



DALLAS COUNTY PURCHASING DEPARTMENT

June 22, 2009

General Information No. 1

RFP No. 2009-083-4425

Request for Proposal for Residential Substance Abuse Treatment Services at the Dallas County Judicial Treatment Facility for Dallas County Community Supervision and Corrections Department

*THIS DOCUMENT IS BEING PROVIDED FOR GENERAL INFORMATION
PURPOSES ONLY (THIS IS NOT AN ADDENDUM)*

The Dallas County Purchasing Department has received and hereby provides for general information purposes only the following questions and the County's responses. Note: Due to time constraints, Dallas County will not be responsible for ensuring confirmation vendor receipt of this and/or any further acceptance of and/or responses to future questions prior to the solicitation opening date.

Question No. 1: **Are program participants allowed to participate in house-keeping chores as part of the modified therapeutic community environment? If so, to what extent or what are the limitations?**

Response: Clients are allowed to participate in regular house keeping chores.

Question No. 2: **Is there a requirement or expectation that services are available in languages other than English?**

Response: Accommodations must be made for clients who speak languages other than English.

Question No. 3: **If the incumbent is not selected as the vendor, are they amenable to negotiating for the sale of that vendor's property currently at the JTC?**

Response: This would have to be negotiated independently with Cornell Companies Inc.

Question No. 4: Are resident medical costs other than those of a first aid nature, the responsibility of Dallas County?

Response: The vendor must provide adequate medical care at the facility. The current vendor has two Full-Time Nurses and a part-time Psychiatrist on staff.

Question No. 5: Would CSCD please provide a list of program license and or certification requirements?

Response: Please refer to Page 8 of the RFP.

Question No. 6: Is ACA accreditation mandatory or preferred for this facility?

Response: This is not mandatory.

Question No. 7: Please define residential supervision officers. Are those positions to be included in the bid?

Response: Residential Supervision officers are probation officers assigned by CSCD to the facility. Funding for these positions come from CSCD budgets.

Question No. 8: Does the DSHS program license need to be included in the bid? Or, if a new vendor is selected, can the license be provided prior to program opening?

Response: A license will need to be submitted prior to program opening. Please contact DSHS for licensing requirements.

Question No. 9: Are any client fees or food stamps required to be collected?

Response: No

Question No. 10: How many phones are required?

Response: At present there are 54 phones at the facility. Requirement will depend on the vendor's operation.

Question No. 11: Is a data connection to outside servers allowed?

Response: Yes

Question No. 12: Would you provide a list of the current staff and their positions?

Response: This information will have to be requested from Cornell Companies Inc.

Question No. 13: **Would you provide a copy of the current budget?**

Response: Cornell submits an Audited Financial Report to CJAD. You may request a copy of this report through the Freedom of Information Act from CJAD.

Question No. 14: **It references submitting 1 original copy and 10 electronic copies. What is meant by electronic copies?**

Response: An addendum will be issued to clarify this question. You must submit one original proposal and ten electronic copies in CD format.

Question No. 15: **Page 9, #7 - Can we continue to operate with Canteen as we have in the past? Can residents assist with preparing, serving and clean-up if they are given community service hours?**

Response: Residents may assist with preparing, serving and clean-up with adequate supervision.