

FILED: May 13, 2025, 2:14 pm

BY DEPUTY:
Lonnie Robinson

DALLAS COUNTY
CIVIL SERVICE COMMISSION MEETING

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN THAT THE DALLAS COUNTY CIVIL SERVICE COMMISSION WILL MEET ON **MONDAY, MAY 19, 2025, AT 9:15 AM**, AT THE DALLAS COUNTY COMMISSIONERS' COURTROOM, 500 ELM STREET, 2ND FLOOR, DALLAS, TEXAS 75202, TO DISCUSS THE MATTERS SET FORTH IN THE ATTACHED AGENDA.* A QUORUM (INCLUDING THE PRESIDING CHAIR) WILL BE PHYSICALLY PRESENT AT THAT LOCATION. THIS MEETING MAY INCLUDE A COMMISSIONER THAT WILL PARTICIPATE BY VIDEOCONFERENCE AND/OR DALLAS COUNTY CURRENT OR FORMER EMPLOYEE(S)/OFFICER(S) THAT WILL PARTICIPATE BY VIDEOCONFERENCE, PURSUANT TO TEXAS GOVERNMENT CODE SECTION 551.127. THE MEETING IS OPEN TO THE PUBLIC DURING THE OPEN PORTIONS OF THE MEETING, AND CITIZENS ARE WELCOME TO ADDRESS THE COURT. A CLOSED SESSION MAY BE HELD IF REQUIRED FOR PURPOSES PERMITTED BY Chapter 551,

Open Meetings, Texas Government Code, Sections 551.071-551.076. All matters listed on the attached agenda may be discussed in executive session at the option of the Dallas County Civil Service Commission following oral announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

I, the undersigned authority, do hereby certify that the above Public Notice of the Dallas County Civil Service Commission Meeting is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice at the Dallas County Records Building, a place convenient and readily accessible to the general public at all times, and said Notice was posted on May 13, 2025, at 2:14pm.

Robert B. Wilson Digitally signed by Robert B. Wilson
Date: 2025.05.13 13:53:06 -05'00'

Robert B. Wilson - Director of Human Resources/Civil Service

*Itemized Agenda Attached



DALLAS COUNTY HUMAN RESOURCES MANAGEMENT/CIVIL SERVICE

DALLAS COUNTY CIVIL SERVICE COMMISSION MEETING (WebEx DETAIL)

To join the Dallas County Civil Service Commission Meeting scheduled for Monday, May 19, 2025, beginning at 9:15 AM.

1. Click on the Join Meeting link below.

Join on your computer or mobile app

[Join meeting](#)

2. More ways to join:

Join from the meeting link

<https://dallascounty.webex.com/dallascounty/j.php?MTID=m32cc4494f58f5c92d4d79c9e7ad653ca>

Join by meeting number

Meeting number (access code): 2482 655 7227

Meeting password: DCCSmeeting

Tap to join from a mobile device (attendees only)

[+1-415-655-0001,24826557227##](tel:+1-415-655-0001,24826557227##) US Toll

Some mobile devices may ask attendees to enter a numeric password.

Join by phone

+1-415-655-0001 US Toll

[Global call-in numbers](#)

- **Technical Requirements for Virtual Hearing.** Virtual Hearings will take place through WebEx. All persons participating in the virtual hearing must have two-way audio and video communication during the meeting. All witnesses shall make sure that all necessary equipment and software are in proper working order prior to the time of the scheduled hearing and the bandwidth is adequate for videoconferencing. If the witness does not have

the ability to participate in a virtual hearing due to issues with equipment or software, they should appear in person at 500 Elm Street, 2nd Floor, Dallas, Texas 75202.

- **Testimony.** The following must be clearly visible and audible to the Civil Service Commission at all times during the hearing:
 1. The attorney or person representing the Department or Grievant in the hearing.
 2. The person that is testifying.

If you have any questions, please contact the Employee Relations Division at EmployeeRelations-HR@dallascounty.org.

JOHN F WARREN
COUNTY CLERK
DALLAS COUNTY, TEXAS

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CIVIL SERVICE MEETING
May 19, 2025
9:15 AM

GENERAL FUND POSITIONS

JOHN F WARREN
COUNTY CLERK
DALLAS COUNTY, TEXAS
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I. Grievance: Demetrius Thomas - Termination

Pages 1 - 40

II. Withdrawn Grievances – Informational Item
a. Tashely Drake - Termination

Pages 1 - 3

III. Information Technology Services – New and Additional Positions and Reclassifications

Pages 1 - 134

A.	New Positions	# Pos	Pos #	Grd.	Salary	Benefits	Salary & Benefits
	IT Manager III	5	TBD	IT13	\$717,515	\$197,030	\$914,545
	Infrastructure Architect	1	TBD	IT13	\$143,503	\$39,405	\$182,908
	Data Architect Lead	1	TBD	IT13	\$143,503	\$39,405	\$182,908
	IT Manager II	1	TBD	IT12	\$135,380	\$37,724	\$173,104
	IT Manager I	2	TBD	IT11	\$251,806	\$71,524	\$323,330
	UX/UI Designer Senior	1	TBD	IT7	\$99,504	\$30,297	\$129,801
Funding Source: Major Technology Fund					Cost (11 Positions):		\$1,906,596

B.	Additional Positions	# Pos	Pos #	Grd.	Salary	Benefits	Salary & Benefits
	Senior Security Analyst	1	TBD	IT13	\$143,503	\$39,405	\$182,908
	IT Project Manager Senior	2	TBD	IT13	\$287,006	\$78,810	\$365,816
	Applications Security Engineer	1	TBD	IT12	\$135,380	\$37,724	\$173,104
	Infrastructure Administrator Senior	1	TBD	IT5	\$88,674	\$28,056	\$116,730
Funding Source: Major Technology Fund					Cost (5 Positions):		\$838,558

C.	Reclassifications						
	Current Position	# Pos	Pos #	Grd.	Salary	Benefits	Salary & Benefits
	Assistant Chief, IT Operations (vacant)	1	6619	IT16	\$175,994	\$46,131	\$222,125
	Proposed Position						
	Director, Infrastructure & Operations	1	Same	D1	\$213,528	\$53,900	\$267,428
						Cost:	\$45,303

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GENERAL FUND POSITIONS

Current Position	# Pos	Pos #	Grd.	Salary	Benefits	Salary & Benefits
Assistant Chief, IT Service Delivery and Governance (vacant)	1	4375	IT16	\$175,994	\$46,131	\$222,125

Proposed Job Title

Director, Enterprise Architecture, Data, AI & Digital Enablement	1	Same	D1	\$213,528	\$53,900	\$267,428
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Cost: \$45,303

Current Position	# Pos	Pos #	Grd.	Salary	Benefits	Salary & Benefits
IT Business Architect (vacant)	1	1487	IT14	\$153,656	\$41,507	\$195,163

Proposed Job Title

Director, Public Health, Community and Quality Engineering	1	Same	D1	\$213,528	\$53,900	\$267,428
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Cost: \$72,265

Current Position	# Pos	Pos #	Grd.	Salary	Benefits	Salary & Benefits
IT.Net Developer Senior (vacant)	1	7808	IT11	\$125,903	\$35,762	\$161,665

Proposed Job Title

IT Manager III	1	TBD	IT13	\$143,503	\$39,405	\$182,908
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Cost: \$21,243

Current Position	# Pos	Pos #	Grd.	Salary	Benefits	Salary & Benefits
IT GIS Analyst Intern (PT) (vacant)	1	8652	00 (IT1)	\$27,889	\$0	\$27,889

Proposed Job Title

IT Manager III	1	TBD	IT13	\$143,503	\$39,405	\$182,908
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Funding Source: Major Technology Fund **Cost:** \$155,019

Total Cost (5 Positions): \$339,133

Grantd Total Cost (21 Positions): \$3,084,287

IV. Facilities Department - Reclassifications

Pages 1 - 24

Reclassification

Current Position	# Pos	Pos #	Grd.	Salary	Benefits	Salary & Benefits
Sustainability Coordinator (vacant)	1	6467	E	\$69,875	\$24,164	\$94,039

Proposed Position

Facility Manager	1	Same	G	\$79,438	\$26,144	\$105,582
					Cost:	\$11,543

Current Position	# Pos	Pos #	Grd.	Salary	Benefits	Salary & Benefits
Assistant Facility Supervisor	2	0216, 6174	CM	\$132,442	\$46,816	\$179,258

Proposed Job Title

Building Mechanic III	2	Same	11	\$120,058	\$44,252	\$164,310
					Savings:	\$14,948

Current Position	# Pos	Pos #	Grd.	Salary	Benefits	Salary & Benefits
Maintenance Technician (vacant)	1	1115	8	\$49,171	\$19,878	\$69,049

Proposed Job Title

Administrative Assistant (part-time)	1	Same	10	\$22,670	\$9,700	\$32,370
					Savings:	\$36,679

Funding Source: General Fund	Total Savings (4 Positions):	\$40,084
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I. Health and Human Services Department - Reclassification

Pages 1 - 17

Current Positions	# Pos	Pos #	Grd.	Salary	Benefits	Salary & Benefits
Energy Audit Analyst	2	1160, 1254	G	\$158,876	\$52,288	\$211,164

Proposed Position

Energy Audit Analyst II	2	Same	H	\$171,114	\$54,820	\$225,934
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Funding Source: 46600

Cost: \$14,770

Current Position	# Pos	Pos #	Grd.	Salary	Benefits	Salary & Benefits
Caseworker I	1	3601	CC	\$60,882	\$22,303	\$83,185

Proposed Position

Caseworker II	1	Same	EE	\$67,803	\$23,735	\$91,538
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Funding Source: 46700

Cost: \$8,353

Total Cost (3 Positions): \$23,123