



DALLAS COUNTY
COUNTY AUDITOR

To: The Honorable Craig Watkins, District Attorney
Commissioners Court

From: Virginia Porter, County Auditor *Virginia Porter*

Date: November 6, 2014

Re: District Attorney – State Forfeiture FY2014

Scope

We performed a review of financial records relevant to the District Attorney's use of State forfeiture funds. Code of Criminal Procedure Article 59.06 controls and limits expenditures. The forfeiture activity includes \$1,360 seized (excludes other agencies), \$400,569 forfeited (excludes other agencies), and \$702,132 expended during the state fiscal year ending August 31, 2014. Forfeited funds are held in a special account in the treasury, to be used by the attorney solely for the purposes of his office.

Procedures

Ministerial check signing authorization by the Auditor for fund distributions is evidenced on an ongoing basis indicating Auditor tests of approved budget and availability of cash. Internal controls for financial management by the District Attorney including purchasing, accounting, compliance, and reporting are tested at year-end. A random sampling of the total budget activity was selected for certain procedures, while some categories were reviewed in entirety. Review steps included, but were not limited to:

- A. Purchasing
 - Bids: for compliance with statutory provisions
 - Approvals: documented prior to allocations or purchase/obligation
 - Policies/Travel (hotel – meals – transportation)
- B. Accounting
 - Approvals/Support: documented on receipt of service/goods
 - Check Request/Signature: electronic processing
 - Allocation/Justification: category coding
 - Transfers/Loans: activity between other District Attorney or County funds
 - Bank Reconciliation: District Attorney's records vs. General Ledger vs. bank and outstanding entries
- C. Compliance – used by attorney solely for official purposes of office
 - Define "official purposes" and "purposes of his office." (see Attorney General's opinions)
 - Budget/Categories: filed with Commissioners Court at sufficient level both for investigation and non-investigation disclosure
- D. Reporting
 - Budget and Categories: consistent with Attorney General's format
 - Audit: timely signed and remitted
 - 1099: timely remitted

Consideration of Internal Control

Tests were performed for limited purpose of compiling financial transactions in format required by the Attorney General. A deficiency in internal control exists when the design or operation of control does not

allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A material weakness is a deficiency, or combination of control deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

We noted the following control deficiencies and have incorporated management responses.

- Inadequate design of internal control over a significant process
 - requisition and encumbrance process manually recorded
DA Response: Not required to be electronic, current County process would hinder the DA.
 - budget classification for confidential investigation and other official purposes not reasonably detailed
DA Response: We will change the format in FY2015.
 - account coding not mapped to the Attorney General's reporting requirements
DA Response: We will change the format in FY2015.
 - 1099 reporting not fully supported
DA Response: Eight (8) mistakes not material, will work with Audit to eliminate future mistakes.
- Inadequate segregation of duties for a significant process
 - transaction approval (pre- and post-purchase) processing (check writing), and reconciliation (bank/General Ledger) not separated
DA Response: Insufficient staff, and compensating controls are in place.
- Justification lacking for adjustment and reimbursement of recorded expenditures
 - documentation/support not consistently available or complete for timely coding
DA Response: Person responsible was on FLMA.
 - funding with potential reimbursement options from other sources inconsistently reconciled
DA Response: Delay due to insufficient staff and FLMA leave.
- Inconsistent written notice to governing body for items subject to audit
 - legal settlement of County claim without briefing
 - travel reimbursement rates greater than County policy –
DA Response: Immaterial overpayment will review future requests more diligently.

Compliance with Laws and Regulations

Tests and inquiry produced reasonable support or explanation for most expenditures. The department proposed intra-fund transfers to refund certain expenditures. See Schedule of Adjustments.

Funds used supplemented versus supplanted the County budget. Whether a particular expenditure is a legitimate cost for "purposes of his office" (see Attorney General's Opinions GA-122, GA-1059, DM-246, GA-613, and GA-755) and therefore permissible use of forfeiture funds is a question of fact not determined by County Auditor. A Schedule of Cost for category other was prepared listing significant transactions, purpose and expense as attachment M of the Asset Forfeiture Report.

Summary

We obtained a reasonable assurance about whether support exists for financial transactions. We reviewed and affirmed workflow and approval processes exist. We compiled records for audit report and prepared a Schedule of Costs for category other, and approved a list of agreed adjustments.

This report is intended for the information and use of County Officers. Our review was conducted on a test basis and was not designed to identify all deficiencies in internal control. We did not test compliance with all laws and regulations applicable to the Dallas County District Attorney. Testing was limited to controls and regulations that have a direct and material effect on financial reporting of state forfeiture funds.

District Attorney administration is responsible for the establishment and maintenance of effective internal control and compliance with applicable laws, regulations, and contracts. Ongoing risks are inherent in accounting for high level budget categories, limited segregation of duties for disbursement/approvals and the interpretation of statutory use of funds.

Development of a detailed budget with account distribution codes directly correlating with the Attorney General's reporting format and an updated financial tracking system should be considered. Management emphasis toward reduction of control deficiencies should provide for improved departmental processes.

Dallas County District Attorney
Chapter 59 - Schedule of Adjusting Entries
Report Ending August 31, 2014

State Category	Total Disbursements State FY14	Non-Expenditure Current Period (Refunds & Cancellations) & Prior Period Timing Adjustments	Posted FY14		Pending For FY14			Adjusted Disbursement Totals State FY14	Section Totals
			Transfers Other Funding Sources	Cancellations	Cancellations & Replacement Checks After 8/31/2014	Corrections for Reimbursement Deposit Errors in General Fund	Transfers Other Funding Sources		
C.10	50,344.78				(10,298.97)	(1,804.87)		38,240.94	
C.2	1,839.00							1,839.00	
C.3	2,745.56							2,745.56	
C.4	2,270.25							2,270.25	
C.5	2,135.86							2,135.86	
C.6	18,404.07		(89.95)					18,314.12	
C.8	150.00							150.00	65,695.73
D.1	11,670.17		(42.00)			(171.69)	(816.12)	10,640.36	
D.2	95,998.89		(630.00)				(4,830.18)	90,538.71	
D.3	131.59							131.59	
D.4	681.35							681.35	
D.5	365.02							365.02	102,357.03
E.1.A	22,011.87		(354.00)				(3,727.40)	17,930.47	
E.1.B	39,277.25		(8,577.33)	(413.81)	(98.78)		(3,398.56)	28,788.77	
E.1.C	7,669.90				(220.80)		(307.77)	7,141.33	
E.1.D	1,096.94		(90.00)					1,006.94	52,867.51
E.2.A	44,819.66		(2,352.24)	(20.00)			(1,228.33)	41,219.09	
E.2.B	28,972.41		(953.93)	(1,335.47)			(1,563.82)	25,119.19	
E.2.C	22.34							22.34	
E.2.D	1,994.84		(25.38)	(50.00)			(226.67)	1,692.79	68,053.41
F.1	51,549.16							51,549.16	
F.2	1,428.20							1,428.20	52,977.36
G.2	200.00							200.00	
G.4	3,603.19							3,603.19	3,803.19
H.1	60,000.00							60,000.00	
H.3	90,000.00							90,000.00	150,000.00
I.6	784.72							784.72	784.72
J.1	16,827.84		(7,930.66)	(223.20)	(120.00)		(5,104.42)	3,449.56	
J.2	1,882.62		(972.62)				(400.00)	510.00	
J.4	4,499.20		(201.30)				(29.39)	4,268.51	
J.5	1,887.00							1,887.00	
J.6	125.00							125.00	
J.8	9,863.91		(2,895.61)		-		(1,191.26)	5,777.04	16,017.11
M	210,792.57		(14,775.10)		(50.00)		(6,391.44)	189,576.03	189,576.03
Refund Auction Proceeds to Defendant	1,800.00	(1,800.00)						-	
Disburse Auction Proceeds to Other Agency	1,850.00	(1,850.00)						-	
Prior Period Adjustments	1,032.00	(1,032.00)						-	
Current Year Checks Cancelled	7,690.81	(7,690.81)						-	
Grand Total	798,417.97	(12,372.81)	(39,890.12)	(2,042.48)	(10,788.55)	(1,976.56)	(29,215.36)	702,132.09	702,132.09

COMMISSIONERS COURT BRIEFING



DATE: 11/11/2014

SUBMITTING DEPARTMENT: Auditor

THROUGH:

SUBJECT: Chapter 59 District Attorney Forfeiture Audit Filing

TIME SENSITIVE RATIONALE:

Due to stringent reporting requirements of V.T.C.A. , Code of Criminal Procedure, Paragraph 59.06 (g) which requires certified reports to be filed within 60 days (District Attorney's office request an extension under Article 59.06(g)(2) which requires the report to be filed before the 76th day after the date on which the annual audit period ends) after the state's fiscal year end for the District Attorney's representing the state, it is recommended that the court approve accepting the audit reports and certifying the court order with an effective date of November 11, 2014. Therefore, we are requesting that both the briefing and court order be allowed during the same court session.

BACKGROUND:

FY2014 audit was performed according to state requirements as contained in V.T.C.A. Code of Criminal Procedures, Article 59.06 (g). The certified report is to be delivered to the Criminal Prosecutions Division of Office the Attorney General no later than 60 days after the end of the state's fiscal year end or October 30th for the District Attorneys representing the state unless an extension is approved. The District Attorney's office requested an extension under Article 59.06 (g)(2) which requires the report be filed before the 76th day after the date on which the annual audit period ends. According to statute, this audit shall be complete annually by the Commissioners Court on a form provided by the Office of the Attorney General. The Chapter 59 audit included a review of the proceeds, expenditures and property from criminal seizures and the corresponding cases filed by the Dallas County District Attorney's Office.

OPERATIONAL IMPACT:

N/A

FINANCIAL IMPACT:

N/A

LEGAL IMPACT:

The County Auditor submits for Commissioners court filing of the FY2014 Chapter 59 District Attorney Forfeiture Audit and transfer of the audit to the District Attorney for agency certification and filing with the Office of the Attorney General.

RECOMMENDED BY:	Auditor	PREPARED BY:	Virginia Porter
		APPROVED BY DEPT HEAD:	Virginia Porter

PROJECT SCHEDULE:

The certified report is to be delivered to the Criminal Prosecutions Division of Office the Attorney General no later than 60 days after the end of the state's fiscal year end or October 30th for the District Attorneys representing the state unless an extension is approved. The District Attorney's office requested an extension under Article 59.06 (g)(2) which requires the report be filed before the 76th day after the date on which the annual audit period ends.

M/WBE PARTICIPATION:

N/A

STRATEGIC PLAN COMPLIANCE:

This briefing is consistent with Dallas County's Strategic Plan Vision 3. The District Attorney's coordination with local and state law enforcement officials to reduce crime resulted in receiving a share of forfeited assets to be used for future law enforcement purposes.

RECOMMENDATION:

The County Auditor submits for Commissioners Court filing the FY2014 Chapter 59 District Attorney Forfeiture Audit and transfer of the audit to the District Attorney for agency certification and filing with the Office of the Attorney General.

**COURT ORDER
2014-1563**



Chapter 59 District Attorney Forfeiture Audit Filing

On a motion made by Commissioner John Wiley Price, District 3, and seconded by Commissioner Dr. Elba Garcia, District 4, the following order was passed and adopted by the Commissioners Court of Dallas County, State of Texas:

BRIEFING DATE: 11/11/2014
FUNDING SOURCE: N/A

Be it resolved and ordered that the Dallas County Commissioners Court does hereby approve filing the FY2014 Chapter 59 District Attorney Forfeiture Audit and transferring the audit to the District Attorney for agency certification and filing with the Office of the Attorney General.

Done in open court November 11, 2014, by the following vote:

IN FAVOR: Honorable Clay Lewis Jenkins, County Judge
Commissioner Dr. Theresa M. Daniel, District 1
Commissioner John Wiley Price, District 3
Commissioner Dr. Elba Garcia, District 4
OPPOSED: Commissioner Mike Cantrell, District 2
ABSTAINED: None
ABSENT: None

Recommended by: Virginia Porter
Originating Department: Auditor

FY 2014
CHAPTER 59 ASSET FORFEITURE REPORT
BY ATTORNEY REPRESENTING THE STATE

Agency Name:	Dallas County Criminal	Reporting Period: (local fiscal year)	09/01/13 to 08/31/14
Agency Mailing Address:	District Attorney	example:	09/01/13 to 08/31/14
	133 N. Riverfront Blvd		
	Dallas, TX 75207-4399		
Phone Number:	214-653-3600		
County:	Dallas		
Email Address:	PMIngram@dallascounty.org	This should be a permanent agency email address	

NOTE: PLEASE ROUND ALL DOLLAR FIGURES TO NEAREST WHOLE DOLLAR.

I. SEIZED FUNDS PURSUANT TO CHAPTER 59

A) Beginning Balance:	\$ 87,595
B) Seizures During Reporting Period:	
1) Amount seized by employees of your agency:	\$ 1,360
2) Amount seized by other agencies:	\$ 96,477
C) Forfeiture Petitions Filed for All Agencies You Represent:	\$ 2,186,417
D) Forfeitures Pending For All Agencies You Represent:	\$ 1,596,760
E) Interest Earned on Seized Funds During Reporting Period:	\$ 144
F) Amount Returned to Defendants/Respondents:	\$ 0
G) Amount Transferred to Forfeiture Account:	\$ 24,981
H) Other Reconciliation Items: Disbursement to other agency and court costs	\$ -54,409
I) Ending Balance: Instructions: Add lines A, B(1), B(2) E and H, subtract lines F and G, put total in line I.	\$ 106,186

II. FORFEITED FUNDS AND OTHER COURT AWARDS PURSUANT TO CHAPTER 59

A) Beginning Balance:	\$ 689,493
B) Amount Forfeited For All Agencies You Represent and Covered by Local Agreement:	
1) Amount Forfeited and Transferred to all Agencies Covered by Local Agreement:	\$ 1,892,425
2) Amount forfeited and Received by Your Agency:	\$ 400,569
C) Interest Earned on Forfeited Funds During Reporting Period :	\$ 436

D) Amount Awarded For All Agencies You Represent Pursuant to 59.022 (f)(1):	
1) Amount Awarded and Transferred to all Agencies Pursuant to 59.022 (f)(1):	\$ 0
2) Amount Awarded and Received by Your Agency Pursuant to 59.022 (f)(1):	\$ 0
E) Amount Awarded For All Agencies You Represent Pursuant to 59.023(a):	
1) Amount Awarded and Transferred to all Agencies Pursuant to 59.023(a):	\$ 0
2) Amount Awarded and Received by Your Agency Pursuant to 59.023(a):	\$ 0
F) Proceeds Received by Your Agency From Sale of Forfeited Property:	\$ 29,450
G) Amount Returned to Crime Victims:	\$ 0
H) Other Reconciliation Items: sale of old cellphones	\$ 7,050
I) Total Expenditures of Forfeited Funds During Reporting Period:	\$ 702,132
J) Ending Balance: Instructions: Add lines A, B(2), C, D(2), E(2), F, and H, subtract lines G and I, place total in line J.	\$ 424,866

III. OTHER PROPERTY

Please Note: these should be a number, not a currency amount. For example: 4 pending, 3 seized, 12 new petitions, etc....	MOTOR VEHICLES (Include cars, motorcycles, tractor trailers, etc.)	REAL PROPERTY (Count each parcel seized as one item)	COMPUTERS (Include computer and attached system components, such as printers and monitors as one item)	FIREARMS (Include only firearms seized for forfeiture under Chpt. 59. Do not include weapons disposed of under Chpt. 18)	OTHER (Include description)
Pending for all agencies at beginning of reporting period:	92	0	34	27	6-jewelry 1-scale 18-phones
Seized by your agency during reporting period:	2	0	0	0	0
New petitions filed for all agencies during reporting period:	85	0	32	22	5-phones
Forfeited to your agency during reporting period:	4	0	0	0	0
Put into service by your agency during reporting period:	1	0	0	0	0
Pending for all agencies at end of reporting period:	71	0	7	14	2-scales 3-phones

IV. FORFEITED PROPERTY RECEIVED FROM ANOTHER AGENCY

A) Motor Vehicles:	# 0
B) Real Property:	# 0
C) Computers:	# 0

D)	Firearms:	#	0
E)	Other:	#	0

V. **FORFEITED PROPERTY TRANSFERRED OR LOANED TO ANOTHER AGENCY**

A)	Motor Vehicles:	#	0
B)	Real Property:	#	0
C)	Computers:	#	0
D)	Firearms:	#	0
E)	Other:	#	0

VI. **EXPENDITURES**

A)	SALARIES	
1.	Increase of Salary, Expense, or Allowance for Employees (Salary Supplements):	\$ 0
2.	Salary Budgeted Solely From Forfeited Funds:	\$ 0
3.	Number of Employees Paid Using Forfeiture Funds:	#
4.	TOTAL SALARIES PAID OUT OF CHAPTER 59 FUNDS:	\$ 0
B)	OVERTIME	
1.	For Employees Budgeted by Governing Body:	\$ 0
2.	For Employees Budgeted Solely out of Forfeiture Funds:	\$ 0
3.	Number of Employees Paid Using Forfeiture Funds:	#
4.	TOTAL OVERTIME PAID OUT OF CHAPTER 59 FUNDS:	\$ 0
C)	EQUIPMENT	
1.	Vehicles:	\$ 0
2.	Computers:	\$ 1,839
3.	Firearms, Protective Body Armor, Personal Equipment:	\$ 2,746
4.	Furniture:	\$ 2,270
5.	Software:	\$ 2,136
6.	Maintenance Costs:	\$ 18,314
7.	Uniforms:	\$ 0
8.	K9 Related Costs:	\$ 150
9.	Visual Aid Equipment for Litigation:	\$ 0
10.	Other (Provide Detail on Additional Sheet):	\$ 38,241
11.	TOTAL EQUIPMENT PURCHASED WITH CHAPTER 59 FUNDS:	\$ 65,696
D)	SUPPLIES	
1.	Office Supplies:	\$ 10,640

2.	Mobile Phone and Data Account Fees:	\$ 90,539
3.	Internet:	\$ 132
4.	Legal Library Supplies and Access Fees:	\$ 681
5.	Other (Provide Detail on Additional Sheet) :	\$ 365
6.	TOTAL SUPPLIES PURCHASED WITH CHAPTER 59 FUNDS:	\$ 102,357
E)	TRAVEL	
1.	In State Travel	
	a) Transportation:	\$ 17,931
	b) Meals & Lodging:	\$ 26,789
	c) Mileage:	\$ 7,141
	d) Incidental Expenses:	\$ 1,007
	e) Total In State Travel	\$ 52,868
2.	Out of State Travel	
	a) Transportation:	\$ 41,219
	b) Meals & Lodging:	\$ 25,119
	c) Mileage:	\$ 22
	d) Incidental Expenses:	\$ 1,693
	e) Total Out of State Travel	\$ 68,053
3.	TOTAL TRAVEL PAID OUT OF CHAPTER 59 FUNDS:	\$ 120,921
F)	TRAINING	
1.	Fees (Conferences, Seminars):	\$ 51,549
2.	Materials (Books, CDs, Videos, etc.):	\$ 1,428
3.	Other (Provide Detail on Additional Sheet):	\$ 0
4.	TOTAL TRAINING PAID OUT OF CHAPTER 59 FUNDS	\$ 52,977
G)	INVESTIGATIVE COSTS	
1.	Informant Costs:	\$ 0
2.	Buy Money:	\$ 200
3.	Lab Expenses:	\$ 0
4.	Other (Provide Detail on Additional Sheet) :	\$ 3,603
5.	TOTAL INVESTIGATIVE COSTS PAID OUT OF CHAPTER 59 FUNDS:	\$ 3,803
H)	PREVENTION/TREATMENT PROGRAMS / FINANCIAL ASSISTANCE / DONATIONS (pursuant to Articles 59.06 (d-3(6)), (h), (j), (n), (o) (d-2)):	
1.	Total Prevention/Treatment Programs (pursuant to 59.06(d-3(6)), (h), (j)):	\$ 60,000
2.	Total Financial Assistance (pursuant to Articles 59.06 (n) and (o)):	\$ 0

3.	Total Donations (pursuant to Articles 59.06 (d-2)):	\$	90,000
4.	TOTAL PREVENTION/TREATMENT PROGRAMS / FINANCIAL ASSISTANCE / DONATIONS (pursuant to Articles 59.06 (d-3(6)), (h), (j), (n), (o) (d-2)):		\$ 150,000
I)	FACILITY COSTS		
1.	Building Purchase:	\$	0
2.	Lease Payments:	\$	0
3.	Remodeling:	\$	0
4.	Maintenance Costs:	\$	0
5.	Utilities:	\$	0
6.	Other (Provide Detail on Additional Sheet):	\$	785
7.	TOTAL FACILITY COSTS PAID OUT OF CHAPTER 59 FUNDS:	\$	785
J)	MISCELLANEOUS FEES		
1.	Court Costs:	\$	3,450
2.	Filing Fees:	\$	510
3.	Insurance:	\$	0
4.	Witness Fees (including travel and security):	\$	4,268
5.	Audit Costs and Fees (including audit preparation and professional fees):	\$	1,887
6.	State Bar Dues and Legal Association Dues:	\$	125
7.	Legal Library Supplies and Access Fees:	\$	0
8.	Other (Provide Detail on Additional Sheet):	\$	5,777
9.	TOTAL MISCELLANEOUS FEES PAID OUT OF CHAPTER 59 FUNDS:	\$	16,017
K)	PAID TO STATE TREASURY / GENERAL FUND / HEALTH & HUMAN SERVICES COMMISSION:		
1.	Total paid to State Treasury due to lack of local agreement pursuant to 59.06 (a):	\$	0
2.	Total paid to State Treasury due to participating in task force not established in accordance with 59.06 (q)(1):	\$	0
3.	Total paid to General Fund pursuant to 59.06 (C-3) (c) (Texas Department of Public Safety only):	\$	0
4.)	Total forfeiture funds transferred to the Health and Human Services Commission pursuant to 59.06 (p):	\$	0
5)	TOTAL PAID TO STATE TREASURY / GENERAL FUND / HEALTH & HUMAN SERVICES COMMISSION OUT OF CHAPTER 59 FUNDS:	\$	0
L)	TOTAL PAID TO COOPERATING AGENCY(IES) PURSUANT TO LOCAL AGREEMENT:	\$	0
M)	TOTAL OTHER EXPENSES PAID OUT OF CHAPTER 59 FUNDS WHICH ARE NOT ACCOUNTED FOR IN PREVIOUS CATEGORIES (provide detailed descriptions on additional sheet(s) and attach to this report):	\$	189,576

N) TOTAL EXPENDITURES:

\$ 702,132

NOTE: BOTH CERTIFICATIONS MUST BE COMPLETED

AUDITOR / TREASURER / ACCOUNTING PROFESSIONAL / RESPONSIBLE OFFICIAL
CERTIFICATION

I swear or affirm that the Commissioners Court, City Council or Agency Head (if no governing body) has requested that I conduct the audit required by Article 59.06 of the Code of Criminal Procedure and that upon diligent inspection of all relevant documents and supporting materials, I believe that the information contained in this report is true and correct.

AUDITOR, TREASURER,
ACCOUNTING PROFESSIONAL or
RESPONSIBLE OFFICIAL (Printed
Name):

Virginia Porter

TITLE:

Dallas County Auditor

SIGNATURE:

Virginia Porter

DATE:

11.5.14

AGENCY HEAD CERTIFICATION

I swear or affirm, under penalty of perjury, that I have accounted for the seizure, forfeiture, receipt, and specific expenditure of all proceeds and property subject to Chapter 59 of the Code of Criminal Procedure, and that upon diligent inspection of all relevant documents and supporting materials, this asset forfeiture report is true and correct and contains all information required by Article 59.06 of the Code of Criminal Procedure. I further swear or affirm that all expenditures reported herein were lawful and proper, and made in accordance with Texas law.

ATTORNEY REPRESENTING THE
STATE (Elected Official) (Printed
Name):

Craig Watkins, Dallas County Criminal District Attorney

SIGNATURE:

Craig Watkins

DATE:

11.12.2014

RETURN COMPLETED FORM TO:

Office of the Attorney General
Criminal Prosecutions Division
P.O. Box 12548
Austin, TX 78711-2548
Attn: Kent Richardson
(512)463-1591
Chapter59AuditReport@texasattorneygeneral.gov

WE CANNOT ACCEPT FAXED OR EMAILED COPIES. PLEASE MAIL
THE SIGNED, ORIGINAL DOCUMENT TO OUR OFFICE AT THE

ADDRESS ABOVE.

Dallas County District Attorney
Chapter 59 Report
Period Ending August 31, 2014

Attachment C.10

Description	Amount
Audio Performer Pack Portable PA	\$ 360
Cameras	\$ 5,873
Camera & Monitor for Vehicle	\$ 425
Consulting Services - Hot Check System	\$ 150
DirectTV Installation and Equipment	\$ 3,211
DVD Player	\$ 84
External & Hard Drives and Keyboards	\$ 1,356
Fax Machine	\$ 912
Installation of Data Cables	\$ 1,767
Label and Barcode Maker	\$ 199
Media Equipment for Communications Lab	\$ 6,244
Printers	\$ 645
Rechargeable Flashlights	\$ 450
Scanners	\$ 4,439
Security System	\$ 1,117
Shredder	\$ 2,902
Software Support and Maintenance	\$ 3,600
Televisions	\$ 3,770
TV Mount and Brackets	\$ 623
Webcams	\$ 114
Total Schedule C.10	\$ 38,241

Dallas County District Attorney
Chapter 59 Report
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Attachment D.5

Description	Amount
Battery Repair Kit	\$ 28
Gun Cleaning Supplies	\$ 60
Leg Irons/Belly Chain	\$ 277
Total Schedule D.5	\$ 365

Dallas County District Attorney
Chapter 59 Report
Period Ending August 31, 2014

Attachment G.4

Description	Amount
Lexis Nexis	\$ 1,993
Evidence Bags	\$ 110
Texas Workforce Commission Record Searches	\$ 1,500
Total Schedule G.4	\$ 3,603

Dallas County District Attorney
Chapter 59 Report
Period Ending August 31, 2014

Attachment I.6

Description	Amount
Carpet	\$ 525
Paint & Supplies	\$ 260
Total Schedule I.6	\$ 785

Dallas County District Attorney
Chapter 59 Report
Period Ending August 31, 2014

Attachment J.8

Description	Amount
Application & Admission Fees - US District & Supreme Courts	\$ 670
Birth or Death Certificate Copies	\$ 19
Copies of Court, Medical, Etc. Records	\$ 22
Parking Reimbursements	\$ 41
Research & Evidence Preparation for Criminal Case	\$ 5,025
Total Schedule J.8	\$ 5,777

Description	Amount	Expenditure Complies with County Policy or Does Not Require Exception Approval	Expenditure Complies With Code of Criminal Procedure, Chapter 59
Advertising - Public Service Announcements & Ads for Citizen Prosecutor Academies	\$ 52,762	Yes/No	Yes
Booth Space for Mayor's Back to School Fair	\$ 75	Yes	Yes
Canopy	\$ 200	Yes	Yes
Christmas Party Supplies @ Family Place	\$ 85	Specific Approval Req	Yes
Citizen Prosecutor Academy/Community Prosecution Unit Supplies	\$ 102	Yes	Yes
Community Prosecution Unit - Award Certificates	\$ 30	Yes	Yes
Community Prosecution Unit - Mardi Gras Beads	\$ 683	Specific Approval Req	Unclear
Community Prosecution Unit - Supplies & Brochures	\$ 1,984	Yes	Yes
Community Prosecution Unit Mock Trial Camp - T-Shirts	\$ 252	Specific Approval Req	Yes
Contract Services Community Affairs / Citizen Prosecutor Academy	\$ 42,375	Yes	Yes
Convert JFK Police Audio to New Media	\$ 1,015	Yes	Yes
Corporate Challenge	\$ 675	Specific Approval Req	Unclear
Disposal Fees	\$ 21	Yes	Yes
Bishop Dunne Catholic School	\$ -	No - donation	No - reimb Fund 538
Employee Training - Seizure/Forfeiture Case/Asset Tracking	\$ 3,150	Yes	Yes
Fees Related to H-1B Visa	\$ 2,325	Specific Approval Req	Unclear
Film / File Conversion - Ruby Shooting Oswald	\$ 923	Yes	Yes
Freelance Editor and Edit System	\$ 4,800	No - lack of quotes	Yes
Go Oak Cliff Parade Entry Fee	\$ 100	Specific Approval Req	Unclear
Gun Range Supplies	\$ 192	Yes	Yes
Hotel Expenses for CPU Trainer	\$ 301	No - Rate & Excessive Room Service - Reimb Not Recd	Yes
In & Out of State Travel Expenses for Consultant	\$ 564	Reimbursables Not Specified in Contract	Yes
Incentive T-Shirts - Community Prosecution Unit	\$ 531	Specific Approval Req	Yes
Internet Downloads	\$ 32	Yes	Yes
Jim Jinks, Atty & Harold Lamon Neal Accident Settlement	\$ 47,500	No Comm Ct approval	Unclear
Juror Letter Mailing	\$ 1,252	Specific Approval Req	Yes
Lapel Pins, Cufflinks, and Wristbands	\$ 1,935	Specific Approval Req	Unclear
Late Fees	\$ 20	Unclear	Unclear
Life Tributes	\$ -	No support	No - reimb other source
Membership/License Renewal Dues/Fees	\$ 2,150	Yes	Yes
Moral Improvement - Referee Fee for DA Employee Football League	\$ 400	No	Unclear
Moral Improvement - T-Shirts for DA Employee Football League	\$ 676	No	Unclear
Non-supported Payment for Texas State Federation/Garden Clubs	\$ 100	No	Unclear
Non-supported Payment to Legacy of Service Foundation	\$ 105	No	Unclear
Non-supported Payment to Southwest Jewish Congress	\$ 400	No	Unclear
Outside Counsel - Contempt Hearing	\$ 14,714	Yes	Yes
Picture Frames for Pride Court	\$ 49	Yes	Yes
Polygraph Testing	\$ 500	Yes	Yes
Psychological Evaluations	\$ 1,475	Yes	Yes
Allied Property & Casualty Ins Co., As Subrogee of Ameritech Termite & Pest Control	\$ -	No Comm Ct approval	Unclear - reimb Fund 538
Rental of Microphone & PA Speaker for Citizen Prosecutor Academy	\$ 450	Yes	Yes
Supplies for Mock Trial Academy	\$ 138	Yes	Yes
The North Texas Crime Commission - Sporting Clay Benefit Team Sponsor	\$ 800	Specific Approval Req	Yes
Toll Violation	\$ 38	Specific Approval Req	Unclear
Towing	\$ 375	Yes	Yes
T-Shirts - Citizen Prosecutor Academy	\$ 896	Specific Approval Req	Yes
T-Shirts for Child Abuse Division	\$ 326	Specific Approval Req	Yes
Unlimited Media Monitoring	\$ 1,800	Yes	Yes
Veterans Day Parade Display Sponsorship	\$ 300	Specific Approval Req	Unclear
Total Schedule M	\$ 189,576		

Chapter 59.06 Report

Other Items

Items listed by the Dallas County Auditor with characterization "Unclear" in the Expenditure Complies with the Code of Criminal Procedure Chapter 59 column.

Beneath each item is the code section authorizing the listed expenditure.

1. Community Prosecution Unit Mardi Gras Beads Authorized under Art 59.06§(d-3)(6) For the Community Prosecution Unit community outreach	\$683	Unclear
2. Corporate Challenge Authorized under Art 59.06§(d-3)(4) Training Expense – Team Building	\$675	Unclear
3. Fees Related to H1B-Visa Authorized under Art 59.06§(d-4)(8) Legal Fees for Employee return	\$2,325	Unclear
Community Prosecution Unit Go Oak Cliff Parade Entry Fee Authorized under Art 59.06§(d-3)(6) For the Community Prosecution Unit community outreach	\$100	Unclear
4. Jim Jinks, Atty & Harold Neal Accident Settlement Authorized under Art 59.06§(d-4)(8) Legal Fees	\$47,500	Unclear
5. Lapel Pins, Cufflinks, Wristbands Authorized under Art 59.06§(d-3)(6) For the Community Prosecution Unit community outreach	\$1,935	Unclear
6. Late fees Authorized under Art 59.06§(d-3) General Administration	\$20	Unclear
7. Referee for DA Employee Football game Authorized under Art 59.06§(d-3)(4) Training Expense – Team Building	\$400	Unclear
8. T-Shirts for DA Employee Football Game Authorized under Art 59.06§(d-3) Training Expense – Team Building	\$676	Unclear
9. Texas State Federation/Garden Clubs Authorized under Art 59.06§(d-3)(6) For the Community Prosecution Unit community outreach	\$100	Unclear
10. Legacy of Service Foundation Authorized under Art 59.06§(d-3)(6) For the Community Prosecution Unit community outreach	\$105	Unclear
11. Southwest Jewish Congress Authorized under Art 59.06§(d-3)(6) For the Community Prosecution Unit community outreach	\$400	Unclear
12. Toll Violation Authorized under Art 59.06§(d-3)(1)	\$38	Unclear

13. Veterans Day Parade Display Sponsorship Authorized under Art 59.06§(d-3)(6) For the Community Prosecution Unit community outreach	\$300	Unclear
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