

**BAIL BOND LICENSE APPLICATION
FOR
CORPORATE SURETY
OF:**

DATE SUBMITTED: _____

**FOR CONSIDERATION BY THE
DALLAS COUNTY BAIL BOND BOARD**

***** please provide one original and one redacted copy *****

DALLAS COUNTY BAIL BOND BOARD
CORPORATE SURETY APPLICANT CHECK-OFF LIST

CORPORATION NAME: _____

REPRESENTATIVE'S NAME AND ADDRESS: _____

BONDING COMPANY: _____

AGENT'S ADDRESS: _____

_____ **APPLICATION OF CORPORATION (& current sworn financial Statement)**

_____ **SUMMARY STATEMENT (Assets, liabilities, surplus & other funds)**

_____ **ID CARD APPLICATION OF AGENT/EMPLOYEE(S)**

_____ **ASSUMED NAME CERTIFICATE**

_____ **CERTIFICATE OF AUTHORITY TO DO BUSINESS IN TEXAS**

_____ **QUALIFYING POWER LETTER**

_____ **\$500 NON-REFUNDABLE APPLICATION FEE ATTACHED**

_____ **THREE (3) RECOMMENDATION LETTERS**
(No relatives or current employees)

_____ **FINANCIAL AUTHORIZATION FOR EACH FINANCIAL INSTITUTION**

(Continued on next page)

- _____ \$50,000 + CASH OR CASHIER'S CHECK (OR)
- _____ \$50,000 + CERTIFICATE OF DEPOSIT - WITH A
CONTROL AND TRANSFER AGREEMENT
- _____ TEXAS BAIL BOND COURSE COMPLETION CERTIFICATE ***
DATED WITHIN TWO YEARS PRIOR TO THE DATE OF
APPLICATION
- _____ HAVING WITHIN (2) YEARS PRECEDING THE APPLICATION
DATE: BEEN CONTINUOUSLY EMPLOYED BY A PERSON
LICENSED UNDER CHAPTER 1704 FOR AT LEAST ONE YEAR
AND FOR NOT LESS THAN 30 HOURS PER WEEK AND HAS
PERFORMED DUTIES THAT ENCOMPASS ALL PHASES OF
THE BONDING BUSINESS [SEE LOCAL RULE A10]
- _____ MINIMUM (1) YEAR CONTINUOUS WORK EXPERIENCE
IN THE BAIL BOND INDUSTRY ***
- _____ PROVIDE A COPY OF THE AGREEMENT BETWEEN THE
CORPORATE SURETY AND THE AGENT APPLYING FOR AN
ORIGINAL OR RENEWAL LICENSE
- _____ NOTARIZED STATEMENT FROM THE CORPORATE AGENT AND
THE CORPORATE SURETY STATING THEY WILL FOLLOW THE
RULES OF CHAPTER 1704 OF THE TEXAS OCCUPATIONS CODE
- _____ CURRENT PHOTOGRAPH OF THE CORPORATE AGENT
[§ 1704.154(4)(e)]
- _____ FINGERPRINTS OF THE CORPORATE AGENT [§ 1704.154(4)(e)]
- _____ LIST AND ADDRESSES OF ANY LOCAL SUB-OFFICES OF THE
CORPORATE SURETY OR CORPORATE AGENT

*** Texas Occupations Code 1704.152

DALLAS COUNTY BAIL BOND BOARD
CORPORATE APPLICATION FOR A BAIL BOND LICENSE

**if you need more space than allotted, please continue answers on attached supplemental page*

IN ACCORDANCE WITH THE REQUIREMENTS OF CHAPTER 1704 OF THE TEXAS OCCUPATION CODE, KNOWN AS THE "BAIL BOND ACT," THE UNDERSIGNED MAKES APPLICATION FOR A LICENSE TO ACT AS A SURETY IN DALLAS COUNTY, TEXAS. AS REQUIRED BY THE FOREGOING STATUTE, THE FOLLOWING INFORMATION IS SUBMITTED IN SUPPORT OF SUCH APPLICATION.

THIS APPLICATION ALSO INCLUDES A COPY OF THE MOST CURRENT PROCEDURES AND RULES MANUAL OF THE DALLAS COUNTY BAIL BOND BOARD (THE "DCBBB"). THE APPLICANT HEREBY STATES THAT S/HE HAS READ AND AGREES TO COMPLY WITH THE PROCEDURES AND RULES ADOPTED BY THE DCBBB. THE APPLICANT FURTHER STATES THAT S/HE UNDERSTANDS THAT THE FAILURE TO COMPLY WITH SUCH PROCEDURES AND RULES MAY RESULT IN THE SUSPENSION AND/OR REVOCATION OF A LICENSE ISSUED BY THE DCBBB.

- (1) FULL LEGAL NAME AND ADDRESS OF CORPORATE APPLICANT:

- (2) FULL LEGAL NAME, ADDRESS AND TELEPHONE NUMBER OF CORPORATE REPRESENTATIVE (OFFICER OR DIRECTOR):

- (3) THE NAME UNDER WHICH BUSINESS SHALL BE CONDUCTED:

- (4) BUSINESS ADDRESS AND PHONE WHERE THE BUSINESS SHALL BE CONDUCTED:

- (5) FULL LEGAL NAME AND ADDRESS OF PERSON WHO WILL BE THE AGENT FOR THE ABOVE CORPORATION:

(6) IT IS STATED THAT THE CORPORATION IS CHARTERED OR ADMITTED TO DO BUSINESS IN THE STATE OF TEXAS AND IS QUALIFIED TO WRITE FIDELITY, GUARANTY AND SURETY BONDS UNDER THE TEXAS INSURANCE CODE, AS AMENDED.

(7) THREE RECOMMENDATION LETTERS SHALL BE REQUIRED FOR THE AGENT IN CHARGE OF THE CORPORATE APPLICANT'S BUSINESS IN THE COUNTY. EACH OF THE REQUIRED LETTERS SHALL STATE THAT THE AGENT IN CHARGE OF ITS BUSINESS HAS A REPUTATION OF HONESTY, TRUTHFULNESS, FAIR DEALINGS AND COMPETENCY. EACH LETTER SHALL RECOMMEND THAT THE DCBBB GRANT A LICENSE TO THE APPLICANT.

(8) HAS THE CORPORATE APPLICANT EVER HELD A LICENSE TO WRITE BAIL BONDS IN ANY TEXAS COUNTY?

_____ NO

_____ YES, BUT ONLY IN DALLAS COUNTY

_____ YES, IN THE FOLLOWING TEXAS COUNTIES: _____

(9) THE APPLICANT STATES THAT IT HAS BEEN PREVIOUSLY ENGAGED IN THE FOLLOWING BAIL BOND BUSINESS FOR THE SPECIFIED PERIODS OF TIME:

(10) THE APPLICANT PRESENTLY APPEARS AS A SURETY ON THE FOLLOWING NUMBER OF BAIL BONDS:

THE TOTAL AMOUNT OF SUCH BAIL BONDS IS:

(11) THE APPLICANT CERTIFIES THAT THERE ARE NO UNSATISFIED FINAL JUDGMENTS PENDING AGAINST THE CORPORATION AS A SURETY ON ANY BAIL BONDS IN THE STATE OF TEXAS.

- (12) THE APPLICANT HEREBY DECLARES THAT IT WILL COMPLY WITH CHAPTER 1704 OF THE TEXAS OCCUPATION CODE, KNOWN AS THE "BAIL BOND ACT" AND THE PROCEDURES AND RULES MANUAL OF THE DCBBB.
- (13) THE AMOUNT OF CASH, CASHIER'S CHECK OR THE CASH VALUE OF ANY CERTIFICATES OF DEPOSIT WHICH THE APPLICANT INTENDS TO PLACE ON DEPOSIT WITH THE DCBBB TO SECURE PAYMENT OF ANY OBLIGATIONS INCURRED BY THE APPLICANT IN THE BONDING BUSINESS.

FINANCIAL INSTITUTION ADDRESS	ACCOUNT	\$\$ VALUE
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- (14) I HEREBY AUTHORIZE THE DCBBB OR ITS DESIGNATED AGENTS TO CONDUCT A CREDIT CHECK AS A PREREQUISITE TO THE APPLICATION FOR AGENT BEFORE THE DCBBB. I UNDERSTAND THAT THE RESULTS OF THE CREDIT CHECK WILL BE PRESENTED TO THE DCBBB.
- (15) I UNDERSTAND THAT ALL EMPLOYEES OR AGENTS MUST SUBMIT A COMPLETED ID CARD APPLICATION AND HAVE APPROVAL BY THE DCBBB BEFORE THEY MAY BE EMPLOYED IN ANY ASPECT OF THE BAIL BOND BUSINESS IN DALLAS COUNTY. (See Local Rules C8 and C9)

LIST THE NAMES OF ALL EMPLOYEES OR AGENTS ACTIVELY ENGAGED WITH THE APPLICANT IN THE BONDING BUSINESS:

LAST	FIRST	MIDDLE	R/S	DOB
------	-------	--------	-----	-----

- (16) THE DCBBB REQUIRES THAT BOTH ORIGINAL AND RENEWAL APPLICATIONS MUST BE FILED WITH THE DCBBB OR THEIR DESIGNATED AGENT NO LATER THAN THE 10TH DAY OF THE MONTH PRIOR TO THE MONTH THE APPLICATION IS TO BE CONSIDERED BY THE DCBBB.
- (17) ATTACHED HERETO ARE COMPLETE, SWORN FINANCIAL STATEMENTS. IMMEDIATELY PREVIOUS YEAR'S CORPORATE AUDITED ANNUAL FINANCIAL STATEMENT AND MOST RECENT QUARTERLY FINANCIAL STATEMENT.

(18) THE APPLICATANT SWEARS THAT ALL THE FACTS STATED HEREIN ARE TRUE AND CORRECT.

THE CORPORATION DOES HEREBY REQUEST AND AUTHORIZE THE DALLAS COUNTY BAIL BOND BOARD, OR ITS DESIGNEE, TO SPEAK TO ANY PERSON OR PERSONS OR ANY FIRM OR CORPORATION REFERRED TO IN THIS APPLICATION AND FOR THEM TO GIVE ANY INFORMATION OR ANSWER ALL QUESTIONS ASKED CONCERNING ABILITY OR WORK IN CONNECTION WITH THIS APPLICATION.

STATE OF _____ §
COUNTY OF _____ §

BEFORE ME, THE UNDERSIGNED AUTHORITY, A NOTARY PUBLIC IN AND FOR _____ COUNTY, _____, ON THIS DAY PERSONALLY APPEARED _____

WHO, AFTER BEING BY ME DULY SWORN, ON OATH DEPOSES AND SAYS: "MY NAME IS _____

AND I AM CAPABLE OF MAKING THIS AFFIDAVIT AND COMPETENT TO TESTIFY TO THE MATTERS STATED HEREIN. I AM PERSONALLY ACQUAINTED WITH THE FACTS HEREIN STATED AND KNOW SUCH FACTS TO BE TRUE AND CORRECT. I FURTHER SWEAR THAT ALL SUCH FACTS AND INFORMATION ARE TRUE AND CORRECT.

SIGNATURE OF OFFICER OF CORPORATION

PRINTED NAME: _____

TITLE: _____

SUBSCRIBED AND SWORN TO BEFORE ME THIS _____ DAY OF _____, 20____, BY _____, WHOSE PHOTO ID I HAVE SEEN AND VERIFIED AS BEING THE PERSON MAKING THIS AFFIDAVIT.

NOTARY PUBLIC IN AND FOR
THE STATE OF _____

SUPPLEMENTAL PAGE ____ OF ____ FOR CORPORATE APPLICATION

BAIL BOND COMPANY/AGENCY: _____

APPLICANT'S NAME: _____

**list question number beside supplemental answers below*

RECOMMENDATION LETTER

Date: _____

Presiding Officer and Members
Dallas County Bail Bond Board
133 N. Riverfront Blvd., LB-31
Dallas, Texas 75207-4314

RE: _____

Dear Sirs:

I understand that _____ is in the process of making an application to the Dallas County Bail Bond Board for a license to act as a bail bondsman in the courts of Dallas County.

I have been personally acquainted with _____ for a period of not less than three (3) years, and I am acquainted with his/her reputation in this community. The Applicant has a reputation of honesty, truthfulness, fair dealing and competency.

On the basis of this reputation, and my own good experience in all my dealings with him/her, I recommend that s/he be granted the license for which s/he has applied.

Sincerely,

Signature

Name: _____

Address: _____

Telephone: _____

**please type or print in all capital letters*

RECOMMENDATION LETTER

Date: _____

Presiding Officer and Members
Dallas County Bail Bond Board
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Sincerely,

Signature

Name: _____

Address: _____

Telephone: _____

**please type or print in all capital letters*

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On the basis of this reputation, and my own good experience in all my dealings with him/her, I recommend that s/he be granted the license for which s/he has applied.

Sincerely,

Signature

Name: _____

Address: _____

Telephone: _____

**please type or print in all capital letters*

**BAIL BOND I.D. CARD APPLICATION
OF**

(EMPLOYEE)

BOND COMPANY: _____

DATE SUBMITTED: _____

**FOR CONSIDERATION BY THE

DALLAS COUNTY BAIL BOND BOARD**

BAIL BOND I.D. CARD APPLICATION INSTRUCTIONS

1. The application must be either typed or printed.
2. Applicant must:
 - A. Have a valid photo I.D. (Texas driver's license / I.D. card, or a U.S. Passport). If the applicant does not deliver the application in Person, include a copy of a valid photo I.D. with it.
 - B. Include a statement from the Company / Agency, requesting that A bail bond I.D. card be issued to the applicant on the Company / Agency stationary.
 - C. If the applicant has terminated employment with another bail bond Company in Dallas County, the applicant must turn in the previous I.D. Card before a new bail bond I.D. card will be issued.
 - E. List middle names, maiden names, aliases and/or nicknames on the Application in the space marked "AKA (also known as).
3. All blank spaces on the application must be filled in. Please state "N/A" (not applicable) if the blank space does not apply to the Applicant.
4. Application must be notarized prior to submission.
5. The bail bond I.D. card application must be turned in for processing to the Dallas County Sheriff's Bond Administration office, Monday thru Friday, 9:00am to 4:00pm. When your bail bond I.D. card is ready to be picked up, your Company / agency will be notified.
6. Upon receipt of a bail bond I.D. card, a fee of \$10.00 (per card) shall be remitted.

DALLAS COUNTY BAIL BOND BOARD
APPLICATION FOR A BAIL BOND I.D. CARD

if you need more space than allotted, please continue answers on attached **Supplemental Page*

DATE SUBMITTED: _____ EMPLOYMENT DATE: _____

BAIL BOND COMPANY/AGENCY: _____

(1)NAME: _____
last first middle

AKA: _____ HEIGHT: _____

AKA: _____ WEIGHT: _____

HAIR: _____ EYES: _____ RACE: _____ SEX: _____

(2)PRESENT EMPLOYER: _____

(3) SOCIAL SECURITY NO.: _____ - _____ - _____

(4)DATE OF BIRTH: _____ PLACE OF BIRTH: _____

(5)DRIVERS/ID LICENSE NO.:_____STATE:_____EXPIRATION:_____

(6)HOME ADDRESS: _____

(7)HOME AND OTHER TELEPHONE NUMBER(S):

(8) SINGLE *or* MARRIED _____ IF MARRIED, SPOUSE'S BIRTH DATE: _____

(9) FULL NAME OF SPOUSE: _____

(10)NAME, ADDRESS AND TELEPHONE NUMBER(S) OF SOMEONE WHO WILL BE ABLE TO FURNISH YOUR WHEREABOUTS IN CASE WE CANNOT LOCATE YOU AT THE ABOVE ADDRESS:

(11)YOUR HOME ADDRESS FOR THE PAST 3 YEARS AND THE LENGTH OF TIME AT EACH ADDRESS:

a) CURRENT ADDRESS (SAME AS ABOVE) _____ YEARS *or* MONTHS?

b) _____ YEARS or MONTHS?

c) _____ YEARS or MONTHS?

(12)DO YOU NOW HOLD OR HAVE YOU EVER HELD A COMMISSION OR SPECIAL COMMISSION WITH ANY LAW ENFORCEMENT AGENCY?

_____ NO _____ YES IF YES, WITH WHOM AND WHEN? REASON FOR RESIGNATION AND/OR TERMINATION

(13)EMPLOYMENT RECORD (FROM CURRENT TO THE PREVIOUS 3 EMPLOYERS):

1. _____
current or last employer

2. _____

3. _____

4. _____

(14)REASON FOR RESIGNATION AND/OR TERMINATION FOR EACH OF THE ABOVE:

1. _____
current or last employer

2. _____

3. _____

4. _____

(15) HAVE YOU EVER BEEN CHARGED or ARRESTED FOR AN OFFENSE?
(excluding traffic, regardless of the outcome)

_____ NO _____ YES IF YES, PLEASE EXPLAIN: (use **supplemental page** if necessary)

CHARGE: _____ YEAR: _____ CITY/STATE: _____ DISPOSITION: _____

CHARGE: _____ YEAR: _____ CITY/STATE: _____ DISPOSITION: _____

CHARGE: _____ YEAR: _____ CITY/STATE: _____ DISPOSITION: _____

I DO HEREBY REQUEST AND AUTHORIZE THE DALLAS COUNTY BAIL BOND BOARD, OR ITS DESIGNEE, TO SPEAK TO ANY PERSON OR PERSONS, EACH FORMER EMPLOYER, OR ANY FIRM OR CORPORATION REFERRED TO IN THIS APPLICATION AND FOR THEM TO GIVE ANY INFORMATION OR ANSWER ALL QUESTIONS ASKED CONCERNING MY ABILITY, WORK OR MORAL CHARACTER IN CONNECTION WITH THIS APPLICATION.

I UNDERSTAND THAT IF THIS APPLICATION IS FOUND TO CONTAIN ANY FALSE STATEMENT, OMISSION OF MATERIAL INFORMATION OR MISREPRESENTATION, THAT THIS APPLICATION MAY BE DENIED AND MAY BE FORWARDED TO THE DISTRICT ATTORNEY'S OFFICE FOR PROSECUTION.

State of Texas §
 §
County of Dallas §

Before me, the undersigned authority, a Notary Public in Texas, on this day personally appeared _____, who, after being by me duly sworn, on oath deposes and says: "My name is _____ and I am capable of making this affidavit and am competent to testify to matters as stated herein. I am personally acquainted with the facts herein stated and know such facts to be true and correct."

SIGNED ON THE DATE SUBMITTED ABOVE BY:

Signature of applicant

Subscribed and sworn to before me this ____ day of _____, 20____, by _____, whose photo I.D. I have seen and verified as being the person making this affidavit.

*Notary Public in and for
The State of Texas*

Investigator Comments:

APPLICANT'S NAME: _____

This image shows a single sheet of white paper with horizontal blue ruling lines. The lines are evenly spaced and run across the width of the page. There are approximately 20 lines visible. The paper appears to be a standard notebook or ledger page.

Administrative Sergeant

DCBBB Investigator

STATEMENT TO COMPLY WITH CHAPTER 1704 "BAIL BOND ACT" AND DALLAS
COUNTY BAIL BOND BOARD LOCAL RULES

I _____ doing business as
_____, agree to comply with the provision of Chapter 1704 of the
Texas Occupations Code, Regulation of Bail Bond Sureties, and the Local Rules prescribed by
the Dallas County Bail Bond Board.

I understand that ignorance of the law, the provisions of the Chapter 1704 of the Texas
Occupations Code, Regulation of Bail Bond sureties, and the Local Rules prescribed by the
Dallas County Bail Bond Board, will not be an acceptable defense or excuse if we are found in
violation of any of these provisions.

SIGNATURE

PRINTED NAME

Subscribed and sworn to me on the _____ day of
_____ 20 _____.

Notary Public, State of Texas