 30 - \$1,600,000
Cockrell Hill Road – Beltline Road to Parkerville Road - \$3,367,911
Cockrell Hill Road – La Reunion Parkway to Singleton - \$5,103,000
Bonnie View Road – Langdon Road to Wintergreen Road - \$4,647,500
Wintergreen Road – Dallas Avenue to Jefferson Street - \$1,750,000
Bonnie View Rd./Langdon Rd. - \$130,000

District 4

IH30 and IH20 Service Roads Design - \$1,036,000
Las Colinas Blvd. – Colwell to Lake Carolyn Parkway - \$2,000,000
SH 121 Bypass – County Line to Denton Tap Road – \$300,000
Sandy Lake – Denton Tap to SH121 – \$1,300,000
Belt Line/Mansfield – Fire Station to City Limit - \$3,057,006
Ledbetter/Grady Niblo – Merrifield to Mt. Creek - \$2,978,304
East Wintergreen - US 67 to East City Limit - \$1,159,697
SH 161, Hardrock, Conflans, Pioneer - \$1,571,589
Hunter Ferrell Road – Belt Line to Story - \$3,780,000
Merrifield – Grady Niblo to 1,400' South of Kiest - \$1,500,000
Davis Street – Hampton Road to Westmoreland or Northwest Dart Participation - \$4,296,600
SH 183 – IH 35 to Elm Fork of Trinity River - \$750,000
Loop 12 – IH 35 to Spur 408 - \$660,000
Lake Ridge Parkway – Great Southwest to IH 20 - \$1,000,000
Hunter Farrell – MacArthur to and incl. 1,700' of Story Road - \$3,123,950
Loop 12/SH 183 - \$1,947,000
East Wintergreen Road – East of Cockrell Hill to East CL - \$358,709
Lake Ridge Pkwy – South of Lake View to DC Line - \$3,650,000

Appendix F (continued)

MAJOR IMPACT PROJECTS

District 1

Northwest Corridor Participation (DART)(Irving) - \$500,000
Northwest Corridor Participation (DART)(Dallas) - \$3,000,000
Beltline – Jackson to IH 35E - \$4,000,000
IH 635 – Luna Rd to US 75 - \$3,000,000

District 2

IH 635 – North of Town East Blvd to US 80 - \$1,742,271
US 80 @ Town East Blvd - \$2,000,000
190 Tollroad - \$7,000,000
Southeast Corridor Participation (DART) - \$1,943,700

District 3

Southeast Corridor Participation - \$1,975,000

District 4

Mountain Creek Parkway – IH 20 to Spur 408 - \$5,000,000
Northwest Corridor Participation (DART) - \$500,000