



On The Record

THE OFFICIAL DALLAS COUNTY CLERK QUARTERLY NEWSLETTER



OCTOBER - DECEMBER 2025

VOL 1. ISSUE V



TABLE OF

CONTENTS

- 4** QUARTER BIRTHDAYS
- 5** SERVICE ANNIVERSARIES
- 6** NEW HIRES & PROMOTIONS
- 7** EMPLOYEES OF THE MONTH
- 8** IN THE OFFICE
- 12** CUSTOMER COMPLIMENTS
- 13** UPCOMING DATES



A MESSAGE FROM THE COUNTY CLERK




Hon. John F. Warren

Dallas County Clerk

As we close out the fourth quarter, I want to take a moment to reflect on the impact this office continues to make every day. The work performed here reaches far beyond our desks. It touches families, businesses, and communities across Dallas County. Each document processed, question answered, and process improved contributes to a system the public depends on and trusts.

This time of year, also gives us an opportunity to pause, reset, and look ahead. Progress does not always come from large changes; often it is the result of consistency, accountability, and a willingness to adapt. I encourage each of you to carry that mindset forward as we prepare for a new year. One focused on efficiency, growth, and continued service to the public.

Thank you for showing up, staying engaged, and doing work that truly matters. I look forward to what we will accomplish together in the year ahead!



QUARTER BIRTHDAYS

OCTOBER

Alante Williams	1
Cathy Landin	3
Andrea Boone	3
Bianca Recendez	6
Amarii Burns	8
Phillip Soto	10
Lupe Perez	11
Diayja Sheppard	11
Jose Rojas	11
Daniel Yzaguirre	12
Chanteon Rowe	13
Sonya Howard	15
Gracie Harris	16
Taliesha Brisby	17
Marija Hristova	20
Michelle Tompkins	22
Vickie Johnson	24
Matthew Moyer	24
Brianna Brown	25
Charlene Walker	26
Barry Baker	27
Natasha Rogers	27
Jorgina Strojek	28
Samuel Latham	30
Brenda Rice	31

NOVEMBER

Sydney McNair	3
Micah Chisley	5
Sharon Jennings	7
Annette Richardson	8
Darren Simon	11
Gilbert Garcia	12
Cesar Reyes	16
Nora Morales	16
Gloria Medrano	19
Matthew Ranson	21
Elizabeth Polk	26
Angie Avina	26
Courtney Lamb	26

DECEMBER

Jabriel Carson	1
Irvnisha Okrah	2
Latoya Polk	2
Deisy Pastor	5
Sonya Walker	6
Shuntraila Brown	10
Marissa Pedroza	13
Sebastian Marban	13
Carlos Chavarria	13
Vanity Urbina	16
Mariluz Velasquez	17
Sonia Hernandez	17
Clarissa Nelson	18
Roger Jonas	19
Vallistenye Jones	21
Tasha Hicks	25
Christina Medina	26
Veronica Hood	26
Lonnie Robinson	27
Camaran Williams	28
Janice Burson	31

SERVICE ANNIVERSARIES

OCTOBER

1 Year	7 Years
Brandon Mathurin	Derryl Williams
2 Years	Erica McDaniel
Shuntraila Brown	8 Years
Gayla Cloud	Matthew Moyer
3 Years	14 Years
Annette Richardson	Daniela Lopez
Lashonda Rhodes	18 Years
Latasha Hunt	Phillip Soto
Courtney Lamb	21 Years
5 Years	Elizabeth Puga
Cathy Landin	28 Years
Sebastian Marban	Glenda Reed
6 Years	
Roporscha Taylor	

NOVEMBER

1 Year	6 Years	20 Years
Desiree Balderas	Sonja Bailey	Lupe Aguirre
2 Years	Cristina Medina	23 Years
Blair Rogers	7 Years	Jillian Townsend
Alexander Rodela	Camaron Johnson	
Irma Berlanga	8 Years	
Aigner King	Sonja Scott	
3 Years	10 Years	
Lonnie Robinson	Michael Davis	
4 Years	11 Years	
Padmaja Sangam	Beverly Hastings	
	Deisy Pastor	

DECEMBER

1 Year	10 Years
Daniela Gasca	Stephanie Wright
2 Years	Vanessa Bagby
Brandy Lee	11 Years
Samuel Latham	Sonyetta Freeman
Denise Jones	James Gray
3 Years	12 Years
Carmellyn Bando	Guisla Hernandez
4 Years	Destinee Miller
Alma Rosa Contreras	
5 Years	
Lura Reaser	



NEW HIRES

**Axel Deleon
Brandon Kim
Cametri Perry
Joe Luna
Sophia Martinez
Maribel Zaragoza
JaQuan White
Adrianna Elias**

**Accounting Clerk III
Clerk III
Court Clerk
Clerk II
Cashier II
Clerk II
Senior Court Clerk
Cashier II**

PROMOTIONS

**Elizabeth Polk
Tristoncharles Oxley
Alexander Rodela**

**Senior Court Clerk
Business Analyst I
Clerk IV**

EMPLOYEES OF THE MONTH

OCTOBER



Timothy Houston
Accounting Clerk III
Accounting & Trust

“ Timothy Houston consistently demonstrates exceptional dedication, dependability, and teamwork. He is punctual, consistently exceeds expectations, and offers strong support to his colleagues with a consistently positive and proactive approach. He eagerly embraces new responsibilities and challenges, playing a vital role in cross-training initiatives by both sharing his knowledge and learning the duties of other clerks. His adaptability has been key to maintaining team efficiency. Timothy's strong work ethic and cooperative attitude have earned him the respect and trust of team members across all departments. He is always our most cross-trained clerk, always ready to step in without hesitation and support any area when staffing is short, ensuring smooth operations. ”

NOVEMBER



Michael Munoz
Clerk II
Administration

“ Michael consistently goes above and beyond to serve both our internal and external customers with professionalism, efficiency, and a positive attitude. He is always willing to assist wherever needed, demonstrating a team-oriented mindset and a commitment to supporting his co-workers. Any task assigned to Michael is completed promptly and with great attention to detail. His reliability, punctuality, and strong work ethic make him someone we can all depend on. Michael is truly an asset to the County Clerk's Office, and his contributions deserve to be recognized and celebrated. ”

DECEMBER



Gayla Cloud
Administrative Assistant
Administration

“ Gayla Cloud displays exceptional dedication, versatility, and commitment to the County Clerk's Office success. She manages our social media presence with professionalism and creativity, ensuring our messaging is clear, engaging, and aligned with our mission. She also handles public information requests with accuracy, efficiency, and a strong sense of responsibility. Beyond her core duties, she consistently volunteers her time to support various departments whenever needed, demonstrating teamwork, initiative, and a willingness to go above and beyond. She jumps in and assists the divisions when they are overwhelmed. Her positive attitude and dependable work ethic make her an invaluable asset to our team. ”

IN THE OFFICE

Breast Cancer Pink Fridays



Halloween Costume Winners



Cruella Deville - Brittany Jackson



Toy Story - Vitals Division

DC3 Day of Service



Holiday Spirit Week





Charlene Jackson received her Service Watch for 35+ years of service with Dallas County.
Vitals Division



Matthew Moyer married Joshua Cook
November 13, 2025 @ 1:00pm
County Court at Law 1
Civil Division



The Dallas County Clerk's Office 2025 Employee of The Year Nominee & The 2025 Employees of The Month.
Dallas County Clerk's



CUSTOMER

★ ★ ★ ★ ★

COMPLIMENTS

We would like to recognize the Dallas County Clerk employees that have received words of appreciation and outstanding customer service reviews from our Dallas County citizens.

Natasha Rogers

Jose Rojas

Gloria Medrano

Irvnisha Okrah

Sydney McNair

Momodou Bayo

Karla Medina

Daniela Gacsá

Bonita Bonner

- **Natasha Rogers** didn't have to spend the time researching the document, she didn't have to spend the time attempting to email and she absolutely didn't have to take the time to divide it up so your system can send it to me. Ms. Rogers has gone above and beyond her job description to take care of one customer and for that she should be commended, praised, and used as an example to others.
- **Irvnisha** and **Karla** were absolutely amazing in their attempt to help me. I am grateful for their hard work and dedication to making the processes work efficiently. Thank you for the value you place on people's time.
- **Jose** instantly helped with every question I had for him about this experience. He was very helpful and genuine and made this a fun and quick experience rather than a stressful one.
- **Daniela** and **Sydney** were very helpful and extremely nice. I appreciate their good customer service.
- **Gloria** was very kind and offered exceptional service.
- **Momodou** was very helpful at explaining everything.
- **Bonita** exemplified great customer service and she was a delight to work with.

UPCOMING DATES

JANUARY

01		NEW YEAR'S DAY
19		MARTIN LUTHER KING JR. DAY

FEBRUARY

01		FIRST DAY OF BLACK HISTORY MONTH
14		VALENTINE'S DAY
16		PRESIDENTS' DAY

MARCH

1		FIRST DAY OF WOMEN'S HISTORY MONTH
8		DAYLIGHT SAVING TIME STARTS
17		ST. PATRICK'S DAY
31		CÉSAR CHÁVEZ DAY