



August 27, 2010

Addendum No. 1

Bid No. 2010-083-5193

**Annual Contract for Janitorial Services for the Frank Crowley Courts
Building, Lew Sterrett Justice Center and Adjacent Towers**

Whereas, Bid Proposal Pages 38, 39 and 40, is hereby replaced with 38A, 39A and 40A

Except as provided herein/above, all other specification requirements of the original bid referenced shall remain unchanged in and full force and effect. This addendum should be signed and returned with your proposal package on or before September 02, 2010, 2:00 P.M., CST

This addendum is hereby acknowledged, understood and considered in our proposal.

Printed Name: _____

Signature of Authorized Representative: _____

Title: _____

Company: _____

Date: _____

The bidders hereby certify that they have read, understand, and agree that acceptance by Dallas County of the bidder's offer by the issuance of an award court order, purchase order, or a written formal contract will create a binding contract. Bidder, further agree to fully comply with all terms and conditions as set forth in the Dallas County bid specifications and other documentary forms herewith made a part of this specific contract.

Mail/Deliver Sealed Bid to:

Dallas County Purchasing Department
509 Main Street, 6th Floor, Room 623, Records Bldg., Dallas,
Texas 75202

Dallas County is not responsible for delays in the delivery of mail by the U.S. Postal Service, private couriers, or delivery by any other means. It is the sole responsibility of the Bidder to ensure that his/her bid reaches the Dallas County Purchasing Department, 509 Main Street, 6th Floor, Room 623, Dallas, Texas, by the designated date and hour indicated on the Instructions to Bidders Cover Page and/or addendum (when applicable).

Bids should be submitted in sealed packaging, marked and addressed as directed. Bids, which are received by fax transmittal, will not be accepted for consideration.

Description	Estimated Quantities	Unit Cost	Extension Price
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NOTE: Dallas County does not guarantee any quantities (cleanable square footage) to be serviced or purchased under this contract. The quantities (cleanable square footage) indicated in the bid are based on prior year data and may not reflect the actual quantity required during the duration of the contract. All pricing below shall include all labor, personnel, service, supervision, administration, management, reports, forms, documentation, insurance, material, supplies, chemicals, tools, equipment, paid all benefits, overhead, taxes, fees, fuel surcharges, shipping, transportation, freight, and all other incidentals necessary to provide the highest quality of janitorial services.

1. Cost of Janitorial Services (Based on 5 days per week Evening Services and Maximum Cleaning Production Rate of 3,500 sq. ft. per hour) per the terms and conditions set forth in the bid solicitation this includes the general and technical requirements and cleaning schedule matrix.

1.1. Location: Frank Crowley Courts Building, 133 Riverfront Blvd. Dallas, Texas 75207	419,050 square feet	\$/sq. ft.	\$/mo.
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Specify the exact/actual number of employees to be assigned to each evening/night crew to perform janitorial services in the area stated above: _____ (Please use whole number only and please do not use ranges (i.e. 1-2, 3-4, 19-20, etc.). If your firm chose to use ranges the smaller of the range number will be used for Dallas County calculation for staffing ratio.

1.2. Location: Lew Sterrett Justice Center 111 W. Commerce St. Dallas, Texas 75207	13,000 square feet	\$/sq. ft.	\$/mo.
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Specify the exact/actual number of employees to be assigned to each evening/night crew to perform janitorial services in the area stated above: _____ (Please use whole number only and please do not use ranges (i.e. 1-2, 3-4, 19-20, etc.). If your firm chose to use ranges the smaller of the range number will be used for Dallas County calculation for staffing ratio.

1.3. Location: North Tower 113 W. Commerce St. Dallas, Texas 75207	3,600 square feet	\$/sq. ft.	\$/mo.
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Specify the exact/actual number of employees to be assigned to each evening/night crew to perform janitorial services in the area stated above: _____ (Please use whole number only and please do not use ranges (i.e. 1-2, 3-4, 19-20, etc.). If your firm chose to use ranges the smaller of the range number will be used for Dallas County calculation for staffing ratio.

1.4. Location: Suzanne L. Kays South Tower 113 W. Commerce St. Dallas, Texas 75207	2,630 square feet	\$/sq. ft.	\$/mo.
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Specify the exact/actual number of employees to be assigned to each evening/night crew to perform janitorial services in the area stated above: _____ (Please use whole number only and please do not use ranges (i.e. 1-2, 3-4, 19-20, etc.). If your firm chose to use ranges the smaller of the range number will be used for Dallas County calculation for staffing ratio.

Description	Estimated Quantities	Unit Cost	Extension Price
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3. Cost of Janitorial Services *(Based on 3 days per week Evening Services and Maximum Cleaning Production Rate of 5,000 sq. ft. per hour)* per the terms and conditions set forth in the bid solicitation this includes the general and technical requirements and cleaning schedule matrix.

3.3. Location: North Tower 113 W. Commerce St. Dallas, Texas 75207	3,600 square feet	\$/sq. ft.	\$/mo.
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Specify the exact/actual number of employees to be assigned to each evening/night crew to perform janitorial services in the area stated above: _____ (Please use whole number only and please do not use ranges (i.e. 1-2, 3-4, 19-20, etc.). If your firm chose to use ranges the smaller of the range number will be used for Dallas County calculation for staffing ratio.

3.4. Location: Suzanne L. Kays South Tower 113 W. Commerce St. Dallas, Texas 75207	2,630 square feet	\$/sq. ft.	\$/mo.
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Specify the exact/actual number of employees to be assigned to each evening/night crew to perform janitorial services in the area stated above: _____ (Please use whole number only and please do not use ranges (i.e. 1-2, 3-4, 19-20, etc.). If your firm chose to use ranges the smaller of the range number will be used for Dallas County calculation for staffing ratio.

Note to All Bidders: Any cleanable or serviceable areas which are added to or deleted due to remodeling, expansion and/or building closure at any of Dallas County properties will be done so at the same rate per square foot throughout the duration of the contract. The extension price will be multiplied by the number twelve (12) to calculate the annual cost for janitorial services.

4. Cost for On-Site Daytime Janitorial Personnel, as per bid specifications for the listed location (s):

4.1 Frank Crowley Courts Building	6,000 hours	\$/hour	\$_____
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4.2 Lew Sterrett Justice Center, The on-site personnel's at this location will be required to work three (3) eight hour shifts which will cover a twenty-four (24) period, 7 days per week including all holidays.	8,760 hours	\$/hour	\$_____
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Note to All Bidders: Dallas County will only pay for services rendered. Deductions will apply in the event of absenteeism at the hourly rate. All on-site Daytime Janitorial Personnel must sign-in/login and sign-out/logout daily.

5. Optional Services (As Requested by Dallas County Project Coordinator or Designee)

Specify cost for Additional Service Hour: This line is for special scheduled events and emergency-type services, such as responding to a roof leak during periods when there is no company staff on-site (i.e., early morning or late evening hours or weekends). Services provided in such circumstances must be requested by the Project Coordinator or designee, and will be charged to the contingency line in the contract: \$ _____/per hour

6. Specify Cost for Performance Bond (if any), _____ % of Total Bid Cost
please refer to insurance requirements for details

Specify any additional comments/cost/etc. included with your bid proposal, if applicable:

Any deviations to the Dallas County bid specifications may result in rejection of the Bidders Proposal if found unacceptable by Dallas County.