

JULY - SEPTEMBER 2024

ON THE RECORD

VOL. I ISSUE 4

THE OFFICIAL QUARTERLY NEWSLETTER



A MESSAGE FROM THE COUNTY CLERK

Hello all, and welcome again to another issue of the County Clerk Quarterly newsletter!

I want to continue to encourage all of us to put forth the effort to be all that we can be. I know first-hand that a reward is waiting. The reward is what we invest in ourselves. I believe that the efforts we make does not go unnoticed. We may not hear many "Thank You's", but I'm sure those we serve daily do appreciate our efforts.

Let's work hard and play hard! Let's have no regrets, personally and professionally!



Mission Statement:

The Dallas County Clerk's mission is to provide exceptional customer service when assisting the public. This includes being on the leading edge of operational best practices as well as further improving and increasing the knowledge and skills among staff for a more positive form of customer service. Service is not what we do, service is who we are!

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QUARTER BIRTHDAYS

JULY

Michael Munoz	1
Jasmine Autry	1
Mary Hobbs	3
Thelma Blakely	3
Davita Townsend	3
Yuri Garza	3
Rachel Thomas	5
Anita Saul-Turner	5
Lakeisha Rosebud	6
Jamond Brown	7
Robert Hinojosa	8
Renae Seeger	9
Carmellyn Bando	13
James Jonson	16
Vickey Johnson	16
Pamela Gill	17
Timothy Houston	17
Ernest Harrington	20
Oscar Zavala	20
Benjamin Johnson	23
Kimberly Gonzalez	24
Blair Rogers	25
Guisla Hernandez	26
Sonja Scott	27
Stephanie Wright	29

AUGUST

Lakietha Kelly	2
Kathryn Iglehart	3
Monica Castorena	3
Rasheeda Horn	4
Tashely Drake	7
Laura Rodriguez	8
Padmaja Sangam	13
Chantel Herring	14
Yolanda Lipscomb	16
Lura Reaser	17
Gayla Cloud	19
Derryl Williams	20
Jacqueline Dunbar	20
James Gray	22
Kimberly Cartwright	27
Nora Munoz	28
Ghaziuddin Saleem	29

SEPTEMBER

Denise Jones	1
Latisha McGrew	1
Amos Coleman Jr	3
Kenneth Cleveland	8
Charlene Jackson	9
Jhermy Adger	11
Kerry Dabney	12
Juan Tovar	13
Katrina McCreary	13
Jeremy Andrews	17
Roporscha Taylor	19
Alexis Cabrales	19
Donna Powell	20
Kristina Wand	24
Cameron Johnson	25
Martin Razo	27
Norma Mendoza-Reyna	30
Na'Thella Wilson	30



SERVICE

ANNIVERSARIES



JULY

1 Year	Jamond Brown
3 Years	Reuben Small
7 Years	Sonya Howard
8 Years	Bevelynn Young
	Pearlie Castille
13 Years	Suprenna Williams
	Daniel Yzaguirre
15 Years	Jeffrey Reeves
18 Years	Richard Guy
	Natasha Rogers

AUGUST

1 Year	Esther Mawa
2 Years	Jabriel Carson
	Clarissa Nelson
3 Years	Kathleen Miller
	Janice Burson
5 Years	Katrina McCreary
7 Years	Ernest Harrington
8 Years	Boris Hamilton
10 Years	Carol Medellin
12 Years	Gilbert Garcia
16 Years	Nora Munoz
18 Years	Pamela Gill
23 Years	Ghaziuddin Saleem
25 Years	Anita Elliott
	Renae Seeger
42 Years	Vickey Johnson

SEPTEMBER

1 Year	Darronica Allen
2 Years	Latisha McGrew
3 Years	Martha Alvarez
4 Years	Thelma Blakely
5 Years	Elizabeth Polk
6 Years	Kenneth Cleveland
7 Years	Clinton Sanders
9 Years	Benjamin Johnson
11 Years	Kristina Wand
14 Years	Joanna Baker
16 Years	Kimberly Gonzalez
17 Years	Johanna Wordlaw
19 Years	Veronica Hood
	Venus Ramirez-Valdez
23 Years	Stephen Dyson

CONGRATS

& WELCOME

NEW HIRES

Brittney Jackson

Accounting Clerk III



PROMOTIONS

Laura Rodriguez

Senior Court Clerk

Erica McDaniel

Manager III

Juan Tovar

Process Support Supervisor

Mariah Mata

Clerk III

Tineka Spencer

Clerk III



EMPLOYEES OF THE MONTH

JULY



Blanca Munguia
Bookkeeper
Recording Division

“ Blanca undoubtedly holds the most trustworthy position within our division, highlighting her ethical character and professionalism. Her meticulous review of our transaction reports allows her to identify and investigate any discrepancies and she does an impressive job of holding our vendors accountable for any necessary adjustments. Her inclination to have influence in the lives of others by providing leadership and guidance is what prompted our management team to designate her as the direct trainer for one of her new hires. Blanca’s desire to be better combined with the effort to do better is why I am nominating her for July Employee of the Month. In other words, some talk about it; others are about it. ”

AUGUST



Suprenna Williams
Clerk/Lead Cashier
Central Records

“ Suprenna is a highly dependable clerk who consistently completes her assigned tasks accurately. She handles her assignments quickly, regardless of when she receives them. She has established strong relationships with many customers, who frequently request that she handles their needs. Suprenna begins her work proactively, without needing any prompts. She is frequently sought out for answers to difficult requests due to her extensive knowledge of probate documents. In group projects, she is often the first clerk to complete her portion and willingly helps others with theirs without being asked. ”

SEPTEMBER



Calandria Beasley
Process Support Supervisor
Criminal Division

“ Calandria demonstrates an openness to the ever-changing environment within the Criminal Division. She always has a positive attitude concerning the increasing volume of work that comes into the section that she supervises. She complies with directives given to her by management and members of the judiciary respectfully and maintains a positive attitude regardless of the situation or amount of work she is asked to complete. Calandria has developed respectful and professional relationships with all her co-workers and is looked upon as a budding leader among her peers. Lastly, Calandria has integral part related to ensuring the operational success of Odyssey, the Criminal Divisions case management system. ”

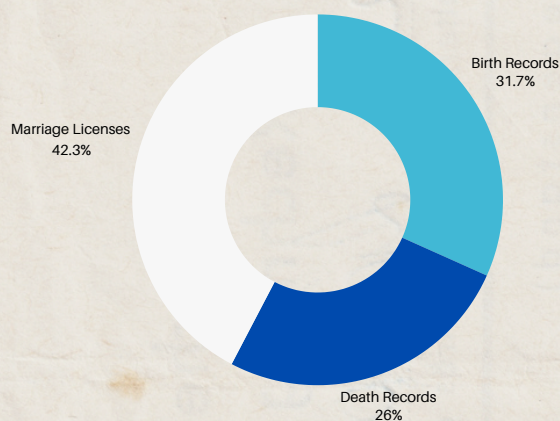
DIVISION

SPOTLIGHT

vital records

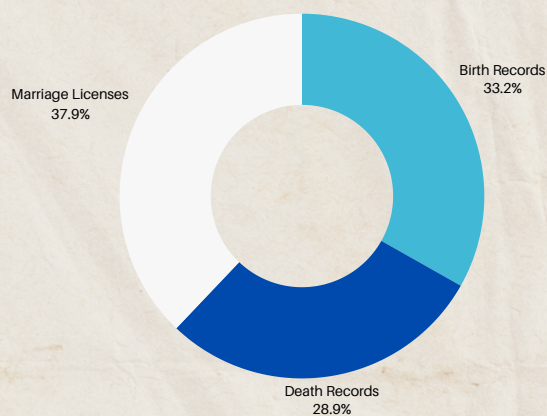
Here is a graphic display for the vital records regarding birth, death, and marriage licenses for the 3rd quarter of this year, which shows a consistent trend.

JULY



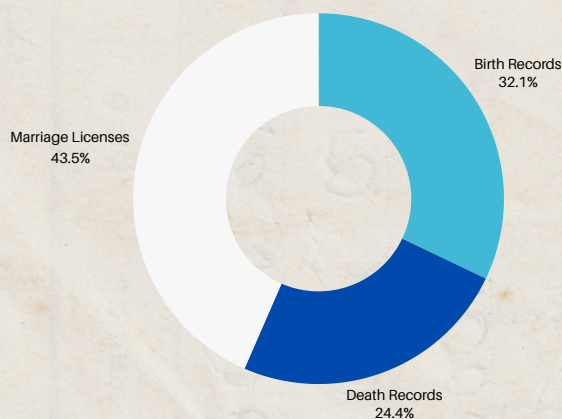
2,183
records

AUGUST



1,989
records

SEPTEMBER



1,514
records



IN THE OFFICE

Management Team Building



Football Season



CUSTOMER COMPLIMENTS



We would like to recognize the Dallas County Clerk employees that have received words of appreciation and outstanding customer service reviews from our Dallas County citizens.

Renee Bennett

Kathleen Miller

Bonita Bonner

Christa Everett

Alexander Rodela

Michael Davis

Benjamin Johnson

Thelma Blakely

Cristina Medina

- Renee is absolutely awesome and helpful! One of the most helpful and positive attitudes I've seen in the Frank Crowley building.
- Christa was very nice and efficient!
- Benjamin went above and beyond to find the exact records I needed for the final judgment of my father's last will and testament. Some of these files were nearly 30 years old. I really appreciate everyone's help digging them up.
- Kathleen was polite and efficient.
- Alexander Rodela and Thelma Blakely helped me get my heirship filed. The rating asked for 5 stars, but I give them 10 stars. An amazing experience! Amazing customer service! Thank you!
- Bonita and her supervisor were nice and helpful. My experience with the Dallas County Clerk's office was very pleasant. All the front office staff in the first collection side where Michael Davis is located, were very helpful as well as their friendly supervisor! Thanks to all of you for treating me with respect!
- Cristina was such a joy to talk to! She helped me completely in what I needed to find out about my records. She made me feel like she held my hand through all this, much like a mother would do for their child. I appreciate her and I believe she deserves a raise!



UPCOMING

DATES

OCTOBER

16 BOSS'S DAY



31 HALLOWEEN



NOVEMBER

5 ELECTION DAY



11 VETERANS DAY



28 THANKSGIVING DAY



DECEMBER

24 CHRISTMAS EVE



25 CHRISTMAS DAY

31 NEW YEARS EVE

