

District Clerk

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District Clerk

Summary

FY2023 Adopted Budget	FY2023 Projections		FY2024 New Funding Requests
\$479,495	\$374,225	Operating:	-
-	-	Equipment/Furniture:	-
\$15,380,230	\$13,113,475	Personnel:	\$562,657
\$15,859,725	\$13,247,373	New Funding Total:	\$562,657

FY2024 requests represent a 3.5% increase over FY2023 adopted budget



District Clerk

Current Organizational Chart

Priority	Type	Cost Center	Request Name	Qty.	FTE	Amount	Request Description
	Reclass	4020	Clerk II	6	-	34,195	Six (6) Clerical Assistant I (Grade 4) to Clerk II (Grade 6) as part of a reclass to create a base of Clerk II (Grade 6) positions
	Reclass	4020	Clerk II	34	-	101,837	Thirty-four (34) Clerk I (Grade 5) to Clerk II (Grade 6) as part of a reclass to create a base of Clerk II (Grade 6) positions
	Reclass	4020	Clerk III	9	-	21,903	Nine (9) Clerk II (Grade 6) to Clerk III (Grade 7) as part of the Magistrate Court re-organization
	Reclass	4020	Clerk IV	4	-	13,978	Four (4) Clerk III (Grade 7) to Clerk IV (Grade 8) as part of the Magistrate Court re-organization

FY2024 REQUESTS



District Clerk

Complete List of Requests by Priority Order

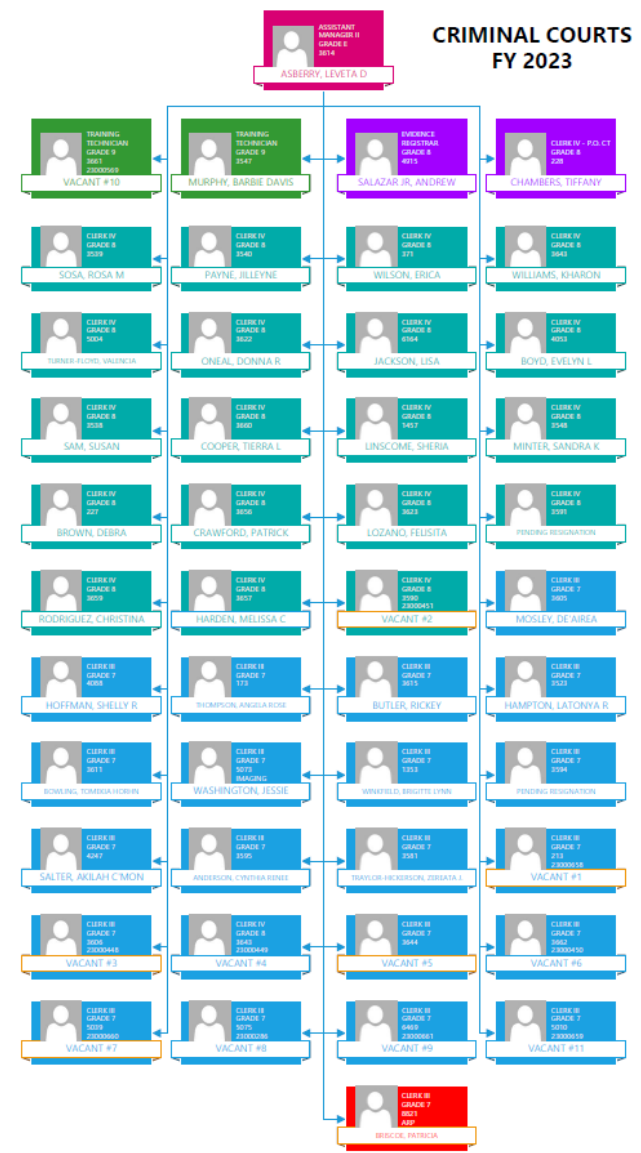
Priority	Type	Cost Center	Request Name	Qty.	FTE	Amount	Request Description
	New Position	4020	Clerk IV		3	171,486	District Attorney Grand Jury Intake Division is transferring case initiation duties to the District Clerk's office. Currently the District Clerk's office does not have the capacity to handle this new responsibility. District Clerk is anticipating a need for a minimum of three (3) new Clerk IVs to handle these duties
	New Position	4020	Process Support Supervisor III	-	3	219,258	Needed to assist the Criminal Courts Manager in handling the implementation of Odyssey Criminal Case Management, expanded eligibility for non-disclosure orders, as well as overseeing the extensive new reporting requirements for court filings

FY2024 REQUESTS



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Current Organizational Chart

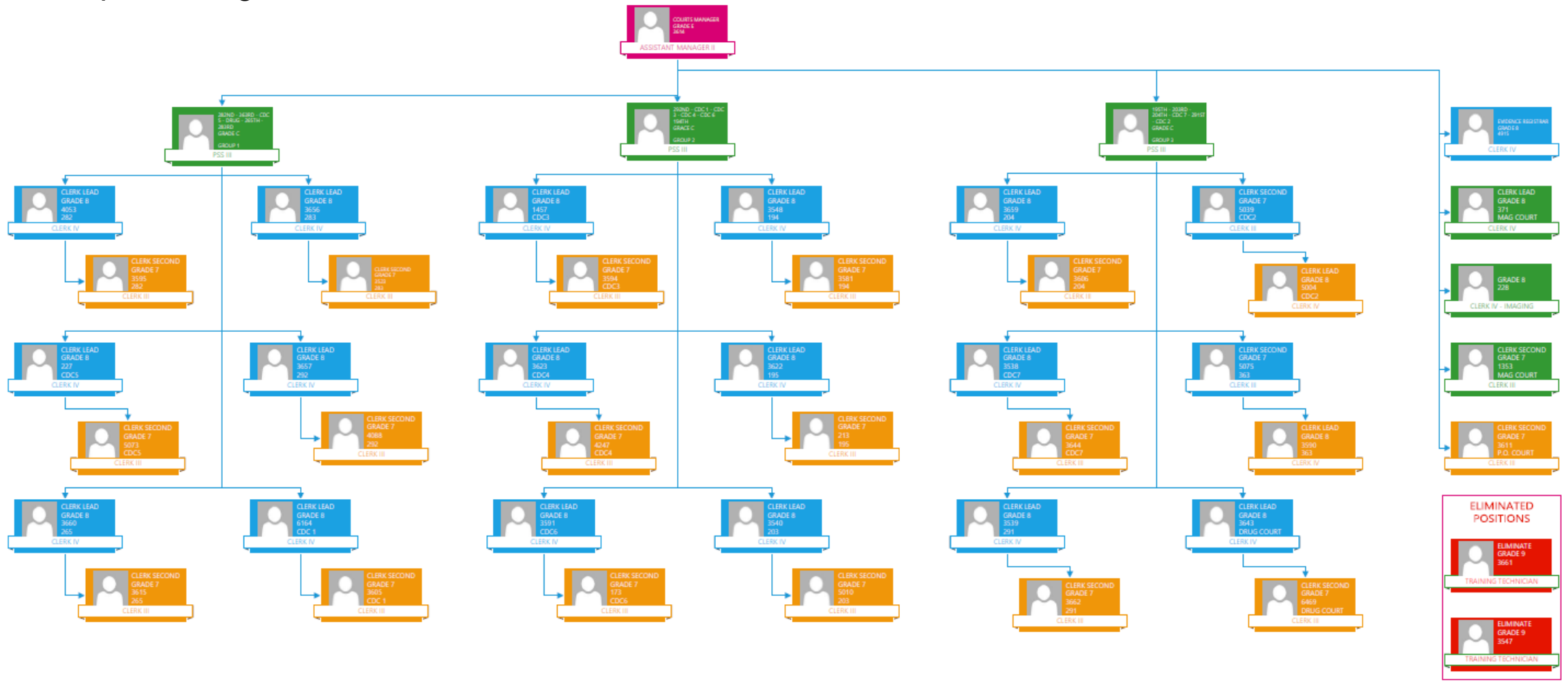


FY2024 REQUESTS



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Proposed Organizational Chart



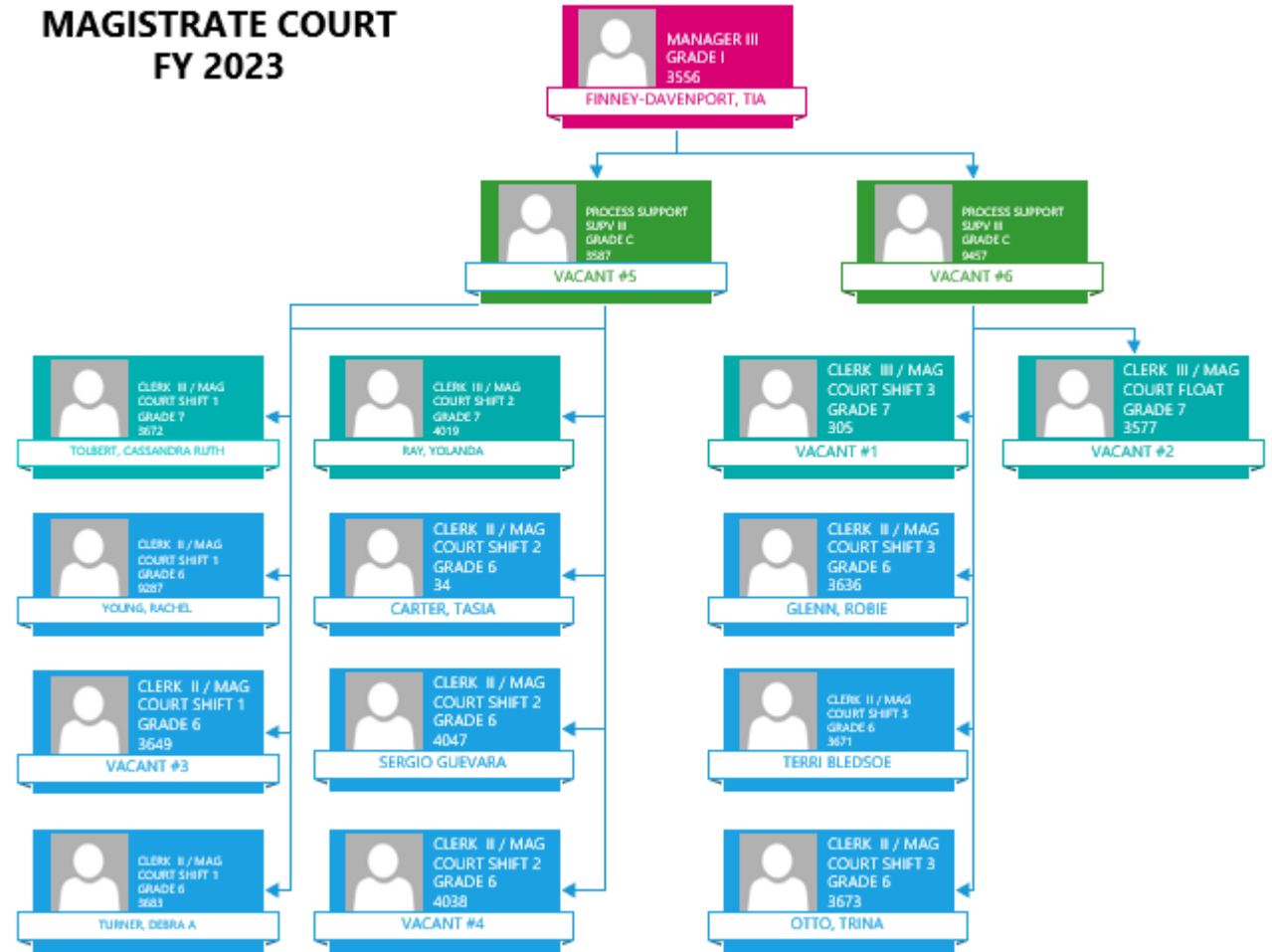
FY2024 REQUESTS



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Current Organizational Chart

MAGISTRATE COURT FY 2023



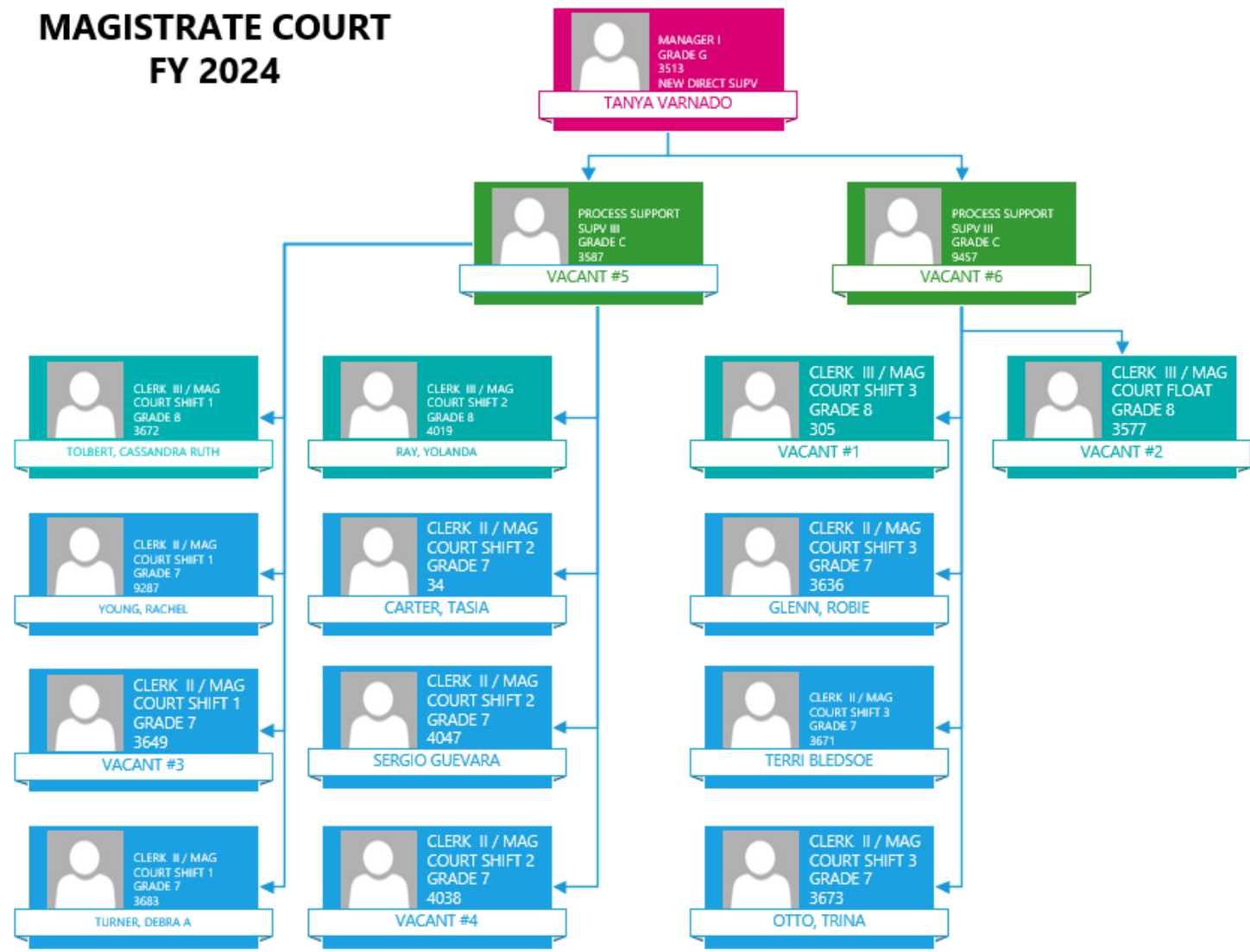
FY2024 REQUESTS



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Proposed Organizational Chart

MAGISTRATE COURT FY 2024



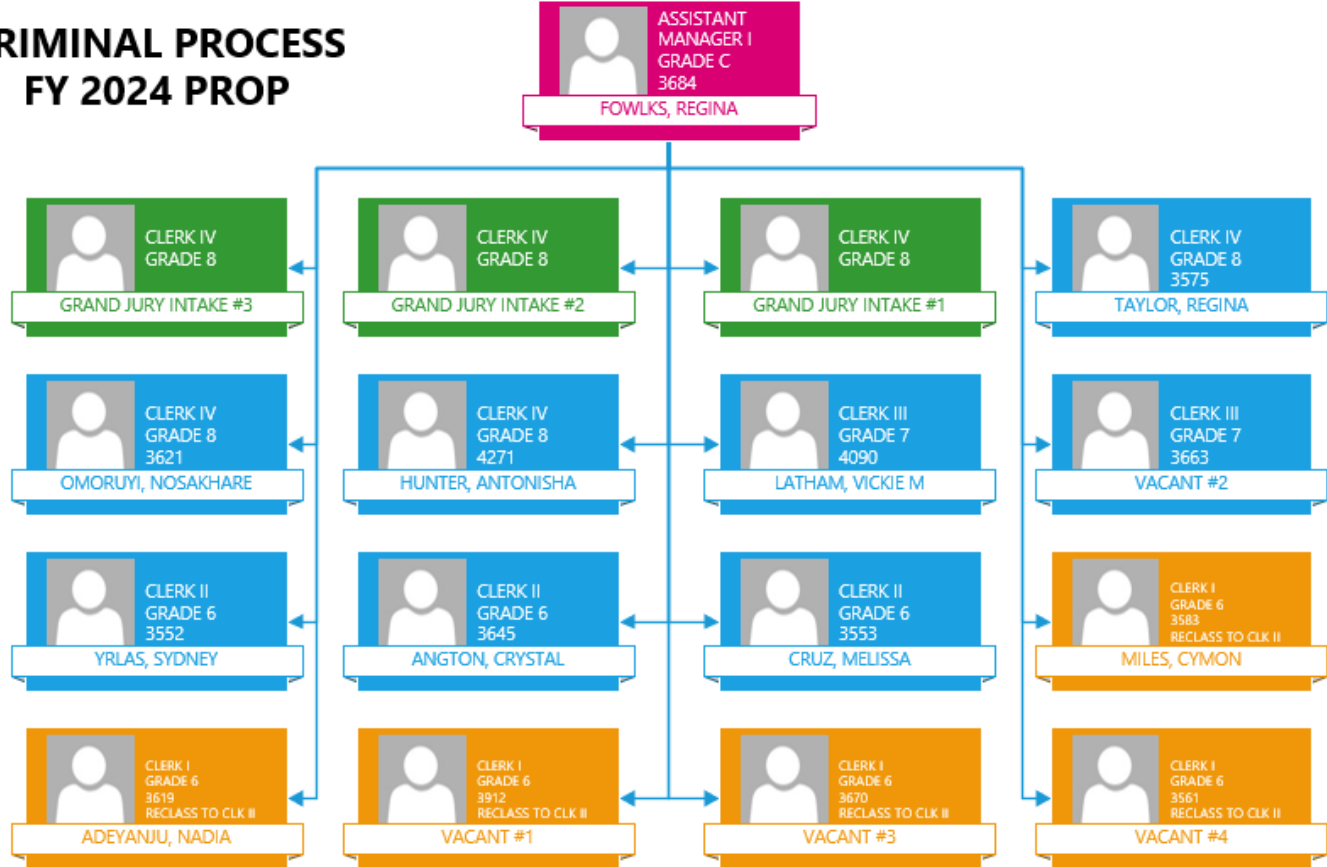
FY2024 REQUESTS



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Proposed Organizational Chart

CRIMINAL PROCESS FY 2024 PROP



FY2024 REQUESTS