

Empowering Budget Excellence

The FY2027 Budget Process



Welcome and Introduction

Agenda

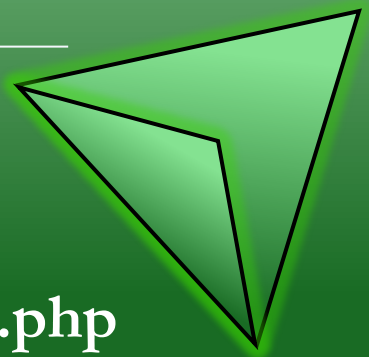
1. Overview with Key Timelines and Objectives
2. Using FY2027 Budget Request Submission Form
3. Using OpenGov
4. Hands-On Demonstration
5. Best Practices
6. Closing and Opportunity for Feedback



Important Dates

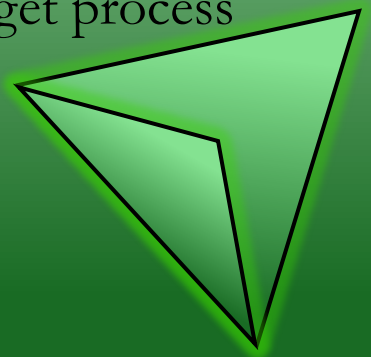
March 11th	Budget Tip-Off
March 11th	OpenGov Opens for Department Submission
March 13th (Friday)	OpenGov Training 2-3:30 PM (Virtual Only)
March 19th (Thursday)	OpenGov Training 2-3:30 PM (Virtual Only)
March 26th (Thursday)	OpenGov Training 2-3:30 PM (Virtual Only)
March 30th	OpenGov Submission Deadline
June 9th – June 11th	BET Presentations
August 11th	Commissioners Court Work Sessions
August 18th	First Presentation – FY2027 Proposed Budget
September 1st	Second Presentation – FY2027 Proposed Budget
September 8th	Tax Rate and FY2027 Budget Adoption

https://www.dallascounty.org/departments/budget/fy2027_budget.php



Objectives of the Budget Process

- 1. Ensure all departments have the resources they need to fully participate in the budget process**
- 2. Departments prepare and submit realistic and aligned requests**
 - Within the scope of their operational responsibilities
 - Consider current financial constraints and future fiscal sustainability
 - Operational Efficiencies
 - Optimization of Existing Staff
 - Energy & Resource Management
 - Organizational charts
- 3. Communication is clear and transparent**
 - Departments know where to find information and understand the timeline of the budget process
 - Budget office has been provided all requested information
 - Departments understand what has been approved and what was rejected



Contacts for Quotes

1. I.T. Equipment and Related Accessories/Software

- Demond McLennan
- (214) 413-4225
- demond.mclennan@dallascounty.org

2. Furniture, Vendor Contracts, and other Misc. Supplies

- Purchasing
- (214) 653-7431



FY2027 Budget Request Submission Form
&
OpenGov



Best Practices and Tips

Common pitfalls

- Reclasses are for positions, not individuals
- Review your vacancies
- Evaluate Operational & Personnel Cost Savings (where possible)
- Provide planned travel/training for FY2027
- Review the “Proposed” column in OpenGov worksheet



Resources and Updates

Contact us for assistance

- Email, Teams, Phone
- [Budget Development & Resource Hub](#)
- **What's Next?**
 - Slide deck template for department presentations to Budget Executive Team



Closing and Feedback

Q&A session

Please visit us online for updates and more information and schedule meetings with your analysts if needed

