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Shalonda Collins
Manager, Jury Services
Dallas, Texas

RE: FINAL AUDIT REPORT **Jury Services- FY2025**

The Dallas County Auditor's Office Internal Audit Division performed procedures for the period October 1, 2024 through September 30, 2025.

The objectives of the engagement were to:

1. Ensure compliance with statutory requirements
2. Evaluate internal controls
3. Verification of accuracy and completeness of reporting
4. Review controls over safeguarding of assets

Overall Results
The results of this review identified no reportable findings. Department management has been informed of all identified gaps in internal controls and any instances of statutory non-compliance. These items were determined to be immaterial in nature as indicated below:

Financial Statement Risks	Internal Control Gaps	* Statutory Non-Compliance
None Identified	None Identified	No Instances Identified

*Includes Federal Codes/Regulations, Texas State Statutes, Dallas County Codes, and Commissioners Court Orders

This report is intended for the information and use of the agency/department. While we have reviewed internal controls and financial reports, this review will not necessarily disclose all matters of material weakness. It is the responsibility of the department to establish and maintain effective internal control over compliance with the requirements of law, regulations, and contracts applicable to the department.

We appreciate the cooperation of the department and the staff during our review. If you prefer that released reports be emailed to a different (or additional) recipient, please inform me of the name and the change will be made.

Respectfully,

Timothy J. Hicks, CPA

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RELEASED: SEPTEMBER 29, 2026