



District Court Administration

FY 2025 Budget Requests

ARPA Position Requests

Position Title	Salary Grade	Quantity	Cost
Admin Assistant	10	1	\$56,534.40
Clerk IV	8	1	\$49,171.20
PT Admin Assistant	12	1	\$39,286.00



Metrics & Performance Data

All three ARPA positions respond to requests and provide daily support to the following:

- 46 civil/family/probate courts located in three buildings.
- 100+ staff (46 judges, 68 court coordinators/court reporters.
- Departments
 - Dallas County Dispute Resolution Center (ADR)
 - Jury Services (2 locations)
- Special projects/requests/issue resolution
 - Auditor, Facilities, HR, I.T. Services, Purchasing, Treasurer

