



REQUEST FOR DIVORCE DECREE

CASE NUMBER (IF KNOWN) _____

NAME OF WIFE AT TIME OF DIVORCE: _____

NAME OF HUSBAND AT TIME OF DIVORCE: _____

YEAR OF DIVORCE FIING: _____

TELEPHONE NUMBER WHERE YOU CAN BE REACHED: _____

___ CERTIFIED COPY NEEDED

___ NON-CERTIFIED COPY NEEDED

ALL DOCUMENTS, CERTIFIED AND NON-CERTIFIED, COST \$1 PER PAGE.

PLEASE COMPLETE THIS REQUEST FORM AND MAIL TO:

**FAMILY RECORDS DIVISION
DALLAS COUNTY DISTRICT CLERK
GEORGE ALLEN COURTS BUILDING
600 COMMERCE STREET
DALLAS, TX 75202**

THE RECORDS DEPARTMENT WILL LOOK AT THE DOCUMENT YOU HAVE REQUESTED TO DETERMINE THE COST BASED UPON LENGTH AND A CHARGE FOR A RECORD SEARCH OR RETRIEVAL IF APPLICABLE. THE DEPARTMENT WILL THEN SEND YOU AN INVOICE FOR ALL CHARGES. PLEASE RETURN THE INVOICE PROMPTLY WITH A CHECK OR MONEY ORDER. UPON RECEIPT OF PAYMENT, YOUR RECORDS WILL BE MAILED TO YOU.

SINCE MANY OLDER DOCUMENTS ARE STORED OFF-SITE, RETRIEVAL AND REPRODUCTION CAN TAKE UP TO EIGHT WEEKS DUE TO THE LARGE DEMAND.