



June 25, 2009

Addendum No. 2
Bid No. 2009-086-4428
Annual Contract for Janitorial Services for the Southern
and Southwest Sections of Dallas County

Whereas, the Bid Due Date, is hereby amended/changed to read as follows:

Monday, July 6, 2009; 2:00 P.M., CST

Whereas, Bid Specification, Page 12, Section 3.13, is hereby amended to read as follows:

- 3.13 Contractor shall have a minimum of three (3) years consecutive experience providing janitorial services for facilities of comparable usage and size (35, 000 sq. ft or larger – one building/facility and/or entire complex at the same physical address location “not numerous addresses that make up cumulative/combined totals of 35,000 sq. ft”.) within the past four (4) years. The reference listing must include:
- 3.13.1 Names, addresses, and phone numbers of at least five (5) individuals (Janitorial Services Clients and/or Commercial Accounts) who can verify and substantiate the qualifications and experience requirements for services completed within the past 24 months.
 - 3.13.2 At least two (2) of the references must be less than six (6) months old, showing that the bidder has recently performed this type and scope of work in facilities of similar size (35,000 sq. ft or larger), type, amount, and geographical dispersion.
 - 3.13.3 The services performed must include the number of facilities, total square footage of each facility, highest and lowest square footage per unit within the group of facilities, length of contract, contract administrator, and telephone number.
 - 3.13.4 Contractor must complete Dallas County customer reference form included with this solicitation.

Whereas, Bid Specification, Page 13, Section 3.17, is hereby amended to read as follows:

- 3.17 Training Plan: Contractor shall include a comprehensive training plan which includes at a minimum:
- 3.17.1 Specific training each employee involved in this contract (including supervisory and management personnel) has already received.
 - 3.17.2 Specific training each employee involved in the contract (including supervisory and management personnel) will receive during the term of this contract. Include the frequency of any repetitive training.
 - 3.17.3 Include details of when and where such training is to be accomplished. Dallas County reserves the right to observe any such training.
 - 3.17.4 Training and professional certification of key individuals who will be involved in the Dallas County contract.

Whereas, Bid Specification, Page 28, Section 4.9, is hereby amended to read as follows:

4.9 Evening/Night Crew Maximum Cleaning Production Rate: 2,800 sq. feet per hour. Contractor personnel shall not be expected to clean more than 2,800 square feet per hour. Staffing ratio for each building and/or facility identified within the bid document shall be based on the maximum of 2,800 per square feet per hour within a six (6) hour service window to complete the janitorial tasks stated herein.

Whereas, Bid Proposal, Pages 28 and 29, Items 1 through 8, is hereby amended to read as follows:

Specify the exact number of employees to be assigned to each evening/night crew to perform janitorial services in the area stated above: _____ (Please use whole number only and please do not use ranges (i.e. 1-2, 3-4, 19-20, etc.). If your firm chose to use ranges the smaller of the range number will be used for Dallas County calculation for staffing ratio.

Whereas, Bid Proposal, Pages 41 and 42, is hereby amended to include the following statement:

“All bidders must complete the Dallas County customer reference form provided in this solicitation “

Except as provided herein/above, all other specification requirements of the bid referenced shall remain unchanged in and full force and effect. This addendum should be signed and returned with your proposal package on or before Monday, July 6, 2009; 2:00 P.M., CST

This addendum is hereby acknowledged, understood and considered in our proposal.

Printed Name: _____

Signature of Authorized Representative: _____

Title: _____

Company: _____ Date: _____