

FILED

PUBLIC NOTICE

2018 OCT -4 PM 3:45

JOHN F. WARREN
COUNTY CLERK
DALLAS COUNTY

BY  DEPUTY

NOTICE IS HEREBY GIVEN THAT THE DALLAS COUNTY CIVIL SERVICE COMMISSION WILL MEET ON MONDAY, OCTOBER 8TH, 2018, AT 9:15 A.M., IN THE COMMISSIONERS COURTROOM TO DISCUSS PERSONNEL MATTERS. A CLOSED SESSION MAY BE HELD IF REQUIRED FOR PURPOSES PERMITTED BY CHAPTER 551, OPEN MEETINGS, TEXAS GOVERNMENT CODE, SECTIONS 551.071 - 551.076.

URMIT GRAHAM, MS, SPHR, INTERIM
DIRECTOR, HUMAN RESOURCES/
CIVIL SERVICE



BY: MYRNA GASC
DEPUTY COUNTY CLERK

*AGENDA ATTACHED

MINI CIVIL SERVICE MEETING

OCTOBER 8, 2018

9:15 AM

FILED

2018 OCT - 4 PM 3:49

JOHN F. WARREN
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DALLAS COUNTY
DEPUTY

I. Various Departments - Adoption of Pretrial Plan to Facilitate Dallas County's Bail: 49 Bond Process Pages: 1 - 26

A. Dallas County Criminal District Court Pages: 1 - 7

Additional Position	# Pos	Pos #	Grd.	Salary	Benefits	Salary & Benefits
Criminal District Court Magistrate	4	TBD	00	\$546,594	\$148,392	\$694,986
Total Cost:						\$694,986

B. District Attorney's Office Pages 8 - 17

Additional Positions	# Pos	Pos #	Grd.	Salary	Benefits	Salary & Benefits
Attorney V	1	TBD	ATT5	\$126,658	\$35,095	\$161,753
Attorney IV	3	TBD	ATT4	\$318,972	\$93,054	\$412,026
Total Cost:						\$573,779

C. Public Defender's Office Pages 18 - 26

Additional Positions	# Pos	Pos #	Grd.	Salary	Benefits	Salary & Benefits
Public Defender V	1	TBD	ATT5	\$126,658	\$35,095	\$161,753
Public Defender IV	5	TBD	ATT4	\$531,620	\$155,090	\$686,710
Funding Source: Unallocated Reserves						Total Cost: \$848,463

II. Pretrial Services Department Pages: 1 - 10

Additional Positions	# Pos	Pos #	Grd.	Salary	Benefits	Salary & Benefits
Pretrial Service Intake Assessment Technician	6	TBD	CC	\$283,854	\$115,113	\$398,967
Paraprofessional Support (PT Pretrial Service Intake Technician**	3	TBD	CC	\$75,846	\$0	\$91,053

**Salary based on 80hrs/week including FICA/Retirement

Funding Source: Unallocated Reserves **Total Cost: \$490,020**

III. Facilities Department - Job Title Changes Only Pages: 1 - 12

Current Title	# Pos	Pos #	Grd.
Preventive Maintenance and Safety Specialist	1	2549	G
Proposed Title			
Facility Manager	1	Same	


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Current Title	# Pos	Pos #	Grd.
Quality Assurance Inspector	1	4112	AM
Proposed Title			
Lead Kitchen Equipment Mechanic	1	Same	

IV. Sheriff's Department - Job Description Modification

Pages: 1 - 7

The Human Resources/Civil Service Department recommends the Civil Service Commission approve the special requirements revisions for the Telecommunicator (gr. 08) position as underlined on the job description, requested by the department and recommended by HR.

V Constable Office - Job Description Modification

Pages: 1 - 7

The Human Resources/Civil Service Department recommends the Civil Service Commission approve the special requirements revisions for the Deputy Constable III (gr. 68) and Deputy Constable IV (gr. 69) positions as underlined on the job descriptions and recommended by HR.
