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2017 OCT 12 AM 8:08

COUNTY CLERK  
DALLAS COUNTY

## NOTICE

Metrocare Services, Board of Trustees, will hold a meeting of the **Finance and Administration Committee on Tuesday, October 17, 2017** immediately following the Marketing and Development committee at approximately 12:10 p.m. The meeting will be held at 1345 River Bend Drive, Dallas, Texas 75247 (Mustangs Conference Room).

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1212, at least 72 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

The attached agenda items will be discussed/acted upon. A portion of the meeting may be closed as allowed by Subchapter D, Sections 551.071 - 551.075 to discuss personnel matters, litigation, acquisition of real property, for the purpose of discussing negotiated contracts for prospective gifts or donations to the Center when such discussions would have a detrimental effect on the negotiating position of the Center and a third person, firm or corporation, and to receive information from and/or question employee(s) without deliberating on the subject matter.

Leslie H. Secrest, MD, Chairman  
Finance and Administration Committee

Ms. Jill L. Martinez, Madame Chairman  
Board of Trustees

By: Glamaris Gonzalez  
Assistant to Sr. Management

**AGENDA  
METROCARE SERVICES**

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**Finance & Administration Committee**  
**Tuesday, October 17, 2017 at approximately 12:10 pm**  
1345 River Bend Drive, Dallas, TX 75247  
Mustangs Conference Room  
**(Immediately following the Marketing and Development Committee)**

COUNTY CLERK  
DALLAS COUNTY

**Committee Members:**

Leslie H. Secrest, MD, Chairman  
Terry James  
Jane Hamilton  
Jasmine Crockett  
Jill L. Martinez, *ex officio*

Leslie Secrest, MD

- I. **CALL TO ORDER**
- II. **CITIZEN COMENTS** (Please limit to 3 minutes)
- III. **ISSUES TO BE CONSIDERED**

Leslie Secrest, MD

- 1. ❖ Recommendation of Acceptance of the September 19, 2017 Finance and Administration committee minutes.

**FISCAL MANAGEMENT REPORTS**

Richard Buckley

- 2. ❖ Recommendation of Acceptance of the Financial Report for September 2017 (Unaudited).

The chief administrative officer will review the statement of net positions, the statement of activities and the statement of cash flow for the prior month and discuss plans to address deficiencies therein relative to plan.

Richard Buckley

- 3. ❖ Recommendation of Acceptance of the Human Resources Report for September 2017.

The chief administrative officer will present a report on the performance of the department for the prior month and describe plans to address deficiencies therein relative to plan.

Dr. John Burruss

- 4. ❖ Recommendation of Acceptance of FY 18 Key Performance Indicators

The chief executive officer will present the FY 18 Key Performance Indicators developed as part of the budgeting process for approval.

**IV. MEETING ADJOURNMENT**

❖ *Designates Items on which the Board may take action*