DALLAS COUNTY
RECORD DESTRUCTION NOTICE

Pursuant to provisions of TEX REV. CIV. STAT. ANN. Arts. 1899a, or 1941a, or 5442c, or 6574b

DEPARTMENT/Subdivision:  

METHOD OF DESTRUCTION:  
SHRED [ ]  
SOLD TO RECYCLER [ ]

PREPARED BY:  

DATE OF DESTRUCTION (MM/DD/YYYY):  

MICROFILMED:  
YES [ ]  
NO [ ]

ADDRESS:  

TELEPHONE:  

MASTER NEGATIVE OF FSITE STORAGE?  
YES [ ]  
NO [ ]

Approved by Records Management Officer:  

Date:  

Name and Title Elected Official / Department Head:  

(Print or type)

SIGNATURE:  

Date:  

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