QUARTER 3

JUL - SEP 2026

On The Record

THE OFFICIAL COUNTY CLERK NEWSLETTER

A Message from the Clerk

As we move into the final quarter of the year, let us continue to serve with compassion, accountability, and a shared commitment to improving the services we provide. During this quarter, we observed Independence Day and Labor Day, reflecting on our nation's freedoms and recognizing the contributions of hardworking Americans.

I want to express my sincere appreciation to our dedicated employees, whose teamwork and commitment make our mission possible every day.

Our office maintains important public records, including property records, court documents, and vital records that reflect significant moments in people's lives.

It is a privilege to serve Dallas County alongside such a dedicated team. Thank you for your hard work, your commitment to excellence, and the important role you play in upholding the mission of our office.

Hon. John F. Warren

Dallas County Clerk



Mission Statement:

The Dallas County Clerk's mission is to provide exceptional customer service when assisting the public. This includes being on the leading edge of operational best practices as well as further improving and increasing the knowledge and skills among staff for a more positive form of customer service. Service is not what we do, service is who we are!

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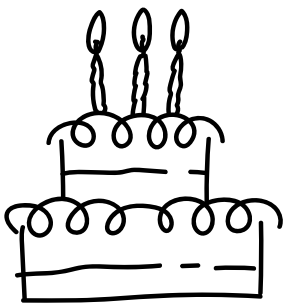
Quarter Birthdays

July

Michael Munoz	1
Brittney Jackson	1
Thelma Small	3
Davita Townsend	3
Jamons Brown	7
Robert Hinojosa	8
Renae Seeger	9
Carmellyn Bandoo	13
James Jonson	16
Vickey Johnson	16
Pamela Gill	17
Timothy Houston	17
Ernest Harrington	20
Benjamin Johnson	23
Kimberly Gonzalez	24
Guisla Hernandez	26
Sonja Scott	27
Ebony Turner	28
Stephanie Wright	29
Shenese Williams	29

August

Branon Kim	1
Lakietha Kelly	2
Monica Castorena	3
Padmaja Sangam	13
Kamiron Walters	14
Lura Reaser	17
Gayla Cloud	19
Derryl Williams	20
James Gray	22
Ghaziuddin Saleem	29



September

Amos Coleman	3
Alician White	7
Kenneth Cleveland	8
Charlene Jackson	9
Kerry Dabney	12
Katrina McCreary	13
Juan Tovar	13
Geremy Andrews	17
Roporscha Taylor	19
Alexis Cabrales	19
Donna Powell	20
Daisy Cisneros	22
Camaron Johnson	25
Francisco Bustos	25
Martin Razo	27
Norma Mendoza-Reyna	30

Service Anniversaries

July

1 year
- Irvnisha Okrah
- Triston Oxley
- Micah Chisley

2 years
- Brittney Jackson

3 years
- Jamond Brown

5 years
- Davita Townsend
- Janice Burson

9 years
- Sonya Howard

15 years
- Suprenna Thomas
- Daniel Yzaguirre

17 years
- Jeffrey Reeves

21 years
- Natasha Rogers

August

1 year
- Amarii Burns
- Vanity Urbina
- Yamileth Humphrey

3 years
- Esther Mawa
- Lakietha Kelly

4 years
- Jabriel Carson
- Clarissa Nelson

7 years
- Katrina Mccreary

9 years
- Ernest Harrington

10 years
- Boris Hamilton

14 years
- Gilbert Garcia

20 years
- Pamela Gill

25 years
- Ghaziuddin Saleem

29 years
- Renae Seeger

44 years
- Vickey Johnson

September

1 year
- Daisy Cisneros
- Axel Deleon
- Brandon Kim

2 years
- Marisol Pineda

3 years
- La Chaundra Hooper
- Miciah Colquitt
- Carlos Chavarria

5 years
- Martha Alvarez

6 years
- Thelma Small

7 years
- Elizabeth Polk

8 years
- Kenneth Cleveland

9 years
- Gracie Harris

11 years
- Benjamin Johnson

13 years
- Angie Avina
- Jesse Reyes

16 years
- Joanna Baker

18 years
- Kimberly Gonzalez

19 years
- Johanna Wordlaw

21 years
- Veronica Hood
- Venus Ramirez-Valdez

25 years
- Stephen Dyson

Congrats + Welcome



New Hires

Wali Walton III	Cashier II
Taylor Cundieff	Senior Court Clerk
Deareya Clark	Clerk II
Amarion Rhodes	Clerk II
Marisol Real	Court Clerk
Ricardo Landeros	Senior Court Clerk
LaTavia Thomas	Telephone Info Clerk
Willie Jenkins	Clerk II
Daleisha Chapman	Cashier II



Promotions

Maribel Zaragoza	Clerk III
Axel De Leon	Senior Court Clerk
Daisy Cisneros	Senior Court Clerk
Kryshawna Charleston	Commissioner's Court Clerk
Janice Burson	Clerk IV
Kimberly Gonzalez	Commissioner's Court Clerk
Nazareth Vergara	Court Clerk
Brandon Kim	Accounting Clerk III

Employees of the Month

JULY



Camaron Johnson
Assistant Manager
Accounting & Trust Division

Camaron has consistently demonstrated strong performance, professionalism, and dedication in his role as Assistant Manager. He is highly knowledgeable and has been instrumental in training and guiding staff, ensuring the team is well-prepared and confident in daily operations.
As a new employee, his support and guidance have been especially instrumental in my learning and overall development.
He is a reliable team player and a true public servant who consistently shows up ready to support both his colleagues and the public we serve.
His consistency, dependability, and commitment to helping others make him an outstanding candidate for Employee of the Month.

AUGUST

Amos has proudly served the Dallas County Clerk's Office for 19 years in the Probate and Mental Illness Departments. Throughout his career, he has consistently demonstrated what it means to be a true team player and dedicated public servant. Amos has worked in several sections within the Probate Department, where he has willingly shared his knowledge and experience to assist customers, attorneys, and fellow employees. One of Amos's greatest strengths is his compassion. He has assisted countless customers who have approached the counter grieving the loss of a loved one. His patience, empathy, and ability to listen provide comfort during some of the most difficult moments in their lives.



Amos Coleman Jr.
Senior Court Clerk
Probate Division

SEPTEMBER



Jose Rojas
Clerk II
Vitals Division

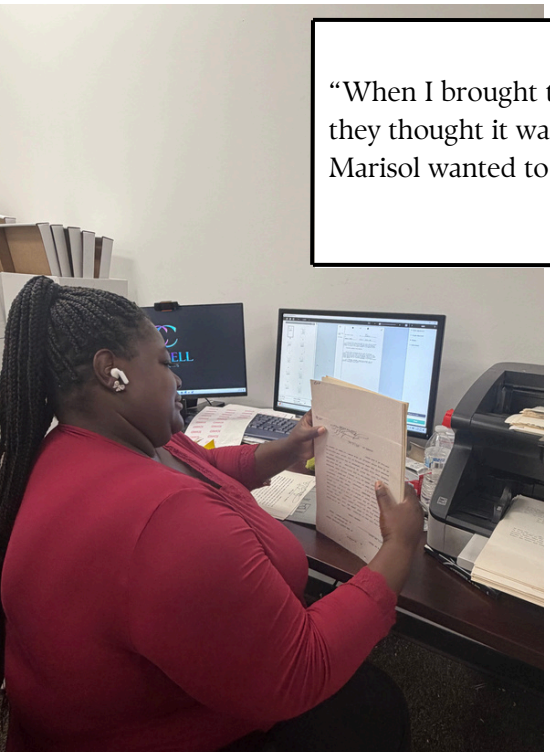
Jose consistently goes above and beyond to serve Dallas County customers. He demonstrates a strong willingness to resolve customer concerns by listening carefully and addressing their needs. When he is unsure about a procedure, he proactively seeks guidance from colleagues and managers to ensure he provides accurate information and follows proper processes.
He is also an active contributor to the team, listening to others and offering thoughtful suggestions to help improve processes. In addition, he exemplifies a servant leader mindset. Recently, when a coworker experienced a personal crisis, he stepped in without being asked and found airline tickets to help the coworker reach her stranded daughter. His initiative, compassion, and willingness to help others reflect his exceptional character.
He is someone to watch. He consistently maintains a positive, upbeat attitude, is supportive of his coworkers, and readily offers assistance whenever needed. He is a valuable member of the team and makes meaningful contributions to both our customers and his colleagues.

Central Records Division *Spotlight*

A Commitment to Preservation and Service

What began as a practical solution to limited warehouse space became a meaningful effort to preserve Dallas County's historical court records. Central Records employees Shuntraila Brown and Marisol Pineda recently completed the digitization of 2,836 criminal minute books, making these records easier to access while helping preserve their contents for future generations. Some books contained hundreds of pages, and the process required considerable physical effort, patience, and attention to detail.

With digital copies now available, employees can retrieve and print records more efficiently when assisting customers at the Frank Crowley Courts Building and George Allen Courts Building.



"When I brought this idea to management, they thought it was a good idea. Then Marisol wanted to help!" -Brown

Why They Chose to Take on the Project

The digitization project began when Shuntraila Brown recognized the challenges of limited warehouse space and the time required to retrieve older criminal minute books.

She began scanning books as she pulled them for work and later shared the idea with management, who supported the initiative.

Marisol Pineda joined the effort, recognizing that digitization would not only help address storage limitations but also preserve aging documents and make records easier for employees to access.

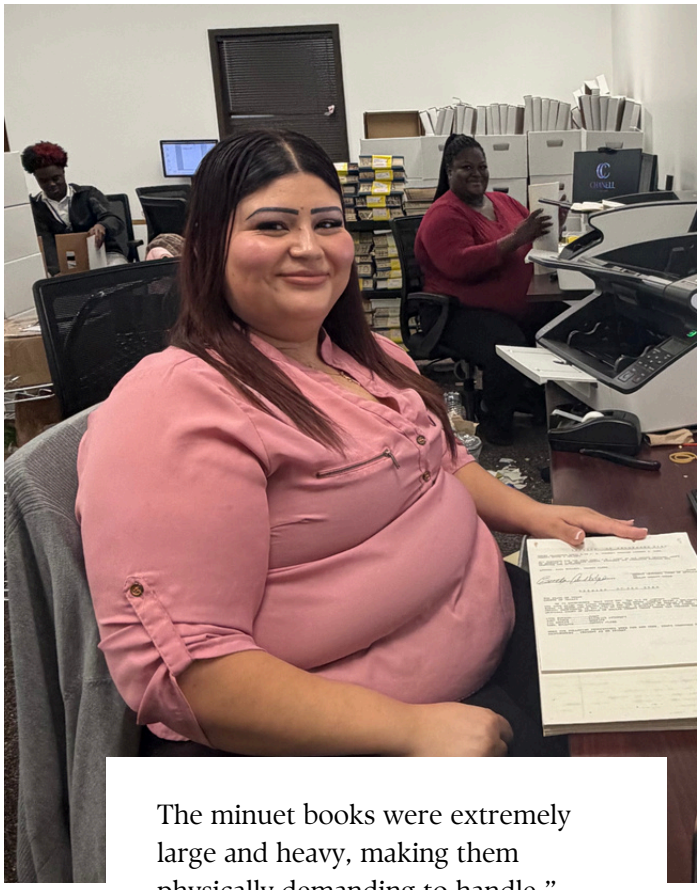
Project Timeline and Accomplishment

Shuntraila Brown and Marisol Pineda began the Central Records digitization project on November 10, 2025, and completed it on September 8, 2026.

During this time, they digitized 2,836 criminal minute books, helping preserve historical court records while improving efficiency, reducing the need to retrieve physical books, and allowing staff to respond to customer requests more quickly. Their work also helps protect these important records for future generations.

Preserving History for Future Generations

For Brown and Pineda, the project represents more than improved efficiency; it is an opportunity to help preserve Dallas County's historical court records for generations to come. During the interview, they recalled Dallas County Clerk John F. Warren emphasizing the lasting value of the digital images. That perspective resonated with them, knowing their work could continue to benefit the department and future generations long after the project was complete. Although digital copies improve accessibility, the original physical books will remain available for processes that still require them, including certain expungement-related procedures. Their work reflects a commitment to preserving the county's history while strengthening service to employees and the public.

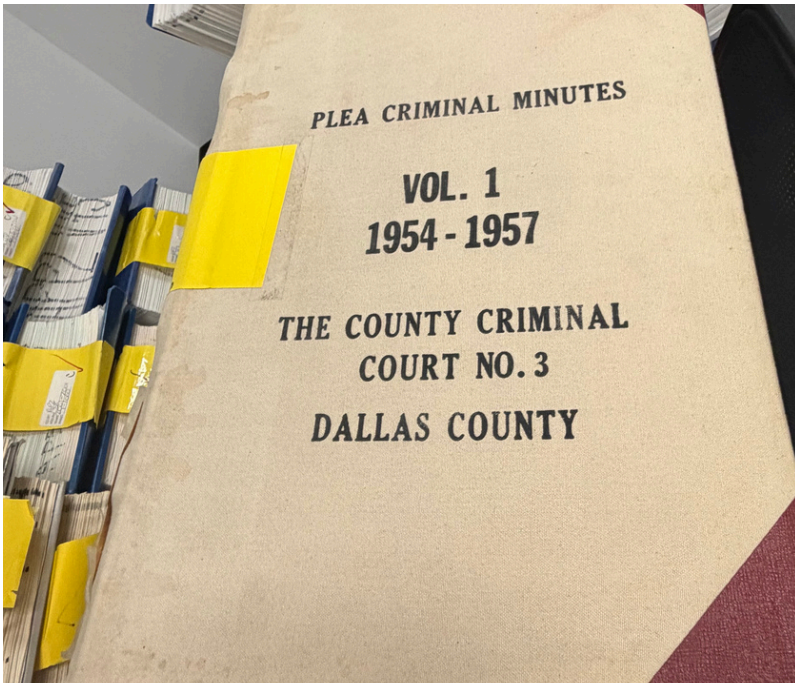


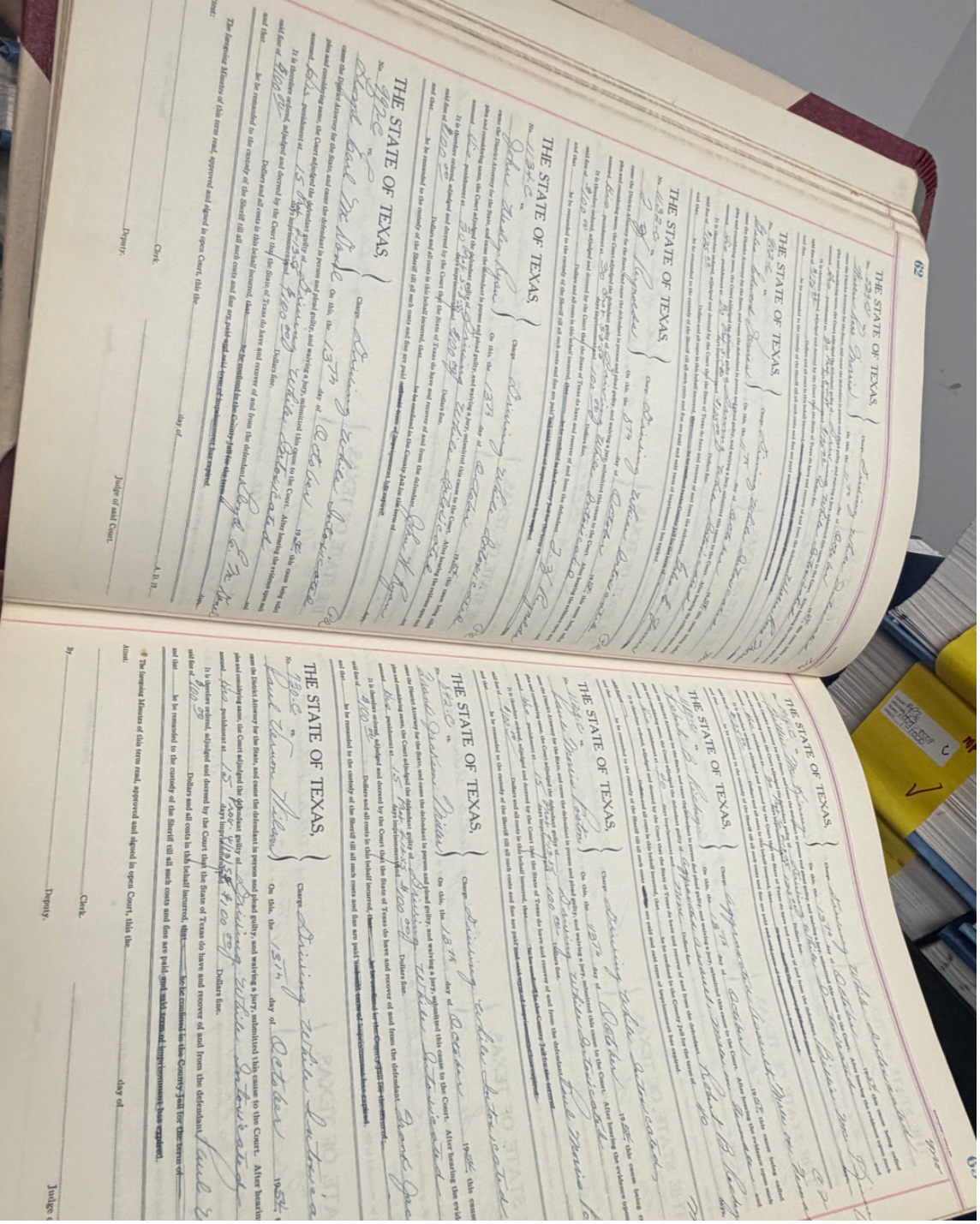
The minuet books were extremely large and heavy, making them physically demanding to handle."
-Pineda

Shuntraila Brown and Marisol Pineda made a significant contribution to Central Records by taking on the important task of scanning and digitizing records. This was a project of considerable magnitude, and when I spoke with them about the time and commitment it would require, and I also explained that we could have a vendor perform the project. They volunteered to take on the project themselves and insisted on seeing it through. They did an outstanding job and demonstrated great dedication and commitment throughout the process. Their work has made a meaningful impact on Central Records and will benefit the division as we continue moving toward more efficient and accessible records management.

I am very proud of the work they accomplished and appreciate their willingness to take on such an important project.

-Norma Reyna-Mendoza
Manager Central Records Division





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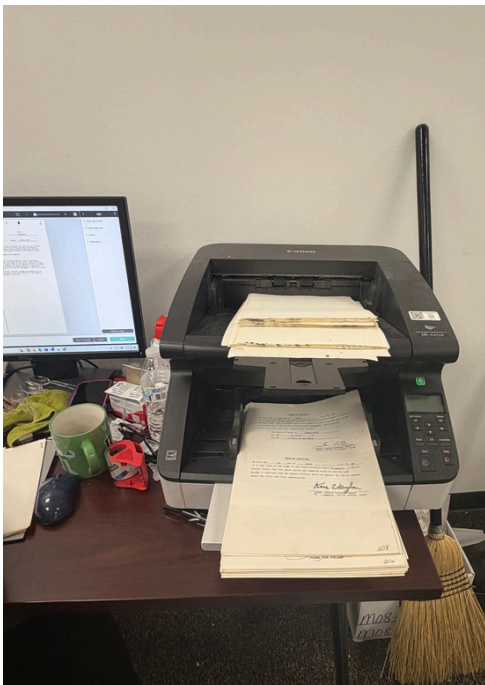
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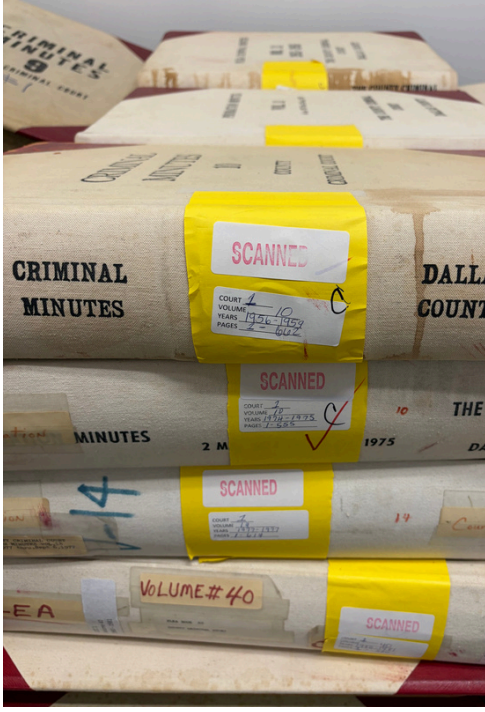


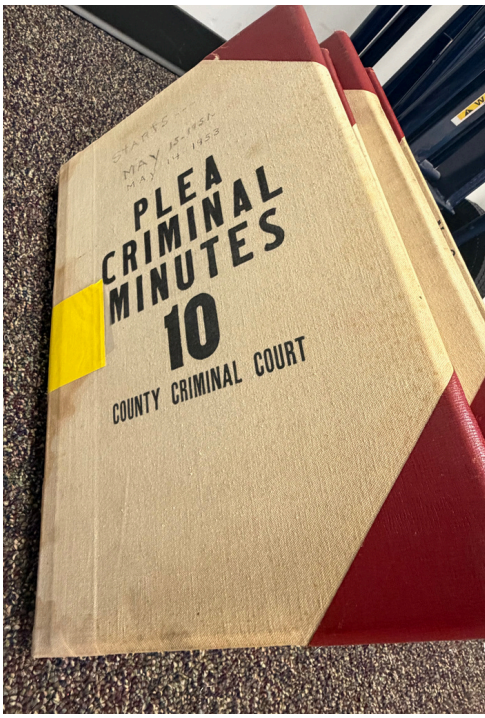






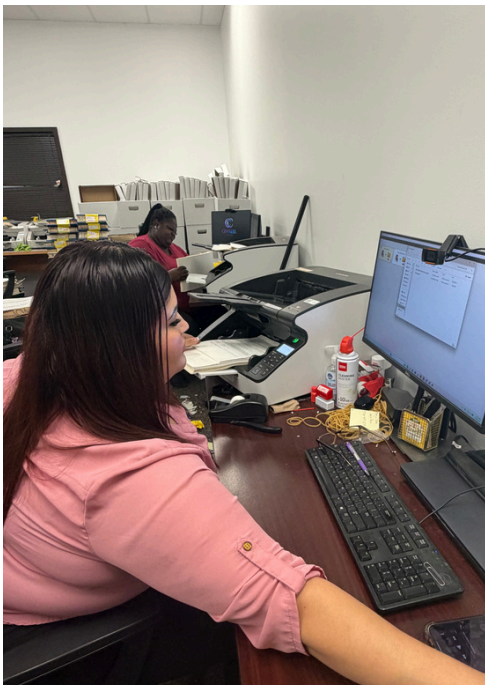

CRIMINAL MINUTES 9
COUNTY CRIMINAL COURT
PLEA CRIMINAL MINUTES
VOL. 12
1955 - 1957
THE COUNTY CRIMINAL COURT
DALLAS COUNTY
CRIMINAL MINUTES
Vol. 11
COUNTY CRIMINAL COURT #1
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VOLUME #40
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COUNTY CRIMINAL COURT


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PAGES 1-493
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Customer Compliments

We would like to recognize the County Clerk employees that have received words of appreciation and outstanding customer service reviews from Dallas County citizens.

Stephanie Wright	Jesse Reyes	Daisy Pastor	Chloe Tamayo
Derryl Williams	Brianna Timmons	Lakietha Kelly	Edgar Moreno
Amarion Rhodes	Leroy Chavarria	Natasha Rogers	Joe Luna

Message from our customers:

"***Stephanie***, you were very helpful, kind, and professional throughout the process. I really appreciate your support and the smooth experience. Thank you for your excellent service!"

"I just wanted to thank ***Derryl*** and tell her how much she has been appreciated. She did an outstanding job of assisting me."

"***Amarion*** was so kind and helpful. He answered all of our questions, and gave us the most wonderful service. He completely shifted my perspective. He was absolutely wonderful!"

"***Jesse*** has helped me over multiple days and gone above and beyond to assist me. He is an asset to the county!"

"***Brianna*** provided the most amazing service with a great personality and smile I've seen in a while in this building. She was phenomenal!"

"***Leroy*** made me feel safe coming here. And I was able to finish up within 2 mins. All the workers are awesome. They didn't waste my time. I spent less than 5 minutes here."

"***Daisy*** was super friendly and made the process fast and easy."

"***Lakietha*** was very friendly and efficient. She made my trip to the clerk's office very enjoyable!"

"***Natasha*** was very nice fast polite"

"***Chloe*** answered my questions fast and gave accurate information. Super fast for Dallas County. Highly recommended!"

"***Edgar*** is such a kind person that he stopped taking his break to help us."

"***Joe*** was very helpful. I had a very smooth experience."

UPCOMING DATES

OCTOBER



16 Boss's Day



31 Halloween

NOVERMBER



1 Daylight Saving Time Ends



3 Election Day



11 Veterans Day



26 Thanksgiving Day

DECEMBER



21 December Solstice



24 Christmas Eve



25 Christmas Day