COURT ORDER

ORDER NO:	2012 1957
	YEMBER 20, 2012
STATE OF T	TEXAS
COUNTY O	FDALLAS
BE IT REME	EMBERED, at a regular meeting of the Commissioners Court of Dallas County, Texas, held on
the 20th day of	of November, 2012 on motion made by Mike Cantrell, Commissioner District 2, and
seconded by _	John Wiley Price, Commissioner District 3, the following order was adopted:
WHEREAS,	this matter was briefed to the Dallas County Commissioners Court on November 13, 2012; and
WHEREAS,	the Federal Equitable Sharing Agreement requires the head of the law enforcement agency and a designated official of the governing body to sign the Annual Certification Report certifying that the accounting of funds received and spent by the law enforcement agency is accurate and in compliance with the guidelines and statutes that govern the equitable sharing program; and
WHEREAS,	an audit of the Constable federal forfeiture funds has been completed by the County Auditor on a form provided by the U.S. Department of Justice/ACA Program and presented to Commissioners Court for certification; and
WHEREAS,	this court order is consistent with Strategic Plan Vision 3; and
WHEREAS,	Commissioners Court accepts and certifies the audit findings of the County Auditor.
Court that the	EFORE ORDERED, ADJUDGED AND DECREED by the Dallas County Commissioners audit reports be certified as final with notice delivered to the U.S. Department of Justice and e County Judge to sign all related documents.
<u>/</u> M	Clay Lewis Jenkins, County Judge Aurine Dickey, Comm. District #1 John Wiley Price, Comm. District #3 John Wiley Price, Comm. District #4 Dr. Elba Garcia, Comm. District #4

Recommended for Approval by:

Virginia A. Porter, County Auditor





\$23.00

\$9,151.00

\$1,434.00

\$7,717.00

OMB Number 1123-0011 Expires 9-30-2014

	Police l	Department	Sher	iff's Office) Task Force (Cor	nplete Table A)
	Prosect				unterdrug Unit illable field for pop-up instru	Other Other
Age	ency Name: Da				паше нега тог рор-ар тѕста	ctions.
_	C/ORI/Trackin				0 0	
Mai	ling Address:	7201 S. Polk				
City	r: Dallas				State: TX	Zip: 75232
Fina	ance Contact:	First: Frank			Last: Bromley	
]	Phone: 972-22	27-6015	E-mail: fbrom	ley@dallascounty.	org
Pre	parer:	First: Asnak	ech		Last: Tessema	
	Same as Finance Contact	Phone: 214-65	53-7929	E-mail: asnak	ech.tessema@dalla	scounty.org
Ind	ependent Pub	lic Accounta	nt:	E-mail: danile	es@kpmg.com	
Las	t FY End Date:	: 09/30/2012		Agency Cur	rent FY Budget:	\$1,791,348.00
\bigcirc	New Participant:	Read the	Equitable Sh	naring Agreement	and sign the Affidavit	
● E	Existing Participa	Complete the Affida		Certification Repo	ort, read the Equitable	Sharing Agreement, and sign
Amended Form: Revise the Annual Certification the Affidavit.				rtification Report, i	read the Equitable Sh	aring Agreement, and sign
	**************************************	Α	nnual	Certificati	ion Report	
	Sumn	nary of Equitab	le Sharing	Activity	Justice Funds ¹	Treasury Funds ²
1	Beginning Equit Ending Equitabl	•			\$9,128.	00

Justice Agencies are: FBI, DEA, ATF, USPIS, USDA, DCIS, DSS, and FDA.

Total Equitable Sharing Funds (total of lines 1 - 5)

Federal Sharing Funds Spent (total of lines a - m below)

Ending Balance (difference between line 7 and line 6)

Federal Sharing Funds Received from Other Law Enforcement

Agencies and Task Forces (To populate, complete Table B)

Federal Sharing Funds Received

Other Income

Interest Income Accrued

3

7

Non-Interest Bearing (

Interest Bearing ()

\$0.00

\$0.00

\$0.00

² Treasury Agencies are: IRS, ICE, CBP, TTB, USSS, and USCG.

_	Summary of Shared Funds Spent	Justice Funds	Treasu	ry Funds
i a	Total spent on salaries under permitted salary exceptions			
b	Total spent on overtime			
С	Total spent on informants, "buy money", and rewards			
d	Total spent on travel and training			
e	Total spent on communications and computers			***************************************
f	Total spent on weapons and protective gear	\$474.00		
g	Total spent on electronic surveillance equipment			
h	Total spent on buildings and improvements			
i	Total transfers to other participating state and local law enforcement agencies (To populate, complete Table C)			**************************************
j	Total spent on other law enforcement expenses (To populate, complete Table D)	\$960.00		
k	Total Expenditures in Support of Community-Based Programs (To populate, complete Table E)			
1	Total Windfall Transfers (To populate, complete Table F)			
m	Total spent on matching grants (To populate, complete Table G)			
n	Total	\$1,434.00		\$0.00
1				
o fill o	Did your agency receive non-cash assets? Yes No If yes	, complete Table H.		
e fill o	out the following tables, if applicable.		ORI/Track	ng Number
e fill o	out the following tables, if applicable.		/ORI/Tracki	ing Number
e fill o	out the following tables, if applicable.		ORI/Tracki	ing Number
A: M Ager B: Eq	out the following tables, if applicable.	NCIC	ORI/Tracki	ing Number
A: M Ager B: Eq	out the following tables, if applicable. embers of Task Force ncy Name quitable Sharing Funds Received from other Agencies	NCIC		
B: Eq	out the following tables, if applicable. embers of Task Force ncy Name quitable Sharing Funds Received from other Agencies sferring Agency Name, City, and State	NCIC		
B: Eq Transgency C: Eq	embers of Task Force ncy Name quitable Sharing Funds Received from other Agencies sferring Agency Name, City, and State	Justi		
B: Eq Tran: gency C: Eq Recei	embers of Task Force acy Name quitable Sharing Funds Received from other Agencies sferring Agency Name, City, and State y Name: ORI/Tracking Number:	Justi	ce Funds	Treasury F

Table D: Other Law Enforcement Expenses **Treasury Funds Description of Expense** Justice Funds \$960.00 Uniforms Table E: Expenditures in Support of Community-Based Programs Recipient **Justice Funds** Table F: Windfall Transfers Recipient **Justice Funds** Treasury Funds Table G: Matching Grants **Matching Grant Name** Justice Funds **Treasury Funds** Table H: Other Non-Cash Assets Received **Description of Asset** Source Justice (Treasury () Table I: Civil Rights Cases

Name of Case	Ту	pe of Discrim	ination Alleged	
	☐ Race	Color	National Gender	
	☐ Disability	Age	Other	

Paperwork Reduction Act Notice

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a valid OMB control number. We try to create accurate and easily understood forms that impose the least possible burden on you to complete. The estimated average time to complete this form is 30 minutes. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, please write to the Asset Forfeiture and Money Laundering Section, 1400 New York Avenue, N.W., Washington, DC 20005.

This Federal Equitable Sharing Agreement, entered into among (1) the Federal Government, (2) the above-stated law enforcement agency ("Agency"), and (3) the governing body, sets forth the requirements for participation in the federal Equitable Sharing Program and the restrictions upon the use of federally forfeited cash, property, proceeds, and any interest earned thereon, which are equitably shared with participating law enforcement agencies. By its signatures, the Agency agrees that it will be bound by the statutes and guidelines that regulate shared assets and the following requirements for participation in the federal Equitable Sharing Program. Receipt of the signed Equitable Sharing Agreement and Certification (this "Document") is a prerequisite to receiving any equitably shared cash, property, or proceeds.

- 1. **Submission.** This Document must be submitted to aca.submit@usdoj.gov within 60 days of the end of the Agency's fiscal year. This Document must be submitted electronically with the Affidavit/Signature submitted by fax. This will constitute submission to the Department of Justice and the Department of the Treasury.
- 2. **Signatories.** This agreement must be signed by the head of the Agency and the head of the governing body. Examples of Agency heads include police chief, sheriff, director, commissioner, superintendent, administrator, chairperson, secretary, city attorney, county attorney, district attorney, prosecuting attorney, state attorney, commonwealth attorney, and attorney general. The governing body's head is the person who allocates funds or approves the budget for the Agency. Examples of governing body heads include city manager, mayor, city council chairperson, county executive, county council chairperson, director, secretary, administrator, commissioner, and governor.
- 3. **Uses.** Any shared asset shall be used for law enforcement purposes in accordance with the statutes and guidelines that govern the federal Equitable Sharing Program as set forth in the current edition of the Department of Justice's Guide to Equitable Sharing for State and Local Law Enforcement (Justice Guide), and the Department of the Treasury's Guide to Equitable Sharing for Foreign Countries and Federal, State, and Local Law Enforcement Agencies (Treasury Guide).
- 4. **Transfers.** Before the Agency transfers cash, property, or proceeds to other state or local law enforcement agencies, it must first verify with the Department of Justice or the Department of the Treasury, depending on the source of the funds, that the receiving agency is a current and compliant Equitable Sharing Program participant.
- 5. Internal Controls. The Agency agrees to account separately for federal equitable sharing funds received from the Department of Justice and the Department of the Treasury. Funds from state and local forfeitures and other sources must not be commingled with federal equitable sharing funds. The Agency shall establish a separate revenue account or accounting code for state, local, Department of Justice, and Department of the Treasury forfeiture funds. Interest income generated must be accounted for in the appropriate federal equitable sharing account.

The Agency agrees that such accounting will be subject to the standard accounting requirements and practices employed for other public funds as supplemented by requirements set forth in the current edition of the *Justice Guide* and the *Treasury Guide*, including the requirement in the *Justice Guide* to maintain relevant documents and records for five years.

The misuse or misapplication of shared resources or the supplantation of existing resources with shared assets is prohibited. Failure to comply with any provision of this agreement shall subject the recipient agency to the sanctions stipulated in the current edition of the Justice or Treasury Guides, depending on the source of the funds/property.

6. **Audit Report.** Audits will be conducted as provided by the Single Audit Act Amendments of 1996 and OMB Circular A-133. The Department of Justice and Department of the Treasury reserve the right to conduct periodic random audits.

Under penalty of perjury, the undersigned officials certify that **they have read and understand their obligations under the Equitable Sharing Agreement** and that the information submitted in conjunction with this Document is an accurate accounting of funds received and spent by the Agency under the *Justice* and/or *Treasury Guides* during the reporting period and that the recipient Agency is in compliance with the National Code of Professional Conduct for Asset Forfeiture.

The undersigned certify that the recipient Agency is in compliance with the nondiscrimination requirements of the following laws and their Department of Justice implementing regulations: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.), which prohibit discrimination on the basis of race, color, national origin, disability, or age in any federally assisted program or activity, or on the basis of sex in any federally assisted education program or activity. The Agency agrees that it will comply with all federal statutes and regulations permitting federal investigators access to records and any other sources of information as may be necessary to determine compliance with civil rights and other applicable statutes and regulations.

During the past fiscal year: (1) has any court or administrative agency issued any finding, judgment, or determination that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above; or (2) has the Agency entered into any settlement agreement with respect to any complaint filed with a court or administrative agency alleging that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above?

Yes • No

If you answered yes to the above question, complete Table I

Agenc	y Head	Governing Body Head
Signatur	e:	Signature:
Name:	Honorable Cleophas Steele	Name: / Honorable Clay Jenkins
Title:	Dallas County Constable	Title: County Judge
Date:		Date: November 20, 2012
E-mail:	cleophas.steele@dallascounty.org	E-mail: clay.jenkins@dallascounty.org
The Equitable gives you imp	pe to Equitable Sharing Wire: e Sharing Wire is an electronic newsletter that portant, substantive, information regarding aring policies, practices, and procedures.	Vienter 10129/12

Final Instructions:

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FOR AGENCY USE ONLY Entered by		
Entered on		
O FY End: 09/30/2012	Date Printed: October 23, 2012 09:48	
NCIC: TX0574200 .	Agency: Dallas County Constable Precinct 1	Phone: 972-227-6015
State: TX Finance 0	Contact: Frank Bromley E-m	ail: fbromley@dallascounty.org





OMB Number 1123-0011 Expires 9-30-2014

○ Police	Department	Sheriff's Office	Task Force (Com	plete Table A)	
Prosec	utor's Office	National Guard C	ounterdrug Unit	Other	
	* Please fill each r	equired field. Hover mouse over an	y fillable field for pop-up instruct	ions. *	
Agency Name: D	allas County Co	onstable Precinct 2			
NCIC/ORI/Trackin	ng Number: 🛚	Γ X 0 5 7 3 9	0 0		
Mailing Address:	140 N. Garlan	d Ave.			
City: Garland			State: TX	Zip: 75040	
Finance Contact:	First: <u>Don</u>		Last: Kuhn		
	Phone: <u>972-643</u>	3-4766 E-mail: don.	kuhn@dallascounty.c	org	
Preparer:	First: Asnake	ch	Last: Tessema		
Same as Finance Contact	Phone: <u>214-65</u>	3-7929 E-mail: <u>asna</u>	kech.tessema@dallaso	county.org	
Independent Pub	olic Accountar	nt: E-mail: dan	E-mail: daniles@kpmg.com		
Last FY End Date	: 09/30/2012	Agency C	urrent FY Budget: _	\$2,127,066.00	
New Participant:	Read the E	quitable Sharing Agreemer	nt and sign the Affidavit.		
Existing Participation	ant: Complete the Affidav		port, read the Equitable S	Sharing Agreement, and sign	
Amended Form:	Revise the the Affidav	t, read the Equitable Shar	ing Agreement, and sign		
	Ar	nnual Certifica	tion Report		
Sumr	nary of Equitable	e Sharing Activity	Justice Funds 1	Treasury Funds ²	
Beginning Equit	rable Sharing Fun	d Balance (must match			

1	Ending Equitable Sharing Fund Balance (must match Ending Equitable Sharing Fund Balance from prior FY)	\$78,110.00	
2.	Federal Sharing Funds Received	7777	
3	Federal Sharing Funds Received from Other Law Enforcement Agencies and Task Forces (To populate, complete Table B)		
4	Other Income		
5	Interest Income Accrued Non-Interest Bearing Interest Bearing	\$334.00	
6	Total Equitable Sharing Funds (total of lines 1 - 5)	\$78,444.00	\$0.00
7	Federal Sharing Funds Spent (total of lines a - m below)	\$2,112.00	\$0.00
8	Ending Balance (difference between line 7 and line 6)	\$76,332.00	\$0.00

Justice Agencies are: FBI, DEA, ATF, USPIS, USDA, DCIS, DSS, and FDA.

² Treasury Agencies are: 1RS, ICE, CBP, TTB, USSS, and USCG.

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otal spent on other law enforcement expenses (To populate, omplete Table D)	\$2,112.00	-		
otal Expenditures in Support of Community-Based Programs To populate, complete Table E)				
otal Windfall Transfers (To populate, complete Table F)				
otal spent on matching grants (To populate, complete Table G)			·	
Total	\$2,112.00		\$0.00	}
Did your agency receive non-cash assets? O Yes No If ye	es, complete Table H.		The second secon	
nbers of Task Force y Name	NCIC/	ORI/Tracki	ng Numbei	-
itable Sharing Funds Received from other Agencies erring Agency Name, City, and State	Justi	ce Funds	Treasury	Fi
erring Agency Name, City, and State	Justi	ce Funds	Treasury	Fi
Name: 1/Tracking Number:	Justi	ce Funds	Treasury	Fu
Name: I/Tracking Number: I/Track				
Name: 1/Tracking Number:		ce Funds	Treasury	

Description of	Fynanca		Justice Funds	Treasury Fund
				Treasury run
Holsters, Belts, C	ases		\$2,112.00	
ole E: Expenditure	es in Support of Community-Based Program.	s		
Recipient			Justice Funds	
		A () () () () () () () () () (
ble F: Windfall Tra	insfers			
Recipient			Justice Funds	Treasury Fund
			and the state of t	
ble G: Matching G				
Matching Gran	t Name		Justice Funds	Treasury Fund
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				L. C.
hi- II. Othor No-	Cash Assets Received			
	Description of Asset	And the second s		VALUE OF THE PARTY
Source				
Justice (
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Justice 🔾				
Justice (Cases			
Justice (Cases	Туре	of Discrimination i	Alleged

Paperwork Reduction Act Notice

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Age

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a valid OMB control number. We try to create accurate and easily understood forms that impose the least possible burden on you to complete. The estimated average time to complete this form is 30 minutes. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, please write to the Asset Forfeiture and Money Laundering Section, 1400 New York Avenue, N.W., Washington, DC 20005.

Origin

Other

This Federal Equitable Sharing Agreement, entered into among (1) the Federal Government, (2) the above-stated law enforcement agency ("Agency"), and (3) the governing body, sets forth the requirements for participation in the federal Equitable Sharing Program and the restrictions upon the use of federally forfeited cash, property, proceeds, and any interest earned thereon, which are equitably shared with participating law enforcement agencies. By its signatures, the Agency agrees that it will be bound by the statutes and guidelines that regulate shared assets and the following requirements for participation in the federal Equitable Sharing Program. Receipt of the signed Equitable Sharing Agreement and Certification (this "Document") is a prerequisite to receiving any equitably shared cash, property, or proceeds.

- 1. **Submission.** This Document must be submitted to aca.submit@usdoj.gov within 60 days of the end of the Agency's fiscal year. This Document must be submitted electronically with the Affidavit/Signature submitted by fax. This will constitute submission to the Department of Justice and the Department of the Treasury.
- 2. **Signatories.** This agreement must be signed by the head of the Agency and the head of the governing body. Examples of Agency heads include police chief, sheriff, director, commissioner, superintendent, administrator, chairperson, secretary, city attorney, county attorney, district attorney, prosecuting attorney, state attorney, commonwealth attorney, and attorney general. The governing body's head is the person who allocates funds or approves the budget for the Agency. Examples of governing body heads include city manager, mayor, city council chairperson, county executive, county council chairperson, director, secretary, administrator, commissioner, and governor.
- 3. **Uses.** Any shared asset shall be used for law enforcement purposes in accordance with the statutes and guidelines that govern the federal Equitable Sharing Program as set forth in the current edition of the Department of Justice's Guide to Equitable Sharing for State and Local Law Enforcement (Justice Guide), and the Department of the Treasury's Guide to Equitable Sharing for Foreign Countries and Federal, State, and Local Law Enforcement Agencies (Treasury Guide).
- 4. **Transfers.** Before the Agency transfers cash, property, or proceeds to other state or local law enforcement agencies, it must first verify with the Department of Justice or the Department of the Treasury, depending on the source of the funds, that the receiving agency is a current and compliant Equitable Sharing Program participant.
- 5. Internal Controls. The Agency agrees to account separately for federal equitable sharing funds received from the Department of Justice and the Department of the Treasury. Funds from state and local forfeitures and other sources must not be commingled with federal equitable sharing funds. The Agency shall establish a separate revenue account or accounting code for state, local, Department of Justice, and Department of the Treasury forfeiture funds. Interest income generated must be accounted for in the appropriate federal equitable sharing account.

The Agency agrees that such accounting will be subject to the standard accounting requirements and practices employed for other public funds as supplemented by requirements set forth in the current edition of the *Justice Guide* and the *Treasury Guide*, including the requirement in the *Justice Guide* to maintain relevant documents and records for five years.

The misuse or misapplication of shared resources or the supplantation of existing resources with shared assets is prohibited. Failure to comply with any provision of this agreement shall subject the recipient agency to the sanctions stipulated in the current edition of the *Justice or Treasury Guides*, depending on the source of the funds/property.

6. **Audit Report.** Audits will be conducted as provided by the Single Audit Act Amendments of 1996 and OMB Circular A-133. The Department of Justice and Department of the Treasury reserve the right to conduct periodic random audits.

Under penalty of perjury, the undersigned officials certify that they have read and understand their obligations under the Equitable Sharing Agreement and that the information submitted in conjunction with this Document is an accurate accounting of funds received and spent by the Agency under the Justice and/or Treasury Guides during the reporting period and that the recipient Agency is in compliance with the National Code of Professional Conduct for Asset Forfeiture.

The undersigned certify that the recipient Agency is in compliance with the nondiscrimination requirements of the following laws and their Department of Justice implementing regulations: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.), which prohibit discrimination on the basis of race, color, national origin, disability, or age in any federally assisted program or activity, or on the basis of sex in any federally assisted education program or activity. The Agency agrees that it will comply with all federal statutes and regulations permitting federal investigators access to records and any other sources of information as may be necessary to determine compliance with civil rights and other applicable statutes and regulations.

During the past fiscal year: (1) has any court or administrative agency issued any finding, judgment, or determination that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above; or (2) has the Agency entered into any settlement agreement with respect to any complaint filed with a court or administrative agency alleging that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above? ○ Yes No

If you answered yes to the above question, complete Table I

Agenc	y Head	Governing Body Head	
Signatur	e:	Signature:	
Name:	Honorable Michael Gothard	Name: / Honorable Clay Jenkins	
Title:	Dallas County Constable	Title: County Judge	
Date:		Date: November 20, 2012	
E-mail:	michael.gothard@dallascounty.org	E-mail: clay.jenkins@dallascounty.org	
The Equitable gives you imp	e to Equitable Sharing Wire: Sharing Wire is an electronic newsletter that bortant, substantive, information regarding tring policies, practices, and procedures.		Vorter 10/28/12

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FOR AGENCY USE ONLY Entered by		
Entered on		
O FY End: 09/30/2012	Date Printed: October 23, 2012 09:51	
	Agency: Dallas County Constable Precinct 2	Phone: 972-643-4766
State: TX Finance C	Contact: Don Kuhn	E-mail: don.kuhn@dallascounty.org







OMB Number 1123-0011 Expires 9-30-2014

O Police	Depa	artment	She	riff's Office $($	ig) Task Force (Con	nplete Table <i>l</i>	4)
○ Prose	cutor	's Office	○ Nati	ional Guard Co	ounterdrug Unit	Other	
	* £	Please fill each i	required field.	Hover mouse over any	fillable field for pop-up instru	ıctions. *	
Agency Name: 🛚	Dallas	County C	onstable !	Precinct 3		·	
NCIC/ORI/Track	ing N	umber: 🛚	T X 0	5 7 3 8	0 0		
Mailing Address	: 1005	66 Marsh	Ln., Suite	230			
City: Dallas					State: TX	Zip: 75229	ļ
Finance Contact	t: Fir	st: <u>Craig</u>			Last: McKnight	AND THE RESERVE OF THE PARTY OF	
	Phon	ie: <u>214-90</u>	4-3160	E-mail: craig	mcknight@dallasco	ounty.org	***************************************
Preparer:	Fir	st: <u>Asnake</u>	ech .		Last: Tessema		
Same as Finance Contact	Phon	e: <u>214-65</u>	3-7929	E-mail: asnak	ech.tessema@dalla	scounty.org	
Independent Pu	blic A	ccountai	nt:	E-mail: <u>danil</u>	es@kpmg.com		
Last FY End Date	e: <u>09/</u>	30/2012	***************************************	Agency Cu	rrent FY Budget:	\$	1,909,764.00
New Participan	t:	Read the E	quitable S	haring Agreemen	t and sign the Affidavit		
Existing Partici	pant:	Complete the Affida		l Certification Rep	ort, read the Equitable	Sharing Agreem	ent, and sign
Amended Form: Revise the Annual Certification Report, read the Equitable Sharing Agreement, and sign the Affidavit.				, and sign			

Annual Certification Report

	Summary of Equitable Sharing Activity	Justice Funds	Treasury Funds
1	Beginning Equitable Sharing Fund Balance (must match Ending Equitable Sharing Fund Balance from prior FY)	\$108,575,00	\$70,268.00
2	Federal Sharing Funds Received	\$86,189.00	\$28,712.00
3	Federal Sharing Funds Received from Other Law Enforcement Agencies and Task Forces (To populate, complete Table B)		
4	Other Income		·
5	Interest Income Accrued Non-Interest Bearing Interest Bearing	\$1,163.00	
6	Total Equitable Sharing Funds (total of lines 1 - 5)	\$195,927.00	\$98,980.00
7	Federal Sharing Funds Spent (total of lines a - m below)	\$1,046.00	\$0.00
8	Ending Balance (difference between line 7 and line 6)	\$194,881.00	\$98,980.00

¹ Justice Agencies are: FBI, DEA, ATF, USPIS, USDA, DCIS, DSS, and FDA.

 $^{^{\}rm 2}$ Treasury Agencies are: IRS, ICE, CBP, TTB, USSS, and USCG.

Total Com Total Total Total Total Com Total Total Com Total	al spent on salaries under permitted salary exceptions al spent on overtime al spent on informants, "buy money", and rewards al spent on travel and training al spent on communications and computers al spent on weapons and protective gear al spent on electronic surveillance equipment al spent on buildings and improvements al transfers to other participating state and local law orcement agencies (To populate, complete Table C) al spent on other law enforcement expenses (To populate, nplete Table D) al Expenditures in Support of Community-Based Programs populate, complete Table E)	\$460.00 \$586.00		
Total Com Total	al spent on informants, "buy money", and rewards al spent on travel and training al spent on communications and computers al spent on weapons and protective gear al spent on electronic surveillance equipment al spent on buildings and improvements al transfers to other participating state and local law orcement agencies (To populate, complete Table C) al spent on other law enforcement expenses (To populate, nplete Table D) al Expenditures in Support of Community-Based Programs populate, complete Table E)			
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Tota Fota com Tota Com Tota Com Tota Tota Tota Tota Tota Tota Tota Tota	al spent on buildings and improvements al transfers to other participating state and local law forcement agencies (To populate, complete Table C) al spent on other law enforcement expenses (To populate, inplete Table D) al Expenditures in Support of Community-Based Programs populate, complete Table E)	\$586.00		
Tota enfo Tota com Tota (To p Tota Tota Table Did y Il out the	al transfers to other participating state and local law orcement agencies (To populate, complete Table C) al spent on other law enforcement expenses (To populate, nplete Table D) al Expenditures in Support of Community-Based Programs populate, complete Table E)	\$586.00		
enfo Tota com Tota (To p Tota Tota Tota Tota Tota Tota Tota Tota	orcement agencies (To populate, complete Table C) al spent on other law enforcement expenses (To populate, nplete Table D) al Expenditures in Support of Community-Based Programs populate, complete Table E)	\$586.00		
Tota (To p Tota Tota Tota Tota Tota Tota Tota Tota	nplete Table D) al Expenditures in Support of Community-Based Programs populate, complete Table E)	\$586.00		
Tota Tota Tota Table Did Membe	populate, complete Table E)			KARTA
Tota Table Did Membe				569
Table Did If out the Member	al Windfall Transfers (To populate, complete Table F)			
Did y Il out the	al spent on matching grants (To populate, complete ole G)			
II out the Membe	Total	\$1,046.00	\$	0.00
Membe	your agency receive non-cash assets? Yes • No If yes	s, complete Table H.		
Equitab	ers of Task Force	NCIC/	ORI/Tracking Nun	nber
Equitab				
Equitab				
	ble Sharing Funds Received from other Agencies			
ansferri		Justie	te Funds Treas	sury F
ncy Nam	ring Agency Name, City, and State			
I/ORI/Tr	processor and the second secon	mmon. A d d d d d		
	processor and the second secon			
Equitab	me:			
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ncy Nam	me:	Justic	ce Funds Treas	sury F

Table D: Other Law Enforcement Expenses

Description of Expe	nse		Justice Funds	Treasury Funds
Uniforms			\$586.00	
Table E: Expenditures in S	Support of Community-Based	I Programs		
Recipient			Justice Funds	
Table F: Windfall Transfe	rs			
Recipient			Justice Funds	Treasury Funds
Table G: Matching Grants Matching Grant Nar			Justice Funds	Treasury Funds
				1
Table H: Other Non-Cash	Assets Received			
Source [Description of Asset			
Justice (
Table I: Civil Rights Cases				
Name of Case		Tvpe	of Discrimination I	Alleged
		☐ Race	Color Natio	onal Gender
		Disability Disability	Age Othe	r

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This Federal Equitable Sharing Agreement, entered into among (1) the Federal Government, (2) the above-stated law enforcement agency ("Agency"), and (3) the governing body, sets forth the requirements for participation in the federal Equitable Sharing Program and the restrictions upon the use of federally forfeited cash, property, proceeds, and any interest earned thereon, which are equitably shared with participating law enforcement agencies. By its signatures, the Agency agrees that it will be bound by the statutes and guidelines that regulate shared assets and the following requirements for participation in the federal Equitable Sharing Program. Receipt of the signed Equitable Sharing Agreement and Certification (this "Document") is a prerequisite to receiving any equitably shared cash, property, or proceeds.

- 1. **Submission.** This Document must be submitted to aca.submit@usdoj.gov within 60 days of the end of the Agency's fiscal year. This Document must be submitted electronically with the Affidavit/Signature submitted by fax. This will constitute submission to the Department of Justice and the Department of the Treasury.
- 2. **Signatories.** This agreement must be signed by the head of the Agency and the head of the governing body. Examples of Agency heads include police chief, sheriff, director, commissioner, superintendent, administrator, chairperson, secretary, city attorney, county attorney, district attorney, prosecuting attorney, state attorney, commonwealth attorney, and attorney general. The governing body's head is the person who allocates funds or approves the budget for the Agency. Examples of governing body heads include city manager, mayor, city council chairperson, county executive, county council chairperson, director, secretary, administrator, commissioner, and governor.
- 3. **Uses.** Any shared asset shall be used for law enforcement purposes in accordance with the statutes and guidelines that govern the federal Equitable Sharing Program as set forth in the current edition of the Department of Justice's Guide to Equitable Sharing for State and Local Law Enforcement (Justice Guide), and the Department of the Treasury's Guide to Equitable Sharing for Foreign Countries and Federal, State, and Local Law Enforcement Agencies (Treasury Guide).
- 4. **Transfers.** Before the Agency transfers cash, property, or proceeds to other state or local law enforcement agencies, it must first verify with the Department of Justice or the Department of the Treasury, depending on the source of the funds, that the receiving agency is a current and compliant Equitable Sharing Program participant.
- 5. **Internal Controls.** The Agency agrees to account separately for federal equitable sharing funds received from the Department of Justice and the Department of the Treasury. Funds from state and local forfeitures and other sources must not be commingled with federal equitable sharing funds. The Agency shall establish a separate revenue account or accounting code for state, local, Department of Justice, and Department of the Treasury forfeiture funds. Interest income generated must be accounted for in the appropriate federal equitable sharing account.

The Agency agrees that such accounting will be subject to the standard accounting requirements and practices employed for other public funds as supplemented by requirements set forth in the current edition of the *Justice Guide* and the *Treasury Guide*, including the requirement in the *Justice Guide* to maintain relevant documents and records for five years.

The misuse or misapplication of shared resources or the supplantation of existing resources with shared assets is prohibited. Failure to comply with any provision of this agreement shall subject the recipient agency to the sanctions stipulated in the current edition of the *Justice or Treasury Guides*, depending on the source of the funds/property.

6. **Audit Report.** Audits will be conducted as provided by the Single Audit Act Amendments of 1996 and OMB Circular A-133. The Department of Justice and Department of the Treasury reserve the right to conduct periodic random audits.

Page 4 of 5

Under penalty of perjury, the undersigned officials certify that **they have read and understand their obligations under the Equitable Sharing Agreement** and that the information submitted in conjunction with this Document is an accurate accounting of funds received and spent by the Agency under the *Justice* and/or *Treasury Guides* during the reporting period and that the recipient Agency is in compliance with the National Code of Professional Conduct for Asset Forfeiture.

The undersigned certify that the recipient Agency is in compliance with the nondiscrimination requirements of the following laws and their Department of Justice implementing regulations: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.), which prohibit discrimination on the basis of race, color, national origin, disability, or age in any federally assisted program or activity, or on the basis of sex in any federally assisted education program or activity. The Agency agrees that it will comply with all federal statutes and regulations permitting federal investigators access to records and any other sources of information as may be necessary to determine compliance with civil rights and other applicable statutes and regulations.

During the past fiscal year: (1) has any court or administrative agency issued any finding, judgment, or determination that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above; or (2) has the Agency entered into any settlement agreement with respect to any complaint filed with a court or administrative agency alleging that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above?

Yes No

If you answered yes to the above question, complete Table I

Agency l	Head	Govern	ning Body Head	
Signature:		Signature	x X Cl/ At	
Name:	Honorable Benjamin Adamcik	Name:	Honorable Cay Jenkins	
Title:	Dallas County Constable	Title:	County Judge V	
Date:		Date:	November 20, 2012	
E-mail:	benjaminjoe.adamcik@dallascounty.org	g E-mail:	clay.jenkins@dallascounty.org	
The Equitable Sh gives you impor	to Equitable Sharing Wire: haring Wire is an electronic newsletter that tant, substantive, information regarding ng policies, practices, and procedures.	744		Viziter 10/29/12

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	OR AGENCY USE ONLY ntered by				
	ntered on FY End: 09/30/2012	Date Printed: October 23, 2012 09:54			
	NCIC: TX0573800	Agency: Dallas County Constable Precinct	3	Phone: 214-904-3160	
0	State: TX Finance (Contact: Craig McKnight	E-mail: cra	ig.mcknight@dallascounty.org	

Page 5 of 5





OMB Number 1123-0011 Expires 9-30-2014

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	O Prosec	cutor's Office 🔘 Nat		_	Other
_		·		llable field for pop-up instructio	ns. *
Age	ency Name: $\overline{\mathbb{D}}$	allas County Constable	Precinct 4	THE STATE OF THE S	
NCI	C/ORI/Tracki	ng Number: $oxed{ ext{T}}oxed{ ext{X}} oxed{ ext{0}}$	5 7 4 1	$0 \mid 0 \mid$	
Mai	ling Address:	: 630 W. Main St.	The second secon		
City	r: Grand Prairi	e		State: TX	Zip: 75050
Fina	ance Contact:	First: Martha		Last: Rand	
		Phone: 214-875-2121	E-mail: martha	a.rand@dallascounty	.org
Pre	parer:	First: Asnakech		Last: Tessema	
	Same as Finance Contact	Phone: 214-653-7929	E-mail; asnake	ch.tessema@dallasco	unty.org
Inde	ependent Pul	olic Accountant:	E-mail: danile:	s@kpmg.com	
Last FY End Date: 09/30/2012 Agency Cur			rent FY Budget:	\$1,710,688.00	
$\overline{\bigcirc }$ N	New Participant:	Read the Equitable S	Sharing Agreement a	and sign the Affidavit.	······································
E	existing Particip	ant: Complete the Annua	al Certification Repo	rt, read the Equitable Sh	aring Agreement, and sign
	Amended Form:	Revise the Annual Co the Affidavit.	ertification Report, re	ead the Equitable Sharir	g Agreement, and sign
		Annual	Certificati	on Report	
	Sumi	mary of Equitable Sharing	J Activity	Justice Funds	Treasury Funds ²
1		table Sharing Fund Balance le Sharing Fund Balance fro		\$78,815.00	The state of the s
2	Federal Sharing	Funds Received			
3		Funds Received from Othe ask Forces (To populate, co			
4	Other Income		•		
5	Interest Income		Interest Bearing () Interest Bearing (•)	\$355.00	

Total Equitable Sharing Funds (total of lines 1 - 5)

Federal Sharing Funds Spent (total of lines a - m below)

Ending Balance (difference between line 7 and line 6)

7

\$79,170.00

\$3,176.00

\$75,994.00

\$0.00

\$0.00

\$0.00

¹ Justice Agencies are: FBI, DEA, ATF, USPIS, USDA, DCIS, DSS, and FDA.

² Treasury Agencies are: IRS, ICE, CBP, TTB, USSS, and USCG.

b To	otal spent on salaries under permitted salary exceptions otal spent on overtime otal spent on informants, "buy money", and rewards						
c To		***************************************					
d To	otal spent on informants, "buy money", and rewards						_
e To							
	otal spent on travel and training						
f To	otal spent on communications and computers				•••••		
'	otal spent on weapons and protective gear			**			
g To	otal spent on electronic surveillance equipment						
h To	otal spent on buildings and improvements						
, To	otal transfers to other participating state and local law nforcement agencies (To populate, complete Table C)						
	otal spent on other law enforcement expenses (To populate, omplete Table D)	\$3,176.0	0		•		
	otal Expenditures in Support of Community-Based Programs To populate, complete Table E)						
I T	otal Windfall Transfers (To populate, complete Table F)						
	otal spent on matching grants (To populate, complete able G)						
n	Total	\$3,176.0	0		(\$0.00)
o D	olid your agency receive non-cash assets? Yes • No If yes	, complete Table H					\exists
A: Men Agency	nbers of Task Force v Name	NC	C/ORI	/Tracki	ng Nu	mbe	r
		2. I					

Table D: Other Law Enforcement Expenses

Description of Expense	Justice Fur	nds Treasury Funds
Uniforms	\$3,176	5.00
Table E: Expenditures in Support of Community-Based Pro-	aram.	
		•
Recipient	Justice Fun	ds
Table F: Windfall Transfers		
Recipient	Justice Fu	nds Treasury Funds
Table G: Matching Grants Matching Grant Name	Justice Fu	nds Treasury Funds
Table H: Other Non-Cash Assets Received Source Description of Asset		
Justice 🔘		
Treasury (
Table I: Civil Rights Cases		
Name of Case	Type of Discrimina	tion Alleged
	Race Color	National Origin Gender
	Disability Age	Other

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Yes No

If you answered yes to the above question, complete Table I

Agency	Head	Governing Body Head	
Signature:		Signaturey Child	
Name:	Honorable Roy Williams, Jr.	Name: Honorable Clay Jenkins	
Title:	Dallas County Constable	Title: County Judge	
Date:		Date: November 20, 2012	
E-mail:	roy.williams@dallascounty.org	E-mail: clay.jenkins@dallascounty.org	
The Equitable S gives you impo	e to Equitable Sharing Wire: charing Wire is an electronic newsletter that retant, substantive, information regarding ng policies, practices, and procedures.		1Poster 10/29/12

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Entere				
O FY	End: 09/30/201	Date Printed: October 23, 2012 09:55		
	IC: TX0574100	Agency: Dallas County Constable Preci	inct 4 Phone:	214-875-2121
Sta	te: TX Finance	Contact: Martha Rand	E-mail: martha.ranc	l@dallascounty.org

Jan.