

**CAPITAL IMPROVEMENT PLAN**

*(covering the five-year period beginning October 1, 2002)*

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## **PART I: Introduction**

**Summary** - This document contains a five-year plan to improve major capital facilities related to Dallas County's mission. The five-year plan is intended to be reviewed and extended each year during the County's annual budget process.

The Dallas County Commissioners Court has stated its intention to phase in the larger projects in such a way to avoid the need to issue additional long term debt. The cash needed to undertake the projects will be made available from the funding stream that will no longer be required to service the diminishing debt of the County. In essence, the property tax for debt service will be diverted over time to create a fund (the Major Capital Development Fund) for major projects, whose timing will be adjusted to conform to the constraints associated with the available cash.

The remainder of this document is organized as follows:

Part II describes the projects to be funded through the Major Capital Development Fund (MCDF) that was discussed in the prior paragraph. Although expenditures planned beyond FY2007 are more subject to change, an extended plan is presented to show the magnitude of the MCDF. The MCDF will fund three categories of projects: (a) transportation, (b) parks and open space, and (c) buildings. The policy statement associated with project selection and approval is provided in Appendix B.

Part III of this document describes the Major Technology Fund, which includes all computer system repair, replacement and upgrades. The MTF receives a designated portion of the County's property tax rate. The policy statement associated with this fund is provided in Appendix C.

Part IV of this document describes the projects included in the Permanent Improvement Fund. These projects tend to be major infrastructure replacements whose large cost and long useful life suggest a dedicated funding source. Examples of these projects include roof replacement and HVAC upgrades.

**Adopted Capital Budget** - Only projects approved by Commissioners Court as part of the FY2003 budget process or briefed to Commissioners Court during the fiscal year are considered an approved project. These approved expenditures are shown in Table I. All subsequent year estimates are for planning purposes only, and will be reevaluated at the conclusion of each year's budget process, when new tax base information becomes available.

**TABLE I  
DALLAS COUNTY  
FY2003 ADOPTED BUDGET**

<b>Major Capital Development Fund (Fund 196)</b>	<b>Amount</b>
Thoroughfare Program Design	3,000,000
Open Space Trail Acquisition and Improvements	835,000
Civil Courts Renovation	11,000,000
Juvenile Detention Center	10,024,999
Old Red Courthouse Phase II	2,000,000
Vehicles	1,361,500
<b>TOTAL</b>	<b>28,221,499</b>

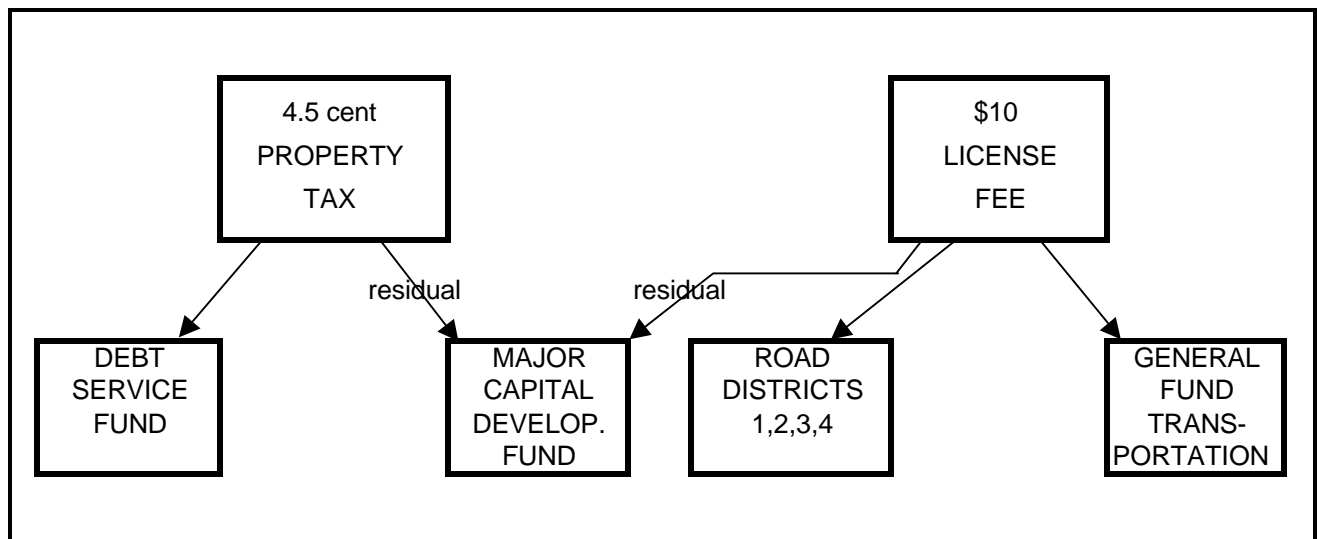
<b>Major Technology Fund (Fund 195)</b>	
Child Support Upgrade	288,000
Civil Courts System Replacement	4,294,730
Conference of Urban Counties	92,733
District Clerk Touch Screen	350,000
CSCD System	138,000
Public Works 911 / GIS	57,000
TB Tracking	115,000
County Records	173,000
Institute Case Billing	230,000
Computer Replacement Equipment	200,000
<b>TOTAL</b>	<b>5,938,463</b>

<b>Permanent Improvement Fund (Fund 126)</b>		
<u>Building</u>	<u>Project (s)</u>	
County-wide		632,500
North Tower	Upgrade intercom system	160,000
Frank Crowley	Replace building carpet / building auto	300,000
Admin Building	Roof Replacement	60,000
Henry Wade	Upgrade electrical system	200,000
Maint. / Repair under \$50,000	Miscellaneous	634,296
Civil Courts	Transfer to MCDF	500,000
<b>TOTAL</b>		<b>2,486,796</b>

## PART II: Major Capital Development Fund

The Major Capital Development Fund (MCDF) is a segregated funding source that is used to fund large capital projects similar in nature to projects formerly funded by Dallas County through bonds. It is the key component of moving the County away from issuing new debt and funding capital projects on a cash basis.

**Sources of Funding** - Each year, revenue generated from 4.5 cents of the County tax rate that is not required for debt service is transferred to the MCDF. Additionally, a portion of the \$10 motor vehicle license fee surplus funds is transferred to the MCDF. The license fee funds the operations of the four Road and Bridge districts and reimburses the General Fund for transportation-related activities. After these needs are satisfied, any additional funds are transferred to the MCDF. The figure below shows the general flow of funding into the MCDF.



All interest earned on monies in the Major Capital Development Fund are retained in the fund to be allocated to approved projects. In the event that a project is completed using less than the allocated amount, the remaining balance will remain in the fund to be allocated to future projects.

**General Nature of Projects** – The MCDF funds three categories of projects: (a) transportation, (b) parks and open space, and (c) buildings. Transportation projects include thoroughfare projects, TEA-21 transportation projects, and major impact projects. Parks and open space projects focus primarily on the construction of a County-wide trail system, but some acquisition of new open space is included. The building category includes major upgrades and construction of County facilities with widely varying uses in support of the County’s mission.

**Allocation Process for Funds** - Each year as part of the annual budget process, the Office of Budget and Evaluation distributes a request for all County departments to submit their long-term capital needs for the next budget year and up to four (4) years following the next fiscal year. When these requests are received by the Office of Budget and Evaluation, those that meet the eligibility for funding under the Major Capital Development Fund are summarized and referred to the Major Capital Development Committee composed of the Budget Officer, County Treasurer, and Commissioners Court Administrator. The Major Capital Development Committee reviews each request to insure that it is an eligible project, that it is consistent with current County priorities, that the proposed funding schedule seems appropriate, and that the need for the project is clearly justified. The Committee then prioritizes each project with all other requests. Once the Major Capital Development Committee has completed its review process, all requests for funding, along with the Committee's recommended priority listing, are submitted to Commissioners Court for approval during the budget workshops. Once funding is approved, each department receiving funding provides the County Treasurer with a draw-down schedule of when funds will be spent to ensure maximum investment returns on unspent balances.

**Distribution of Funding Among Districts** - With regard to Thoroughfare, TEA-21 and Major Impact programs, an equal amount of funding will be allocated to each Road and Bridge district. Each district is eligible for additional thoroughfare funding under the District Thoroughfare Equalization (DTE) program. Under this program, a district may receive the difference between the Auditor's license fee revenue estimate and the actual revenue received to go toward thoroughfare projects up to the maximum amount of general County road maintenance funding received by any one district. This allocation is made "after the fact" once the books have closed on the previous year's revenues. Appendix C of this document contains the full policy related to transportation funding.

The Major Capital Development Fund maintains by policy a reserve equal to 10% of the expenditures in a given year. This is intended to be an emergency reserve and will only be allocated to projects upon a 4/5<sup>th</sup>'s vote of Commissioners Court.

Chart 1 summarizes the MCDF projects included in the Capital Improvement Plan and includes planned expenditures beyond FY2007 to show the magnitude of the fund.

## **Transportation Program**

**Background** - Dallas County has historically utilized a combination of long-term bond funds, state payments, cash-on-hand, and interlocal agreements to operate a Transportation Program. The goal of this program is to maintain the cross-county flow of traffic in an efficient manner. The program is managed by the Public Works Department, which serves as a planning and contracting agency rather than actually performing the roadwork. Beginning after the completion of the projects approved in a 1991 bond election, the Commissioners Court has directed that cash finance will replace the traditional debt finance technique for transportation projects. A description of the three major types of transportation projects follows:

**Major Impact Projects** – Dallas County has chosen to take on a leadership role in the transportation issues of the region. As such, the County has considered funding several major impact projects. Examples of major projects include restructuring of a highway interchange or construction of a new transportation corridor. Projects must be classified as Arterial Thoroughfares as approved by the Regional Transportation Council and approved by a minimum of 4 members of Commissioners Court. These projects will cost several million dollars each to implement and no projects are scheduled to begin prior to FY2004.

**Transportation Equity Act – 21<sup>st</sup> Century (TEA-21) Participation** - Dallas County participates with local cities in projects utilizing federal funding under the North Central Texas Council of Government (NCTCOG) TEA-21 Program. Projects are recommended by NCTCOG to the federal government based on a variety of criteria including, environmental benefit, economic impact, and level of local matching funds. The County has pledged funding to several of these City-based projects in order to ensure matching federal funds. The County will be asked to fulfill its funding commitment as the project begins.

**Thoroughfare Projects** - The County's Road and Bridge policy and a court-approved methodology for assessing thoroughfare improvement guides the Public Works Department in on-going planning for transportation system improvement. In part, this includes maintaining a current County Road List of approximately 1,500 miles of designated roadways, which is used in the development of a Regional Thoroughfare Plan (RTP). The planning mechanism for transportation system improvements depends heavily on the RTP, which is assembled by the North Central Texas Council of Governments (NCTCOG) on behalf of all cities and counties in the Dallas/Ft. Worth metropolitan area. The Regional Transportation Council (RTC) then approves this plan. The County participates in NCTCOG technical committees and the RTC, along with representatives from other jurisdictions, the Texas Department of Transportation, and major public transportation agencies.

NCTCOG periodically produces a "needs analysis" which prioritizes all thoroughfares based on traffic volume, accidents, cost/benefit ratio for improvements, and other factors important to transportation mobility. With this list, and input from city staff members on local preferences through a Call for Projects, the County's Public Works Department prepares a recommendation to Commissioners Court. This recommendation includes information on other funding sources (e.g., cities, state, federal, turnpike authority) which may be available. Commissioners Court then balances the needs, the intergovernmental inputs, and the overall affordability of the projects to arrive at the final list of approved projects.

The following pages provide additional detail on the funding projections for the three major categories of transportation projects.

**PROGRAM:** Transportation  
**PROJECT:** Major Impact Projects

**PROJECT DESCRIPTION**

As part of the Capital Improvement Plan (CIP), Dallas County will consider funding for major impact projects. These projects are transportation improvements having significant regional or wide-area benefits where participation by the County would advance construction by several years. The Public Works Department has corresponded with the major transportation agencies (TXDOT, NTTA, and DART) requesting nominations for this category of projects. Public Works will do an intensive analysis of the possible projects, perhaps using a consultant as well as a multi-discipline team from the County. Recommendations will be made, coordinated with each applicable Commissioner and the County Judge, and then presented for discussion and approval by the entire Commissioners Court. All the details of County partnerships with participating agencies will be explicitly stated in Interlocal Agreements.

**FUNDING SUMMARY**

	<b>FY2003</b>	<b>FY2004</b>	<b>FY2005</b>	<b>FY2006</b>	<b>FY2007</b>	<b>Total</b>
Planning/Programming		6,666,000				6,666,000
Preliminary Design						
Primary Design						
Design Compl/ ROW						
ROW/Utilities						
Construction			6,666,000	6,666,000	6,666,000	19,998,000
<b>Total</b>		6,666,000	6,666,000	6,666,000	6,666,000	26,664,000

**OPERATING BUDGET IMPACT**

None

**REVENUE OR EFFICIENCY OFFSET**

These infrastructure investments will impact transportation investments for critically needed improvements by accelerating the time it takes to get the projects completed and reaping intended benefits.

**ALTERNATIVE TO CAPITAL OUTLAY**

Without these impact projects, the County will experience deterioration of transportation infrastructure. Commuter delays will increase directly attributable to roads and bridges that have exceeded their design capacity. Rather than funding these projects, the County may allow any impact projects to be fully funded by state, federal, or other local agencies when those agencies believe the expenditure is warranted.



**PROGRAM:** Transportation

**PROJECT:** Transportation Equity Act-21st Century (TEA-21) Participation

**PROJECT DESCRIPTION**

Dallas County participates with local cities and other entities to increase local share of projects submitted under the NCTCOG TEA-21 Call for Projects. The Court approved a final slate of projects to which Dallas County committed its participation. These projects are listed in Appendix F.

**FUNDING SUMMARY**

	<b>FY2003</b>	<b>FY2004</b>	<b>FY2005</b>	<b>FY2006</b>	<b>FY2007</b>	<b>Total</b>
Planning/Programming		8,908,642				8,908,642
Preliminary Design						
Primary Design						
Design Compl/ ROW						
ROW/Utilities						
Construction				5,000,000	5,000,000	10,000,000
Funding Participation						
<b>Total</b>		8,908,642		5,000,000	5,000,000	18,908,642

**OPERATING BUDGET IMPACT**

Funding for TEA-21 projects will not be appropriated until FY2004 based on projected construction schedules.

**REVENUE OR EFFICIENCY OFFSET**

These infrastructure investments will leverage federal transportation dollars for critically needed improvements to the County regional thoroughfares.

**ALTERNATIVES TO CAPITAL OUTLAY**

Without this outlay, the county will experience continued deterioration of transportation infrastructure and an increase in commuter delays associated with roads that have exceeded their design capacity.

**PROGRAM:** Transportation  
**PROJECT:** Thoroughfare Projects

**PROJECT DESCRIPTION**

Dallas County participates with local cities and entities to improve regional County thoroughfares. Improvement projects on routes classified as a minor arterial route or higher on the most recent NCTCOG Regional Thoroughfare Plan and County’s unincorporated roadways are included in the program. Commissioners Court will approve projects using a Program Year concept, with the Program Year (PY) being the year of construction contract award. The first PY selected will be 2004, with the amount programmed depending upon projected cash flows. The remaining PY projects will be slated for the next 10 years if enough projects are submitted. Due to cash flow considerations, Public Works assumes that FY's 2005 and 2006 will have projects with mostly completed designs from the 1991 Bond Program. The details of County partnerships with participating cities will be explicitly stated in Interlocal Agreements. Public Works will also ensure that only high-priority improvements that can be executed in an efficient manner and have the full backing of all the stakeholders are recommended for funding. Projects that can be expedited will be given a higher priority. A list of approved Thoroughfare Projects is included in Appendix G.

**FUNDING SUMMARY**

	<b>FY2003</b>	<b>FY2004</b>	<b>FY2005</b>	<b>FY2006</b>	<b>FY2007</b>	<b>Total</b>
Planning/Prelim. Design	3,000,000					3,000,000
Primary Design						
Design Compl / ROW						
Row / Utilities						
Construction		6,091,358	15,000,000	20,000,000	20,000,000	61,091,358
<b>Total</b>	<b>3,000,000</b>	<b>6,091,358</b>	<b>15,000,000</b>	<b>20,000,000</b>	<b>20,000,000</b>	<b>64,091,358</b>

**OPERATING BUDGET IMPACT**

The first construction funding has been scheduled to begin in 2004, as the 1991 Bond Program Expenditures run out. \$15,000,000 will be available in FY2005 and \$20,000,000 per year is programmed for construction in succeeding years. The exact amount used for each activity will depend on the number and complexity of the projects, but initially Public Works assumes that FY2004 projects will use designs completed through the 1991 Bond Program.

**REVENUE OR EFFICIENCY OFFSET**

There are no direct offsets to the County as a result of this investment. However, these infrastructure investments will leverage local transportation dollars for critically needed improvements to the County regional thoroughfares.

**ALTERNATIVES TO CAPITAL OUTLAY**

Without this outlay, the County will experience continued deterioration of transportation infrastructure and an increase in commuter delays.

**PRIOR YEARS ALLOCATION AVAILABLE**

\$2,057,916

## **Park and Open Space Program**

**Background** - In 1980, the Commissioners Court adopted its first Open Space Plan to evaluate and preserve naturally-significant and environmentally-sensitive open landscape. The 1980 plan resulted in the acquisition of 12 preserves in the County totaling 990.10 acres. In 1990, the County updated and expanded its plan to include county-wide environmental assessment. This plan was adopted by the Commissioners Court on October 15, 1991. It has guided the County in selecting new park and open space since its adoption and will continue to do so into the next century. Today, 2,967 acres are available for the public's use and enjoyment in 21 preserves.

In 1997, the County also adopted its first comprehensive trail plan. This plan will guide the County in selecting trail projects which will link together the County's communities, historical and cultural resources, recreational parks, and open space preserves. This plan will facilitate the use of trails to reach business, retail, and workplaces by foot and bicycle rather than by automobile and will bring recreational opportunities into neighborhoods to the people rather than people having to travel to recreational destinations.

An advisory Park and Open Space Board oversees both the 1991 plan and the Trail Plan. The Board recommends property and trail corridors to the court for acquisition. Actual acquisition is a cooperative effort between the County, local cities, and the State. Technical assistance is provided on implementation of the plan by the Dallas County Park and Open Space program staff. Thus, the open space program, from planning to implementation, includes various levels of governmental agencies, private sector representatives from the real estate/development industry, tourism and recreation industries, and power utilities as well as the citizens.

The 1997 plan, like its 1991 companion plan, is divided into three phases of implementation. Phased I allows cities and citizens to nominate properties and/or trail corridors for consideration. Phase II evaluates the nominations against criteria defined in the 1997 plan and also dictated by the economic climate. Finally, Phase III sets up the acquisition or development method which will be: 1) an outright purchase of land from the owner which will either become a trail or open space preserve; 2) a match of County bond funds with City, State, or Federal government funds; 3) a match of County bond funds with foundation monies; 4) dedication of a property, portion of a property, or easement in combination with any of the previous methods of acquisitions; 5) purchase of public easement rights; or 6) the County can match a City's trail development funds and allow the City to seek matching funds from whatever sources it may choose.

**Changes Made to FY2003 Plan** - In FY2003, Parks and Open Space will continue planning activities that will result in future acquisition and construction. Funding for McCommas amenities and the South Mesquite Trail has been added for FY2003. A revised schedule of projects is listed in Appendix E.

**PROGRAM:** Open Space Program

**PROJECT:** Trails

**PROJECT DESCRIPTION**

This project provides funding for the construction of nine miles of hard surface trails in Irving, Dallas, Lancaster, Mesquite, and Richardson. These projects will allow the County to quickly establish a comprehensive trail system with components in the eastern, western, southern, and northern portions of the County. They will serve densely-populated areas and will readily connect with the 10.5 miles of existing trail.

**FUNDING SUMMARY**

	<b>FY2003</b>	<b>FY2004</b>	<b>FY2005</b>	<b>FY2006</b>	<b>FY2007</b>	<b>Total</b>
Planning/Programming	135,000	135,000	135,000	135,000	135,000	675,000
Land Acquisition						
Architecture/Engineering						
Construction/Acquisition	500,000		500,000	1,100,000	1,212,180	3,312,180
Equipment						
Total	635,000	135,000	635,000	1,235,000	1,347,180	3,987,180

**OPERATING BUDGET IMPACT**

None

**REVENUE OR EFFICIENCY OFFSET**

None

**ALTERNATIVES TO CAPITAL OUTLAY**

1) Reduce County contribution by seeking grant funds; 2) Require cities to provide all of the funding for trails; 3) Do not pursue creation of a County-wide trail system.

**PRIOR YEARS ALLOCATION AVAILABLE**

\$1,074,548

**PROGRAM:** Open Space Program

**PROJECT:** Signs and Amenities

**PROJECT DESCRIPTION**

The project provides funding for the construction of hard surface parking lots and covered picnic pavilions. Furthermore, the project is used to fund equipment such as signs. These amenities will enhance the appearance of the open space parks and increase their utilization.

**FUNDING SUMMARY**

	<b>FY2003</b>	<b>FY2004</b>	<b>FY2005</b>	<b>FY2006</b>	<b>FY2007</b>	<b>Total</b>
Planning/Programming						
Land Acquisition						
Architecture/Engineering						
Construction/Acquisition						
Equipment	200,000					200,000
Total	200,000					200,000

**OPERATING BUDGET IMPACT**

None

**REVENUE OR EFFICIENCY OFFSET**

None

**ALTERNATIVES TO CAPITAL OUTLAY**

- 1) Require cities to provide funding for amenities at County preserves;
- 2) Reduce County contribution by seeking grant funding;
- 3) Do not provide amenities.

**PROGRAM:** Open Space Program  
**PROJECT:** Trinity River Acquisitions / Improvements

**PROJECT DESCRIPTION**

This program enables the County to improve and acquire up to an additional 250 acres along the Trinity River in the County’s unincorporated southeastern corner. Such acquisition will allow the County to continue to establish a long contiguous corridor along the river that will help ensure the survival of wildlife in the area as well as assemble the local corridor needed for the Trinity Trail System that will start at Lake Texoma and end at Lake Livingston. The improvements will consist of a hard surface parking lot which will help make the County’s unincorporated open space holdings more convenient and increase their utilization.

**FUNDING SUMMARY**

	<b>FY2003</b>	<b>FY2004</b>	<b>FY2005</b>	<b>FY2006</b>	<b>FY2007</b>	<b>Total</b>
Planning/Programming						
Land Acquisition		50,000	250,000			300,000
Architecture/Engineering						
Construction/Acquisition						
Equipment						
<b>Total</b>		50,000	250,000			300,000

**OPERATING BUDGET IMPACT**

None

**ALTERNATIVES TO CAPITAL OUTLAY**

1) Reduce County contribution by seeking grant funding; 2) Seek land donations; 3) Do not acquire additional land; 4) Do not construct parking improvements.

## Major Building Program

**Background** - The Major Building Program consists of acquisition, construction, or renovation projects related to County facilities. As the result of age, change in scope of County business, or the actions of other governmental entities, there is a continual need to assess the need to renovate or add to the County's physical plant. The recommended projects require a sizable outlay of resources, usually over several years. One of the key values in providing a 5-year plan for review by Commissioners Court is to paint a picture of the investment required in County buildings.

The Major Building projects are generally managed by the Engineering and Project Management Department with oversight by the Commissioners Court Assistant Administrator. Once approved, the progress of these projects will be reported to Commissioners Court at the bi-monthly Major Projects Review.

### **Changes Made to FY2003 Plan**

Allen / Records Civil Courts –Fiscal year appropriations were revised to better reflect the projects schedule.

Juvenile Detention Center (Henry Wade) – Funding for FY2003 and FY2004 were reallocated to better reflect actual timing of expenditures.

Sheriff Academy – Funding was moved from FY2005 to FY2007 to better reflect actual timing of needed expenditures.

Institute of Forensic Sciences – The project was moved from FY2004 through FY2006 to FY2005 through FY2008.

Kays Jail Replacement – Funding was moved from FY2005 and FY2006 to FY 2008 and FY2009 to better reflect actual timing of needed expenditures. Furthermore, funding in future years was doubled from \$10.8 million to \$21.6 million.

7<sup>th</sup> Floor Expansion – Museum – The project was completed in FY2002.



**PROGRAM:** Major Building

**PROJECT:** Civil Courts

**PROJECT DESCRIPTION**

This project involves substantial renovation of both the Records Building and the George Allen Courts Building to better utilize the civil courts space. While most of the renovations to the George Allen Courts Building are expected to be cosmetic, the Records Building may require significant structural modifications. Major construction will occur between FY2003 and FY2007. As the result of an initial space study and engineering review, a new facility may be recommended at a future date to house the civil court functions.

**FUNDING SUMMARY**

	<b>FY2003</b>	<b>FY2004</b>	<b>FY2005</b>	<b>FY2006</b>	<b>FY2007</b>	<b>Total</b>
Planning/Programming						
Land Acquisition						
Architecture/Engineering						
Construction/Acquisition	11,000,000	10,000,000	10,054,996	4,000,000	5,000,000	40,054,996
Equipment						
Total	11,000,000	10,000,000	10,054,996	4,000,000	5,000,000	40,054,996

**OPERATING BUDGET IMPACT**

Numerous functions will be temporarily impacted by the renovation or move in ways yet to be determined. No long term staffing impacts are expected.

**REVENUE OR EFFICIENCY OFFSET**

None

**ALTERNATIVES TO CAPITAL OUTLAY**

None

**PRIOR YEARS ALLOCATION AVAILABLE**

\$5,785,189

**PROGRAM:** Major Building  
**PROJECT:** Henry Wade Juvenile Justice Center

**PROJECT DESCRIPTION**

A 192-bed expansion of the Henry Wade Juvenile Justice Center is necessary to accommodate an increasing population. The expansion is estimated to be completed by the end of FY2004.

**FUNDING SUMMARY**

	<b>FY2003</b>	<b>FY2004</b>	<b>FY2005</b>	<b>FY2006</b>	<b>FY2007</b>	<b>Total</b>
Planning/Programming						
Land Acquisition						
Architecture/Engineering						
Construction/Acquisition	10,024,999	3,341,666				13,366,665
Equipment						
<b>Total</b>	<b>10,024,999</b>	<b>3,341,666</b>				<b>13,366,665</b>

**OPERATING BUDGET IMPACT**

With the expansion, additional staff and operating expenses will be incurred beginning as early as FY2003. Operating expenses that will increase due to expansion include maintenance and utilities.

**REVENUE OR EFFICIENCY OFFSET**

None

**ALTERNATIVES TO CAPITAL OUTLAY**

Based on projections of juvenile detention rates, additional space is needed. If the existing juvenile detention center is not expanded, another facility must be either expanded or constructed.

**PRIOR YEARS ALLOCATION AVAILABLE**

\$5,870,326

**PROGRAM:** Major Building  
**PROJECT:** Old Red Courthouse Phase II

**PROJECT DESCRIPTION**

Renovation of the Old Red Courthouse is being funded through a partnership between community groups and Dallas County. While the upper floors of the building will likely be used for working courtrooms, lower floors will be dedicated to a museum and meeting space. The community group (Old Red Courthouse, Inc.) has agreed to raise \$10 million to restore the grand staircase, the clock tower, antique lunettes, and to fund museum exhibits.

**FUNDING SUMMARY**

	<b>FY2003</b>	<b>FY2004</b>	<b>FY2005</b>	<b>FY2006</b>	<b>FY2007</b>	<b>Total</b>
Planning/Programming						
Land Acquisition						
Architecture/Engineering						
Construction/Acquisition	2,000,000					2,000,000
Equipment						
Total	2,000,000					2,000,000

**OPERATING BUDGET IMPACT**

Depending on the financial success of the museum, additional County maintenance and security staff may be required.

**REVENUE OR EFFICIENCY OFFSET**

Some use of the upper floors of the building (i.e., Probate Courts) may preclude the need to provide additional space.

**ALTERNATIVES TO CAPITAL OUTLAY**

The building has been leased to a non-profit corporation that intends to raise private funds for a museum. The final configuration of the building may modify somewhat the mix of public and private funding required.

**PRIOR YEARS ALLOCATION AVAILABLE**

\$2,484,892

**PROGRAM:** Major Building  
**PROJECT:** Vehicles

**PROJECT DESCRIPTION**

The Major Capital Development Fund will purchase vehicles approved in the FY2003 budget process with a payback from the General Fund in FY2004.

**FUNDING SUMMARY**

	<b>FY2003</b>	<b>FY2004</b>	<b>FY2005</b>	<b>FY2006</b>	<b>FY2007</b>	<b>Total</b>
Planning/Programming						
Land Acquisition						
Architecture/Engineering						
Construction/Acquisition						
Equipment	1,361,500					1,361,500
Total	1,361,500					1,361,500

**OPERATING BUDGET IMPACT**

The County's General Fund will payback the total amount in FY2004.

**REVENUE OR EFFICIENCY OFFSET**

None

**ALTERNATIVES TO CAPITAL OUTLAY**

Purchase vehicles from emergency reserves or certificates of obligation

**PROGRAM:** Major Building  
**PROJECT:** Institute of Forensic Sciences

**PROJECT DESCRIPTION**

The Institute of Forensic Sciences is currently located adjacent to the Parkland Hospital emergency room. The existing building is overcrowded and no longer conducive to medical examiner and crime lab functions.

**FUNDING SUMMARY**

	<b>FY2003</b>	<b>FY2004</b>	<b>FY2005</b>	<b>FY2006</b>	<b>FY2007</b>	<b>Total</b>
Planning/Programming						
Land Acquisition						
Architecture/Engineering						
Construction/Acquisition			4,000,000	9,000,000	9,000,000	22,000,000
Equipment						
Total			4,000,000	9,000,000	9,000,000	22,000,000

**OPERATING BUDGET IMPACT**

The additional square footage will result in increased utility and maintenance costs.

**REVENUE OR EFFICIENCY OFFSET**

The construction of a new facility in a nearby area is anticipated to relieve overcrowding.

**ALTERNATIVES TO CAPITAL OUTLAY**

Continue to operate in the current building.

**PRIOR YEARS ALLOCATION AVAILABLE**

\$3,660,000

## **PART III: Major Technology Program**

**Background** – The Major Technology Program consists of large-scale projects for migration to improved technology. As the County requires increased technology to provide more efficient and effective services and operations, the need to upgrade or purchase equipment, software and consulting services may be required. The projects that are recommended by staff and approved by Commissioners Court is placed in the Major Technology Program.

The Major Technology projects are recommended and managed by the MIS Director. Once approved, the progress of each project is reported to Commissioners Court at the bi-monthly Major Technology Review.

Chart 2 summarizes the Major Technology Fund projects included in the Capital Improvement Plan.

### **Changes Made to FY2003 Plan**

Civil Courts System Replacement – The project received an increase in appropriations for FY2003 and FY2004 to better reflect the actual cost of the project.

Conference of Urban Counties – Appropriations were added in FY2003 and FY2004 for a total of \$154,555 to participate with other Texas counties in a cooperative effort to create an integrated criminal justice system for Texas urban counties.

Oracle 11 I – Appropriations of \$3,000,000 were included in FY2004 to upgrade the current Oracle Financial System.

Criminal / Warrants / Bonds - The project schedule was moved from FY2002 through FY2004 to FY2004 and FY2005. Appropriations were increased \$1,287,144 to better reflect the actual cost of the project.



**PROGRAM:** Major Technology  
**PROJECT:** Child Support Upgrade

**PROJECT DESCRIPTION**

A portion of the computer equipment utilized by the Child Support is growing outdated. Replacement of some minor systems will be necessary to maintain operations.

**FUNDING SUMMARY**

	FY2003	FY2004	FY2005	FY2006	FY2007	Total
Planning/Programming						
Land Acquisition						
Architecture/Engineering						
Construction/Acquisition						
Equipment	288,000					288,000
Total	288,000					288,000

**OPERATING BUDGET IMPACT**

None

**REVENUE OR EFFICIENCY OFFSET**

None

**ALTERNATIVES TO CAPITAL OUTLAY**

Maintain operations of current outdated system.



**PROGRAM:** Major Technology  
**PROJECT:** Civil Courts System Replacement

**PROJECT DESCRIPTION**

The current civil courts system is a legacy system that no longer meets the needs of the user departments. The new system will be designed to meet the specific needs of the County Clerk, the District Clerk, and staff of the civil courts, including enhanced payment processing and record keeping.

**FUNDING SUMMARY**

	<b>FY2003</b>	<b>FY2004</b>	<b>FY2005</b>	<b>FY2006</b>	<b>FY2007</b>	<b>Total</b>
Planning/Programming						
Land Acquisition						
Architecture/Engineering						
Construction/Acquisition						
Equipment	4,294,730	1,395,686				5,690,416
Total	4,294,730	1,395,686				5,690,416

**OPERATING BUDGET IMPACT**

As with the implementation of any major system, operational impacts are to be expected. The full extent of staffing changes will be dependent on the new system selected and will likely not occur until FY2003.

**REVENUE OR EFFICIENCY OFFSET**

None

**ALTERNATIVES TO CAPITAL OUTLAY**

None

**PRIOR YEARS ALLOCATIONS AVAILABLE**

\$4,500,000

**PROGRAM:** Major Technology  
**PROJECT:** Conference of Urban Counties

**PROJECT DESCRIPTION**

For over three years the Texas Conference of Urban Counties has coordinated meetings of Texas counties' Information Technology Directors. During these meetings efforts by counties to create new or newer versions of integrated criminal justice systems have been discussed. A cost sharing project has been established by the Texas Conference of Urban Counties to coordinate Texas counties' separate criminal justice systems and find methods to create better systems for less money than if these systems were developed independently.

**FUNDING SUMMARY**

	<b>FY2003</b>	<b>FY2004</b>	<b>FY2005</b>	<b>FY2006</b>	<b>FY2007</b>	<b>Total</b>
Planning/Programming	92,733	61,822				154,555
Land Acquisition						
Architecture/Engineering						
Construction/Acquisition						
Equipment						
Total	92,733	61,822				154,555

**OPERATING BUDGET IMPACT**

None

**REVENUE OR EFFICIENCY OFFSET**

The ability to work with numerous Texas counties to develop an IT system will allow for efficiency and cost sharing savings.

**ALTERNATIVES TO CAPITAL OUTLAY**

Dallas County could determine to update their criminal justice system without participating in the Texas Conference of Urban Counties coordinated program.

**PROGRAM:** Major Technology  
**PROJECT:** District Clerk Touch Screen System

**PROJECT DESCRIPTION**

To improve public access to information held by the District Clerk’s Office, the District Clerk will install touch screen kiosks. The kiosks will provide information regarding case filings and information on the other offices in the George Allen and Frank Crowley buildings.

**FUNDING SUMMARY**

	<b>FY2003</b>	<b>FY2004</b>	<b>FY2005</b>	<b>FY2006</b>	<b>FY2007</b>	<b>Total</b>
Planning/Programming						
Land Acquisition						
Architecture/Engineering						
Construction/Acquisition						
Equipment	350,000					350,000
Total	350,000					350,000

**OPERATING BUDGET IMPACT**

None

**REVENUE OR EFFICIENCY OFFSET**

None

**ALTERNATIVES TO CAPITAL OUTLAY**

Maintain the current public access to information held by the District Clerk’s Office.

**PROGRAM:** Major Technology

**PROJECT:** Community Supervision and Corrections Upgrade

**PROJECT DESCRIPTION**

The County-provided equipment for the Community Supervision and Corrections Department is growing outdated. Replacement of some minor systems will be necessary to maintain operations.

**FUNDING SUMMARY**

	<b>FY2003</b>	<b>FY2004</b>	<b>FY2005</b>	<b>FY2006</b>	<b>FY2007</b>	<b>Total</b>
Planning/Programming						
Land Acquisition						
Architecture/Engineering						
Construction/Acquisition						
Equipment	138,000					138,000
Total	138,000					138,000

**OPERATING BUDGET IMPACT**

None

**REVENUE OR EFFICIENCY OFFSET**

None

**ALTERNATIVES TO CAPITAL OUTLAY**

None

**PROGRAM:** Major Technology  
**PROJECT:** Public Works 911/ GIS Upgrade

**PROJECT DESCRIPTION**

The Public Works Department is responsible for ensuring that street addresses are given to all residents for 911 response purposes. In order to maximize the County’s Geographic Information System (GIS) capability, technology upgrades must made to store the 911 information.

**FUNDING SUMMARY**

	<b>FY2003</b>	<b>FY2004</b>	<b>FY2005</b>	<b>FY2006</b>	<b>FY2007</b>	<b>Total</b>
Planning/Programming						
Land Acquisition						
Architecture/Engineering						
Construction/Acquisition						
Equipment	57,000					57,000
Total	57,000					57,000

**OPERATING BUDGET IMPACT**

None

**REVENUE OR EFFICIENCY OFFSET**

None

**ALTERNATIVES TO CAPITAL OUTLAY**

None

**PROGRAM:** Major Technology

**PROJECT:** TB Tracking

**PROJECT DESCRIPTION**

A long-term solution is needed for the problems experienced with the PICK-based TB tracking system used by the Health and Human Services Department. A new system is required to alleviate the current system failures.

**FUNDING SUMMARY**

	<b>FY2003</b>	<b>FY2004</b>	<b>FY2005</b>	<b>FY2006</b>	<b>FY2007</b>	<b>Total</b>
Planning/Programming						
Land Acquisition						
Architecture/Engineering						
Construction/Acquisition						
Equipment	115,000					115,000
Total	115,000					115,000

**OPERATING BUDGET IMPACT**

None

**REVENUE OR EFFICIENCY OFFSET**

None

**ALTERNATIVES TO CAPITAL OUTLAY**

Continue to use the outdated current PICK System.

**PROGRAM:** Major Technology  
**PROJECT:** County Records

**PROJECT DESCRIPTION**

In order to store County records more efficiently and allow faster public retrieval, additional equipment is required.

**FUNDING SUMMARY**

	<b>FY2003</b>	<b>FY2004</b>	<b>FY2005</b>	<b>FY2006</b>	<b>FY2007</b>	<b>Total</b>
Planning/Programming						
Land Acquisition						
Architecture/Engineering						
Construction/Acquisition						
Equipment	173,000					173,000
Total	173,000					173,000

**OPERATING BUDGET IMPACT**

None

**REVENUE OR EFFICIENCY OFFSET**

None

**ALTERNATIVES TO CAPITAL OUTLAY**

The alternative is to store all records at the County Records Center and retrieve all documents manually.

**PROGRAM:** Major Technology  
**PROJECT:** Institute Case Billing

**PROJECT DESCRIPTION**

The case billing system of the Institute of Forensic Sciences is becoming outdated. It fails periodically and is not equipped to provide the information needed by the department to make managerial decisions.

**FUNDING SUMMARY**

	<b>FY2003</b>	<b>FY2004</b>	<b>FY2005</b>	<b>FY2006</b>	<b>FY2007</b>	<b>Total</b>
Planning/Programming						
Land Acquisition						
Architecture/Engineering						
Construction/Acquisition						
Equipment	230,000					230,000
Total	230,000					230,000

**OPERATING BUDGET IMPACT**

None

**REVENUE OR EFFICIENCY OFFSET**

None

**ALTERNATIVES TO CAPITAL OUTLAY**

Continue utilizing current outdated billing system.



**PROGRAM:** Major Technology  
**PROJECT:** Computer Replacement Equipment

**PROJECT DESCRIPTION**

New and upgraded computer equipment is required each year throughout the County, primarily in the form of new PC's and printers. This funding source is used to purchase PC's and printers recommended each year by the Governance Committee for Technology.

**FUNDING SUMMARY**

	<b>FY2003</b>	<b>FY2004</b>	<b>FY2005</b>	<b>FY2006</b>	<b>FY2007</b>	<b>Total</b>
Planning/Programming						
Land Acquisition						
Architecture/Engineering						
Construction/Acquisition						
Equipment	200,000	200,000	200,000	200,000	200,000	1,000,000
Total	200,000	200,000	200,000	200,000	200,000	1,000,000

**OPERATING BUDGET IMPACT**

None

**REVENUE OR EFFICIENCY OFFSET**

None

**ALTERNATIVES TO CAPITAL OUTLAY**

Continue to utilize outdated computer equipment.

**PROGRAM:** Major Technology  
**PROJECT:** Criminal / Warrants / Bonds

**PROJECT DESCRIPTION**

Creation of an updated criminal courts system.

**FUNDING SUMMARY**

	<b>FY2003</b>	<b>FY2004</b>	<b>FY2005</b>	<b>FY2006</b>	<b>FY2007</b>	<b>Total</b>
Planning/Programming						
Land Acquisition						
Architecture/Engineering						
Construction/Acquisition						
Equipment		900,000	7,287,144			8,187,144
Total		900,000	7,287,144			8,187,144

**OPERATING BUDGET IMPACT**

Depending on the nature of the final design, some clerical positions may no longer be necessary while additional positions with advanced technology skills may be required. The full impact will not be known until a formal design is created.

**REVENUE OR EFFICIENCY OFFSET**

None

**ALTERNATIVES TO CAPITAL OUTLAY**

If the current system is retained, the process will continue to fall behind current technology and system failures will increase in frequency.

**PROGRAM:** Major Technology  
**PROJECT:** Oracle Upgrade 11 i

**PROJECT DESCRIPTION**

Upgrade the existing Oracle Financials system from release 11 to release 11i which will provide enhanced self-service functionality, enhanced benefits processing.

**FUNDING SUMMARY**

	<b>FY2003</b>	<b>FY2004</b>	<b>FY2005</b>	<b>FY2006</b>	<b>FY2007</b>	<b>Total</b>
Planning/Programming						
Land Acquisition						
Architecture/Engineering						
Construction/Acquisition						
Equipment		3,000,000				3,000,000
Total		3,000,000				3,000,000

**OPERATING BUDGET IMPACT**

None

**REVENUE OR EFFICIENCY OFFSET**

Upgrading the Oracle Financial systems will keep Dallas County's system within the current version that Oracle supports.

**ALTERNATIVES TO CAPITAL OUTLAY**

None

## PART IV: Permanent Improvement Fund

The Permanent Improvement Fund (Fund 126) receives a portion of the County's operating tax rate (0.18 cents), and is managed by the Facilities Management Department. The projects included in the Permanent Improvement Fund are largely targeted to maintain the integrity of the County's physical plant. These include roof repair, HVAC upgrades, external facade repair, carpeting, and woodwork. A portion of the Permanent Improvement Fund is set aside for minor building renovations, such as wall relocation, doors, and customer counters. These projects are discussed and approved throughout the year.

The majority of the work on Permanent Improvement projects is performed by County staff, although certain specialty work may be contracted out. Since the Permanent Improvement Fund is a "carve-out" of the operating tax rate, these capital projects are actually being cash-financed through the operating budget. The use of a separate fund and designated portion of tax rate ensures a higher degree of continuity in maintenance effort and acts to discourage deferred maintenance in those years in which fiscal constraints are tighter.

### Permanent Improvement Fund (Fund 126)

						<b>TOTAL</b>
<b>Revenues</b>						
Beginning Balance	98,012	0	580,172	1,232,724	1,959,827	n/a
Revenue - Property Tax	2,388,784	2,412,672	2,485,052	2,559,603	2,636,391	12,482,502
<b>TOTAL</b>	<b>2,486,796</b>	<b>2,412,672</b>	<b>3,065,224</b>	<b>3,792,327</b>	<b>4,596,218</b>	<b>n/a</b>
	<b>FY2003</b>	<b>FY2004</b>	<b>FY2005</b>	<b>FY2006</b>	<b>FY2007</b>	<b>TOTAL</b>
<b>Expenditures</b>						
HHS	0	0	0	0	0	0
Old Records Building	0	0	0	0	0	0
Administration Building	60,000	0	0	0	0	60,000
North Tower	160,000	0	0	0	0	160,000
Low Sterrett Justice Center	0	0	0	0	0	0
Frank Crowley Criminal Courts	300,000	0	0	0	0	300,000
George Allen Courts Building	0	0	0	0	0	0
Records Building	0	0	0	0	0	0
Henry Wade Juvenile Center	200,000	0	0	0	0	200,000
County Wide Improvements	632,500	632,500	632,500	632,500	632,500	3,162,500
Maintenance Items Under \$50,000	634,296	700,000	700,000	700,000	700,000	3,434,296
Transfer to MCDF (Civil Courts)	500,000	500,000	500,000	500,000	500,000	2,500,000
<b>TOTAL</b>	<b>2,486,796</b>	<b>1,832,500</b>	<b>1,832,500</b>	<b>1,832,500</b>	<b>1,832,500</b>	<b>9,816,796</b>
 ENDING BALANCE	 0	 580,172	 1,232,724	 1,959,827	 2,763,718	 n/a

**PROGRAM:** Permanent Improvement Fund

**BUILDING:** Administration Building

**FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT**

	<b>FY2003</b>	<b>FY2004</b>	<b>FY2005</b>	<b>FY2006</b>	<b>FY2007</b>	<b>Total</b>
HVAC						
Plumbing						
Roofing	60,000					60,000
Flooring						
Fire Alarm / Smoke Detectors						
Telephone						
Waterproofing						
Parking						
Painting						
Environmental Remediation						
Elevators						
Electrical						
Energy Management System						
Other						
Total	60,000					60,000

**DESCRIPTION OF PROJECTS**

The FY2003 project will include a replacement of the roof.

**PROGRAM:** Permanent Improvement Fund  
**BUILDING:** North Tower Jail

**FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT**

	FY2003	FY2004	FY2005	FY2006	FY2007	Total
HVAC						
Plumbing						
Roofing						
Flooring						
Fire Alarm / Smoke Detectors						
Telephone						
Waterproofing						
Parking						
Painting						
Environmental Remediation						
Elevators						
Electrical						
Energy Management System						
Lock System						
Other	160,000					160,000
Total	160,000					160,000

**DESCRIPTION OF PROJECTS**

An upgrade of the Barber Coleman intercom system will occur in FY2003.

**PROGRAM:** Permanent Improvement Fund  
**BUILDING:** Frank Crowley Criminal Courts Building

**FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT**

	<b>FY2003</b>	<b>FY2004</b>	<b>FY2005</b>	<b>FY2006</b>	<b>FY2007</b>	<b>Total</b>
HVAC						
Plumbing						
Roofing						
Flooring	150,000					150,000
Fire Alarm / Smoke Detectors						
Telephone						
Waterproofing						
Parking						
Painting						
Environmental Remediation						
Elevators						
Electrical						
Energy Management System						
Other	150,000					150,000
<b>Total</b>	<b>300,000</b>					<b>300,000</b>

**DESCRIPTION OF PROJECTS**

FY2003 projects include a building automation system upgrade and replacement of 9,000 square yards of building carpet.

**PROGRAM:** Permanent Improvement Fund  
**BUILDING:** Henry Wade Juvenile Justice Center

**FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT**

	<b>FY2003</b>	<b>FY2004</b>	<b>FY2005</b>	<b>FY2006</b>	<b>FY2007</b>	<b>Total</b>
HVAC						
Plumbing						
Roofing						
Flooring						
Fire Alarm / Smoke Detectors						
Telephone						
Waterproofing						
Parking						
Painting						
Environmental Remediation						
Elevators						
Electrical	200,000					200,000
Energy Management System						
Other						
<b>Total</b>	<b>200,000</b>					<b>200,000</b>

**DESCRIPTION OF PROJECTS**

In FY2003, the building will be provided an alternate electrical feed and transfer switch to eliminate frequent power losses.



**PROGRAM:** Permanent Improvement Fund  
**BUILDING:** County-Wide Building Improvements

**FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT**

	<b>FY2003</b>	<b>FY2004</b>	<b>FY2005</b>	<b>FY2006</b>	<b>FY2007</b>	<b>Total</b>
HVAC						
Plumbing						
Roofing	200,000	200,000	200,000	200,000	200,000	1,000,000
Flooring	200,000	200,000	200,000	200,000	200,000	1,000,000
Fire Alarm / Smoke Detectors						
Windows	12,500	12,500	12,500	12,500	12,500	62,500
Waterproofing						
Parking						
Painting						
Environmental Remediation	120,000	120,000	120,000	120,000	120,000	600,000
Elevators						
Electrical						
Energy Management System						
Other	100,000	100,000	100,000	100,000	100,000	500,000
<b>Total</b>	<b>632,500</b>	<b>632,500</b>	<b>632,500</b>	<b>632,500</b>	<b>632,500</b>	<b>3,162,500</b>

**DESCRIPTION OF PROJECTS**

The County Wide Building Improvements Project is used to fund minor renovations through the County each year. Typical projects include asbestos and lead paint abatement, minor building alterations, replacement flooring, and minor roof repair.

**PROGRAM:** Permanent Improvement Fund

**BUILDING:** Maintenance and Replacement Items Less than \$50,000

**FUNDING SUMMARY FOR MAJOR REPAIR OR REPLACEMENT**

	<b>FY2003</b>	<b>FY2004</b>	<b>FY2005</b>	<b>FY2006</b>	<b>FY2007</b>	<b>Total</b>
HVAC	293,000					293,000
Plumbing	24,300					24,300
Roofing						
Flooring						
Fire Alarm / Smoke Detectors						
Telephone						
Waterproofing						
Parking	12,000					12,000
Painting						
Environmental Remediation						
Elevators						
Electrical	18,000					18,000
Energy Management System						
Other	286,996	700,000	700,000	700,000	700,000	3,086,996
Total	634,296	700,000	700,000	700,000	700,000	3,434,296

**DESCRIPTION OF PROJECTS**

Items included in this category for FY2003 include: fan inspection, chiller tests, replacement items, and minor repairs.

## **Appendices to Capital Improvement Plan**

- Appendix A Major Capital Development Fund Policy Statement
- Appendix B Major Technology Fund Policy Statement
- Appendix C Road and Bridge District Funding of Transportation Projects
- Appendix D Elevator / Escalator Inventory
- Appendix E Park and Open Space Project Schedule
- Appendix F Approved TEA-21 Projects
- Appendix G Approved Thoroughfare Projects

## Appendix A

# MAJOR CAPITAL DEVELOPMENT FUND

### Policy Statement

The Dallas County Commissioners Court, by the following policies and procedures, creates a Major Capital Development Fund to be used to fund the development and construction of significant additions to the County's parks/open space and trail system, buildings and grounds, and transportation systems. This special fund will utilize revenue from a dedicated portion of the County tax rate and a portion of license plate fees as outlined below.

#### I. GENERAL / ELIGIBILITY FOR FUNDING

1.00 The Major Capital Development Fund is established to receive an appropriation for four special categories for major capital development:

Parks/Open Space and Trails;  
Major Buildings and Grounds; and  
Transportation;  
Minor Buildings and Grounds.

1.01 Before projects that fall in the categories described in Rule 1.00 are eligible for funding, they must also meet the following criteria:

Parks/Open Space and Trails - Be identified in the Dallas County Parks and Open Space Plan or Master Trail Plan or support a project identified in these plans and be recommended by a majority of the County Parks/ Open Space Board.

Buildings and Grounds - Be the construction, renovation or major repair of a County building and/or surrounding grounds. Projects must have an approximate life expectancy of twenty (20) years and a total project cost of at least \$1,000,000.

Transportation - Be a project that is identified in the most current North Central Texas Council of Governments' (NCTCOG) Metropolitan Transportation Plan and/or a State Highway Project. Thoroughfare improvements shall be limited to routes classified as a minor arterial route or higher in the most current NCTCOG Regional Thoroughfare Plan or are on the County's list of unincorporated roadways.

Minor Buildings and Grounds - Be a new improvement to or repair of a County building and/or surrounding grounds. Projects - must be less than \$1,000,000, but greater than \$100,000. These projects are items not typically addressed in the County Permanent Improvement Fund and not normally a project that would require the issuance of long-term debt.

## **II. TRANSFERS TO THE FUND AND FUND CONTROLS**

- 2.00 Each year, revenue generated from 4.5 cents of the County tax rate that is not required for debt service and license fee surplus that results from County Financial Policies, Section V. Road and Bridge Budgeting and Accounting, Rule 5.01, will be transferred to the Major Capital Development Fund described in Rule 1.00.
- 2.01 The current year's revenue, along with four additional years revenue estimate, will be used to develop a five-year plan for each of the four categories eligible for funding. Assumptions to be used for future years' revenue will be conservative and approved by the Commissioners Court.
- 2.02 All interest earned on monies in the Major Capital Development Fund shall be retained by the fund. Interest earnings shall only be reallocated for eligible projects with the approval of the Commissioners Court.
- 2.03 The Major Capital Development Fund shall retain a minimum ending balance equal to 10% of each year's approved or projected expenditures. This balance shall be designated as an emergency reserve. No expenditures from an emergency reserve shall be made without a 4/5<sup>th</sup>. vote of the Commissioners Court.
- 2.04 Once a project is completed, any remaining funds allocated for that project will be returned to the Major Capital Development Fund for reallocation by the Commissioners Court to other projects eligible for funding from this fund.

## **III. APPROPRIATIONS FROM THE FUND**

- 3.00 Each year as part of the annual budget process, the Office of Budget and Evaluation will distribute a request for all County Departments to submit their long-term capital needs for the next budget year and up to four (4) years following the next fiscal year. When these requests are received by the Office of Budget and Evaluation, those that meet the eligibility for funding under the Major Capital Development Fund will be summarized and referred to the Major Capital Development Committee (see Section V for the composition and responsibilities of the Committee). The Major Capital Development Committee will review each request to insure that it is an eligible project, that it is consistent with current County priorities, objectives and/or policies, that the proposed funding schedule seems appropriate, that its cost and benefit are accurately stated, and that the need for the project is clearly justified. The Committee will then prioritize each project with all other requests and approved projects. The Committee will be mindful of a Commissioner's prioritization of projects within the Commissioner's district and not substitute the Committee's judgment for the Commissioner's on such priorities. Once the Major Capital Development Committee has completed its review process, all requests for funding, along with the Committee's recommended priority listing, will be submitted to the Commissioners Court for approval.
- 3.01 The Commissioners Court will review the requests and recommendations for funding from the Major Capital Development Fund. Projects approved by the Court for funding shall

include the actual appropriation for the next fiscal year as well as committed appropriations for the next four (4) years. Transportation projects may show an additional five years of projected activity.

- 3.02 The status of all projects funded from the Major Capital Development Fund shall be presented to the Commissioners Court as part of the bi-monthly Major Projects Review.
- 3.03 Once a project is approved and funded and/or has received a commitment of funding from the Major Capital Development Fund, such funding or commitment for funding may only be withdrawn, delayed or amended by a 4/5<sup>th</sup> vote of the Commissioners Court.
- 3.04 It is highly desirable for projects to be funded in total in a single year. If that is not practicable or if special conditions exist, a project may be funded in part over a maximum of three (3) years to allow the accumulation of adequate funds. In extremely special cases where there is a critical need for the timely completion of a project and adequate funding is not available, short-term borrowing may be arranged over a period not to exceed five (5) years. In these cases, the annual appropriation from the fund will equal the required debt service (principal & interest) for the timely repayment of the borrowed funds. For the purpose of this policy the term "project" refers to a single improvement or related group of improvements including costs of design, contracted activity such as design, acquisition and construction of the improvement.
- 3.05 Appropriations for Minor Buildings and Grounds projects shall not exceed 10% of each year's new revenue.

#### **IV. PROJECT PLANNING, DESIGN AND CONSTRUCTION**

- 4.00 Funds allocated from the Major Capital Development Fund may be used for the planning, design, acquisition and construction of eligible projects.
- 4.01 Transportation projects that are eligible for funding will be identified from a call for projects distributed to cities, the Texas Department of Transportation, the North Texas Tollway Authority, Dallas Area Rapid Transit, and the Dallas County Public Works Department. A call for projects is intended to:
  - 1) reflect current transportation needs;
  - 2) be synchronized with federal and local funding; and
  - 3) leverage and maximize other funding such as TEA-21 and MPDF.
- 4.02 When the Public Works Department, through the process established in Rule 4.01 of this policy, identifies potential projects, they shall coordinate the development and prioritization of bridge and thoroughfare projects with the Commissioner of the District in which the project is located, and other highway, tollway, transit and ITS projects with all of the Commissioners Court.
- 4.03 Transportation projects will be accomplished and funded using a five-phase implementation cycle, detailed in the Public Works Capital Improvement Program and Project Management

System. The Project Management System involves a Program Year concept (year of construction award) and prescribed activities leading up to construction award. Basic tasks in each year include:

- 4) Phase One - Initiate preliminary design (in-house), negotiate interlocal agreement;
  - 5) Phase Two - Negotiate with consultant, award design contract and initiate final design;
  - 6) Phase Three - Begin ROW acquisition, complete final design;
- Phase Four - Complete ROW acquisition, initiate and complete utility adjustment, prepare project for letting; and

Phase Five - Advertise project, complete final interlocal agreement, award construction contract and initiate construction. The Project Management cycle will be repeated each year as new projects are selected as part of the Capital Improvement Plan update. Selected projects that already have some elements completed (preliminary design, ROW, or utilities adjusted) will be slotted in the appropriate Project Management phase and implemented within a shorter time frame.

## **V. MAJOR CAPITAL DEVELOPMENT COMMITTEE**

- 5.00 The Major Capital Development Committee shall consist of the Departments primarily responsible for the planning and implementation of projects that are eligible for funding from the Major Capital Development Fund along with the Budget Officer, County Treasurer and the Commissioners Court Administrator who will be the Committee Chair. The other committee members are the Assistant Commissioners Court Administrator (Buildings and Grounds), the Director of Planning and Development (Parks/Open Space and Trails) and the Director of Public Works (Transportation).
- 5.01 While carrying out the responsibilities assigned by these policies and procedures, the Committee shall weigh the corporate needs of the County and, to the extent possible, present recommendations to the Commissioners Court which fairly respond to these needs. Committee members are to be mindful of their particular areas of responsibility, but shall not let those responsibilities take precedence over greater needs in other areas outside of their responsibility.
- 5.02 The Budget Officer will provide the Committee a listing of each request eligible for or requesting funding from the Major Capital Development Fund by June 1 of each year. The Committee will evaluate and analyze each request and present their prioritized recommendations to the Commissioners Court by July 15 of each year.
- 5.03 Once funding is approved from the major Capital Development Fund, each department receiving funding shall provide the County Treasurer, prior to the beginning of a project, with a draw-down schedule of when funds will be spent.

## Appendix B

### MAJOR TECHNOLOGY IMPROVEMENT FUND

#### Policy Statement

The Dallas County Commissioners Court, by the following policies and procedures, creates a Major Technology Improvement Fund. This fund will be used to accomplish the migration of the County's legacy mainframe systems and applications to industry standard and supported automated systems and address mission critical technology needs. This special fund shall only be used to fund the one-time cost for the purchase, development, implementation and first year's support of new and replacement systems. This special fund will receive revenue from a dedicated portion of the County's tax rate as outlined below. Monies will only be appropriated from this special fund annually as part of the County's annual budget process. The main purpose of this special fund is to provide a mechanism for Dallas County to meet its most critical automation needs.

#### **I. GENERAL/ELIGIBILITY FOR FUNDING**

- 1.00 The Major Technology Fund is established to fund costs, such as computer hardware, software and associated implementations that:
- 1) Address technology migration described in the Data Processing Feasibility Study and Five Year Plan;
  - 2) Including reoccurring expenditures approved by Commissioners Court that are mission critical;
  - 3) The repair, replacement and upgrade of mission critical technology (technology that performs required tasks and without the automated support, critical tasks will not be able to be performed or will only be able to be performed with the commitment of significant resources).

#### **II. TRANSFERS TO THE FUND AND FUND CONTROLS**

- 2.00 Each year, revenue generated from .50 cents of the County tax rate will be transferred to the MAJOR TECHNOLOGY IMPROVEMENT FUND. This portion of the tax rate is specifically excluded from the calculation of the effective tax rate.
- 2.01 In addition to the current year funding, four additional year's revenue will be estimated for use in the development of the Major Technology Improvement Fund Five-Year Plan. The assumption to be used in making the revenue estimates shall be prepared by the Office of Budget and Evaluation and be approved by the Commissioners Court.
- 2.02 All interest earned on monies in this fund will be retained by the fund to be used for future projects and shall not be retained by a department, project or transferred to any other fund.



- 2.03 The Major Technology Improvement Fund shall retain a minimum ending balance equal to 10% of each year's approved and/or projected expenditures. This balance shall be designated as an emergency reserve. No expenditures from the emergency reserve shall be made without a 4/5<sup>th</sup>s vote of the Commissioners Court.
- 2.04 Once a project is completed, any remaining funds appropriated for that project will be unencumbered and transferred to the Major Technology Improvement Fund balance for future use.

### **III. APPROPRIATIONS FROM THE FUND**

- 3.00 Each year, as part of the annual operating budget process, the County Budget Office will distribute a request for all County departments to submit their long-term computer hardware and software requests for the current year and projected needs for up to four (4) additional years. When these requests are received, they will be summarized and referred to the County's Director of Management Information Systems. The Director will review each request to insure it is an eligible project, that its cost and benefit are accurately stated, that the need for the project is clearly justified and then prioritize the proposed project with all other requests and previously approved projects. Once the Director has completed his review process, all requests for funding, along with the Director's recommended priority listing, is submitted to the Major Technology Improvement Committee for review of the proposed projects and prioritization (see Section IV for the composition and responsibilities of the Committee). Once the Committee has finalized its review, the listing is submitted to the Commissioners Court for final approval.
- 3.01 Subject to the conditions and constraints of these policies and procedures, the Commissioners Court shall approve a Major Technology Program each year that will include projects that are funded by appropriations from the Major Technology Improvement Fund. Such approval shall include the actual appropriation for the next fiscal year as well as committed appropriations for the next four (4) years.
- 3.02 Once a project is approved and funded and/or has received a commitment of funding from the Major Technology Improvement Fund, such funding or commitment for funding cannot be withdrawn without a majority vote of the Commissioners Court.
- 3.03 It is highly desirable for projects to be funded in total in a single year. If that is not practicable or special conditions exist, a project may be funded in part over a maximum of two (2) years to allow the accumulation of adequate funds. In extremely special cases where there is a critical need for the timely completion of a project and adequate funding is not available, short-term borrowing may be arranged over a period not to exceed three (3) years. In these cases the annual appropriation from the fund will equal the required debt service (principle & interest) for the timely repayment of the borrowed funds.
- 3.04 If it is determined that a project's cost will exceed the amount of funds appropriated, one or more of the following action(s) must be taken;

- 1) Project is canceled;
- 2) The project scope is reduced so it can be completed within budget;
- 3) Additional funds are transferred to this project from sources other than the Major Technology Fund; and/or
- 4) Additional funds are transferred to this project from the Major Technology Fund emergency reserve or from appropriations for other projects. Transfers from another projects may cause that project to be delayed to a subsequent fiscal year.

3.05 Each year the final schedule of five year's spending from the Major Technology Fund shall be included in the County's annual budget.

#### **IV. MAJOR TECHNOLOGY IMPROVEMENT COMMITTEE**

4.00 The Major Technology Improvement Committee shall consist of the Chair and Vice Chair of the Data Processing Governance Committee, Budget Officer, Commissioners Court Administrator and Director of Management Information Systems. The Chair of the Data Processing Governance Committee shall be the Chair of the Major technology Improvement Committee.

4.01 The Director of Management Information Systems will provide the Committee a listing of each request eligible for or requesting funding from the Major Technology Improvement Fund by June 1 of each year. The Committee will evaluate and analyze each request and present their prioritized recommendations to the Commissioners Court by July 15 of each year.

4.02 The Committee shall review each project to insure they are eligible for funding, consistent with current priorities, objectives and policies, that their proposed funding schedule seems appropriate, their cost benefits are accurately stated and that the need for the project is clearly justified.

4.03 The Director of Management Information Systems shall staff the Committee and shall be responsible for compiling all information, scheduling meetings and reporting to the Commissioners Court.

4.04 The status of each project approved in the Major Technology Improvement Fund shall be included in the Commissioners Courts' bi-monthly Review of all Major Technology projects.

## Appendix C

### TRANSPORTATION FUNDING POLICY

County transportation funding will be allocated through the following two methods:

A. The **Road and Bridge Funds** are created from motor vehicle license fees allocated in the annual operating budget for the maintenance of County roads and cooperation with cities on various transportation projects. These projects form the County's **Road Upgrade Program**. By policy of the Commissioners Court, these funds are allocated in proportion to the miles of county maintained roads in each Road and Bridge District.

B. The **Major Capital Development Fund** provides funding for larger, long-term projects that may require a more substantial financial commitment, generally new construction or major rehabilitation. This fund includes four components:

1. **Impact Program**: Dallas County will reserve funds for major transportation projects including service roads, main lanes, interchanges, and rights of way for state and federal highways and tollways.
2. **TEA-21 Matching Program**: Dallas County will provide more than minimum required local match for important transportation projects that have been submitted to the North Central Texas Council of Governments to be considered for TEA-21 funding. This program will fund up to 20% of the cost of selected TEA-21 projects provided the sponsoring City funds a minimum of 20% and the project meets other eligibility criteria approved by the Commissioners Court. This program allows Dallas County to assist local cities to gain maximum credit under the Regional Transportation Council's evaluation criteria for local financial support.
3. **Thoroughfare Program**: Provides funding for the design, right-of-way acquisition and construction of thoroughfares throughout Dallas County. Projects included in this program must be included in the Regional Thoroughfare Plan as published by the North Central Texas Council of Governments, may include financial participation by other governments and are typically ones that have been funded in the past through a County Bond Program.
4. **Annual DTE Program (District Thoroughfare Equalization)**: Annually receives an allocation of all motor vehicle license fee revenue that exceeds the annual Auditor's revenue estimate or unallocated and uncommitted funds in the Major Capital Development Fund. During the annual Capital Project review process, funding for the DTE Program will be limited to an amount that is equal to the sum of each road and bridge district's funding under the Road Upgrade Program subtracted from the road and bridge district that receives the greatest amount of funding. These funds are available to each road and bridge district on a pro rata basis of their funding shortfall to the total funding allocated. These funds may be used to supplement projects that would otherwise be funded through one of the other transportation programs. In

years where funding is not available to fund 100% of the DTE Program the funding shortfall may be carried forward and a subsequent year's funding may exceed the funding limit until the shortfall is eliminated.

## Appendix D

### ELEVATOR AND ESCALATOR INVENTORY

#### **Administration Building**

- 2 – County Business
- 3 – Kennedy Exhibit

#### **George Allen Courts Building**

- 6 – Public
- 2 – Jail Access
- 3 – Jail-Interior
- 1 – District Clerk
- 1 – District Attorney
- 1 – Freight
- 2 – Escalators

#### **Frank Crowley Building**

- 7 – Public
- 1 – Service
- 4 – County Employees
- 4 – Jail-Inmate
- 8 – Public Escalators

#### **Bill Decker Detention Center**

- 2 – Jail-Visitors
- 2 – Jail - Interior
- 5 – Freight
- 1 – Cart Lift
- 1 – Cabana Lift
- 1 – Parking Garage

#### **Cook Chill Warehouse**

##### **2121 French Settlement**

- 1 – County Business

#### **Health and Human Services / South**

##### **2355 Stemmons (CPS)**

- 5 - Public

#### **Health and Human Services / North**

##### **2377 Stemmons**

- 3 – Public
- 1 – Dumbwaiter

#### **Institute of Forensic Sciences**

- 3 – County Business

#### **Kennedy Parking Garage**

- 2 – Public

**Investment Building**

1 – Public

**Justice Center Parking Garage**

2 – C Garage

3 – D Garage

**North Dallas Government Center**

1 – Public

**North Tower Jail**

2 – Jail Visitor

7 – Jail

1 - Freight

**Oak Cliff Sub-courthouse**

1 – Public

**Old Red Courthouse**

2 - Public

**Records Building Complex**

2 – Records Building - Public

2 – Records Annex - Public

2 – Criminal Courts – Jail Access

1 – Freight – Jail Access

1 – Elm Street – Public

**Lew Sterrett**

2 – A Building – Jail

2 – A Building Jail-Visitors

5 – B Building - Jail

**Henry Wade Juvenile Justice Center**

**2600 Lone Star Drive**

3 – Public

2 – Court Access

1 – Jail Detention

## Appendix E

### **PARKS AND OPEN SPACE PROJECT SCHEDULE For the five year period beginning October 1, 2002**

#### FY2003

McCommas Amenities (City of Dallas)  
South Mesquite Trail (City of Mesquite)

#### FY2004

Trinity River Acquisitions / Improvements (Unincorporated Dallas County)

#### FY2005

Kiest Trail (City of Dallas)  
Ten Mile Creek Trail (City of Lancaster)  
Trinity River Acquisitions / Improvements (Unincorporated Dallas County)

#### FY2006

Ten Mile Creek Trail (City of Dallas)  
Rowlett Creek Trail (City of Garland)  
Kiest Trail (City of Dallas)

#### FY2007

Rowlett Creek Trail (City of Garland)  
Bear Creek Trail (City of Irving / Grand Prairie)

## Appendix F

### APPROVED TEA-21 PROJECTS AND ESTIMATED COUNTY PARTICIPATION COST As of October 7, 2002

#### District 1

Avondale Avenue, Beacon Street, and Inward Road Intersections - \$51,917  
Belt Line Road – SH 289 / Preston to Dallas Parkway - \$547,448  
Inwood Road at Lovers Lane - \$75,713  
Valley View Lane – Nicholson to IH 635 – \$520,001  
Campbell Road – Jay Ell Road to US 75 - \$3,519,700  
Belt Line Road – Maryland to Denton Drive - \$4,000,000

#### District 2

IH 635 Freeway Frontage Roads – Kingsley to LaPrada - \$0  
IH 635 Video Surveillance - \$550,000  
Winters Park/Spring Creek Greenbelt - \$364,321  
Lake Ray Hubbard Transit Center - \$487,536  
IH 635 – Northwest Highway to Ferguson - \$1,058,939  
Miller Road Bridge over East Fork - \$3,000,000  
Pleasant Valley – Northeast Parkway to Meritt - \$4,300,000

#### District 3

Beckley Avenue at Commerce & Colorado - \$59,489  
Buckner Boulevard at Scyene- \$31,651  
Camp Wisdom Road at Houston School & Polk - \$59,489  
Colorado Boulevard at Jefferson – \$43,265  
Gaston Avenue at Munger – \$48,673  
Gaston Avenue at Washington - \$54,081  
Red Bird at Hampton Road & Polk Street – \$58,407  
IH 30 / R.L. Thornton Freeway – \$263,804  
Inwood Road – Lemmon to Hines - \$1,321,648  
Loop 12 / Buckner Boulevard – Lake June to US 175 - \$268,804  
Harry Hines – Motor to Oaklawn - \$132,237  
Oak Lawn Avenue at IH 35E – \$40,953  
Olive Street at Woodall Rogers – \$28,122  
Pearl Street at Woodall Rogers – \$42,183



**District 4**

Yarmouth Street at Zang Boulevard – \$48,673

IH 30 Frontage Roads – MacArthur to TRA RR Spur - \$494,000

Cockrell Hill Road – Moler to West Davis – \$1,825,000

Mac Arthur Road – Bear Creek to IH 30 - \$3,162,622

## Appendix G

### APPROVED THOROUGHFARE PROJECTS AND ESTIMATED COUNTY PARTICIPATION COST As of October 7, 2002

#### District 1

Midway Road – Spring Valley to Dooley - \$196,000  
Arapaho Road – Addison Road to Surveyor - \$1,432,812  
Old Denton Road – Whitlock to Trinity Mills - \$2,500,000  
IH 35E / Spur 348 – Northwest Highway to Spurs 482/Storey - \$899,000  
Hillcrest Road – Royal to Loop 12/NW Highway - \$737,500  
Collins Road at Plano Road - \$175,000  
Spring Valley Road at Wetherred & Goldmark - \$475,000  
Belt Line Road – Plano Road to Jupiter - \$333,200  
Main Street – Interurban to US 75 - \$200,000  
Belt Line at Dallas Parkway - \$838,174  
Preston Road – Mimosa to North of Royal - \$2,363,130  
Royal Lane – Webb Chapel to Marquis - \$1,216,116  
Mockingbird Lane - Hillcrest to West of DNT - \$2,145,293  
Campbell at Plano Road - \$267,395

#### District 2

Mockingbird Lane – West Lawther to East Lawther - \$710,000  
Northwest Highway – Centerville to LaPrada - \$722,500  
Miller Road – Centerville to Garland City Limits - \$458,000  
Military Parkway – IH 635 to Carmack - \$1,855,000  
Collins Road – Tripp to US 80 - \$1,157,500  
Pioneer Road – Bruton to Beltline - \$4,100,000  
Country Club Road – Walnut to Commerce - \$2,112,500  
Skillman Road / Audelia Road – Whitehurst to Adleta - \$885,000  
LaPrada Road – Larry to Millmar - \$849,420  
Shiloh Road – IH 635 to Kingsley - \$2,095,639  
Lawson Road – Milam to Clay Mathis - \$5,086,750  
Miller Road – Dalrock to Chiesa - \$2,327,228  
Murphy at Blackburn - \$804,150

**District 3**

IH635 Service Road – Lake June to Quail - \$796,666  
Cockrell Hill Road – Wintergreen to Pleasant Run - \$2,737,500  
Fair Park Link – Exposition to Hall - \$1,475,000  
Linfield Road – SH 310 to Illinois - \$716,000  
Routh Road – Ross to US 75 South Bound Service Road - \$1,050,000  
Jim Miller Road – Elam to Loop 12 - \$1,180,000  
Military Parkway – Lawnview to Forney - \$900,000  
Cockrell Hill Road – LaReunion to IH 30 – \$1,120,000  
Hampton Road at Bear Creek - \$638,333  
Houston School Road – Wheatland to Belt Line - \$3,495,485  
Industrial Boulevard – South of IH 30 to North of Commerce - \$2,857,140  
Martin Luther King – North of Trinity to Gould - \$808,605  
Live Oak – Liberty to Peak - \$2,016,206  
Singleton – Chalk Hill to East of Peoria - \$2,373,624  
Cockrell Hill Road – Pleasant Run to FM 1382 - \$1,960,000  
Wintergreen – IH 35 to Houston School Road - \$5,282,097  
Elm/Commerce Resurfacing - \$1,325,000

**District 4**

Clark Road (City of Dallas)- \$934,133  
Clark Road (City of Duncanville)- \$436,664  
Clark Road (City of Cedar Hill)- \$529,203  
IH30 Westbound Frontage Road- \$384,000  
IH30 Eastbound Frontage Road- \$652,000  
Las Colinas Blvd. – Colwell to lake Carolyn Parkway - \$2,000,000  
SH 121 Bypass – County Line to Denton Tap Road – \$300,000  
Sandy Lake – Denton Tap to SH121 – \$1,300,000  
Belt Line – Fire Station to City Limit - \$3,057,006  
Ledbetter – Merrifield to Mt. Creek - \$2,978,304  
South Main – Meadowcreek to South City Limit - \$379,922  
West Wintergreen – NB US 67 Frontage Road to South Main - \$352,980  
East Wintergreen - South Cockrell Hill to East City Limit - \$426,795  
SH 161 Corridor – SH 183 South Frontage to Conflans - \$1,571,589  
Hunter Ferrell Road – Belt Line to Story - \$3,780,000

**FY2003 Approved Equipment List**  
**General Fund Departments**  
(Funded Through Fund 120 Unless Otherwise Noted)

Department	Budget No.	Exp. Code	Qty. Recom.	Item Description	Unit Price	Total Cost	R = Repl. N = New Type	Comment
Engineering and Project Management	1021	2090	1	Flat File	2,600	2,600	N	
<b>Engineering and Project Management Total</b>						<b>\$ 2,600</b>		
Facilities Management	1022	2090	1	Janitorial Supplies	65,275	65,275	R	Certificate of Obligation
Facilities Management	1022	2090	2	Chiller Rodding Machine	2,000	4,000	R	
Facilities Management	1022	2090	2	Digital Camera	500	1,000	R	
Facilities Management	1022	2090	1	Administrative Chair	360	360	R	
Facilities Management	1022	2090	2	Secretary Chair	160	320	R	
Facilities Management	1022	2090	15	Conference Chair	636	9,540	R	
Facilities Management	1022	2090	1	Fax Machine	450	450	R	
Facilities Management	1022	2097	4	Portable Radio	900	3,600	N	
<b>Facilities Management Total</b>						<b>\$ 84,545</b>		
Communications and Central Services	1023	2090	25	Speaker Microphone	70	1,750	R	
Communications and Central Services	1024	2090	1	Order Picker Roller	2,000	2,000	R	
Communications and Central Services	1024	2090	2	Fans	370	740	R	
Communications and Central Services	1027	2090	3	Two-Ton Airjack	360	720	R	
Communications and Central Services	1027	2090	3	Air Ratchet	150	450	R	
Communications and Central Services	1027	2090	9	Creepers	40	360	R	
<b>Communications and Central Services Total</b>						<b>\$ 6,020</b>		
Tax Assessor/Collector	1035	2090	79	Ergonomic Chair	180	14,220	R	
Tax Assessor/Collector	1035	2090	10	Typewriters	562	5,620	R	
Tax Assessor/Collector	1035	2090	54	Stacking Chair	60	3,240	R	
Tax Assessor/Collector	1035	2090	26	Hook Connecting Chairs	60	1,560	R	
Tax Assessor/Collector	1035	2090	1	License Plate Table (6)	275	275	R	
Tax Assessor/Collector	1035	2090	8	Letter 4-drawer filing cabinet	175	1,400	R	
Tax Assessor/Collector	1035	2090	8	Legal 4-drawer filing cabinet	210	1,680	R	
Tax Assessor/Collector	1035	2090	2	FAX Machine	1,050	2,100	R	
Tax Assessor/Collector	1035	2090	6	Security Mirror	100	600	N	
Tax Assessor/Collector	1035	2090	1	Dolly	200	200	N	
Tax Assessor/Collector	1035	2090	1	Ladder	50	50	N	
Tax Assessor/Collector	1035	8410	3	Security Plexi-Glass	6,304	18,912	N	
Tax Assessor/Collector	1035	8610	1	Large Screen Map Copier	34,000	34,000	N	Certificate of Obligation
<b>Tax Assessor/Collector Total</b>						<b>\$ 83,857</b>		
HR/Civil Service	1040	2090	1	Digital Camera	600	600	N	
HR/Civil Service	1040	2440	1	Training Programs	7,000	7,000	N	
<b>HR/Civil Service Total</b>						<b>\$ 7,600</b>		
County Auditor	1070	2090	2	Wood Book Shelves	135	270	R	
<b>County Auditor Total</b>						<b>\$ 270</b>		
Purchasing	1080	2090	4	Chair	505	1,155	R	
<b>Purchasing Total</b>						<b>\$ 1,155</b>		
Data Services	1090	2093	43	Replacement Computer	2,000	85,000	R	Certificate of Obligation
<b>Data Services Total</b>						<b>\$ 85,000</b>		
Elections Department	1210	2090	30	Early Voting Workstation	1,000	30,000	N	
Elections Department	1210	2090	1	Stanchion w/Chains	500	500	N	
Elections Department	1210	2090	1	Video Camera	1,000	1,000	N	
Elections Department	1210	2090	15	Chairs	180	2,700	R	
Elections Department	1210	2090	1	Lateral File Cabinet	500	500	R	
Elections Department	1210	2090	1	Typewriter	520	520	R	
<b>Elections Department Total</b>						<b>\$ 35,220</b>		
Public Works	2010	2090	2	Desks	800	1,600	R	
Public Works	2010	2090	2	Desk Chair	300	600	R	
Public Works	2010	2090	2	Filing Cabinet	250	500	R	
Public Works	2010	2090	2	3-Shelf Bookcase	200	400	R	
Public Works	2010	2090	2	Sign Layout Table	400	800	R	
Public Works	2010	2090	2	Shop Stool	300	600	R	
Public Works	2010	2090	2	Metal Sign Rack	300	600	R	
Public Works	2010	2090	3	Trash Can	30	90	R	
Public Works	2010	2090	6	AASHTO Design Reference Manuals	58	350	R	
Public Works	2010	2090	14	Safety Vehicle Lights	150	2,100	N	
Public Works	2010	8610	1	Letter Cutting Machine	5,000	5,000	N	
Public Works	2010	8610	1	Mobile Filing System	15,725	15,725	N	Certificate of Obligation
<b>Public Works Total</b>						<b>\$ 28,365</b>		
Texas Coop Extension	2050	2090	3	Desk	537	1,611	N	
Texas Coop Extension	2050	2090	4	Bookcase	140	560	N	
<b>Texas Coop Extension Total</b>						<b>\$ 2,171</b>		
Veterans County Services	2060	2090	1	File Cabinet	286	286	N	
Veterans County Services	2060	2090	1	Legal 4-Drawer Filing Cabinet	210	210	N	
<b>Veterans County Services Total</b>						<b>\$ 496</b>		
Sheriff	3125	2090	5	Metal Shelving	400	2,000	R	Certificate of Obligation
Sheriff	3125	2090	4	Muratec F-120 Fax Machine	1,550	6,200	R	Certificate of Obligation
Sheriff	3125	2090	3	5-drawer, Legal-size, Vertical Filing Cabinet w/Locks	286	858	R	Certificate of Obligation
Sheriff	3125	2090	1	5-drawer, Letter-size, Vertical Filing Cabinet w/Locks	265	265	R	Certificate of Obligation

**FY2003 Approved Equipment List**  
**General Fund Departments**  
(Funded Through Fund 120 Unless Otherwise Noted)

Department	Budget No.	Exp. Code	Qty. Recom.	Item Description	Unit Price	Total Cost	R = Repl.		Comment
							N= New	Type	
Sheriff	3125	2090	1	Heavy Duty Blue Chair	600	600	R		Certificate of Obligation
Sheriff	3125	2090	4	Chubb Cuffs	260	260	R		Certificate of Obligation
Sheriff	3125	2090	6	Typewriters	520	3,120	R		Certificate of Obligation
Sheriff	3125	2090	17	Secretary Chair	180	3,060	R		Certificate of Obligation
Sheriff	3125	2090	2	Desk	375	750	R		Certificate of Obligation
Sheriff	3125	2090	6	Leg Irons	330	330	R		Certificate of Obligation
Sheriff	3125	2090	6	Hand Cuffs	270	270	R		Certificate of Obligation
Sheriff	3125	2090	1	Guest Chair	200	200	N		Certificate of Obligation
Sheriff	3125	2090	1	Executive Swivel Chair	375	375	R		Certificate of Obligation
Sheriff	3125	2090	4	Typewriter	520	2,080	R		Certificate of Obligation
Sheriff	3125	2090	1	TDD/TTY Training Video/Software	495	495	N		Certificate of Obligation
Sheriff	3125	2090	1	National Directory of Law Enforcement Administrator	399	399	N		Certificate of Obligation
Sheriff	3125	2090	1	Comm Center Fluorescent Light	250	250	N		Certificate of Obligation
Sheriff	3125	2090	3	Stinger Flashlights w/Charger	105	315	N		Certificate of Obligation
Sheriff	3125	2090	1	Modular Type Ergonomic Workstation	900	900	R		Certificate of Obligation
Sheriff	3125	2090	1	Computer Cart	130	130	N		Certificate of Obligation
Sheriff	3125	2090	1	Remote Activated Custody Control Belts	1,600	1,600	N		Certificate of Obligation
Sheriff	3125	2090	1	Riot Equipment	7,400	7,400	N		Certificate of Obligation
Sheriff	3125	2090	1	First Aid Kits	200	200	N		Certificate of Obligation
Sheriff	3125	2090	1	Money Counting Machine	3,912	3,912	R		Certificate of Obligation
Sheriff	3125	2090	3	5-Drawer, Filing Cabinet	265	795	N		Certificate of Obligation
Sheriff	3125	2090	10	Stacking Chairs for Lew Sterrett Kitchen	60	600	N		Certificate of Obligation
Sheriff	3125	2090	45	Stainless Steel Dolly Cart	1,150	51,750	R		Certificate of Obligation
Sheriff	3125	2097	5	Portable Radios	900	4,500	N		Certificate of Obligation
Sheriff	3125	2090	1	Low-volume Fax Machine	420	420	R		Certificate of Obligation
Sheriff	3125	2090	1	Secretary Desk	670	670	R		Certificate of Obligation
Sheriff	3125	2090	1	Secretary Chair	160	160	R		Certificate of Obligation
Sheriff	3125	2090	1	Pallet Rack Shelving	1,100	1,100	N		Certificate of Obligation
Sheriff	3125	2090	2	Personal Protection Kit	240	480	N		Certificate of Obligation
Sheriff	3125	2090	1	Cutting Table	763	763	N		Certificate of Obligation
Sheriff	3125	2090	2	Fire Equipment	3,547	7,093	N		Certificate of Obligation
Sheriff	3125	2090	8	MSA Composite Air Bottle	731	5,848	R		Certificate of Obligation
Sheriff	3125	2090	10	Fire Coats	330	3,300	R		Certificate of Obligation
Sheriff	3125	2090	12	Control Center Chair	325	3,900	R		Certificate of Obligation
Sheriff	3125	2090	36	Floor Chair	60	2,160	R		Certificate of Obligation
Sheriff	3125	2090	3	Sewing Machine for Clothes	800	2,400	R		Certificate of Obligation
Sheriff	3125	2090	1	Sewing Machine for Mattresses	1,750	1,750	R		Certificate of Obligation
Sheriff	3125	2090	8	5-drawer, Letter-size, Vertical Filing Cabinet w/Locks	265	2,120	R		Certificate of Obligation
Sheriff	3125	2090	11	Visitation Chairs	60	660	R		Certificate of Obligation
Sheriff	3125	2090	2	Wet Vac 15-Gallon	307	614	R		Certificate of Obligation
Sheriff	3125	2090	1	Tiller-Sears 2-Speed	1,900	1,900	R		Certificate of Obligation
Sheriff	3125	2090	2	Weedeater	275	275	R		Certificate of Obligation
Sheriff	3125	2090	2	Secretary Chair	180	360	R		Certificate of Obligation
Sheriff	3125	2090	6	Digital Camera	300	1,800	N		Certificate of Obligation
Sheriff	3125	8610	1	Elwood Wire, T-Post, Wooded Posts, Bobwire	10,690	10,690	R		Certificate of Obligation
Sheriff	3125	8610	1	Pursuit Spikes	7,900	7,900	N		Certificate of Obligation
Sheriff	3125	2090	1	Table Top Thermography Machine	2,500	2,500	N		Certificate of Obligation
Sheriff	3125	2090	1	Uniforms for Parkland Hospital Guards	5,000	5,000	N		Certificate of Obligation
Sheriff	3125	2090	4	Tactical Entry Vests	1,200	4,800	N		Certificate of Obligation
Sheriff	3125	2090	10	Secretary Chair	180	1,800	R		Certificate of Obligation
Sheriff	3125	2090	5	5-drawer, Legal-size, Vertical Filing Cabinet w/Locks	286	1,430	R		Certificate of Obligation
Sheriff	3125	2090	11	Control Center Chairs	325	3,575	R		Certificate of Obligation
Sheriff	3125	2090	21	Floor Chairs	60	1,260	R		Certificate of Obligation
Sheriff	3125	2090	100	Replacement of Keys	10,040	10,040	N		Certificate of Obligation
Sheriff	3125	2097	6	Motorola 8 Channel Radio	900	5,400	N		Certificate of Obligation
Sheriff	3125	8610	5	Fire Equipment	5,102	25,510	N		Certificate of Obligation
Sheriff	3144	2090	2	Shredders	660	1,319	N		Fund 493 - Bond
Sheriff	3144	2090	3	Computer Work Station (Enclosed)	300	900	N		Fund 493 - Bond
Sheriff	3144	2090	2	Computer Work Station (Enclosed)	300	600	N		Fund 493 - Bond
Sheriff	3144	2090	1	4-Drawer Filing Cabinet	175	175	N		Fund 493 - Bond
Sheriff	3144	2090	1	Wet Vac 15 Gallon	307	307	R		Fund 493 - Bond
Sheriff	3144	2090	1	Desk	375	375	R		Fund 493 - Bond
Sheriff	3144	2090	1	MSA Composite Air Bottle	731	731	R		Fund 493 - Bond
Sheriff	3144	2090	1	5-drawer, Letter-size, Vertical Filing Cabinet w/Locks	265	265	R		Fund 493 - Bond
Sheriff	3144	2097	5	Portable Radio	900	4,500	N		Fund 493 - Bond
<b>Sheriff Office's Total</b>						<b>\$</b>	<b>220,464</b>		
Constable Precinct 1	3210	2090	3	Chair	180	540	R		
Constable Precinct 1	3210	2090	2	Chair	180	360	N		
Constable Precinct 1	3210	2090	2	Desk	400	800	N		
Constable Precinct 1	3210	2097	2	Portable and Mobile Radio	1,500	3,000	N		
Constable Precinct 1	3210	2970	17	Bullet Proof Vest	250	4,250	R		
Constable Precinct 2	3220	2090	4	Speed Trak Radar Units	2,375	9,500	N		
Constable Precinct 2	3220	2090	1	Exec Desk Chair	375	375	R		
Constable Precinct 2	3220	2090	4	Side Chair	200	800	R		
Constable Precinct 2	3220	2090	4	Chairs	180	720	N		
Constable Precinct 2	3220	2090	4	Desks	400	1,600	N		
Constable Precinct 2	3220	2097	4	Portable and Mobile Radio	1,500	6,000	N		
Constable Precinct 2	3220	2970	13	Bullet Proof Vest	240	3,120	R		
Constable Precinct 3	3230	2090	1	Chairs	180	180	N		
Constable Precinct 3	3230	2090	1	Desks	400	400	N		
Constable Precinct 3	3230	2097	1	Portable and Mobile Radio	1,500	1,500	N		
Constable Precinct 3	3230	2970	1	Bullet Proof Vest	250	250	R		
Constable Precinct 4	3240	2090	2	Chair	180	360	R		
Constable Precinct 4	3240	2090	2	Chair	180	360	N		

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Department	Budget No.	Exp. Code	Qty. Recom.	Item Description	Unit Price	Total Cost	R = Repl. N= New Type	Comment
Constable Precinct 4	3240	2090	2	Desks	400	800	N	
Constable Precinct 4	3240	2090	8	Auto Switch for Video Camera	325	2,600	N	
Constable Precinct 4	3240	2090	1,000	Video Tape Increase	3	3,000	N	
Constable Precinct 4	3240	2097	2	Portable and Mobile Radio	1,500	3,000	N	
Constable Precinct 4	3240	2970	7	Bullet Proof Vests	250	1,750	R	
Constable Precinct 5	3250	2090	10	Deputy Chair	180	1,800	R	
Constable Precinct 5	3250	2090	2	Speed Trak Radar Units	4,750	9,500	N	
Constable Precinct 5	3250	2090	2	Auto Switch for Video Camera	325	650	N	
Constable Precinct 5	3250	2090	300	Video Tape Increase	3	900	N	
Constable Precinct 5	3250	2970	19	Bullet Proof Vest	250	3,990	R	
Constable Precinct 5	3250	8610	2	Video Cameras	6,392	12,784	N	
Constable Precinct 3A	3270	2090	2	Auto Switch for Video Camera	325	650	N	
Constable Precinct 3A	3270	2090	333	Video Tape Increase	3	999	N	
Constable Precinct 3A	3270	2090	11	Deputy Chair	180	1,980	R	
Constable Precinct 3A	3270	2090	2	Speed Trak Radar Unit	4,750	9,500	N	
<b>Constable Precincts' Total</b>						<b>\$ 88,018</b>		
Institute of Forensic Sciences	3311	2090	1	Rotary Film Cabinet	3,567	3,567	N	Certificate of Obligation
Institute of Forensic Sciences	3311	2090	3	Lab Chair	200	600	R	Certificate of Obligation
Institute of Forensic Sciences	3311	2090	2	Short Lab Chair	200	400	R	Certificate of Obligation
Institute of Forensic Sciences	3311	2090	5	Desk Chair	180	900	N	Certificate of Obligation
Institute of Forensic Sciences	3311	2090	1	Ultrasonic Mixer	300	300	N	Certificate of Obligation
Institute of Forensic Sciences	3311	2093	3	CPU	2,000	6,000	N	Certificate of Obligation
Institute of Forensic Sciences	3311	2095	3	Software	265	795	R	Certificate of Obligation
Institute of Forensic Sciences	3311	8610	1	Transform Infrared Spectrometer System	110,000	110,000	R	Certificate of Obligation
Institute of Forensic Sciences	3311	8610	1	Chromatograph	50,000	50,000	R	Certificate of Obligation
Institute of Forensic Sciences	3311	8610	1	Spectrophotometer	22,000	22,000	R	Certificate of Obligation
Institute of Forensic Sciences	3311	8610	1	Intoxilyzer 5000	7,000	7,000	R	Certificate of Obligation
Institute of Forensic Sciences	3312	2090	5	Autopsy Saw	1,500	7,500	R	Certificate of Obligation
Institute of Forensic Sciences	3312	2090	5	Utility Table	200	1,000	N	Certificate of Obligation
Institute of Forensic Sciences	3312	2090	1	Infant Scale	250	250	R	Certificate of Obligation
<b>Institute of Forensic Sciences Total</b>						<b>\$ 210,312</b>		
CSCD	3320	2090	1	Typewriter	562	562	R	
CSCD	3320	2090	1	High Volume Fax Machine	1,365	1,365	N	
CSCD	3320	2090	14	Wooden Bookcases	160	2,240	N	
CSCD	3320	2090	1	Mid-Volume Confetti-Cut Shredder	660	660	N	
CSCD	3320	2090	1	Mail Room-Double Sorter w/Half Riser	1,019	1,019	N	
CSCD	3320	2090	2	Microfilm Cabinet	1,875	3,750	N	
CSCD	3320	2090	1	Memory Typewriter	562	562	N	
CSCD	3320	2090	1	Client Chair	200	200	N	
CSCD	3320	2090	3	Executive Chair	325	975	N	
CSCD	3320	2090	4	Table - Folding	70	280	N	
CSCD	3320	2090	2	Heavy Duty Upright/Laydown Dolly	400	800	N	
CSCD	3320	2090	110	Padded Stacking Chairs	60	6,600	N	
CSCD	3320	2090	1	6/6 Partition	500	500	N	
CSCD	3320	2090	27	Executive Chair	325	8,775	R	
CSCD	3320	2090	8	Secretary Chair	180	1,440	R	
CSCD	3320	2090	36	Side Chair	200	7,200	R	
CSCD	3320	2090	2	Desk Executive	450	900	R	
CSCD	3320	2090	1	Desk Secretary	900	900	R	
CSCD	3320	2090	1	Typewriter	562	562	R	
CSCD	3320	2090	7	Vertical File Cabinet 5-Drawer Letter	265	1,855	R	
CSCD	3320	2090	2	Storage Cabinet - 2 Door w/Lock	250	500	R	
CSCD	3320	2090	2	Table Folding	70	140	R	
CSCD	3320	2090	5	Stacking Chair	60	300	R	
CSCD	3321	2090	2	Side Chair	200	400	R	
<b>CSCD Total</b>						<b>\$ 42,485</b>		
Office of Security & Emergency Managem	3340	2090	2	Fast Idle	1,900	1,900	N	
Office of Security & Emergency Managem	3340	2090	1	Dallas County Mapsco Wall Map	170	170	N	
Office of Security & Emergency Managem	3340	2090	1	Shredder	660	660	N	
Office of Security & Emergency Managem	3340	2090	1	Dallas County Mapsco Wall Map	170	170	R	
Office of Security & Emergency Managem	3340	2090	1	Tarrant County Mapsco Wall Map	170	170	R	
Office of Security & Emergency Managem	3340	2093	2	File Maker Pro Software & License	556	556	N	
Office of Security & Emergency Managem	3340	2730	1	Fire Tools	1,424	1,424	N	
Office of Security & Emergency Managem	3340	2970	4	Pass Device	840	840	N	
Office of Security & Emergency Managem	3340	2970	5	Structural Fire Fighting Gear	1,040	5,200	R	
Office of Security & Emergency Managem	3340	2970	30	Fire Fighting Gloves	52	1,560	R	
Office of Security & Emergency Managem	3340	2970	5	Bullet Proof Vest	250	1,250	R	
Office of Security & Emergency Managem	3340	7213	67	Floor Warden Emergency Pager	5,025	5,025	N	
<b>OSEM Total</b>						<b>\$ 18,925</b>		
District Attorney	4011	2090	1	Shredder	354	354	N	
District Attorney	4011	2090	1	Demonstrative Doll	300	300	N	
District Attorney	4011	2090	1	Fax Machine	420	420	N	
District Attorney	4011	2090	5	Side Chairs	200	1,000	N	
District Attorney	4011	2090	1	Typewriter Stand	278	278	N	
District Attorney	4011	2090	1	Message Board	729	729	N	
District Attorney	4011	2090	3	Flashlights	90	270	N	
District Attorney	4011	2090	1	Shredder, Medium Duty	660	660	N	

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Department	Budget No.	Exp. Code	Qty. Recom.	Item Description	Unit Price	Total Cost	R = Repl. N= New Type	Comment
District Attorney	4011	2090	1	Shredder - Org Crime/Public Integrity	110	110	N	
District Attorney	4011	2090	1	2-Drawer Vertical Cabinet - Victim Witness	168	168	R	
District Attorney	4011	2090	9	Six Shelf Unit	425	3,825	N	
District Attorney	4011	2090	14	4-Shelf Bookcase	160	2,240	N	
District Attorney	4011	2090	8	6-Shelf Bookcase	175	1,400	N	
District Attorney	4011	2090	2	Heavy Duty Storage Cabinet	500	1,000	N	
District Attorney	4011	2090	1	Copier Upgrade	894	894	N	
District Attorney	4011	2090	1	Shredder	660	660	N	
District Attorney	4011	2090	1	Five Shelf	160	160	N	
District Attorney	4011	2090	1	2-Drawer Lateral Cabinet	154	154	N	
District Attorney	4011	2090	1	Storage Shelf	150	150	N	
District Attorney	4011	2090	18	5-Drawer Filing Cabinet	286	5,148	R	
District Attorney	4011	2090	1	Desk	900	900	R	
District Attorney	4011	2090	1	Desk - Investigations	470	470	R	
District Attorney	4011	2090	1	Filing Cabinet	168	168	R	
District Attorney	4011	2090	1	Shredder - Investigations	110	110	R	
District Attorney	4011	2090	1	Shredder	110	110	R	
<b>District Attorney Total</b>						<b>\$ 21,678</b>		
District Clerk	4020	2090	11	Secretarial Chair	180	1,980	R	
District Clerk	4020	2090	2	Cincinnati File Stamp	560	1,120	R	
District Clerk	4020	2090	1	Fax Machine	1,050	1,050	R	
District Clerk	4020	2090	1	5-Shelf Unilateral Filing Cabinet	500	500	R	
District Clerk	4020	2090	1	5-Drawer Vertical Filing Cabinet	286	286	R	
District Clerk	4020	2090	1	IBICO Laminator	239	239	R	
District Clerk	4020	2090	1	Admin Chair	325	325	R	
District Clerk	4020	2090	11	Rapid Print File Stamp	560	6,160	N	
District Clerk	4020	2090	1	Mail Sorter for Juvenile Operations	839	839	N	
District Clerk	4020	2090	13	Executive Desk Task Light	40	520	N	
District Clerk	4020	2090	1	Low Volume Fax Machine w/Maintenance	420	420	N	
District Clerk	4020	2090	6	Global Comet Slide Chairs w/Arms and Connectors	83	493	N	
District Clerk	4020	2090	1	Rubbermaid Utility Cart	332	332	N	
District Clerk	4020	2090	11	Executive Desk Tack Board	27	296	N	
District Clerk	4020	2090	1	Tiffany Industries Typing Stand	247	247	N	
District Clerk	4020	2090	1	Bookcases w/5 Adjustable Shelves	168	168	N	
District Clerk	4020	2090	1	Heritage Wheeled Catalog Case	109	109	N	
<b>District Clerk Total</b>						<b>\$ 15,084</b>		
County Clerk	4031	2090	1	Desk	800	800	R	
County Clerk	4031	2090	1	Desk	800	800	R	
County Clerk	4031	2090	1	Secretarial Chair	200	200	R	
County Clerk	4031	2090	8	Court Desk	900	7,200	R	
County Clerk	4031	2090	1	Manual File Stamp Dater	600	600	N	Records Management Fund
County Clerk	4031	8410	1	Modular Furniture	6,075	6,075	N	Records Management Fund
County Clerk	4031	2090	1	Fax Machine - Mental Illness Clerk	1,050	1,050	R	
County Clerk	4031	2090	3	10-Drawer File Cabinet	333	1,000	N	
County Clerk	4031	2090	3	3-Drawer Pull Out w/Work Top Surface	333	1,000	N	
County Clerk	4031	2090	5	3-Tiered Hanging Files	43	215	N	
County Clerk	4031	2090	7	Calculators	29	203	N	
County Clerk	4031	2090	11	Power Strips w/Surge Protector	10	110	N	
County Clerk	4031	2090	3	Letter Sized File Bins	22	66	N	
County Clerk	4031	2090	4	Seal Impression Inker	15	60	N	
County Clerk	4031	2090	3	Magnetic Wall Pocket	10	30	N	
County Clerk	4031	2090	3	Stackable Tray Sets	7	21	N	
County Clerk	4031	2090	1	Three Inch Three-Ring Binder	7	7	N	
County Clerk	4032	2090	1	Desk	470	470	R	
County Clerk	4032	2090	1	Executive Desk Chair w/Arms	375	375	R	
County Clerk	4032	2090	2	Secretary Chair	180	360	R	
County Clerk	4032	2090	2	Globl Mgr. Guest Chair	164	328	R	
<b>County Clerk Total</b>						<b>\$ 20,970</b>		
Public Defender	4040	2090	1	Admin Chair	250	250	N	
Public Defender	4040	2090	1	5-Shelf Bookcase	160	160	R	
Public Defender	4040	2090	3	4-Shelf Bookcase	140	420	R	
Public Defender	4040	2090	2	Five-Drawer, Legal Size Filing Cabinet	286	572	R	
Public Defender	4040	2090	1	Fax Machine	420	420	R	
Public Defender	4040	2090	1	Attorney's Desk	400	400	R	
Public Defender	4040	2090	1	Computer Table	200	200	N	
Public Defender	4040	2090	2	Desk Chair	275	550	N	
Public Defender	4040	2090	2	Side Chair	200	400	N	
Public Defender	4040	2090	4	4-Shelf Bookcase	140	560	N	
Public Defender	4040	2090	1	Power Point Projector	1,200	1,200	N	
<b>Public Defender Total</b>						<b>\$ 5,132</b>		
134th Civil District Court	4140	2090	1	Filing Cabinet	286	286	N	
160th Civil District Court	4145	2090	1	Legal Directory	100	100	N	
160th Civil District Court	4145	2090	1	Fax Machine	420	420	N	
254th Family District court	4210	2090	1	Fax Machine	420	420	R	
255th Family District Court	4215	2090	1	Secretarial Chair	150	150	R	
302nd Family District Court	4230	2090	1	File Cabinet	286	286	N	
303rd Family District Court	4235	2090	1	File Cabinet	286	286	N	
303rd Family District Court	4235	2090	1	Desk	608	608	R	
303rd Family District Court	4235	2090	4	Chair	150	600	R	
330th Family District Court	4240	2090	1	Judges Bench Chair	550	550	R	

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							N=	New Type	
330th Family District Court	4240	2090	1	Fax Machine	420	420		R	
330th Family District Court	4240	2090	1	Computer Desk	300	300		R	
IV-D Courts	4250	2090	1	Television/VCR and Storage Cart	1,200	1,200		N	
305th Juvenile District Court	4320	2090	1	State Seal	200	200		N	
Criminal District Court #2	4402	2090	1	State Seal	200	200		N	
Criminal District Court #3	4403	2090	1	State Seal	200	200		N	
Criminal District Court #4	4404	2090	1	Secretarial Chair	180	180		R	
194th Criminal District Court	4410	2090	1	Secretarial Chair (With Rollers)	180	180		R	
204th Criminal District Court	4425	2090	1	State Seal	200	200		N	
363rd Criminal District Court	4455	2090	1	Lanier Recorder	3,276	3,276		R	
363rd Criminal District Court	4455	2090	1	Lanier Transcriber	1,050	1,050		R	
363rd Criminal District Court	4455	2090	1	Connectors for Recorder	45	45		R	
363rd Criminal District Court	4455	2090	1	Microphone	55	55		R	
Criminal District Court Staff Attorneys	4465	2090	2	Side Chair	200	400		R	
Criminal District Court Manager	4470	2090	1	Judges High-Back Bench Chair	350	350		R	
Criminal District Court Manager	4470	2090	1	Judges High-Back Office Chair	375	375		R	
Criminal District Court Manager	4470	2090	6	Side Chair	200	1,200		N	
Criminal District Court Manager	4470	2090	13	Side Chair	200	2,600		R	
Criminal District Court Manager	4470	2090	16	Side Chair	200	3,200		R	
<b>District Courts Total</b>						<b>\$</b>	<b>19,337</b>		
County Court at Law #3	4503	2090	1	County Seal	200	200		N	
County Court at Law #4	4504	2090	1	County Seal	200	200		N	
County Criminal Court #1	4601	2090	1	Bailiff Chair	180	180		R	
County Criminal Court #1	4601	2090	1	County Seal	200	200		N	
County Criminal Court #1	4601	2090	1	Bench Chair	450	450		R	
County Criminal Court #2	4602	2090	1	County Seal	200	200		N	
County Criminal Court #3	4603	2090	1	County Seal	200	200		N	
County Criminal Court #3	4603	2090	1	Jury Room Table	275	275		R	
County Criminal Court #3	4603	2090	1	Coordinator Desk	670	670		R	
County Criminal Court #3	4603	2090	6	Jury Room Chair	200	1,200		R	
County Criminal Court #5	4605	2090	1	County Seal	200	200		N	
County Criminal Court #7	4607	2090	1	County Seal	200	200		N	
County Criminal Court #8	4608	2090	1	County Seal	200	200		N	
County Criminal Court #10	4610	2090	1	Court Reporter Courtroom Chair	180	180		R	
County Criminal Court #10	4610	2090	1	Court Reporter Chair	180	180		R	
County Criminal Court #10	4610	2090	2	Bailiff Chair	180	360		R	
County Criminal Court #10	4610	2090	1	Bench Chair	375	375		R	
County Criminal Court #10	4610	2090	1	Court Reporter Desk	670	670		R	
County Criminal Court #11	4611	2090	1	County Seal	200	200		N	
County Criminal Court of Appeals #1	4615	2090	1	Coordinator Chair	180	180		R	
County Criminal Court of Appeals #1	4615	2090	1	Bailiff Chair	180	180		R	
County Criminal Court of Appeals #1	4615	2090	1	Metal Storage Cabinet w/Lock	200	200		R	
County Criminal Court of Appeals #1	4615	2090	1	County Seal	200	200		N	
County Criminal Court of Appeals #2	4616	2090	1	Bailiff Chair	180	180		R	
County Criminal Court of Appeals #2	4616	2090	1	County Seal	200	200		N	
County Criminal Magistrate	4617	2090	1	Office Chair	180	180		R	
County Criminal Magistrate	4617	2090	1	Bench Chair	450	450		R	
<b>County Courts' Total</b>						<b>\$</b>	<b>8,110</b>		
Probate Court #3/Mental Illness	4703	2090	1	Vertical 5 Drawer Filing Cabinet w/Locks	500	500		R	
<b>Probate Court #3 Total</b>						<b>\$</b>	<b>500</b>		
J.P. 1-1	4811	2090	15	Secretarial Chair	150	1,500		R	
J.P. 1-1	4811	2090	15	Side Arm Chair	200	3,000		R	
<b>J.P. 1-1 Total</b>						<b>\$</b>	<b>4,500</b>		
J.P. 3-3	4833	2090	1	Shredder	270	270		N	
<b>J.P. 3-3 Total</b>						<b>\$</b>	<b>270</b>		
J.P. 5-1	4851	2090	1	Under Desk Keyboard	150	150		N	
J.P. 5-1	4851	2090	1	Credenza	660	660		N	
J.P. 5-1	4851	2090	2	Side Arm Chair	200	400		R	
J.P. 5-1/5-2			2	Minor Remodel	11,750	23,500		N	Certificate of Obligation
<b>J.P. 5-1 Total</b>						<b>\$</b>	<b>24,710</b>		
Juvenile Department	5110	2090	2	Secretary Chair Dist-5	60	120		R	
Juvenile Department	5110	2090	1	Secretary Chair D6	180	180		R	
Juvenile Department	5110	2090	1	Secretary Chair D4	180	180		R	
Juvenile Department	5110	2090	1	Storage Cabinet Dist-10	200	200		N	
Juvenile Department	5110	2090	1	File Cabinet D3	265	265		R	
Juvenile Department	5110	2090	2	Bookcase Dist 5	160	320		N	
Juvenile Department	5110	2090	2	Bookcase D4	160	320		R	
Juvenile Department	5110	2090	1	Chair - Clerical Services	325	325		R	
Juvenile Department	5110	2090	1	Desk Chair Dist-10	375	375		R	
Juvenile Department	5110	2090	2	Side Chair Dist-2	200	400		N	
Juvenile Department	5110	2090	1	Desk D3	400	400		R	
Juvenile Department	5110	2090	1	Conference Table Dist-1	400	400		R	
Juvenile Department	5110	2090	1	Fax Machine - Clerical Services	459	459		R	
Juvenile Department	5110	2090	1	Executive Chair - Admin	500	500		N	
Juvenile Department	5110	2090	2	File Cabinet (Court Liaison)	265	530		N	
Juvenile Department	5110	2090	10	Stacking Chairs Dist-10	60	600		N	
Juvenile Department	5110	2090	1	Secretary Desk D6	670	670		R	



**FY2003 Approved Equipment List**  
**General Fund Departments**  
(Funded Through Fund 120 Unless Otherwise Noted)

Department	Budget No.	Exp. Code	Qty. Recom.	Item Description	Unit Price	Total Cost	R = Repl.		Comment	
							N= New	Type		
Juvenile Department	5110	2090	1	Secretary Desk Dist-5	670	670		R		
Juvenile Department	5110	2090	2	Desk Chairs Dist-4	375	750		N		
Juvenile Department	5110	2090	2	Desk Chairs Dist-1	375	750		R		
Juvenile Department	5110	2090	1	Transcriber/Recorder - Admin	765	765		R		
Juvenile Department	5110	2090	3	Paper Shredders Dist	300	900		N		
Juvenile Department	5110	2090	6	Bookcase D2	160	960		R		
Juvenile Department	5110	2090	5	Side Chair Dist 1	200	1,000		R		
Juvenile Department	5110	2090	5	Side Chair D4	200	1,000		R		
Juvenile Department	5110	2090	3	Desk Chairs D3	375	1,125		R		
Juvenile Department	5110	2090	8	Side Chair Dist-6	200	1,600		R		
Juvenile Department	5110	2090	3	TV/VCR Combos Dist 6, 9, 10	800	2,400		N		
Juvenile Department	5114	2090	2	Vacuum Cleaner	270	540		R		
Juvenile Department	5114	2090	1	Wet Vacuum Cleaner	600	600		R		
Juvenile Department	5114	2090	1	Amalgamator	650	650		R		
Juvenile Department	5114	2090	1	Low Speed Buffer	850	850		R		
Juvenile Department	5114	2090	6	Book Case (6-Shelves)	175	1,050		R		
Juvenile Department	5114	2090	15	Folding Table	100	1,500		R		
Juvenile Department	5114	2090	10	Duress Alarm/Pouch	180	1,800		R		
Juvenile Department	5114	2090	7	Filing Cabinet (5-Drawer)	265	1,855		R		
Juvenile Department	5114	2090	9	Work Table w/Center Drawer	420	3,780		R		
Juvenile Department	5115	2090	1	Microwave Oven	250	250		N		
Juvenile Department	5115	2090	1	Box Springs	300	300		R		
Juvenile Department	5115	2090	10	Inner Springs	60	600		R		
Juvenile Department	5115	2090	1	Paper Shredder	650	650		N		
Juvenile Department	5115	2090	1	High Speed Burnishers	1,000	1,000		N		
Juvenile Department	5115	2090	9	Nemshoff Sectional Seating	223	2,000		N		
Juvenile Department	5117	2090	2	Weedeater	350	700		R		
Juvenile Department	5117	2090	1	Washer and Dryer	820	820		R		
Juvenile Department	5117	2090	4	Desk Chair	375	1,500		R		
Juvenile Department	5117	2090	2	Push Mower	895	1,790		R		
Juvenile Department	5117	2090	1	Ice Dispenser	3,495	3,495		R		
<b>Juvenile Department Total</b>						<b>\$</b>	<b>43,894</b>			
Health and Human Service	5211	2090	1	Larviciding Unit	1,000	1,000		R		
Health and Human Service	5211	2090	1	Refrigerator	425	425		R		
Health and Human Service	5211	2090	1	Typewriter	562	562		R		
Health and Human Service	5211	2090	1	Pole Syringe	37	37		R		
Health and Human Service	5211	2090	1	Syringe Guard	34	34		R		
Health and Human Service	5211	2090	4	Coated Cables	6	24		R		
Health and Human Service	5211	2090	3	Pet Carriers	35	105		R		
Health and Human Service	5211	2090	3	Mag Lights	30	90		R		
Health and Human Service	5211	2090	1	Snake Tong	65	65		R		
Health and Human Service	5211	2090	1	Wildcat Trap	50	50		R		
Health and Human Service	5211	2090	4	Ketch Poles	70	281		R		
Health and Human Service	5211	2090	1	Dog Trap	212	212		R		
Health and Human Service	5211	2090	1	Mosquito Spraying Machine	1,150	1,150		N		
Health and Human Service	5211	2090	2	Weight Scale	75	150		N		
Health and Human Service	5214	2090	1	Heavy Duty Shredder	660	660		N		
Health and Human Service	5216	8630	1	Computer Hardware - TB Tracking	24,028	24,028		N	Parkland Reimbursed	
<b>Health and Human Service Total</b>						<b>\$</b>	<b>28,873</b>			
<b>Certificate of Obligation Total</b>							<b>\$645,104</b>			
<b>General Fund Total</b>							<b>\$462,350</b>			
<b>Records Management Fund Total</b>							<b>\$6,675</b>			
<b>Fund 493 - Bond Fund Total</b>							<b>\$9,172</b>			
<b>Grand Total</b>							<b>\$1,123,301</b>			

**FY2003 Approved Equipment List  
Road & Bridge Fund - Fund 105**

<b>Department</b>	<b>Fund</b>	<b>Budget No.</b>	<b>Exp. Code</b>	<b>Quantity</b>	<b>Recom.</b>	<b>Item Description</b>	<b>Unit Price</b>	<b>Total Cost</b>	<b>R=Repl N=New Type</b>	<b>Comment</b>
Road and Bridge #1	105	2510	8625	1		Service Truck	65,000	65,000	R	
<b>Total Road and Bridge #1</b>							<b>\$</b>	<b>65,000</b>		
Road and Bridge #2	105	2520	8625	2		Dump Truck 12/14 cy	75,000	150,000	R	
Road and Bridge #2	105	2520	2093	1		CPU	1,700	1,700	N	
Road and Bridge #2	105	2520	2097	2		Mounted Radio	600	1,200	N	
Road and Bridge #2	105	2520	2097	2		Portable Radio	900	1,800	N	
<b>Total Road and Bridge #2</b>							<b>\$</b>	<b>154,700</b>		
Road and Bridge #3	105	2530	8625	2		Dump Truck 14 cy	80,000	160,000	R	
Road and Bridge #3	105	2530	8625	1		Dump Truck - Single Axle	70,000	70,000	R	
Road and Bridge #3	105	2530	8610	1		Hydrospreader	23,000	23,000	R	
Road and Bridge #3	105	2530	2097	2		Mobile Radio	600	1,200	N	
<b>Total Road and Bridge #3</b>							<b>\$</b>	<b>254,200</b>		
Road and Bridge #4	105	2540	2093	3		CPU	1,700	5,100	R	
Road and Bridge #4	105	2540	8625	1		Truck	25,000	25,000	R	
Road and Bridge #4	105	2540	8625	1		Rubber Tire Loader	100,000	100,000	R	
<b>Total Road and Bridge #4</b>							<b>\$</b>	<b>130,100</b>		
<b>Total Road and Bridge Fund</b>							<b>\$</b>	<b>604,000</b>		

**FY2003 Approved Equipment List  
Other Funds**

Department	Fund	Budget No.	Exp. Code	Quantity Recom.	Item Description	Unit Price	Cost	R=Repl. N=New Type	Comment
Family Court Services	160	4052	2090		Assessment Toys	500	500	N	
<b>Total Family Court Services</b>							<b>\$ 500</b>		
Law Library	470	6010	2090	1	TV/VCR & Storage Cabinet	1,500	1,500	N	
Law Library	470	6010	2090	3	Secretarial Chairs	180	540	R	
<b>Total Law Library</b>							<b>\$ 2,040</b>		
Probate Court 1	532	4701	2090	12	Courtroom Chairs	212	2,547	R	Escrow Account 21667
Probate Court 3	532	4703	2090	1	Audio Equipment for Courtroom	4,796	4,796	R	Escrow Account 21667
Probate Court 3	532	4703	2090	1	Office Furniture	5,094	5,094	R	Escrow Account 21666
Probate Court 3	532	4703	2090	1	Modular Furniture	2,500	2,500	R	Escrow Account 21667
Probate Court Investigators	532	4704	2090	1	Digital Camera with Bag	400	400	N	Escrow Account 21667
<b>Total Probate Court</b>							<b>\$ 15,337</b>		

**FY2003 Approved Vehicle List  
(Funded through Fund 120.9940)**

Item #	Department	Activity	Budget No.	Vehicle Number	Item Description	Unit Price	R=Repl	Comment	Quan. Purchased	Quan. Balance	Date Purchased	Amt \$	PO#
							N=New Type						
430	Records Management		1024	AS002	3/4 ton Cargo Van	21,200	R	Over 10 Years Old					
431	Sheriff	Executive	3110	EA249	Crown Vic	22,900	R	Formerly FA249, Mileage					
432	Sheriff	Human Resource	3122	EG194	Crown Vic	22,900	R	Formerly FF194, Mileage					
433	Sheriff	Warrants	3130	FA138	Crown Vic	22,900	R	Mileage					
434	Sheriff	Warrants	3130	FA139	Crown Vic	22,900	R	Mileage					
435	Sheriff	Warrants	3130	FA140	Crown Vic	22,900	R	Mileage					
436	Sheriff	Warrants	3130	FA141	Crown Vic	22,900	R	Mileage					
437	Sheriff	Warrants	3130	FA142	Crown Vic	22,900	R	Mileage					
438	Sheriff	Warrants	3130	FA143	Crown Vic	22,900	R	Mileage					
439	Sheriff	Warrants	3130	FA226	Crown Vic	22,900	R	Mileage					
440	Sheriff	Warrants	3130	FA265	Crown Vic	22,900	R	Mileage					
441	Sheriff	Warrants	3130	FA250	Crown Vic	22,900	R	Currently EK250, Mileage					
442	Sheriff	Fugitive	3131	FB185	Crown Vic	23,500	R	Annual Replacement					
443	Sheriff	Fugitive	3131	FB186	Crown Vic	23,000	R	Annual Replacement					
444	Sheriff	Fugitive	3131	FB187	Crown Vic	23,000	R	Annual Replacement					
445	Sheriff	Fugitive	3131	FB188	Crown Vic	23,000	R	Annual Replacement					
446	Sheriff	Patrol	3133	FD172	Crown Vic	22,900	R	Totaled					
447	Sheriff	Patrol	3133	FE475	Crown Vic	22,900	R	Mileage					
448	Sheriff	Patrol	3133	FE476	Crown Vic	22,900	R	Mileage					
449	Sheriff	Patrol	3133	FE478	Crown Vic	22,900	R	Totaled					
450	Sheriff	Patrol	3133	FD109	Pickup Super Cab	28,500	R	Mileage					
451	Sheriff	Patrol	3133	FD107	Pickup Super Cab	28,500	R	Mileage					
452	Sheriff	Detention Service	3140	EC183	Crown Vic	22,900	R	Formerly EK183, Mileage					
453	Sheriff	Detention Service	3140	EC325	Crown Vic	22,900	R	Formerly FC325, Mileage					
454	Sheriff	Allen Jail	3145	EV244	1 Ton Cargo	28,500	R	CAP					
455	Sheriff	Release	3150	EF349	15 Pass Van	27,000	R	Mileage					
456	Constable Precinct 1	Evans	3210	CA625	Crown Vic	23,000	R	Mileage					
457	Constable Precinct 1	Evans	3210	CA641	Crown Vic	23,000	R	Mileage					
458	Constable Precinct 1	Evans	3210		Crown Vic	23,000	N	New Position					
459	Constable Precinct 1	Evans	3210		Crown Vic	23,000	N	New Position					
460	Constable Precinct 2	Gothard	3220	CB612	Crown Vic	23,000	R	Over 10 Years Old					
461	Constable Precinct 2	Gothard	3220	CB645	Crown Vic	23,000	R	Totaled					
462	Constable Precinct 2	Gothard	3220	CB768	Crown Vic	23,000	R	Totaled					
463	Constable Precinct 2	Gothard	3220		Crown Vic	23,000	N	New Position					
464	Constable Precinct 2	Gothard	3220		Crown Vic	23,000	N	New Position					
465	Constable Precinct 2	Gothard	3220		Crown Vic	23,000	N	New Position					
466	Constable Precinct 2	Gothard	3220		Crown Vic	23,000	N	New Position					
467	Constable Precinct 3	Richardson	3230	CC626	Crown Vic	23,000	R	Maintenance to CAP					
468	Constable Precinct 3	Richardson	3230	CC690	Crown Vic	23,000	R	Totaled					
469	Constable Precinct 3	Richardson	3230		Crown Vic	23,000	N	New Traffic Position					
470	Constable Precinct 3	Richardson	3230		Crown Vic	23,000	N	New Position					
471	Constable Precinct 4	Skinner	3240	CD598	Crown Vic	23,000	R	Over 10 Years Old					
472	Constable Precinct 4	Skinner	3240	CD639	Crown Vic	23,000	R	Mileage					
473	Constable Precinct 4	Skinner	3240	CD662	Crown Vic	23,000	R	Mileage					
474	Constable Precinct 4	Skinner	3240	CD603	Crown Vic	23,000	R	Over 10 Years Old					
475	Constable Precinct 4	Skinner	3240		Crown Vic	23,000	N	New Traffic Position					
476	Constable Precinct 4	Skinner	3240		Crown Vic	23,000	N	New Traffic Position					
477	Constable Precinct 4	Skinner	3240		Crown Vic	23,000	N	New Position					
478	Constable Precinct 4	Skinner	3240		Crown Vic	23,000	N	New Position					
479	Constable Precinct 5	Dupree	3250	CE627	Crown Vic	23,000	R	Mileage					
480	Constable Precinct 5	Dupree	3250		Crown Vic	23,000	N	New Traffic Position					
481	Constable Precinct 5	Dupree	3250		Crown Vic	23,000	N	New Traffic Position					
482	Constable Precinct 3A Pappas		3270	CF634	Crown Vic	23,000	N	New Traffic Position					
483	Office of Security & Emergency Manag		3340	RK 008	Mid-Sized Vehicle	17,200	N	Planner Position					
484	Office of Security & Emergency Manag		3340	AW003	Full Sized Non-Police	22,300	R	Totaled					
485	HHS Environmental		5211	RW016	Full-Sized Pickup Crew	28,500	R	Mileage					
486	HHS Environmental		5211	RW015	Full-Sized Pickup Crew	28,500	R	Mileage					
487	HHS Environmental		5211	RW017	Full-Sized Pickup Crew	28,500	R	Mileage					

**Total \$ 1,361,500**

# ROAD & BRIDGE DISTRICT #1

Department 2510

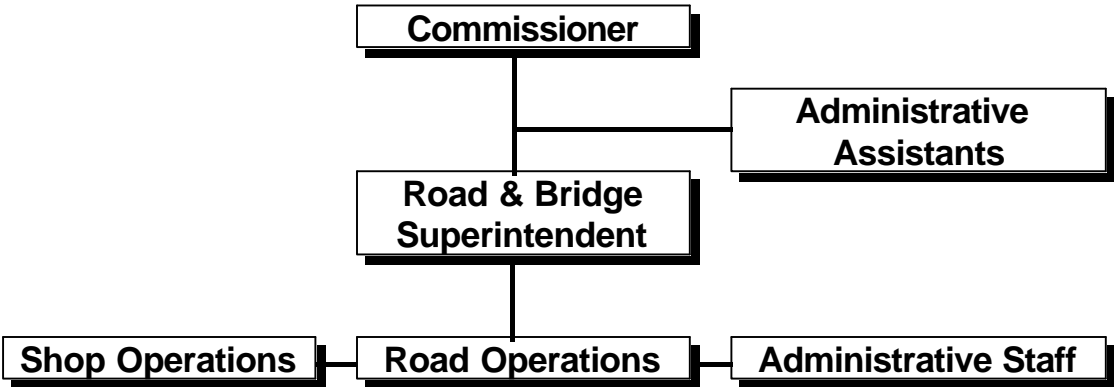
## Mission Statement

The mission of Dallas County’s Road and Bridge Districts is the effective maintenance, improvement and construction of roads and/or road systems throughout the County, utilizing construction and management techniques designed to maximize operational efficiency and manage increasing traffic volume through tangible improvements to transportation systems both existing and under development.

## Description

Road and Bridge District #1, under the supervision of Commissioner Jim Jackson, is responsible for the maintenance, improvement and construction of roads in the northwest portion of the County. Although District #1 does not contain any County roads within its boundaries, the Road and Bridge operation regularly participates in both cost-sharing and fully reimbursed contract work with area municipalities.

## Organizational Chart



## FY2003 Budget Highlights

! The FY2003 Road and Bridge District 1 budget represents a continuation of current service.

### Financial Trends

Budget Category	FY2000 Actual	FY2001 Actual	FY2002 Actual	FY2003 Budget
Personnel	\$1,060,172	\$1,130,460	\$1,116,368	\$1,336,591
Operations	807,633	1,755,655	1,131,772	1,097,684
Capital	<u>586,317</u>	<u>85,747</u>	<u>148,744</u>	<u>65,000</u>
Total	\$2,454,122	\$2,971,862	\$2,396,884	\$2,499,275

### Staffing Trends

Staff Category	FY2000 Actual	FY2001 Actual	FY2002 Actual	FY2003 Budget
Full Time Employees	29	29	28	28

### Authorized Position Detail (Grade)

1 County Commissioner (OO)	1 Milling Machine Operator (10)
1 Commissioner Admin. Asst. II (H)	4 Crew Chief/Equipment Operator IV (9)
1 Commissioner Admin. Asst. I (F)	10 Equipment Operator II (7)
1 General Foreman (D)	1 Equipment Operator I (6)
1 Shop Foreman (D)	1 Clerk IV (8)
1 Commissioner Office Manager (C)	1 Accounting Clerk (7)
4 Construction Equipment Mechanic (10)	

# ROAD & BRIDGE DISTRICT #2

Department 2520

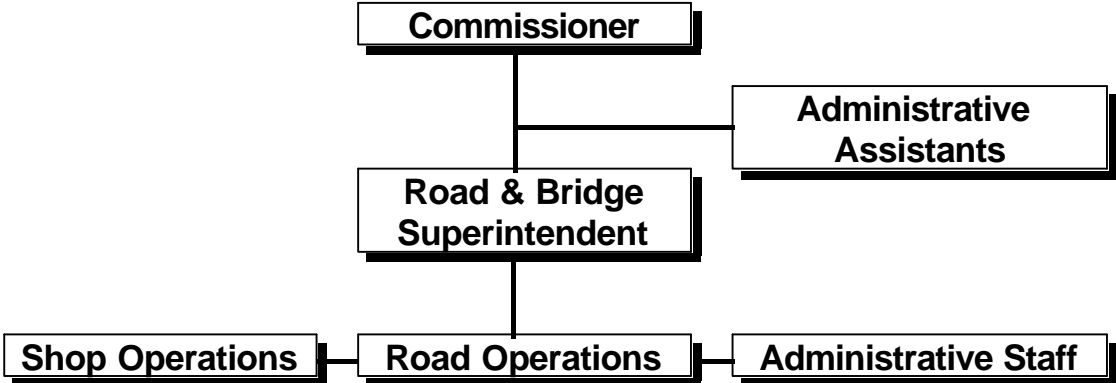
### Mission Statement

The mission of Dallas County’s Road and Bridge Districts is the effective maintenance, improvement and construction of roads and/or road systems throughout the County, utilizing construction and management techniques designed to maximize operational efficiency and manage increasing traffic volume through tangible improvements to transportation systems both existing and under development.

### Description

Road and Bridge District #2, under the supervision of Commissioner Mike Cantrell, is responsible for the maintenance, improvement and construction of roads in the northeast portion of the County. Presently, District #2 maintains 14.059 miles of County road and participates in numerous joint road projects and fully reimbursed contract work with area municipalities.

### Organizational Chart



## FY2003 Budget Highlights

! The FY2003 Road and Bridge District 2 budget represents a continuation of current services.

### Financial Trends

Budget Category	FY2000 Actual	FY2001 Actual	FY2002 Actual	FY2003 Budget
Personnel	\$1,295,188	\$1,423,796	\$1,559,946	\$1,572,401
Operations	1,403,428	2,019,446	1,843,768	808,442
Capital	<u>284,258</u>	<u>281,451</u>	<u>174,076</u>	<u>150,000</u>
Total	\$2,982,874	\$3,724,693	\$3,577,790	\$2,530,843

### Staffing Trends

Staff Category	FY2000 Actual	FY2001 Actual	FY2002 Actual	FY2003 Budget
Full Time Employees	35	35	35	35

### Authorized Position Detail (Grade)

1 County Commissioner (OO)	1 Senior Secretary (8)
1 Road and Bridge Superintendent (L)	3 Equipment Operator III (8)
1 Commissioner Admin. Asst. II (H)	1 Shop Assistant (8)
1 Commissioner Admin. Asst. I (F)	1 Accounting Clerk (7)
1 General Foreman (H)	8 Equipment Operator II (7)
1 Shop Foreman (D)	6 Equipment Operator I (6)
1 Road Foreman (D)	1 Road & Bridge Crewmen (5)
1 Commissioner Office Manager (C)	1 Service Attendant (3)
2 Construction Equipment Mechanic (10)	
3 Crew Chief/Equipment Operator IV (9)	



# ROAD & BRIDGE DISTRICT #3

Department 2530

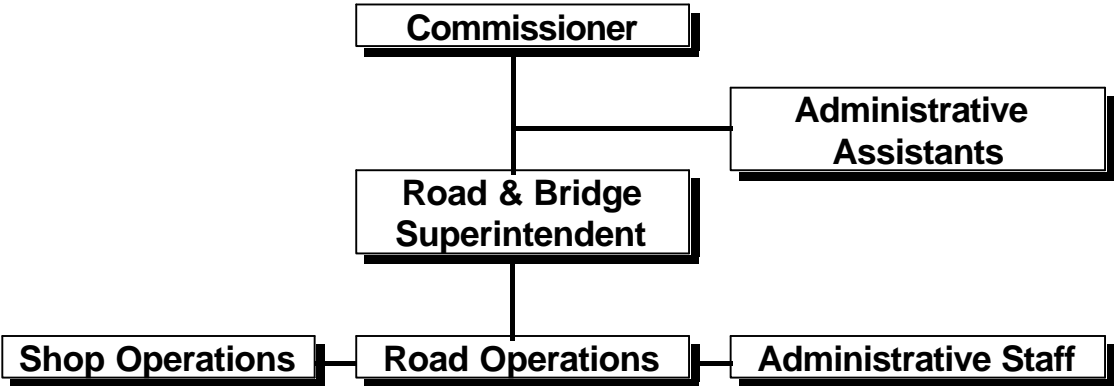
## Mission Statement

The mission of Dallas County’s Road and Bridge Districts is the effective maintenance, improvement and construction of roads and/or road systems throughout the County, utilizing construction and management techniques designed to maximize operational efficiency and manage increasing traffic volume through tangible improvements to transportation systems both existing and under development.

## Description

Road and Bridge District #3, under the supervision of Commissioner John Wiley Price, is responsible for the maintenance, improvement and construction of roads in the central and southeast portions of the County. Presently, District #3 maintains 121.870 miles of County road and participates in numerous joint road projects and fully reimbursed contract work with area municipalities.

## Organizational Chart



## FY2003 Budget Highlights

! For FY2003 Road and Bridge District #3 was authorized two new positions, Crewman and Public Service Program Assistant I, to assist with the Public Service Program.

### Financial Trends

Budget Category	FY2000 Actual	FY2001 Actual	FY2002 Actual	FY2003 Budget
Personnel	\$1,173,270	\$1,297,401	\$1,504,412	\$1,801,774
Operations	724,182	840,416	962,367	812,371
Capital	<u>469,674</u>	<u>142,047</u>	<u>416,181</u>	<u>253,000</u>
Total	\$2,367,126	\$2,279,864	\$2,882,961	\$2,867,145

### Staffing Trends

Staff Category	FY2000 Actual	FY2001 Actual	FY2002 Actual	FY2003 Budget
Full Time Employees	43	43	43	45

### Authorized Position Detail (Grade)

1 County Commissioner (OO)	1 Senior Secretary (8)
1 Road and Bridge Superintendent (L)	8 Equipment Operator III (8)
1 Commissioner Admin. Asst. II (H)	1 Shop Assistant (8)
1 Commissioner Admin. Asst. I (F)	9 Equipment Operator II (7)
1 General Foreman (H)	1 Accounting Clerk (7)
1 Shop Foreman (D)	1 Public Service Program Assistant I (6)
1 Road Foreman (D)	8 Equipment Operator I (6)
1 Commissioner Office Manager (C)	1 Mechanic Helper (5)
3 Construction Equipment Mechanic (10)	1 Road and Bridge Crewmember (5)
4 Crew Chief/Equipment Operator IV (9)	

# ROAD & BRIDGE DISTRICT #4

Department 2540

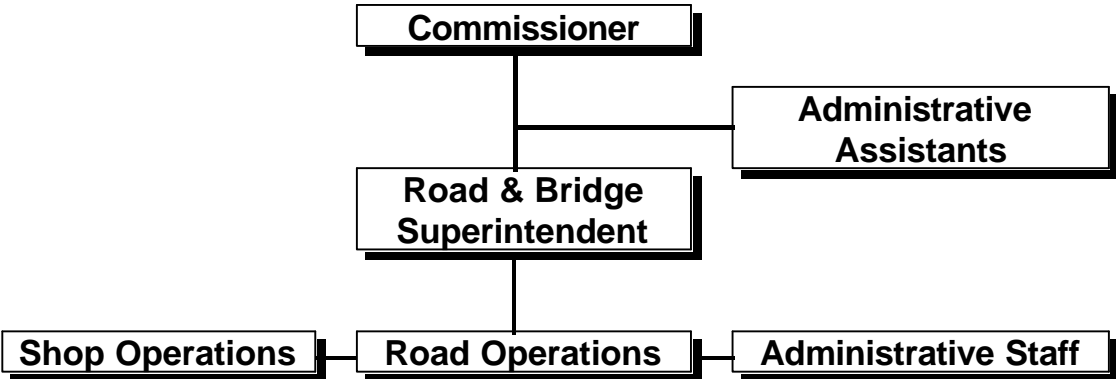
## Mission Statement

The mission of Dallas County’s Road and Bridge Districts is the effective maintenance, improvement and construction of roads and/or road systems throughout the County, utilizing construction and management techniques designed to maximize operational efficiency and manage increasing traffic volume through tangible improvements to transportation systems both existing and under development.

## Description

Road and Bridge District #4, under the supervision of Commissioner Kenneth A. Mayfield, is responsible for the maintenance, improvement and construction of roads in the west and southwest portions of the County. Presently, District #4 maintains 11.121 miles of County road and participates in numerous joint road projects and fully reimbursed contract work with area municipalities.

## Organizational Chart



## FY2003 Budget Highlights

! The FY2003 Road and Bridge District #4 budget represents a continuation of current service levels.

### Financial Trends

Budget Category	FY2000 Actual	FY2001 Actual	FY2002 Actual	FY2003 Budget
Personnel	\$1,450,482	\$1,641,495	\$1,751,974	\$1,942,090
Operations	1,072,955	1,101,109	1,047,751	971,421
Capital	<u>824,390</u>	<u>572,719</u>	<u>284,805</u>	<u>125,000</u>
Total	\$3,347,827	\$3,315,323	\$3,084,530	\$3,038,511

### Staffing Trends

Staff Category	FY2000 Actual	FY2001 Actual	FY2002 Actual	FY2003 Budget
Full Time Employees	42	42	46	45

### Authorized Position Detail (Grade)

1 County Commissioner (OO)	3 Crew Chief/Equip. Operator IV (9)
1 Road and Bridge Superintendent (L)	1 Shop Assistant (8)
1 Commissioner Admin. Asst. II (H)	1 Senior Secretary (8)
2 Commissioner Admin. Asst. I (F)	7 Equipment Operator III (8)
2 General Foreman (H)	9 Equipment Operator II (7)
1 Shop Foreman (D)	1 Accounting Clerk II (7)
1 Road Foreman (D)	7 Equipment Operator I (6)
1 Commissioner Office Manager (C)	1 Mechanic Helper (5)
2 Construction Equipment Mechanic (10)	1 Road and Bridge Crewman (5)
1 Milling Machine Operator (10)	1 Groundskeeper I (3)

