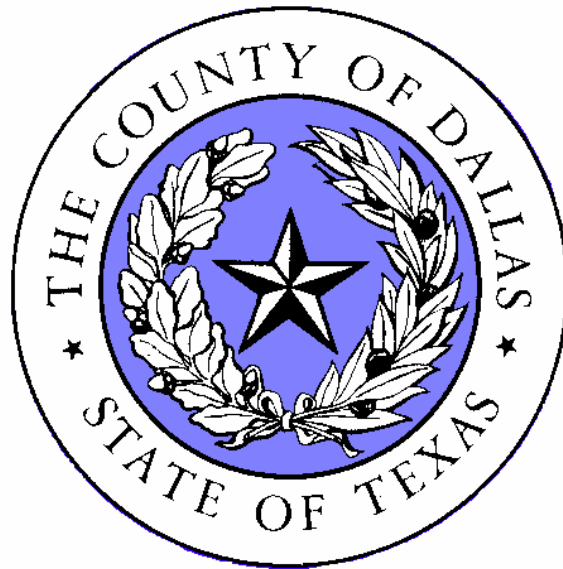


# DALLAS COUNTY CAPITAL IMPROVEMENT PLAN

# FY2008



**PREPARED BY:**  
**DALLAS COUNTY OFFICE OF BUDGET AND EVALUATION**

# CAPITAL IMPROVEMENT PLAN

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## **PART I: Introduction**

**Summary** - This document contains a five-year plan to improve major capital facilities related to Dallas County's mission. The five-year plan is intended to be reviewed and extended each year during the County's annual budget process.

The Dallas County Commissioners Court has stated its intention to phase in the larger projects in such a way to minimize, if not eliminate, the need to issue additional long term debt. The cash needed to undertake the projects will be made available from the funding stream that will no longer be required to service the diminishing debt of the County. In essence, the property tax for debt service will be diverted over time to create a fund (the Major Capital Development Fund) for major projects, whose timing will be adjusted to conform to the constraints associated with the available cash.

As part of the decision making process for major capital projects. Dallas County reviews the cost of maintaining older facilities with newer more efficient facilities. In addition, to reviewing the space needs of growing programs and services. Building projects are reviewed with the programming of additional staff and maintenance costs in future budgets. Generally, Dallas County transportation projects are done in partnership with local cities, the state and federal departments. The ongoing maintenance of the completed project is the responsibility of the partner with Dallas County providing funding in order to leverage dollars to provide enhanced thoroughfare projects for the citizens of Dallas County. Open space projects are open spaces with minimal maintenance and upkeep with an occasional trail project that is done in partnership with a local municipality

The remainder of this document is organized as follows:

Part II describes the projects to be funded through the Major Capital Development Fund (MCDF) that was discussed in the prior paragraph. Although expenditures planned beyond FY2013 are more subject to change, an extended plan is presented to show the magnitude of the MCDF. The MCDF will fund three categories of projects: (a) transportation, (b) parks and open space, and (c) buildings. The policy statement associated with project selection and approval is provided in Appendix A.

Part III of this document describes the Major Technology Fund, which includes all computer system repairs, replacement and upgrades. The MTF receives a designated portion of the County's property tax rate. The policy statement associated with this fund is provided in Appendix C.

Part IV of this document describes the projects included in the Permanent Improvement Fund. These projects tend to be major infrastructure replacements whose large cost and long useful life suggest a dedicated funding source. Examples of these projects include roof replacement and HVAC upgrades.

**Adopted Capital Budget** - Only projects approved by Commissioners Court as part of the FY2008 budget process or briefed to Commissioners Court during the fiscal year are considered an approved project. These approved expenditures are shown in Table I. All subsequent year estimates are for planning purposes only, and will be reevaluated at the conclusion of each year's budget process, when new tax base information becomes available.

**Table I**

**Dallas County FY2008  
Funded Capital and Technology Programs**

**Major Capital Development Fund (Fund 196)**

Park and Open Space Administration (08101)	\$	2,176,600
Thoroughfare Program Administration (08201)		37,011,720
Sheriffs Gun Range (70004)		3,200,000
Sheriff's Laundry Equipment (70142)		101,119
Forensic Science Lab (70030)		12,657,502
Parking Plaza		9,486
Youth Village (70138)		2,000,000
Jail Medical/Mental Health (70143)		1,700,000
Jail Upgrade (70144)		1,518,991
Crowley Breezeway Repairs (70145)		500,000
Crowley Plaza Deck Facade Repairs (70146)		500,000
Letot School (70149)		37,500
Kennedy Plaza Parking Garage Repair (70151)		75,045
County Clerk Records Storage Center (70152)		36,000
Civil Courts (Records) (94025)		3,600,000
Engineering Administration (94046)		57,423
Emergency Operations Center (94064)		1,000,000
South Dallas Sheriff Traffic Activity (94066)		459,000
Total	\$	66,640,386

**Major Technology Fund (Fund 195)**

Computer Replacement Equipment (92014)	\$	100,000
AIS Mainframe Integration (92039)		500,000
Telecom/Data Convergence Project (92051)		367,781
MicroSoft Site License (92053)		1,400,000
Hardware Refresh (92055)		1,300,000
JIS (92056)		2,121,270
Tax Office Remittance Processing System (92073)		260,261
Total	\$	6,049,312

**Permanent Improvement Fund (Fund 126)**

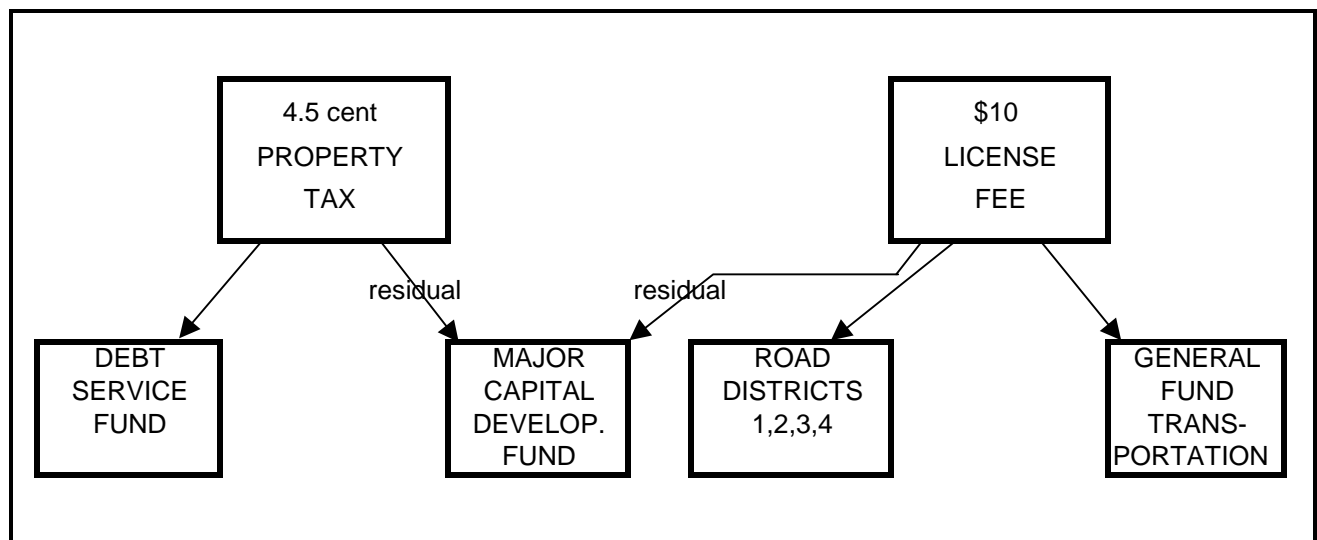
Elevator Improvement	\$	500,000
Building Improvement		1,954,846
Construction Crew Salaries and Benefits		519,341
Total	\$	2,974,187

**Grand Total** \$ 75,663,885

## PART II: Major Capital Development Fund

The Major Capital Development Fund (MCDF) is a segregated funding source that is used to fund large capital projects similar in nature to projects formerly funded by Dallas County through bonds. It is the key component of moving the County away from issuing new debt and funding capital projects on a cash basis.

**Sources of Funding** - Each year, revenue generated from 4.5 cents of the County tax rate that is not required for debt service is transferred to the MCDF. Additionally, a portion of the \$10 motor vehicle license fee surplus funds is transferred to the MCDF. The license fee funds the operations of the four Road and Bridge districts and reimburses the General Fund for transportation-related activities. After these needs are satisfied, any additional funds are transferred to the MCDF. The figure below shows the general flow of funding into the MCDF.



All interest earned on monies in the Major Capital Development Fund are retained in the fund to be allocated to approved projects. In the event that a project is completed using less than the allocated amount, the remaining balance will remain in the fund to be allocated to future projects.

**General Nature of Projects** – The MCDF funds three categories of projects: (a) transportation, (b) parks and open space, and (c) buildings. Transportation projects include thoroughfare projects, SAFETEA-LU transportation projects, Land-Use/Transportation Initiatives projects and major impact projects. Parks and open space projects focus primarily on the construction of a County-wide trail system, but some acquisition of new open space is included. The building category includes major upgrades and construction of County facilities with widely varying uses in support of the County’s mission.

**Allocation Process for Funds** - Each year as part of the annual budget process, the Office of Budget and Evaluation distributes a request for all County departments to submit their long-term capital needs for the next budget year and up to four (4) years following the next fiscal year. When these requests are received by the Office of Budget and Evaluation, those that meet the eligibility for funding under the Major Capital Development Fund are summarized and referred to the Major Capital Development Committee composed of the Budget Officer, County Treasurer, and Commissioners Court Administrator. The Major Capital Development Committee reviews each request to insure that it is an eligible project, that it is consistent with current County priorities, that the proposed funding schedule seems appropriate, and that the need for the project is clearly justified. The Committee then prioritizes each project with all other requests. Once the Major Capital Development Committee has completed its review process, all requests for funding, along with the Committee's recommended priority listing, are submitted to Commissioners Court for approval during the budget workshops. Once funding is approved, each department receiving funding provides the County Treasurer with a draw-down schedule of when funds will be spent to ensure maximum investment returns on unspent balances.

**Distribution of Funding Among Districts** - With regard to Thoroughfare, SAFETEA-LU Major Impact and LUTI programs, an equal amount of funding will be allocated to each Road and Bridge district. Each district is eligible for additional thoroughfare funding under the District Thoroughfare Equalization (DTE) program. Under this program, a district may receive the difference between the Auditor's license fee revenue estimate and the actual revenue received to go toward thoroughfare projects up to the maximum amount of general County road maintenance funding received by any one district. This allocation is made "after the fact" once the books have closed on the previous year's revenues. Appendix C of this document contains the full policy related to transportation funding.

The Major Capital Development Fund maintains by policy a reserve equal to 10% of the expenditures in a given year. This is intended to be an emergency reserve and will only be allocated to projects upon a 4/5<sup>th</sup> vote of Commissioners Court.

**Chart 1 summarizes the MCDF projects included in the Capital Improvement Plan and includes planned expenditures beyond FY2012 to show the magnitude of the fund. The total project budget is illustrated in Chart 1, whereas each individual project page shows anticipated funding for a five year fiscal year period, beginning with the approved current fiscal year allocations.**

Sources and Uses of Funds - Major Capital Development Fund

6/4/2008 14:01

Proposed Five-Year Capital Plan (Fund 196)

			FY2008	FY2008 Additional	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	TOTAL
Beginning Balance			(6,719,400)	N/A	(6,233,235)	(35,217,419)	(31,747,875)	(22,656,704)	6,501,939	7,039,329	7,334,645	(81,698,720)
<b>Revenues</b>												
Revenue - Property Tax			41,402,469	N/A	46,784,790	53,009,000	55,646,000	58,753,000	64,846,000	67,477,000	70,679,000	458,597,259
Revenue - License Fee per Debt Model			5,083,000	N/A	5,100,000	5,143,000	5,095,000	5,136,000	5,085,000	5,123,000	5,070,000	40,835,000
Interest Earnings			5,758,070	N/A	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	26,758,070
Repayment from the 6th Floor Mus.			150,316	N/A	145,371	140,425	135,480	130,534	125,588	0	0	827,714
CivilCourt Filing Fee			1,600,000	N/A	1,600,000	1,600,000	1,600,000	0	0	0	0	6,400,000
Intergovernmental Revenues			1,700	N/A	0	0	0	0	0	0	0	1,700
Audio/Visual Equip Crim Courts/County Clerk Projects from <i>Records Preserv Fund</i>			0	N/A	2,725,000	0	0	0	0	0	0	2,725,000
Property Sale - Harry Hines			0	N/A	4,400,000	0	0	0	0	0	0	4,400,000
Interfund Transfers			25,749,684	N/A	0	0	0	0	0	0	0	25,749,684
City Center TIF			2,625,000	N/A	0	0	0	0	0	0	0	2,625,000
<b>TOTAL</b>			<b>75,650,839</b>	<b>N/A</b>	<b>57,521,926</b>	<b>27,675,006</b>	<b>33,728,605</b>	<b>44,362,830</b>	<b>79,558,527</b>	<b>82,639,329</b>	<b>86,083,645</b>	<b>487,220,707</b>
	<b>Actuals +</b>	<b>Prior Years</b>										
<b>Expenditures</b>	<b>Encumbrances</b>	<b>Available</b>	<b>FY2008</b>	<b>FY2008 Additional</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>FY2013</b>	<b>FY2014</b>	<b>FY2015</b>	<b>Project Budget</b>
Thoroughfare Program (08201)*	65,594,662	41,938,827	36,666,000	0	32,567,200	31,666,000	33,626,600	35,100,300	36,064,200	37,639,800	39,071,530	389,935,119
Ct Order 2001-2274 Property Sale Proceeds for Project 10701**	N/A	N/A	345,720	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Open Space - Trails (8101)+(Specific Projects)	3,318,866	1,363,500	1,696,600	0	2,690,000	2,695,961	2,695,961	2,695,961	2,695,961	2,748,318	2,867,628	25,468,756
Trail Project - Richardson Central	N/A	N/A	N/A	N/A	2,500,000	0	0	0	0	0	0	2,500,000
Open Space - Acquisitions (94054)	124,248	175,752	230,000	0	0	0	0	0	0	0	0	530,000
Open Space - Amenities	0	0	250,000	0	0	0	0	0	0	0	0	250,000
Harry Hines - Demolition/Abatement	N/A	N/A	0	700,000	0	0	0	0	0	0	0	700,000
Building Allocation	N/A	N/A	N/A	0	0	0	0	0	33,692,468	34,848,000	33,939,520	102,479,988
Kays Jail Replacement (70039) (70135)	70,293,125	737,695	0	0	1,500,000	0	0	0	0	0	0	72,530,820
Engineering Administration (94046)	365,707	55,227	57,423	0	59,146	60,920	62,748	64,630	66,569	68,566	70,623	931,559
Records Civil Courts (94025)	1,471,662	1,555,204	3,600,000	0	0	0	20,000,000	0	0	0	0	26,626,866
Institute of Forensic Sciences 4/19/05 (70030)	38,244,712	0	12,657,502	0	0	0	0	0	0	0	0	50,902,214
Parking/Plaza (70126) (70132)**	3,421,882	0	9,486	0	0	0	0	0	0	0	0	3,431,368
Sheriff Academy (70004)	52,650	247,350	3,200,000	1,800,000	0	0	0	0	0	0	0	5,300,000
Old Red Courthouse (70006) (70127)	17,382,612	1,635,522	0	0	0	0	0	0	0	0	0	19,018,134
Youth Village (70138)	150,349	0	2,000,000	0	0	25,000,000	0	0	0	0	0	27,150,349
ASC Fueling Station (70124)	9,081	240,918	0	0	2,000,000	0	0	0	0	0	0	2,249,999
Emergency Operations Center (94064)	141,714	0	1,000,000	4,000,000	0	0	0	0	0	0	0	5,141,714
South Dallas Government Center (94066) + \$59K**	614,818	0	459,000	0	0	0	0	0	0	0	0	1,073,818
Sheriff Laundry Equipment (70142)**	909,878	10,122	101,119	0	0	0	0	0	0	0	0	1,021,119
Garland Government Center (70136)	3,563,207	20,256	0	0	0	0	0	0	0	0	0	3,583,463
Central Intake (70140)	1,621,458	15,746	0	0	0	0	0	0	0	0	0	1,637,204
Audio/Visual Equipment Criminal Courts (35 Courts) (94061)	0	1,225,000	0	0	0	0	0	0	0	0	0	1,225,000
JP 4-2 Remodel Building (70141)	0	100,000	0	0	0	0	0	0	0	0	0	100,000
Jail Medical/Mental Health (70143 - 3/6/07 Ct Order) \$5.4M**	2,501,947	7,200	7,139,037	0	44,000,000	0	0	0	0	0	0	53,648,184
Jail Upgrade (70144)**	368,370	300,000	2,456,166	0	0	0	0	0	0	0	0	3,124,536
Crowley Breezeway/Plaza Deck Façade Repairs (70145 & 70146)	110,000	0	1,000,000	0	0	0	0	0	0	0	0	1,110,000
Surplus Warehouse	0	0	0	0	1,500,000	0	0	0	0	0	0	1,500,000
Grand Prairie Sub-court house-amortized for 20 yrs (\$6M) (70153)**	0	0	67,476	0	423,000	423,000	423,000	423,000	423,000	423,000	423,000	3,028,476
Allen Smoke Evac	0	0	0	400,000	4,000,000	0	0	0	0	0	0	4,400,000
Letot School acquisition, abatement, & demolition (70149)**	N/A	N/A	37,500	700,000	N/A	N/A	N/A	N/A	N/A	N/A	N/A	737,500
Kennedy Plaza Parking Garage Repair (70151)**	N/A	N/A	75,045	1,200,000	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1,275,045
County Clerk Records Storage Center design(70152)**	N/A	N/A	36,000	0	1,500,000	N/A	N/A	N/A	N/A	N/A	N/A	1,536,000
<b>TOTAL</b>	<b>49,628,319</b>	<b>73,084,074</b>	<b>73,084,074</b>	<b>8,800,000</b>	<b>92,739,346</b>	<b>59,422,881</b>	<b>56,385,309</b>	<b>37,860,891</b>	<b>72,519,198</b>	<b>75,304,684</b>	<b>75,949,301</b>	
<b>ENDING BALANCE</b>			<b>2,566,765</b>	<b>(8,800,000)</b>	<b>(35,217,419)</b>	<b>(31,747,875)</b>	<b>(22,656,704)</b>	<b>6,501,939</b>	<b>7,039,329</b>	<b>7,334,645</b>	<b>10,134,344</b>	

\*FY2008 includes \$5M reallocated funds in FY2007.

\*\*Added after FY2008 Budget was approved.

## **Transportation Program**

**Background** - Dallas County has historically utilized a combination of long-term bond funds, state payments, cash-on-hand, and inter-local agreements to operate a Transportation Program. The goal of this program is to maintain the cross-county flow of traffic in an efficient manner. The program is managed by the Public Works Department, which serves as a planning and contracting agency rather than actually performing the roadwork. Beginning after the completion of the projects approved in a 1991 bond election, the Commissioners Court has directed that cash finance will replace the traditional debt finance technique for transportation projects. A description of the four major types of transportation projects follows:

**Major Impact Projects** – Dallas County has chosen to take on a leadership role in the transportation issues of the region. As such, the County has considered funding several major impact projects. Examples of major impact projects include restructuring of a highway interchange or construction of a new transportation corridor. Projects must be classified as Arterial Thoroughfares as approved by the Regional Transportation Council and approved by a minimum of 4 members of Commissioners Court. These projects will cost several million dollars each to implement.

**Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU)** - Dallas County participates with local cities in projects utilizing federal funding under the North Central Texas Council of Government (NCTCOG) SAFETEA-LU Program. Projects are recommended by NCTCOG to the federal government based on a variety of criteria including, environmental benefit, economic impact, and level of local matching funds. The County pledges funding to several of these City-based projects in order to ensure matching federal funds. The County will be asked to fulfill its funding commitment as each project begins. SAFETEA-LU was enacted August 10, 2005, as Public Law 109-59. This Law is the new federal funding mechanism and the County will work through NCTCOG to participate for current and future projects. The former Federal Funding Act was the Transportation Equity Act – 21<sup>st</sup> Century (TEA-21) expired in 2003 with extensions to 2005. A number of the TEA-21 projects remain active.

**Thoroughfare Projects** - The County's Road and Bridge policy and a court-approved methodology for assessing thoroughfare improvement guides the Public Works Department in on-going planning for transportation system improvement. In part, this includes maintaining a current County Road List of approximately 1,500 miles of designated roadways, which is used in the development of a Regional Thoroughfare Plan (RTP). The planning mechanism for transportation system improvements depends heavily on the RTP, which is assembled by the North Central Texas Council of Governments (NCTCOG) on behalf of all cities and counties in the Dallas/Ft. Worth metropolitan area. The Regional Transportation Council (RTC) then approves this plan. The County participates in NCTCOG technical committees and the RTC, along with representatives from other jurisdictions, the Texas Department of Transportation, and major public transportation agencies.

NCTCOG periodically produces a "needs analysis" which prioritizes all thoroughfares based on traffic volume, accidents, cost/benefit ratio for improvements, and other factors important to transportation mobility. With this list, and input from city staff members on local preferences

though a Call for Projects, the County's Public Works Department prepares a recommendation to Commissioners Court. This recommendation includes information on other funding sources (e.g., cities, state, federal, turnpike authority) which may be available. Commissioners Court then balances the needs, the intergovernmental inputs, and the overall affordability of the projects to arrive at the final list of approved projects.

**Land Use/Transportation Initiatives (LU/TI)** - Provides funding for the design, right-of-way, acquisition and construction of infrastructure projects that improve transportation investments and land use; with work divided into elements including context Sensitive Solutions, Low Impact Design, Bicycle Planning, Pedestrian Planning, Innovative Parking Strategies, Transit-Oriented Development and Sustainable Development Initiatives. These projects would be similar, but not tied to the specific work elements included in the Unified Work Plan of the Transportation Department of the NCTCOG.

**PROGRAM:** Transportation  
**PROJECT:** Transportation Programs (08201)

**PROJECT DESCRIPTION**

SAFETEA-LU, Major Impact and Thoroughfare Projects (separate fund categories in prior years) were combined under one category in FY2006 and now the LU/TI category is also combined in that one category, all to simplify funds accounting. Dallas County participates with local cities and entities to improve regional county thoroughfares. Improvement projects on routes classified as a minor arterial route or higher on the most recent NCTCOG Regional Thoroughfare Plan and County’s unincorporated roadways are included in the program. Projects in LU/TI are similar in nature, but not tied to the specific work elements included in the Unified Work Plan of the Transportation Department of the NCTCOG. Commissioners Court will approve projects using a Program Year concept, with the Program Year (PY) being the year of construction contract award. However, the total project delivery includes up to four years prior to the PY for other 5-phase activities such as public involvement, primary design, final design, Right-of-Way acquisition and utility adjustments. The first PY selected was 2004, with several successful projects delivered. Initial planning and project selection began in 1999. Now in our 4<sup>th</sup> Call for Projects, selections will be slated through PY2016. Due to early cash flow considerations, some of the 2007 projects were completed with designs from the 1991 Bond Program. The details of County partnerships with participating cities will be explicitly stated in Interlocal Agreements. Public Works will also ensure that only high-priority improvements that can be executed in an efficient manner and have the full backing of all the stakeholders are recommended for funding. Projects that can be expedited will be given a higher priority. Lists of approved Transportation Projects are included in Appendix F. Due to the dynamic nature of the MCIP and the need to remain flexible with our partners, the *Major Capital Improvement Program, Transportation Funding Commitments* list will be revised on an as-needed basis and approved by Commissioners Court – Court Order. The latest approved list of projects will be the County’s official program of commitments to our Partners for the current and out-years.

**FUNDING SUMMARY**

**Transportation Five Year Plan**

Program Years	PY2008	PY2009	PY2010	PY2011	PY2012	Total 5 year
<b>Total Project Delivery</b>	36,666,000	32,567,200	31,666,000	33,626,600	35,100,300	169,626,100

**Transportation Extended Plan**

Program Years	PY2013	PY2014	PY2015	PY2016	Total Ext	Grand Total
<b>Total Project Delivery</b>	36,064,200	37,639,800	39,071,530	40,500,000	153,333,263	<b>322,959,363</b>

**PRIOR YEARS ALLOCATION AVAILABLE**

\$41,938,827

**OPERATING BUDGET IMPACT**

Due to prior commitments to the County's Partners, a set amount of \$31,666,000 per year is programmed for project delivery through PY2010. Starting in PY2011 the potential effect of the 48% agreement is shown. See Appendix A, paragraph 2.01. The exact amount used for each activity will depend on the number and complexity of the projects. Once constructed, the on-going maintenance generally will be the responsibility of the County's partner agency.

**REVENUE OR EFFICIENCY OFFSET**

There are no direct offsets to the County as a result of this investment. However, these infrastructure investments will leverage local transportation dollars for critically needed improvements to the County regional thoroughfares.

**ALTERNATIVES TO CAPITAL OUTLAY**

Without this outlay, the County will experience continued deterioration of transportation infrastructure and an increase in commuter delays.

## **Park and Open Space Program**

**Background** - In 1980, the Commissioners Court adopted its first Open Space Plan to evaluate and preserve naturally-significant and environmentally-sensitive open landscape. The 1980 plan resulted in the acquisition of 12 preserves in the County totaling 990.10 acres. In 1990, the County updated and expanded its plan to include county-wide environmental assessment. This plan was adopted by the Commissioners Court on October 15, 1991. It has guided the County in selecting new park and open space since its adoption and will continue to do so into the next century. Today, 2,967 acres are available for the public's use and enjoyment in 21 preserves.

In 1997, the County also adopted its first comprehensive trail plan. This plan will guide the County in selecting trail projects which will link together the County's communities, historical and cultural resources, recreational parks, and open space preserves. This plan will facilitate the use of trails to reach business, retail, and workplaces by foot and bicycle rather than by automobile and will bring recreational opportunities into neighborhoods to the people rather than people having to travel to recreational destinations.

An advisory Park and Open Space Board oversee both the 1991 plan and the Trail Plan. The Board recommends property and trail corridors to the court for acquisition. Actual acquisition is a cooperative effort between the County, local cities, and the State. Technical assistance is provided on implementation of the plan by the Dallas County Park and Open Space program staff. Thus, the open space program, from planning to implementation, includes various levels of governmental agencies, private sector representatives from the real estate/development industry, tourism and recreation industries, and power utilities as well as the citizens.

The 1997 plan, like its 1991 companion plan, is divided into three phases of implementation. Phased I allows cities and citizens to nominate properties and/or trail corridors for consideration. Phase II evaluates the nominations against criteria defined in the 1997 plan and also dictated by the economic climate. Finally, Phase III sets up the acquisition or development method which will be: 1) an outright purchase of land from the owner which will either become a trail or open space preserve; 2) a match of County funds with City, State, or Federal government funds; 3) a match of County funds with foundation monies; 4) dedication of a property, portion of a property, or easement in combination with any of the previous methods of acquisitions; 5) purchase of public easement rights; or 6) the County can match a City's trail development funds and allow the City to seek matching funds from whatever sources it may choose.

**Changes Made to FY2008 Plan** - In FY2008, Parks and Open Space will continue planning activities that will result in future acquisition and construction. Funding for FY08 includes \$1,696,600 for various Park/Open Space projects, \$230,000 for acquisitions, \$230,000 for amenities at Alligator/Palmetto Preserve, and \$176,600 for the salaries of the two Park and Open Space employees. A revised schedule of projects is listed in Appendix E.

**PROGRAM:** Open Space Program  
**PROJECT:** Trails (8101)

**PROJECT DESCRIPTION**

FY2008 funding will construct two miles of trail in Irving that will connect to an existing two-mile trail and that will substantially eliminate a gap that currently prevents a continuous fifteen-mile trail from occurring. FY2009-FY2012 funding will provide for the construction of another fifteen miles of trail in Dallas, Irving, and Cedar Hill. These projects will allow the County to continue to establish a comprehensive trail system with components in the eastern, western, southern, and northern portions of the County. They will serve densely-populated areas and will readily connect with 34 miles of existing trail.

**FUNDING SUMMARY**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
Planning/Programming	176,600	190,000	195,961	195,961	195,961	954,483
Land Acquisition	230,000	0	0	0	0	230,000
Architecture/Engineering						
Construction/Acquisition	1,770,000	2,500,000	2,500,000	2,500,000	2,500,000	11,770,000
Equipment						
<b>Total</b>	<b>2,176,600</b>	<b>2,690,000</b>	<b>2,695,961</b>	<b>2,695,961</b>	<b>2,695,961</b>	<b>12,954,483</b>

**PRIOR YEARS ALLOCATION AVAILABLE**

\$1,539,252

**OPERATING BUDGET IMPACT**

Once constructed, the on-going maintenance will be the responsibility of the County's partner municipality.

**REVENUE OR EFFICIENCY OFFSET**

None

**ALTERNATIVES TO CAPITAL OUTLAY**

1) Reduce County contribution by seeking grant funds; 2) Require cities to provide all of the funding for trails; 3) Do not pursue creation of a County-wide trail system.

**PROGRAM:** Open Space Program

**PROJECT:** Trinity River Acquisitions / Improvements (94054)

**PROJECT DESCRIPTION**

FY2008 funding will enable the County to acquire approximately 180 acres along the Trinity River in the County's unincorporated southeastern corner. Such acquisition will allow the County to continue to establish a long contiguous corridor along the river that will help ensure the survival of wildlife in the area as well as assemble the local corridor needed for the Trinity Trail System that will start at Lake Texoma and end at Lake Livingston. FY2012 funding will allow the County to acquire another 200 acres along the trinity.

**FUNDING SUMMARY**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
Planning/Programming						
Land Acquisition	230,000	0	0	0	250,000	\$480,000
Architecture/Engineering						
Construction/Acquisition						
Equipment						
Total	230,000	0	0	0	250,000	\$480,000

**PRIOR YEARS ALLOCATION AVAILABLE**

\$175,752

**OPERATING BUDGET IMPACT**

This project consists of open space with no on-going maintenance with the minor exception of repair of the hard surface parking lot.

**ALTERNATIVES TO CAPITAL OUTLAY**

1) Reduce County contribution by seeking grant funding; 2) Seek land donations; 3) Do not acquire additional land; 4) Do not construct amenities.

**PROGRAM:** Open Space Program

**PROJECT:** Alligator/Palmetto Preserve Amenities

**PROJECT DESCRIPTION**

FY2008 funding will provide for the construction of a boardwalk-style improvement and a paved parking area at the County's Alligator/Palmetto Preserve; these amenities will enable the County to open this Preserve to the public for the first time on a large-scale. FY2012 funding will enable the County to improve the entrances at several of its other open space preserves.

**FUNDING SUMMARY**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
Planning/Programming						
Land Acquisition						
Architecture/Engineering						
Construction/Acquisition	250,000	0	0	0	250,000	\$500,000
Equipment						
Total	\$250,000	0	0	0	\$250,000	\$500,000

**PRIOR YEARS ALLOCATION AVAILABLE**

\$0

**OPERATING BUDGET IMPACT**

This project will periodically require minor repairs to the boardwalk and the parking lot.

**ALTERNATIVES TO CAPITAL OUTLAY**

Do not construct the amenities. Do not open the preserve too the public on a large-scale.

## Major Building Program

**Background** - The Major Building Program consists of acquisition, construction, or renovation projects related to County facilities. As the result of age, change in scope of County business, or the actions of other governmental entities, there is a continual need to assess the need to renovate or add to the County's physical plant. The recommended projects require a sizable outlay of resources, usually over several years. One of the key values in providing a 5-year plan for review by Commissioners Court is to paint a picture of the investment required in County buildings.

The Major Building projects are generally managed by the Engineering and Project Management Department with oversight by the Commissioners Court Assistant Administrator. Once approved, the progress of these projects will be reported to Commissioners Court at the bi-monthly Major Projects Review.

### Changes Made to FY2008 Plan

Revenues – Have been updated in keeping with current estimates.

The following are funded projects in FY2008:

1. Records Civil Courts	\$3,600,000
2. Institute of Forensic Sciences	\$12,657,502
3. Sheriff Academy	\$3,200,000
4. Youth Village	\$2,000,000
5. Emergency Operations Center	\$1,000,000
6. South Dallas Government Center	\$400,000
7. Jail Medical/Mental Health	\$1,700,000
8. Crowley Breezeway/Plaza Deck Façade Repairs	\$1,000,000

The following projects were funded on separate authorizations:

1. Parking/Plaza	\$9,486
2. South Dallas Government Center	\$59,000
3. Sheriff Laundry Equipment	\$101,119
4. Jail Upgrade	\$2,456,166
5. Letot School design	\$37,500
6. Kennedy Plaza Parking Garage Repair	\$75,045
7. County Clerk Records Storage Center Design	\$36,000
8. Jail Medical/Mental Health (additional funds)	\$5,439,037

**PROGRAM:** Major Building  
**PROJECT:** Kays Jail Replacement (70135)

**PROJECT DESCRIPTION**

HKS, Inc. completed all the plans and specifications for a 2,304 bed medium security dormitory style four-story building on the south side of the Lew Sterrett Jail. Construction contract for a total of \$61,618,890 was awarded to McCarthy which was given its “notice to proceed” on September 5, 2006. Construction is expected to be completed by the end of FY2008 for a total budgeted cost of \$71,030,820.

**PRIOR YEARS ALLOCATION AVAILABLE**

\$737,695

**OPERATING BUDGET IMPACT**

Additional bunks in an existing jail may increase maintenance and utility costs or if a new jail facility is built, energy efficiencies may be gained that actually reduce the utility and maintenance costs.

**REVENUE OR EFFICIENCY OFFSET**

TxDot has paid Dallas County \$36,535,000 for the Kays Jail property and the County has approved an agreement to lease back the jail.

**ALTERNATIVES TO CAPITAL OUTLAY**

The County could decide not to replace the Kays Jail and move inmates to other County jails, if space is available.

**PROGRAM:** Major Building  
**PROJECT:** JP 4-2 Building Renovation (70141)

**PROJECT DESCRIPTION**

Renovate JP 4-2 facilities involving reconfiguration of office space, new flooring, and complete re-painting.

**FUNDING SUMMARY**

**PRIOR YEARS ALLOCATION AVAILABLE**

\$100,000

**OPERATING BUDGET IMPACT**

Minimal in terms of energy savings as new insulation are added or existing ones improved.

**REVENUE OR EFFICIENCY OFFSET**

Minimal. Renovated facility will provide a more professional image customer citizens in that part of the County.

**ALTERNATIVES TO CAPITAL OUTLAY**

The County could decide not to renovate the building.

**PROGRAM:** Major Buildings

**PROJECT:** Records Complex and George Allen Civil Courts Facilities Renovation (94025)

**PROJECT DESCRIPTION**

Detailed design was completed in October of 2002. This project involves substantial renovation, including the replacement of substandard infrastructure of the Records Building Courts Building and George Allen to better utilize the civil courts spaces. Two court orders for additional design and project administration services were approved on October 11, 2005.

**FUNDING SUMMARY**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
Planning/Programming/Design Cost						
Land Acquisition						
Architecture/Engineering						
Construction/Acquisition	3,600,000	3,600,000	0	0	0	7,200,000
Equipment						
Total	3,600,000	3,600,000	0	0	0	7,200,000

**PRIOR YEARS ALLOCATION AVAILABLE**

\$1,555,204

**OPERATING BUDGET IMPACT**

Numerous functions will be temporarily impacted by the renovation or move in ways yet to be determined.

**REVENUE OR EFFICIENCY OFFSET**

None

**ALTERNATIVES TO CAPITAL OUTLAY**

The County could choose not to renovate the Records Building court rooms.

**PROGRAM:** Major Buildings

**PROJECT:** Institute of Forensic Sciences (70030)

**PROJECT DESCRIPTION**

Replace the existing Institute of Forensic Sciences building at 2355 Stemmons located in a building adjacent to the Parkland Hospital emergency room. The existing building is overcrowded and no longer conducive to medical examiners and crime lab functions. The 2355 Stemmons building was vacated in early January and a demolition was awarded on December 5, 2006 and demolition work is near completion. Detailed design work was completed early January 2006. The replacement building is estimated to cost \$46,249,432.

**FUNDING SUMMARY**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
Planning/Programming						
Land Acquisition						
Architecture/Engineering						
Construction/Acquisition	12,657,502	0	0	0	0	\$12,657,502
Equipment						
Total	12,657,502	0	0	0	0	\$12,657,502

**PRIOR YEARS ALLOCATION AVAILABLE**

\$0

**OPERATING BUDGET IMPACT**

Additional utilities and janitorial expense will be incurred once the larger facility is occupied by the Institute of Forensic Sciences staff. No additional staff is anticipated to be added upon move-in of the new facility.

**REVENUE OR EFFICIENCY OFFSET**

The adequate space for equipment and staff will increase efficiency of the medical examiners and crime labs operations.

**ALTERNATIVES TO CAPITAL OUTLAY**

Although the County could remain in the current overcrowded facility or lease additional space in another facility, a new building would provide a useful life of 30 plus years.

**PROGRAM:** Major Buildings  
**PROJECT:** Sheriff Academy (70004)

**PROJECT DESCRIPTION**

The previous funds allocated for this project is for design services for a new Sheriff Academy. Currently the Sheriff’s Academy is located at Kays Jail and would be required to find a new location when the Woodall Rogers extension project occurs and forces the County to vacate the Kays Jail facility.

**FUNDING SUMMARY**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
Planning/Programming						
Land Acquisition						
Architecture/Engineering						
Construction/Acquisition	3,200,000	0	0	0	0	\$3,200,000
Equipment						
<b>Total</b>	<b>3,200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$3,200,000</b>

**PRIOR YEARS ALLOCATION AVAILABLE**

\$247,350

**OPERATING BUDGET IMPACT**

May require additional utility and janitorial costs.

**REVENUE OR EFFICIENCY OFFSET**

None

**ALTERNATIVES TO CAPITAL OUTLAY**

Relocate the Sheriff’s Academy to an existing County facility.

**PROGRAM:** Major Buildings  
**PROJECT:** Plaza Improvements (70126) (70132)

**PROJECT DESCRIPTION**

Improvements to the plaza area located on the East side of the Records Building and Old Red Courthouse on top of the newly completed underground garage. The work is broken into three packages: 1) plaza development, 2) fountain construction, and 3) landscaping.

**FUNDING SUMMARY**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
Planning/Programming						
Land Acquisition						
Architecture/Engineering						
Construction/Acquisition	9,486	0	0	0	0	\$9,486
Equipment						
<b>Total</b>	<b>9,486</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$9,486</b>

**PRIOR YEARS ALLOCATION AVAILABLE**

\$0

**OPERATING BUDGET IMPACT**

None

**REVENUE OR EFFICIENCY OFFSET**

It is anticipated that the expenditures related to the plaza improvements will be paid from the City Center TIF funds (\$3M) and Garage Revenue Fund (\$2.5M).

**ALTERNATIVES TO CAPITAL OUTLAY**

None

**PROGRAM:** Major Buildings  
**PROJECT:** Fueling Station (70124)

**PROJECT DESCRIPTION**

The construction of an automotive fueling station at the intersection of Industrial and Elm Streets approved in FY2001 Major Capital Improvement Program. Project is currently on hold is expected to resume this fiscal year.

**PRIOR YEARS ALLOCATION AVAILABLE**

\$240,918

**OPERATING BUDGET IMPACT**

None

**REVENUE OR EFFICIENCY OFFSET**

The efficiency of the Automotive Service Center will increase as the current fueling station is located on its physical property and created vehicle congestion and safety hazards.

**ALTERNATIVES TO CAPITAL OUTLAY**

Maintain the current fueling station at the Automotive Service Center or have all County vehicles utilize a credit card for fuel purchases at private gas stations.

**PROGRAM:** Major Buildings

**PROJECT:** Old Red Courthouse Phase II (70006) (70127)

**PROJECT DESCRIPTION**

The Old Red Courthouse renovation is composed of a total internal renovation to include windows, doors, ceiling, staircases, and courtrooms. The construction contract was completed on May 2007 for a projected total cost of \$11,617,235 spent and encumbered.

**FUNDING SUMMARY**

**PRIOR YEARS ALLOCATION AVAILABLE**

\$1,635,522

**OPERATING BUDGET IMPACT**

Depending on the financial success of the museum, additional County maintenance and security staff may be necessary. Furthermore, utility costs are anticipated to slightly increase due to increased activity in the building.

**REVENUE OR EFFICIENCY OFFSET**

Lease payments from the Old Red Foundation for use of the building.

**ALTERNATIVES TO CAPITAL OUTLAY**

The building has been leased to a non-profit corporation that intends to raise private funds for a museum. The final configuration of the building may modify somewhat the mix of public and private funding needed to complete the project.

**PROGRAM:** Major Buildings  
**PROJECT:** Youth Village (70138)

**PROJECT DESCRIPTION**

Redevelop current Youth Village grounds and facilities. Project is scheduled for funding in FY2008. The contract to create a master plan for the Youth Village Redevelopment was awarded in FY2007 to Ricci Green-a firm that specializes in juvenile justice projects. The master plan project is funded in the FY2006 CIP. A total of \$150,349 has been spent on the project to date.

**FUNDING SUMMARY**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
Planning/Programming						
Land Acquisition						
Architecture/Engineering						
Construction/Acquisition	2,000,000	0	0	0	0	\$2,000,000
Equipment						
Total	2,000,000	0	0	0	0	\$2,000,000

**PRIOR YEARS ALLOCATION AVAILABLE**

\$0

**OPERATING BUDGET IMPACT**

N/A

**REVENUE OR EFFICIENCY OFFSET**

N/A

**ALTERNATIVES TO CAPITAL OUTLAY**

N/A

**PROGRAM:** Major Buildings

**PROJECT:** Emergency Operations Center (94064)

**PROJECT DESCRIPTION**

Design and construction of a new County Emergency Operations Center on the existing parking area of Henry Wade Juvenile Justice Center located at 2600 Lone Star Dr. in Dallas.

**FUNDING SUMMARY**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
Planning/Programming						
Land Acquisition						
Architecture/Engineering						
Construction/Acquisition	1,000,000	0	0	0	0	\$1,000,000
Equipment						
Total	1,000,000	0	0	0	0	\$1,000,000

**PRIOR YEARS ALLOCATION AVAILABLE**

\$0

**OPERATING BUDGET IMPACT**

N/A.

**REVENUE OR EFFICIENCY OFFSET**

N/A

**ALTERNATIVES TO CAPITAL OUTLAY**

None.

**PROGRAM:** Major Buildings

**PROJECT:** South Dallas Government Center Sheriff Traffic Section (94066)

**PROJECT DESCRIPTION**

Renovation of the South Dallas Government Center to house the Sheriff's Traffic Division that is currently located at the Kovar Center. The project involves remodeling the available 7,025 square feet area for offices and restrooms/showers for the Sheriff's officers. A new plumbing system will be installed to enter the west side of the site. The Sheriff's parking will have a controlled gate entry.

**FUNDING SUMMARY**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2010</b>	<b>FY2010</b>	<b>Total</b>
Planning/Programming	459,000	0	0	0	0	\$459,000
Land Acquisition						
Architecture/Engineering						
Construction/Acquisition	0	0	0	0	0	\$0
Equipment						
Total	459,000	0	0	0	0	\$459,000

**PRIOR YEARS ALLOCATION AVAILABLE**

\$100,000

**OPERATING BUDGET IMPACT**

N/A

**REVENUE OR EFFICIENCY OFFSET**

N/A

**ALTERNATIVES TO CAPITAL OUTLAY**

Keep the Sheriff's Traffic Division at the current location.

**PROGRAM:** Major Buildings  
**PROJECT:** Central Intake (70140)

**PROJECT DESCRIPTION**

This project calls for the major renovation and upgrade of the Central Intake facilities. A total of \$1,621,458 has been spent on this project to date.

**FUNDING SUMMARY**

**PRIOR YEARS ALLOCATION AVAILABLE**

\$15,746

**OPERATING BUDGET IMPACT**

N/A

**REVENUE OR EFFICIENCY OFFSET**

N/A

**ALTERNATIVES TO CAPITAL OUTLAY**

N/A

**PROGRAM:** Major Buildings  
**PROJECT:** Jail Medical/Mental Health (70143)

**PROJECT DESCRIPTION**

This project will add an in-house Jail Medical/Mental Health facility to the County jails that will replace most of the current medical and mental services arrangements onsite at Parkland Hospital.

**FUNDING SUMMARY**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
Planning/Programming						
Land Acquisition						
Architecture/Engineering						
Construction/Acquisition	1,700,000	0	0	0	0	\$1,700,000
Equipment						
Total	1,700,000	0	0	0	0	\$1,700,000

**PRIOR YEARS ALLOCATION AVAILABLE**

\$7,200

**OPERATING BUDGET IMPACT**

Substantial savings is expected.

**REVENUE OR EFFICIENCY OFFSET**

N/A

**ALTERNATIVES TO CAPITAL OUTLAY**

Continue with current service.

## PART III: Major Technology Program

**Background** – The Major Technology Program consists of large-scale projects for migration to improved technology. As the County requires increased technology to provide more efficient and effective services and operations, the need to upgrade or purchase equipment, software and consulting services may be required. The projects that are recommended by staff and approved by Commissioners Court are placed in the Major Technology Program. Starting in FY2007, the Information Technology Services Department Operating funds was moved from General Fund to Major Technology Fund by carving out \$.0076 per \$100 of taxable value tax rate from general operations to Major Technology Fund thus increasing the Major Technology Fund Tax Rate to \$.01260 /\$100 per \$100 of taxable value from \$.00500. The purpose of this move is to simplify the accounting of the County's total technology cost as the County brings back in-house the information technology services contract from the current contractor Atos-Origin.

The Major Technology projects are recommended and managed by the County's Chief Information Officer (CIO). Once approved, the progress of each project is reported to Commissioners Court at the bi-monthly Major Technology Review.

Chart 2 summarizes the Major Technology Fund projects included in the Capital Improvement Plan.

### **Changes Made to FY2008 Plan**

Revenues – Have been updated in keeping with current estimates.

The following are funded projects in FY2008:

1. Computer Replacement Equipment
2. AIS Mainframe Integration
3. Telecom/Data Convergence Project
4. Microsoft Site License
5. Hardware Refresh

The following projects were funded on separate authorization:

1. Additional Funds for Jury Services Project
2. Server Refresh
3. Additional Funds for the Incident Module Project
4. Tax Office Remittance Processing System

Chart 2

Major Technology Fund  
Fund 195 Proposed FY2008 Five-Year Plan

6/4/2008

	FY2008	FY2009	FY2010	FY2011	FY2012	TOTAL
<b>Revenues</b>						
Beginning Balance	(463,448)	1,093,034	704,622	5,208,796	10,273,753	n/a
Revenue - Property Tax	20,118,439	20,721,992	21,343,652	21,983,961	22,643,480	n/a
Interest Earnings	603,907	401,079	401,079	401,079	401,079	n/a
Other	1,100	0	0	0	0	n/a
<b>TOTAL REVENUE</b>	<b>20,259,998</b>	<b>22,216,105</b>	<b>22,449,353</b>	<b>27,593,837</b>	<b>33,318,312</b>	<b>n/a</b>
<b>Prior Years Available as of 2/15/08</b>						
<b>Expenditures</b>						
IT Services Department Operating Budget (1090):						
Salaries and Benefits	n/a	5,377,685	5,646,569	5,928,898	6,225,343	29,715,104
Operating Expenses (mostly contracted services)	n/a	7,312,162	7,677,770	8,061,659	8,464,742	40,404,311
Capital (Modular Furni/Office renov)*	n/a	111,300	0	0	0	0
Criminal Courts System (92017)	1,395,524	0	4,187,144	0	0	5,582,668
Technology Equipment (92014)	111,432	100,000	0	0	0	211,432
AIS (92039)	23,211	500,000	500,000	500,000	500,000	2,523,211
Telephone/Data Convergence (92051)	135,592	367,781	0	0	0	503,373
Countywide Receipting (92041)	1,721,971	0	0	0	0	1,721,971
Infrastructure - Network Upgrade (92016) CtOrder 2007-1048	66,683	0	0	0	0	66,683
Jury Services Upgrade* (92018)	250,000	168,520	0	0	0	418,520
Civil Courts System Replace (92010)	663,032	0	0	0	0	663,032
Institute Case Billing (92034)	94,778	0	0	0	0	94,778
MicroSoft Site License (92053)	314,442	1,400,000	1,300,000	1,300,000	680,000	5,674,442
Hardware Refresh (92055)	25,539	1,300,000	1,300,000	1,300,000	1,300,000	6,525,539
JIS (92056)	406	2,121,270	900,000	150,000	150,000	3,471,676
CSCD Probation Office (92057)	98,066	0	0	0	0	98,066
Data Center Upgrade (92058)	91,313	0	0	0	0	91,313
Server Refresh (92059)* CtOrder 2007-1049	3,080	138,341	0	0	0	141,421
Incidence Module* (92065)	n/a	9,644	0	0	0	9,644
IFS LIMMS (92020)	64,402	-	0	0	0	64,402
Garland Govt Center Ntwk (92066)	78	-	0	0	0	78
Backup and Recovery Improvement (92067)	18,029	-	0	0	0	18,029
County Helpdesk Transition Initiative (92068)	470	-	0	0	0	0
Hewlett Packard Quality Center Software (92069)	n/a	-	0	0	0	0
Traffic Vehicle GPS Tracking Software (92070)	2,175	-	0	0	0	0
Tax Office Remittance System* (92073)		260,261				
<b>TOTAL EXPENDITURE</b>	<b>19,166,964</b>	<b>21,511,483</b>	<b>17,240,556</b>	<b>17,320,084</b>	<b>18,054,588</b>	<b>97,999,692</b>
<b>ENDING BALANCE</b>	<b>1,093,034</b>	<b>704,622</b>	<b>5,208,796</b>	<b>10,273,753</b>	<b>15,263,724</b>	<b>n/a</b>

\*Additional projects approved after the FY2008 Budget was approved.

**PROGRAM:** Major Technology  
**PROJECT:** Technology Equipment (92014)

**PROJECT DESCRIPTION**

Each fiscal year, the Governance Committee reviews requests, through the budget process, for new and replacement computers and printers. This project is a dedicated funding source to maintain updated computer hardware for County operations. A new project named “Hardware Refresh” (see project # 92055 page ) that was started in FY2006 provides periodic upgrade of County hardware replacing outdated equipment previously funded under this project thus the reduction of this project from \$285,000 per year in prior years to the current \$100,000 and will be deleted and combined with “Hardware Refresh” starting in FY2009.

**FUNDING SUMMARY**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
Planning/Programming						
Professional Fees						
Equipment	100,000	0	0	0	0	\$100,000
Total	100,000	0	0	0	0	\$100,000

**PRIOR YEARS ALLOCATION AVAILABLE**

\$111,432

**OPERATING BUDGET IMPACT**

None

**REVENUE OR EFFICIENCY OFFSET**

The efficiency of the County’s daily operations is maintained by having up-to-date computer hardware.

**ALTERNATIVES TO CAPITAL OUTLAY**

To not upgrade computer hardware and have County personnel utilize out dated technology.

**PROGRAM:** Major Technology  
**PROJECT:** AIS (92039)

**PROJECT DESCRIPTION**

The purpose of the program is to automate and integrate all adult criminal information and to allow other agencies accessibility to the information. The functionality will be very similar to the Juvenile Information System.

**FUNDING SUMMARY**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
Planning/Programming						
Professional Fees	500,000	500,000	500,000	500,000	500,000	\$2,500,000
Equipment						
Total	500,000	500,000	500,000	500,000	500,000	\$2,500,000

**PRIOR YEARS ALLOCATION AVAILABLE**

\$23,211

**OPERATING BUDGET IMPACT**

None

**REVENUE OR EFFICIENCY OFFSET**

None

**ALTERNATIVES TO CAPITAL OUTLAY**

None

**PROGRAM:** Major Technology  
**PROJECT:** Telecom/Data Convergence (92051)

**PROJECT DESCRIPTION**

Develop and implement a high speed, resilient network from a single provider linking all County sites which decreases costs, utilizes idle capacity on the existing network, supports growth, reduces dependency on the PSTN, increases reliability, positions the County to take advantage of new technology and improves the County's ability to implement new systems and solutions, or more simply put - a converged network.

**FUNDING SUMMARY**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
Planning/Programming						
Professional Fees						
Equipment	367,781	0	0	0	0	\$367,781
Total	367,781	0	0	0	0	\$367,781

**PRIOR YEARS ALLOCATION AVAILABLE**

\$135,592

**OPERATING BUDGET IMPACT**

Total annual savings are \$551,720.

**REVENUE OR EFFICIENCY OFFSET**

The efficiency of the County's daily operations is maintained by having an up-to-date network position for responsible growth.

Return on Investment (ROI).

- The ROI on the total project cost of \$2,279,385 will be 3.9 years.
- There will be a 5-year return of \$643,664

**ALTERNATIVES TO CAPITAL OUTLAY**

To not upgrade computer hardware and have County personnel utilize out dated technology.

**PROGRAM:** Major Technology  
**PROJECT:** Microsoft Site License (92053)

**PROJECT DESCRIPTION**

Obtain site license for all Microsoft software including operating systems, middleware, desktop office automation. Obtaining a site license will be a big step in bringing the County into compliance for software licensing while providing a cost effective solution for the acquisition and maintenance of essential software.

**FUNDING SUMMARY**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
Planning/Programming						
Professional Fees	1,400,000	1,300,000	1,300,000	680,000	680,000	\$5,360,000
Equipment	0	0	0	0	0	\$0
Total	1,400,000	1,300,000	1,300,000	680,000	680,000	\$5,360,000

**PRIOR YEARS ALLOCATION AVAILABLE**

\$314,442

**OPERATING BUDGET IMPACT**

Unknown until final negotiations

**REVENUE OR EFFICIENCY OFFSET**

We currently buy Microsoft software on an “as needed” basis with minimal public sector discounts for small purchases. A site license will provide higher discounts and better support.

**ALTERNATIVES TO CAPITAL OUTLAY**

If we do not bring our software licensing into compliance, we will be at risk for violating current licensing agreements.

**PROGRAM:** Major Technology  
**PROJECT:** Desktop Hardware Refresh (92055)

**PROJECT DESCRIPTION**

Develop and implement a system for keeping desktop hardware current. Standards for County hardware lifecycles will be established and translated into a revolving purchase plan. Grant purchased equipment will be factored in. Additionally, a robust asset tracking system will be established to track equipment through their lifecycle. Includes initial inventory and loading of the asset system database.

**FUNDING SUMMARY**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
Planning/Programming						
Professional Fees						
Equipment	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000	\$6,500,000
Total	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000	\$6,500,000

**PRIOR YEARS ALLOCATION AVAILABLE**

\$25,539

**OPERATING BUDGET IMPACT**

\$0

**REVENUE OR EFFICIENCY OFFSET**

A three to four year purchasing plan will enable the County to negotiate better pricing with hardware vendors. Current practice provides for discounts per order, which are considerably less than discounts on the total quantity purchased over three to four years.

**ALTERNATIVES TO CAPITAL OUTLAY**

Computer hardware needs to be refreshed, kept current, on a regular basis to assure uninterrupted business processes.

**PROGRAM:** Major Technology  
**PROJECT:** JIS (92056)

**PROJECT DESCRIPTION**

Juvenile Information System software updates and enhancements.

**FUNDING SUMMARY**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
Planning/Programming						
Professional Fees	2,121,270	900,000	150,000	150,000	150,000	\$3,471,270
Equipment						
Total	2,121,270	900,000	150,000	150,000	150,000	\$3,471,270

**PRIOR YEARS ALLOCATION AVAILABLE**

\$406

**OPERATING BUDGET IMPACT**

\$0

**REVENUE OR EFFICIENCY OFFSET**

None

**ALTERNATIVES TO CAPITAL OUTLAY**

Enhancements for a custom software to keep the system current with County needs.

**PROGRAM:** Major Technology  
**PROJECT:** CSCD Probation Office (92057)

**PROJECT DESCRIPTION**

Install cabling, software, printers and other infrastructure for PC's purchased with grant money for the CSCD Probation Office.

**FUNDING SUMMARY**

No planned future allocation.

**PRIOR YEARS ALLOCATION AVAILABLE**

\$98,066

**OPERATING BUDGET IMPACT**

\$0

**REVENUE OR EFFICIENCY OFFSET**

None

**ALTERNATIVES TO CAPITAL OUTLAY**

Installation costs are required to take advantage of new equipment purchased for the County with grant money.

**PROGRAM:** Major Technology  
**PROJECT:** Data Center Upgrade (92058)

**PROJECT DESCRIPTION**

Stabilize the Records Building 5<sup>th</sup> floor Data Center including updates to the physical infrastructure such as power and cabling. Contract for an assessment of the current facilities, future needs, and possible alternatives for growth.

**FUNDING SUMMARY**

No planned future allocation.

**PRIOR YEARS ALLOCATION AVAILABLE**

\$91,313

**OPERATING BUDGET IMPACT**

\$0

**REVENUE OR EFFICIENCY OFFSET**

None

**ALTERNATIVES TO CAPITAL OUTLAY**

The current Records Building Data Center is running out of space and power. Substantial physical upgrades are needed to support current needs. Future expansion is limited by available power and floor space. Failure to upgrade would have a major impact on planned projects.

**PROGRAM:** Major Technology  
**PROJECT:** Server Refresh (92059)

**PROJECT DESCRIPTION**

Purchase hardware, software and installation services necessary to refresh the County's data storage devices for servers, mainframe, and Oracle applications. This will support the core data storage needs of Dallas County through June 30, 2010.

**FUNDING SUMMARY**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
Planning/Programming						
Professional Fees						
Equipment	138,341	0	0	0	0	\$138,341
Total	138,341	0	0	0	0	\$138,341

**PRIOR YEARS ALLOCATION AVAILABLE**

\$3,077

**OPERATING BUDGET IMPACT**

\$0

**REVENUE OR EFFICIENCY OFFSET**

None

**ALTERNATIVES TO CAPITAL OUTLAY**

The current Records Building Data Center is running out of space and power. Substantial physical upgrades are needed to support current needs. Future expansion is limited by available power and floor space. Failure to upgrade would have a major impact on planned projects.

**PROGRAM:** Major Technology  
**PROJECT:** Civil Courts System Replacement (92010)

**PROJECT DESCRIPTION**

The current civil courts system is a legacy system that no longer meets the needs of the user departments. The new system will be designed to meet the specific needs of the County Clerk, the District Clerk, Justice of the Peace Courts and staff of the courts, including enhanced payment processing and record keeping.

**PRIOR YEARS ALLOCATIONS AVAILABLE**

\$663,032

**OPERATING BUDGET IMPACT**

As with the implementation of any major system, operational impacts are to be expected. The full extent of staffing changes will be dependent on the new system selected and will likely not occur until after FY2006. In addition, there will be on-going software and hardware licensing and maintenance costs.

**REVENUE OR EFFICIENCY OFFSET**

The new Civil Courts Management System will allow for some staff savings and enhanced revenue collection from the Justice of the Peace Courts.

**ALTERNATIVES TO CAPITAL OUTLAY**

None

**PROGRAM:** Major Technology  
**PROJECT:** Incidence Module (92065)

**PROJECT DESCRIPTION**

The Incident Module will be implemented to support Dallas County’s goal of providing county-wide integrated offense and incident data in support of both AIS and JIS. This web based application is an “off-the-shelf” software package with basic incident reporting and RMS functionality. It will utilize established standards for Law Enforcement Agencies. It will utilize the Global Justice XML data exchange format in development of standard interfaces to AIS, JIS, and other Dallas County law enforcement agencies, i.e., Dallas Police Department. It will provide summary based UCR and other governmentally required reporting. It will provide comprehensive views of all offenses and incidents that occur throughout Dallas County.

**FUNDING SUMMARY**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
Planning/Programming						
Professional Fees	9,644	0	0	0	0	\$9,644
Equipment						
Total	9,644	0	0	0	0	\$9,644

**PRIOR YEARS ALLOCATION AVAILABLE**

\$0

**OPERATING BUDGET IMPACT**

\$0

**REVENUE OR EFFICIENCY OFFSET**

None

**ALTERNATIVES TO CAPITAL OUTLAY**

None.

**PROGRAM:** Major Technology

**PROJECT:** Institute of Forensics Science Laboratory Information Management System LIMS  
(92020)

**PROJECT DESCRIPTION**

The LIMS project will be a high-availability system to replace the current outdated system hardware/software configuration. The replacement system will consist of terminal services servers, application/database servers, SAN storage, and web services servers. The terminal services servers and web servers will be available if needed for use by other county departments. Almost half of the total cost (\$162,500) of this system is funded with LLEBG grant.

**PRIOR YEARS ALLOCATION AVAILABLE**

\$64,403

**OPERATING BUDGET IMPACT**

N/A

**REVENUE OR EFFICIENCY OFFSET**

N/A

**ALTERNATIVES TO CAPITAL OUTLAY**

N/A

**PROGRAM:** Major Technology

**PROJECT:** Backup and Recovery Improvement (92067)

**PROJECT DESCRIPTION**

One time cost to replace a contracted backup and recovery service with an in-house system consisting of a server-styled computer to recover the current mainframe process and a separate hardware and software to run Oracle Financials in a disaster recovery mode.

**FUNDING SUMMARY**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
Planning/Programming						
Professional Fees	0	0	0	0	0	\$0
Equipment						
Total	0	0	0	0	0	\$0

**PRIOR YEARS ALLOCATION AVAILABLE**

\$18,029

**OPERATING BUDGET IMPACT**

Eliminate a \$200,000 per year contract.

**REVENUE OR EFFICIENCY OFFSET**

None

**ALTERNATIVES TO CAPITAL OUTLAY**

Continue with contract backup and recovery at higher cost and lower quality service at a high annual cost versus one-time cost with the in-house system.

## **PART IV: Permanent Improvement Fund**

The Permanent Improvement Fund (Fund 126) receives a portion of the County's operating tax rate (0.18 cents), and is managed by the Facilities Management Department. The projects included in the Permanent Improvement Fund are largely targeted to maintain the integrity of the County's physical plant. These include roof repair, HVAC upgrades, external facade repair, carpeting, and woodwork. A portion of the Permanent Improvement Fund is set aside for minor building renovations, such as wall relocation, doors, and customer counters. These projects are discussed and approved throughout the year.

The majority of the work on Permanent Improvement projects is performed by County staff, although certain specialty work may be contracted out. Since the Permanent Improvement Fund is a "carve-out" of the operating tax rate, these capital projects are actually being cash-financed through the operating budget. The use of a separate fund and designated portion of tax rate ensures a higher degree of continuity in maintenance effort and acts to discourage deferred maintenance in those years in which fiscal constraints are tighter.

For FY2008, the Auditor's Office changed the accounting for this fund to bring it in line with the rest of the County funds in Oracle Finance System. Key buildings are assigned project numbers and expense code categories to better track the expenditures for the buildings and provide a better budgeting and expenditure reporting capability. Prior to the accounting change all project expenditures from the fund were made from one expense account linked to a project module that only the Facilities department has access to. The change allowed transparency in expenditures made from the fund and allowed the Budget Office and the Auditor's Office control and oversight of the funds.

**PROGRAM:** Permanent Improvement Fund  
**BUILDING:** Administration Building (70047)

**FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
HVAC	33,892	0	0	0	0	\$33,892
Plumbing						
Roofing						
Flooring						
Fire Alarm / Smoke Detectors						
Telephone						
Waterproofing						
Parking						
Painting						
Environmental Remediation						
Elevators						
Electrical						
Energy Management System						
Other						
<b>Total</b>	<b>33,892</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$33,892</b>

**DESCRIPTION OF PROJECT:**

Refurbish museum cooling tower components requiring increased maintenance. Recommended by the manufacturer.

**PROGRAM:** Permanent Improvement Fund  
**BUILDING:** North Tower Jail (70087)

**FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
HVAC	71,000	0	0	0	0	\$71,000
Plumbing	200,000	0	0	0	0	\$200,000
Roofing	725	0	150,000	0	0	\$150,725
Flooring	320	0	0	0	0	\$320
Fire Alarm / Smoke Detectors	24,000	0	0	0	0	\$24,000
Telephone	25,000	0	0	0	0	\$25,000
Waterproofing						
Parking						
Painting						
Environmental Remediation						
Elevators						
Electrical						
Energy Management System						
Lock System						
Other	0	0	0	0	0	\$0
<b>Total</b>	<b>321,045</b>	<b>0</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>\$471,045</b>

**DESCRIPTION OF PROJECTS**

Install an additional de-aerator tank. It will provide redundancy to support the additional steam loads for North Tower, Lew Sterrett, and the new South Tower.

Remove and replace (2) VFD for air handler #3. Existing units are old and unreliable. There is little technical support.

Replace existing exterior cameras, housing and related equipment (3 ea). Parts are no longer available causing difficulty in maintaining system as designed.

**PROGRAM:** Permanent Improvement Fund

**BUILDING:** Frank Crowley Criminal Courts Building (70046)

**FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
HVAC	0	0	0	0	0	\$0
Plumbing						
Roofing						
Flooring	61,821	0	0	0	0	\$61,821
Fire Alarm / Smoke Detectors	0	200,000	0	0	0	\$200,000
Telephone	2,780	0	0	0	0	\$2,780
Waterproofing						
Parking	0	0	0	0	0	\$0
Painting						
Environmental Remediation	70	0	0	0	0	\$70
Elevators						
Electrical	27,000	0	0	0	0	\$27,000
Energy Management System	0	200,000	200,000	0	0	\$400,000
Other	25,000	0	0	0	0	\$25,000
Total	116,671	400,000	200,000	0	0	\$716,671

**DESCRIPTION OF PROJECTS**

**PROGRAM:** Permanent Improvement Fund  
**BUILDING:** Cook Chill Warehouse (70017)

**FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
HVAC						
Plumbing						
Roofing						
Flooring	27,000	0	0	0	0	\$27,000
Fire Alarm / Smoke Detectors	65,000	0	0	0	0	\$65,000
Telephone						
Waterproofing						
Windows	300	0	0	0	0	\$300
Parking						
Painting						
Environmental Remediation						
Elevators						
Electrical						
Energy Management System						
Other						
<b>Total</b>	<b>92,300</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$92,300</b>

**DESCRIPTION OF PROJECTS**

**PROGRAM:** Permanent Improvement Fund  
**BUILDING:** East Dallas Government Center (70022)

**FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
HVAC	0					\$0
Plumbing	0					\$0
Roofing	0					\$0
Flooring	0					\$0
Fire Alarm / Smoke Detectors	0					\$0
Telephone	0					\$0
Waterproofing	0					\$0
Parking	0					\$0
Painting	0					\$0
Environmental Remediation	0					\$0
Elevators	0					\$0
Electrical	0					\$0
Energy Management System	0					\$0
Other	0					\$0
Total	0					\$0

**DESCRIPTION OF PROJECTS**

**PROGRAM:** Permanent Improvement Fund  
**BUILDING:** North Dallas Government Center (70021)

**FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
HVAC						
Plumbing						
Roofing						
Flooring						
Fire Alarm / Smoke Detectors						
Telephone						
Waterproofing						
Windows	300	0	0	0	0	\$300
Parking						
Painting						
Environmental Remediation						
Elevators						
Electrical						
Energy Management System						
Other						
<b>Total</b>	<b>300</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$300</b>

**DESCRIPTION OF PROJECTS**

**PROGRAM:** Permanent Improvement Fund  
**BUILDING:** Allen Courts Building (70027)

**FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
HVAC						
Plumbing	50,000	0	0	0	0	\$50,000
Roofing						
Flooring	13,000	0	0	0	0	\$13,000
Fire Alarm / Smoke Detectors	59,884	0	0	0	0	\$59,884
Telephone						
Waterproofing						
Parking						
Painting						
Environmental Remediation	2,200	0	0	0	0	\$2,200
Elevators	51,237	0	0	0	0	\$51,237
Electrical	50,000	0	0	0	0	\$50,000
Energy Management System						
Other	61,880	0	0	0	0	\$61,880
<b>Total</b>	<b>288,201</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$288,201</b>

**DESCRIPTION OF PROJECTS**

**PROGRAM:** Permanent Improvement Fund  
**BUILDING:** Oak Cliff Sub Court House (70044)

**FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
HVAC						
Plumbing						
Roofing	6,958	0	0	0	0	6,958
Flooring	810	0	0	0	0	810
Fire Alarm / Smoke Detectors						
Telephone						
Waterproofing						
Parking						
Painting						
Environmental Remediation	30,110	0	0	0	0	30,110
Elevators						
Electrical						
Energy Management System						
Other						
<b>Total</b>	<b>37,878</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>37,878</b>

**DESCRIPTION OF PROJECTS**

**PROGRAM:** Permanent Improvement Fund  
**BUILDING:** Grand Prairie Government Center (70060)

**FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
HVAC						
Plumbing						
Roofing	13,700	0	0	0	0	\$13,700
Flooring						
Fire Alarm / Smoke Detectors						
Telephone						
Waterproofing						
Parking						
Painting						
Environmental Remediation						
Elevators						
Electrical						
Energy Management System						
Other						
<b>Total</b>	<b>13,700</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$13,700</b>

**DESCRIPTION OF PROJECTS**

**PROGRAM:** Permanent Improvement Fund  
**BUILDING:** Youth Village (70079)

**FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
HVAC						
Plumbing						
Roofing	22,000	0	0	0	0	\$22,000
Flooring						
Fire Alarm / Smoke Detectors						
Telephone						
Waterproofing						
Parking						
Painting						
Environmental Remediation						
Elevators						
Electrical						
Energy Management System						
Other						
<b>Total</b>	<b>22,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$22,000</b>

**DESCRIPTION OF PROJECTS**

**PROGRAM:** Permanent Improvement Fund  
**BUILDING:** Irving Tax Office (70099)

**FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
HVAC	20,000	0	0	0	0	\$20,000
Plumbing						
Roofing						
Flooring						
Fire Alarm / Smoke Detectors						
Telephone						
Waterproofing						
Windows	700	0	0	0	0	\$700
Parking						
Painting						
Environmental Remediation						
Elevators						
Electrical						
Energy Management System						
Other						
<b>Total</b>	<b>20,700</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$20,700</b>

**DESCRIPTION OF PROJECTS**

**PROGRAM:** Permanent Improvement Fund  
**BUILDING:** Garland Government Center (70109) (70136)

**FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
HVAC						
Plumbing						
Roofing						
Flooring						
Fire Alarm / Smoke Detectors						
Telephone						
Waterproofing						
Windows	542	0	0	0	0	\$542
Parking						
Painting						
Environmental Remediation						
Elevators						
Electrical						
Energy Management System						
Other						
<b>Total</b>	<b>542</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$542</b>

**DESCRIPTION OF PROJECTS**

**PROGRAM:** Permanent Improvement Fund  
**BUILDING:** Records Building (70120)

**FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
HVAC	16,000	0	0	0	0	\$16,000
Plumbing						
Roofing						
Flooring	16,062	0	0	0	0	\$16,062
Fire Alarm / Smoke Detectors						
Telephone						
Waterproofing						
Windows	400	0	0	0	0	\$400
Parking						
Painting						
Environmental Remediation	26,350	0	0	0	0	\$26,350
Elevators						
Electrical						
Energy Management System						
Other						
<b>Total</b>	<b>58,812</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$58,812</b>

**DESCRIPTION OF PROJECTS**

**PROGRAM:** Permanent Improvement Fund  
**BUILDING:** Investment Building (70125)

**FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
HVAC						
Plumbing						
Roofing	97,245	0	0	0	0	\$97,245
Flooring						
Fire Alarm / Smoke Detectors						
Telephone						
Waterproofing						
Windows	300	0	0	0	0	\$300
Parking						
Painting						
Environmental Remediation						
Elevators						
Electrical						
Energy Management System						
Other						
<b>Total</b>	<b>97,545</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$97,545</b>

**DESCRIPTION OF PROJECTS**

**PROGRAM:** Permanent Improvement Fund  
**BUILDING:** West Tower Sterrett Criminal Justice Facility (70147)

**FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
HVAC						
Plumbing						
Roofing	36,247	0	0	0	0	\$36,247
Flooring						
Fire Alarm / Smoke Detectors						
Telephone						
Waterproofing						
Parking						
Painting						
Environmental Remediation						
Elevators						
Electrical						
Energy Management System						
Other						
<b>Total</b>	<b>36,247</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$36,247</b>

**DESCRIPTION OF PROJECTS**

**PROGRAM:** Permanent Improvement Fund  
**BUILDING:** Duncanville Tax Office (70150)

**FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
HVAC						
Plumbing	1,630	0	0	0	0	\$1,630
Roofing						
Flooring						
Fire Alarm / Smoke Detectors						
Telephone						
Waterproofing						
Parking						
Painting						
Environmental Remediation						
Elevators						
Electrical						
Energy Management System						
Other						
<b>Total</b>	<b>1,630</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$1,630</b>

**DESCRIPTION OF PROJECTS**

**PROGRAM:** Permanent Improvement Fund  
**BUILDING:** Decker Jail (70020)

**FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
HVAC						
Plumbing	0	0	0	0	0	\$0
Roofing						
Flooring						
Fire Alarm / Smoke Detectors						
Telephone						
Waterproofing						
Parking						
Painting						
Environmental Remediation						
Elevators						
Electrical						
Energy Management System						
Other	16,373	0	0	0	0	\$16,373
<b>Total</b>	<b>16,373</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$16,373</b>

**DESCRIPTION OF PROJECTS**

**PROGRAM:** Permanent Improvement Fund  
**BUILDING:** Health and Human Services (70091)

**FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
HVAC	18,000	0	0	0	0	\$18,000
Plumbing						
Roofing	25,360	0	0	0	0	\$25,360
Flooring	3,900	0	0	0	0	\$3,900
Fire Alarm / Smoke Detectors						
Telephone						
Waterproofing						
Parking	0	0	0	0	0	\$0
Painting						
Environmental Remediation						
Elevators						
Electrical	0	0	0	0	0	\$0
Energy Management System	0	0	0	0	0	\$0
Other	0	0	0	0	0	\$0
<b>Total</b>	<b>47,260</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$47,260</b>

**DESCRIPTION OF PROJECTS**

**PROGRAM:** Permanent Improvement Fund  
**BUILDING:** Henry Wade Juvenile Justice Center (70043)

**FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
HVAC	50,000	0	0	25,000	0	\$75,000
Plumbing	0	120,000	0	0	0	\$120,000
Roofing						
Flooring	17,350	25,000	0	0	0	\$42,350
Fire Alarm / Smoke Detectors						
Telephone						
Waterproofing						
Parking						
Painting						
Environmental Remediation						
Elevators						
Electrical						
Energy Management System						
Other	200	0	60,000	0	0	\$60,200
<b>Total</b>	<b>67,550</b>	<b>145,000</b>	<b>60,000</b>	<b>25,000</b>	<b>0</b>	<b>\$297,550</b>

**DESCRIPTION OF PROJECTS**

The FY2008 major projects in Henry Wade Juvenile Justice Center are:

1. Perform Stop inspection and repair to Flakt fans.
2. Annual inspection and maintenance of chillers.
3. Refurbish and re-coat original cooling tower and its components.

**PROGRAM:** Permanent Improvement Fund  
**BUILDING:** County-Wide Building Improvements (79999)

**FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
HVAC	100,000	0	0	0	0	\$100,000
Plumbing						
Roofing						
Flooring	4,800	0	0	0	0	\$4,800
Fire Alarm / Smoke Detectors						
Windows	240	0	0	0	0	\$240
Waterproofing	0	0	0	0	0	\$0
Parking						
Painting						
Environmental Remediation	71,530	0	0	0	0	\$71,530
Elevators	500,000	500,000	500,000	500,000	500,000	\$2,500,000
Electrical	0	0	0	0	0	\$0
Energy Management System	0	0	0	0	0	\$0
Other	26,125	0	0	0	0	\$26,125
Total	702,695	500,000	500,000	500,000	500,000	\$2,702,695

**DESCRIPTION OF PROJECTS**

The County Wide Building Improvements Project is used to fund minor renovations throughout the County each year. Typical projects include asbestos and lead paint abatement, minor building alterations, replacement flooring, and minor roof repair. In FY2006, Elevator and Escalator maintenance was added/moved from Fund 196.

**PROGRAM:** Permanent Improvement Fund  
**BUILDING:** Low Sterrett Justice Center (70058)

**FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
HVAC	70,000	0	0	0	0	\$70,000
Plumbing	0	60,000	0	0	0	\$60,000
Roofing	0	0	50,000	0	0	\$50,000
Flooring	8,500	0	0	0	0	\$8,500
Fire Alarm / Smoke Detectors	70,000	0	0	0	0	\$70,000
Windows	285	0	0	0	0	\$285
Waterproofing	0	150,000	0	0	0	\$150,000
Parking	0					
Painting	35,000	0	0	0	0	\$35,000
Environmental Remediation	9,150	0	0	0	0	\$9,150
Elevators	0					
Electrical	0	0	0	0	0	\$0
Energy Management System	44,800	50,000	0	0	0	\$94,800
Other	43,200	0	0	0	0	\$43,200
<b>Total</b>	<b>280,935</b>	<b>260,000</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>\$590,935</b>

**DESCRIPTION OF PROJECTS**

**PROGRAM:** Permanent Improvement Fund  
**BUILDING:** Letot Center (70149)

**FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT**

	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>Total</b>
HVAC						
Plumbing	40,000	0	0	0	0	\$40,000
Roofing						
Flooring	1,708	0	0	0	0	\$1,708
Fire Alarm / Smoke Detectors						
Telephone						
Waterproofing						
Parking						
Painting						
Environmental Remediation						
Elevators						
Electrical						
Energy Management System	39,850	30,000	0	0	0	\$69,850
Other						
<b>Total</b>	<b>81,558</b>	<b>30,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$111,558</b>

**DESCRIPTION OF PROJECTS**

The major project in FY2008 for Letot Center is the replacement of the existing Energy Management System which is now obsolete.

## **Appendices to Capital Improvement Plan**

Appendix A	Major Capital Development Fund Policy Statement
Appendix B	Major Technology Fund Policy Statement
Appendix C	Road and Bridge District Funding of Transportation Projects
Appendix D	Elevator / Escalator Inventory
Appendix E	Park and Open Space Project Schedule
Appendix F	Approved Transportation Projects

## Appendix A

# MAJOR CAPITAL DEVELOPMENT FUND

### Policy Statement

The Dallas County Commissioners Court, by the following policies and procedures, creates a Major Capital Development Fund to be used to fund the development and construction of significant additions to the County's parks/open space and trail system, buildings and grounds, and transportation systems. This special fund will utilize revenue from a dedicated portion of the County tax rate and a portion of license plate fees as outlined below.

#### I. GENERAL / ELIGIBILITY FOR FUNDING

1.00 The Major Capital Development Fund is established to receive an appropriation for four special categories for major capital development:

Parks/Open Space and Trails;  
Major Buildings and Grounds;  
Transportation; and  
Minor Buildings and Grounds.

1.01 Before projects that fall in the categories described in Rule 1.00 are eligible for funding, they must also meet the following criteria:

Parks/Open Space and Trails - Be identified in the Dallas County Parks and Open Space Plan or Master Trail Plan or support a project identified in these plans and be recommended by a majority of the County Parks/ Open Space Board.

Buildings and Grounds - Be the construction, renovation or major repair of a County building and/or surrounding grounds. Projects must have an approximate life expectancy of twenty (20) years and a total project cost of at least \$1,000,000.

Transportation - Be a project that is identified in the most current North Central Texas Council of Governments' (NCTCOG) Metropolitan Transportation Plan and/or a State Highway Project. Thoroughfare improvements shall be limited to routes classified as a minor arterial route or higher in the most current NCTCOG Regional Thoroughfare Plan or are on the County's list of unincorporated roadways. Land Use/Transportation Initiative Projects should be similar, but not tied to the specific work elements included in the United Work Plan of the Transportation Department of the NCTCOG.

Minor Buildings and Grounds - Be a new improvement to or repair of a County building and/or surrounding grounds. Projects - must be less than \$1,000,000, but greater than \$100,000. These projects are items not typically addressed in the County Permanent Improvement Fund and not normally a project that would require the issuance of long-term debt.

## **II. TRANSFERS TO THE FUND AND FUND CONTROLS**

- 2.00 Each year, revenue generated from 4.5 cents of the County tax rate that is not required for debt service and license fee surplus that results from County Financial Policies, Section V. Road and Bridge Budgeting and Accounting, Rule 5.01, will be transferred to the Major Capital Development Fund described in Rule 1.00.
- 2.01 Funding to each category will be based on a percentage formula. Both the Transportation and Major Building categories will receive 48% and the Park and Open Space category will receive 4% of the property tax revenue received and interest earned by the fund each year. The Transportation category will receive 100% of the license fee revenue each year as this is collected for road projects. In addition, the Building category will receive 100% of the dedicated Civil Courts Filing Fee and any revenue from the sale of buildings or property.
- 2.02 The current year's revenue, along with four additional years revenue estimate, will be used to develop a five-year plan for each of the four categories eligible for funding. Assumptions to be used for future years' revenue will be conservative and approved by the Commissioners Court.
- 2.03 All interest earned on monies in the Major Capital Development Fund shall be retained by the fund. Interest earnings shall only be reallocated for eligible projects with the approval of the Commissioners Court.
- 2.04 The Major Capital Development Fund shall retain a minimum ending balance equal to 10% of each year's approved or projected expenditures. This balance shall be designated as an emergency reserve. No expenditures from an emergency reserve shall be made without a 4/5<sup>th</sup> vote of the Commissioners Court.
- 2.05 Once a project is completed, any remaining funds allocated for that project will be returned to the Major Capital Development Fund for reallocation by the Commissioners Court to other projects eligible for funding from this fund.

## **III. APPROPRIATIONS FROM THE FUND**

- 3.00 Each year as part of the annual budget process, the Office of Budget and Evaluation will distribute a request for all County Departments to submit their long-term capital needs for the next budget year and up to four (4) years following the next fiscal year. When these requests are received by the Office of Budget and Evaluation, those that meet the eligibility for funding under the Major Capital Development Fund will be summarized and referred to the Major Capital Development Committee (see Section V for the composition and responsibilities of the Committee). The Major Capital Development Committee will review each request to insure that it is an eligible project, that it is consistent with current County priorities, objectives and/or policies, that the proposed funding schedule seems appropriate, that its cost and benefit are accurately stated, and that the need for the project is clearly justified. The Committee will then prioritize each project with all other requests and

approved projects. The Committee will be mindful of a Commissioner's prioritization of projects within the Commissioner's district and not substitute the Committee's judgment for the Commissioner's on such priorities. Once the Major Capital Development Committee has completed its review process, all requests for funding, along with the Committee's recommended priority listing, will be submitted to the Commissioners Court for approval.

- 3.01 The Commissioners Court will review the requests and recommendations for funding from the Major Capital Development Fund. Projects approved by the Court for funding shall include the actual appropriation for the next fiscal year as well as committed appropriations for the next four (4) years. Transportation projects may show an additional five years of projected activity.
- 3.02 The status of all projects funded from the Major Capital Development Fund shall be presented to the Commissioners Court as part of the bi-monthly Major Projects Review.
- 3.03 Once a project is approved and funded and/or has received a commitment of funding from the Major Capital Development Fund, such funding or commitment for funding may only be withdrawn, delayed or amended by a 4/5<sup>th</sup> vote of the Commissioners Court. In addition, a 4/5<sup>th</sup> vote of the Commissioners Court will be required to change the funding percentages for each of the categories.
- 3.04 It is highly desirable for projects to be funded in total in a single year. If that is not practicable or if special conditions exist, a project may be funded in part over a maximum of three (3) years to allow the accumulation of adequate funds. In extremely special cases where there is a critical need for the timely completion of a project and adequate funding is not available, short-term borrowing may be arranged over a period not to exceed five (5) years. In these cases, the annual appropriation from the fund will equal the required debt service (principal & interest) for the timely repayment of the borrowed funds. For the purpose of this policy the term "project" refers to a single improvement or related group of improvements including costs of design, contracted activity such as design, acquisition and construction of the improvement.
- 3.05 Appropriations for Minor Buildings and Grounds projects shall not exceed 10% of each year's new revenue.

#### **IV. PROJECT PLANNING, DESIGN AND CONSTRUCTION**

- 4.00 Funds allocated from the Major Capital Development Fund may be used for the planning, design, acquisition and construction of eligible projects.
- 4.01 Transportation projects that are eligible for funding will be identified from a call for projects distributed to cities, the Texas Department of Transportation, the North Texas Tollway Authority, Dallas Area Rapid Transit, and the Dallas County Public Works Department. A call for projects is intended to:
  - 1) reflect current transportation needs;
  - 2) be synchronized with federal and local funding; and

- 3) leverage and maximize other funding such as SAFTETEA-LU and MPDF.
- 4.02 When the Public Works Department, through the process established in Rule 4.01 of this policy, identifies potential projects, they shall coordinate the development and prioritization of bridge and thoroughfare projects with the Commissioner of the District in which the project is located, and other highway, toll-way, transit and ITS projects with all of the Commissioners Court.
- 4.03 Transportation projects will be accomplished and funded using a five-phase implementation cycle, detailed in the Public Works Capital Improvement Program and Project Management System. The Project Management System involves a Program Year concept (year of construction award) and prescribed activities leading up to construction award. Basic tasks in each year include:

Phase One - Initiate preliminary design (in-house), negotiate interlocal agreement;

Phase Two - Negotiate with consultant, award design contract and initiate final design;

Phase Three - Begin ROW acquisition, complete final design;

Phase Four - Complete ROW acquisition, initiate and complete utility adjustment, prepare project for letting; and

Phase Five - Advertise project, complete final interlocal agreement, award construction contract and initiate construction.

The Project Management cycle will be repeated each year as new projects are selected as part of the Capital Improvement Plan update. Selected projects that already have some elements completed (preliminary design, ROW, or utilities adjusted) will be slotted in the appropriate Project Management phase and implemented within a shorter time frame.

## **V. MAJOR CAPITAL DEVELOPMENT COMMITTEE**

- 5.00 The Major Capital Development Committee shall consist of the Departments primarily responsible for the planning and implementation of projects that are eligible for funding from the Major Capital Development Fund along with the Budget Officer, County Treasurer and the Commissioners Court Administrator who will be the Committee Chair. The other committee members are the Assistant Commissioners Court Administrator (Buildings and Grounds), the Director of Planning and Development (Parks/Open Space and Trails) and the Director of Public Works (Transportation).
- 5.01 While carrying out the responsibilities assigned by these policies and procedures, the Committee shall weigh the corporate needs of the County and, to the extent possible, present recommendations to the Commissioners Court which fairly respond to these needs. Committee members are to be mindful of their particular areas of responsibility, but shall not let those responsibilities take precedence over greater needs in other areas outside of their responsibility.

- 5.02 The Budget Officer will provide the Committee a listing of each request eligible for or requesting funding from the Major Capital Development Fund by June 1 of each year. The Committee will evaluate and analyze each request and present their prioritized recommendations to the Commissioners Court by July 15 of each year.
- 5.03 Once funding is approved from the major Capital Development Fund, each department receiving funding shall provide the County Treasurer, prior to the beginning of a project, with a draw-down schedule of when funds will be spent.

## Appendix B

### MAJOR TECHNOLOGY IMPROVEMENT FUND

#### Policy Statement

The Dallas County Commissioners Court, by the following policies and procedures, creates a Major Technology Improvement Fund. This fund will be used to accomplish the migration of the County's legacy mainframe systems and applications to industry standard and supported automated systems and address mission critical technology needs. This special fund shall ~~only~~ be used to fund the one-time cost for the purchase, development, implementation and first year's support of new and replacement systems and the funding of the Information Technology Services (IT) Department's annual operating budget. This special fund will receive revenue from a dedicated portion of the County's tax rate as outlined below. Monies will only be appropriated from this special fund annually as part of the County's annual budget process. The main purpose of this special fund is to provide a mechanism for Dallas County to meet its most critical automation needs and ongoing operating cost.

#### I. GENERAL/ELIGIBILITY FOR FUNDING

- 1.00 The Major Technology Fund is established to fund costs, such as computer hardware, software and associated implementations, and the IT Services annual operating budget:
- 1) Address technology migration described in the Data Processing Feasibility Study and Five Year Plan;
  - 2) Including reoccurring expenditures approved by Commissioners Court that are mission critical;
  - 3) The repair, replacement and upgrade of mission critical technology (technology that performs required tasks and without the automated support, critical tasks will not be able to be performed or will only be able to be performed with the commitment of significant resources).
  - 4) IT Services annual operating budget to include salaries/benefits, various software/hardware maintenance contracts, and contracted services such as Personal Service Contract, IT .

#### II. TRANSFERS TO THE FUND AND FUND CONTROLS

- 2.00 Each year, revenue generated from 1.26 cents of the County tax rate will be transferred to the MAJOR TECHNOLOGY IMPROVEMENT FUND. This portion of the tax rate is specifically excluded from the calculation of the effective tax rate. Budget allocations are made for IT department's salary, operating, and capital expenditures, and to the projects approved by the Commissioners Court.
- 2.01 In addition to the current year funding, four additional year's revenue will be estimated for use in the development of the Major Technology Improvement Fund

Five-Year Plan. The assumption to be used in making the revenue estimates shall be prepared by the Office of Budget and Evaluation and be approved by the Commissioners Court.

- 2.02 All interest earned on monies in this fund will be retained by the fund to be used for future projects and shall not be retained by a department, project or transferred to any other fund.
- 2.03 The Major Technology Improvement Fund shall retain a minimum ending balance equal to 10% of each year's approved and/or projected expenditures. This balance shall be designated as an emergency reserve. No expenditures from the emergency reserve shall be made without a 4/5<sup>th</sup>'s vote of the Commissioners Court.
- 2.04 Once a project is completed, any remaining funds appropriated for that project will be unencumbered and transferred to the Major Technology Improvement Fund balance for future use.

### **III. APPROPRIATIONS FROM THE FUND**

- 3.00 Each year, as part of the annual operating budget process, the County Budget Office will distribute a request for all County departments to submit their long-term computer hardware and software requests for the current year and projected needs for up to four (4) additional years. When these requests are received, they will be summarized and referred to the County's Chief Information Officer (CIO). The CIO will review each request to insure it is an eligible project, that its cost and benefit are accurately stated, that the need for the project is clearly justified and then prioritize the proposed project with all other requests and previously approved projects. Once the Director has completed his review process, all requests for funding, along with the Director's recommended priority listing, is submitted to the Major Technology Improvement Committee for review of the proposed projects and prioritization (see Section IV for the composition and responsibilities of the Committee). Once the Committee has finalized its review, the listing is submitted to the Commissioners Court for final approval.
- 3.01 Subject to the conditions and constraints of these policies and procedures, the Commissioners Court shall approve a Major Technology Program each year that will include projects that are funded by appropriations from the Major Technology Improvement Fund. Such approval shall include the actual appropriation for the next fiscal year as well as committed appropriations for the next four (4) years.
- 3.02 Once a project is approved and funded and/or has received a commitment of funding from the Major Technology Improvement Fund, such funding or commitment for funding cannot be withdrawn without a majority vote of the Commissioners Court.
- 3.03 It is highly desirable for projects to be funded in total in a single year. If that is not practicable or special conditions exist, a project may be funded in part over a maximum of two (2) years to allow the accumulation of adequate funds. In

extremely special cases where there is a critical need for the timely completion of a project and adequate funding is not available, short-term borrowing may be arranged over a period not to exceed three (3) years. In these cases the annual appropriation from the fund will equal the required debt service (principal & interest) for the timely repayment of the borrowed funds.

- 3.04 If it is determined that a project's cost will exceed the amount of funds appropriated, one or more of the following action(s) must be taken;
- 1) Project is canceled;
  - 2) The project scope is reduced so it can be completed within budget;
  - 3) Additional funds are transferred to this project from sources other than the Major Technology Fund; and/or
  - 4) Additional funds are transferred to this project from the Major Technology Fund emergency reserve or from appropriations for other projects. Transfers from other projects may cause that project to be delayed to a subsequent fiscal year.
- 3.05 Each year the final schedule of five year's spending from the Major Technology Fund shall be included in the County's annual budget.

#### **IV. MAJOR TECHNOLOGY IMPROVEMENT COMMITTEE**

- 4.00 The Major Technology Improvement Committee shall consist of the Chair and Vice Chair of the Data Processing Governance Committee, Budget Officer, Commissioners Court Administrator and CIO. The Chair of the Data Processing Governance Committee shall be the Chair of the Major technology Improvement Committee.
- 4.01 The CIO will provide the Committee a listing of each request eligible for or requesting funding from the Major Technology Improvement Fund by June 1 of each year. The Committee will evaluate and analyze each request and present their prioritized recommendations to the Commissioners Court by July 15 of each year.
- 4.02 The Committee shall review each project to insure they are eligible for funding, consistent with current priorities, objectives and policies, that their proposed funding schedule seems appropriate, their cost benefits are accurately stated and that the need for the project is clearly justified.
- 4.03 The CIO shall staff the Committee and shall be responsible for compiling all information, scheduling meetings and reporting to the Commissioners Court.
- 4.04 The status of each project approved in the Major Technology Improvement Fund shall be included in the Commissioners Courts' bi-monthly Review of all Major Technology projects.

## Appendix C

### TRANSPORTATION FUNDING POLICY

County transportation funding will be allocated through the following two methods:

A. The **Road and Bridge Funds** are created from motor vehicle license fees allocated in the annual operating budget for the maintenance of County roads and cooperation with cities on various transportation projects. These projects form the County's **Road Upgrade Program**. By policy of the Commissioners Court, these funds are allocated in proportion to the miles of county maintained roads in each Road and Bridge District.

B. The **Major Capital Development Fund** provides funding for larger, long-term projects that may require a more substantial financial commitment, generally new construction or major rehabilitation. The fund includes five program components: 1) Major Impact, 2) SAFETEA-LU Matching, 3) Thoroughfare, 4) LU/TI, and 5) District Thoroughfare Equalization. Transportation projects are presented in separate categories to illustrate the different types of programs that Dallas County participates in. Transportation funding in the MCDF is allocated to one project account code although the funding can be utilized for any of the programs to best meet the goals and objectives of Dallas County.

1. **Impact Program**: Dallas County will reserve funds for major transportation projects including service roads, main lanes, interchanges, and rights of way for state and federal highways and toll ways.
2. **SAFETEA-LU Matching Program**: Dallas County will provide more than minimum required local match for important transportation projects that have been submitted to the North Central Texas Council of Governments to be considered for the Federal matching program (SAFETEA-LU). This program will fund up to 20% of the cost of selected SAFETEA-LU projects provided the sponsoring City funds a minimum of 20% and the project meets other eligibility criteria approved by the Commissioners Court. This program allows Dallas County to assist local cities to gain maximum credit under the Regional Transportation Council's evaluation criteria for local financial support. SAFETEA-LU was enacted in August 2005 and is the new federal funding mechanism for current and future projects. The former Federal program TEA-21 expired in 2003 with extensions into 2005. A number of TEA-21 projects remain in our program.
3. **Thoroughfare Program**: Provides funding for the design, right-of-way acquisition and construction of thoroughfares throughout Dallas County. Projects included in this program must be included in the Regional Thoroughfare Plan as published by the North Central Texas Council of Governments, may include financial participation by other governments and are typically ones that have been funded in the past through a County Bond Program.
4. **Land Use/Transportation Initiatives (LU/TI)**: Provides funding for the design, right-of-way, acquisition and construction of infrastructure projects that improve

transportation investments and land use; with work divided into elements including context Sensitive Solutions, Low Impact Design, Bicycle Planning, Pedestrian Planning, Innovative Parking Strategies, Transit-Oriented Development and Sustainable Development Initiatives. These projects would be similar, but not tied to the specific work elements included in the Unified Work Plan of the Transportation Department of the NCTCOG.

5. Annual DTE Program (District Thoroughfare Equalization): Annually receives an allocation of all motor vehicle license fee revenue that exceeds the annual Auditor's revenue estimate or unallocated and uncommitted funds in the Major Capital Development Fund. During the annual Capital Project review process, funding for the DTE Program will be limited to an amount that is equal to the sum of each road and bridge district's funding under the Road Upgrade Program subtracted from the road and bridge district that receives the greatest amount of funding. These funds are available to each road and bridge district on a pro rata basis of their funding shortfall to the total funding allocated. These funds may be used to supplement projects that would otherwise be funded through one of the other transportation programs. In years where funding is not available to fund 100% of the DTE Program the funding shortfall may be carried forward and a subsequent year's funding may exceed the funding limit until the shortfall is eliminated.

## Appendix D

### ELEVATOR AND ESCALATOR INVENTORY

#### **Administration Building**

- 2 – County Business
- 3 – Kennedy Exhibit

#### **George Allen Courts Building**

- 10 – Public
- 2 – Jail Access
- 3 – Jail-Interior
- 1 - Judges
- 1 – District Clerk
- 1 – Facilities Management
- 2 – Freight
- 8 – Escalators

#### **Frank Crowley Building**

- 7 – Public
- 1 – Service
- 4 – County Employees
- 4 – Jail-Inmate
- 8 – Public Escalators

#### **Bill Decker Detention Center**

- 2 – Jail-Visitors
- 2 – Jail - Interior
- 1 – Freight
- 1 – Cabana (Wayback)

#### **Cook Chill Warehouse**

##### **2121 French Settlement**

- 1 – County Business

#### **Health and Human Services / North**

##### **2377 Stemmons**

- 3 – Public
- 1 – Dumbwaiter

#### **Institute of Forensic Sciences**

- 3 – County Business

#### **Kennedy Parking Garage**

- 2 – Public

**Investment Building**

1 – Public

**Frank Crowley Parking Garage**

2 – C Garage

3 – D Garage

**North Dallas Government Center**

1 – Public

**North Tower Jail**

2 – Jail Visitor

7 – Jail

1 - Freight

**Oak Cliff Sub-courthouse**

1 – Public

**Old Red Courthouse**

2 - Public

**Records Building Complex**

2 – Records Building - Public

2 – Records Annex - Public

2 – Criminal Courts – Jail Access

1 – Freight – Jail Access

1 – Elm Street – Tax Office Freight

**Lew Sterrett**

2 – A Building – Jail

2 – A Building Jail-Visitors

5 – B Building - Jail

**Henry Wade Juvenile Justice Center**

**2600 Lone Star Drive**

4 – Public

3 – Jail Detention

**New Underground Parking Garage**

2 – Public

## Appendix E

### **PARKS AND OPEN SPACE PROJECT SCHEDULE For the five year period beginning October 1, 2007**

#### FY2008

Campion Trail (City of Irving) \$1,520,000

Trinity River Acquisitions (Unincorporated Dallas County) \$230,000

Palmetto Preserve/ Ph1 Amenities (Unincorporated Dallas County) \$250,000

#### FY2009

Campion Trail (City of Irving) \$1,300,000

Chalk Hill Trail (City of Dallas) \$1,200,000

#### FY2010

Honey Springs Interurban Trail (City of Dallas) \$2,500,000

#### FY2011

Red Oak Trail (Cedar Hill) \$2,500,000

#### FY2012

Southern White Rock Trail (City of Dallas) \$2,000,000

Trinity acquisitions (Unincorporated Dallas County) \$250,000

Preserve Amenities (various sites) \$250,000

## Appendix F

### APPROVED TRANSPORTATION PROJECTS AND ESTIMATED COUNTY PARTICIPATION COST As of October 1, 2007

#### Federal Matching Projects

##### District 1

###### **TEA-21**

Belt Line Road – SH 289 / Preston to Dallas Parkway - \$0

###### **SAFETEA-LU**

Campbell Road @ US 75- \$125,000

Luna Rd – Northwest Highway to Royal Ln - \$2,000,000

###### **LU/TI**

Cottonwood Trail Transp. Links - \$999,226

Cottonwood Trail Trans. Links Section G - \$600,774

##### District 2

###### **TEA-21**

IH 635 Frontage Roads – Kingsley to LaPrada - \$0

Pleasant Valley – Richfield Drive to Miles Road - \$2,744,562

SH 352 – US 80 Intersection Improvements - \$1,464,491

###### **SAFETEA-LU**

(no projects)

###### **LU/TI**

Winters Park/Spring Creek Greenbelt - \$364,321

##### District 3

###### **TEA-21**

Buckner @ Scyene- \$0

Gaston @ Washington - \$135,201

IH 30 / R.L. Thornton - Munger to Carroll– \$0

Loop 12 / Buckner – Lake June to US 175 - \$0

Olive @ Woodall Rogers – \$0

Pearl @ Woodall Rogers – \$0

Motor Street – Harry Hines to Maple - \$600,000

## Appendix F (continued)

### **District 3 (Continued)**

#### **SAFETEA-LU**

Medical Center Drive – IH 35 to Harry Hines - \$4,562,014

Industrial Blvd. – Cadiz – Contential - \$5,756,219

Pleasant Run Overpass – UP Facility - \$0

BSW Cities Wintergreen Rd. Intersection Imp/Fed Project (DeSoto) - \$0

#### **LU/TI**

(no projects)

### **District 4**

#### **TEA-21**

MacArthur – Bear Creek to IH 30 - \$1,500,000

Lake Ridge Parkway – Great Southwest to IH 20 - \$1,000,000

#### **SAFETEA-LU**

BSW Cities Wintergreen Rd. – Intersection Imp/Fed Project (Duncanville) - \$0

BSW Cities Wintergreen Rd. – Intersection Imp/Fed Project (Cedar Hill) - \$0

#### **LU/TI**

(no projects)

## **THOROUGHFARE PROJECTS**

### **District 1**

Collins @ Plano Rd - \$185,500

Spring Valley - Weatherred Int. & to Coit- \$2,302,000

Belt Line – Plano Rd to Jupiter Rd - \$353,192

Main Street/Belt Line – Interurban Rd to US 75 - \$212,000

Belt Line at Dallas Parkway - \$838,175

Mockingbird Lane - Hillcrest to West of DNT - \$2,845,293

Campbell at Plano Road - \$275,425

Loop 12 – Spur 408 to IH 35 E - \$90,000

Walnut Hill Lane – Malibu Dr to Luna Road - \$8,750,000

Alpha Road – Noel to Preston - \$5,084,000

Denton Dr/Harry Hines – Webb Chapel to C.L. \$18,000,000

Keller Springs Intersection Improvements - \$400,000

### **District 2**

Northwest Highway – Centerville to LaPrada - \$910,350

Collins Rd – Tripp to US 80 - \$2,041,000

Pioneer Road – Bruton to Belt Line - \$6,377,500

Country Club Road – Walnut to Commerce - \$2,400,000

IH635 E.B. Frontage Rd. - Skillman to Miller - \$885,000

LaPrada Road – Millmar Dr. to Motley Dr. - \$1,200,000

Shiloh Road – IH 635 to Kingsley - \$4,740,000

## **THOROUGHFARE PROJECTS (continued)**

### **District 2 (continued)**

Lawson Road – Milam to Clay Mathis - \$5,914,542  
Miller Road – Dalrock to Chiesa - \$2,889,000  
NW Highway/Loop 12 – Lawther to West of Buckner - \$1,330,000  
Pleasant Valley Road – Northeast Pkwy to Richfield Drive - \$3,294,940  
F.P.Lucas – West of McKenzie to Cartwright - \$5,650,000  
Murphy Road – Blackburn to SH 78 - \$3,150,000

### **District 3**

Cockrell Hill Road – Wintergreen to FM 1382 - \$6,013,440  
Hampton Rd @ Bear Creek Rd - \$2,287,500  
Houston School Rd – Wheatland to Belt Line - \$5,365,500  
US 75 at Bryan - \$1,617,000  
Wintergreen – IH 35E to Houston School - \$4,702,536  
Dolphin – Haskell to IH 30 - \$1,775,000  
Cockrell Hill Road – Beltline Road to Parkerville Road - \$3,367,911  
Cockrell Hill Road – La Reunion Pkwy to Singleton - \$5,635,000  
Bonnie View Road – Langdon Rd to Wintergreen Rd - \$8,949,000  
BSW Cities Wintergreen Rd, E.of Fed Project to Cockrell Hill (DeSoto) \$1,337,500

### **District 4**

E. Wintergreen – US 67 to E. City Limits – \$1,159,697  
Las Colinas Blvd. – Colwell to Lake Carolyn Pkwy - \$2,345,720  
SH 161 Corridor - \$1,571,589  
Hunter Ferrell Road – Belt Line to Story - \$4,187,400  
Merrifield – E. of Mountain Creek to Grady Niblo Extension - \$2,500,000  
Davis Street – Hampton to Westmoreland - \$4,942,631  
SH 183 – IH 35 to Elm Fork of Trinity River - \$750,000  
Loop 12 – IH 35E to Spur 408 - \$660,000  
Hunter Farrell – MacArthur to and incl. 1,700' of Story Road - \$3,459,950  
Loop 12 and SH 183 - \$3,894,000  
Lake Ridge Pkwy – S of Lake View to S. DC Line - \$2,000,000  
January Lane/Hill St. Dallas St. to NW 19<sup>th</sup>/161 - \$1,561,500  
Mountain Creek Parkway 2400' SE of Eagle Ford to Clark Rd. - \$6,354,000  
Cockrell Hill @ Davis - \$420,000  
Cockrell Hill @ Jefferson - \$217,000  
Mansfield Rd. Belt Line Rd. W to W. City Limits – \$6,000,000  
BSW Cities Wintergreen Rd, E. of Fed Project to Cockrell Hill (Duncanville) - \$1,975,000

## **MAJOR IMPACT PROJECTS**

### **District 1**

Northwest Corridor Participation (DART)(Irving) - \$500,000  
Belt Line – Jackson to IH 35E - \$4,000,000  
IH 635 – Luna Rd to US 75 - \$3,000,000

## **Appendix F (continued)**

### **District 2**

US 80 @ Town East Blvd - \$2,000,000  
SH 78 – Sachse C.L. to County Line - \$2,000,000

### **District 3**

Wintergreen Overpass – UP Facility - \$0

### **District 4**

Mountain Creek Pkwy – Grady Niblo to Spur 408 - \$8,425,000  
Northwest Corridor Participation (DART) - \$500,000

### **LU/TI**

#### **District 1**

Arapaho Rd to Le Lacs Trail Ext - \$237,100  
Hutton Branch Trail – Downtown Sta. to Josey Ln. - \$1,487,000  
East Dallas Velloway Phase 4 - \$4,075,000  
Glenville Trail – TXU easement to Duck Creek Trail - \$1,330,00

#### **District 2**

Walnut Hill LN @ Skillman St., Lake Highlands - \$3,421,846  
East Dallas Velloway Phase 3 - \$1,072,500  
East Dallas Velloway Phase 4 - \$112,500

#### **District 3**

no projects

#### **District 4**

Ledbetter/Grady Niblo – Merrifield to Mt. Creek - \$3,875,000