

**DALLAS COUNTY  
CIVIL SERVICE COMMISSION MEETING**

**PUBLIC NOTICE**

NOTICE IS HEREBY GIVEN THAT THE DALLAS COUNTY CIVIL SERVICE COMMISSION WILL MEET ON **MONDAY, June 22, 2026, AT 9:15 AM**, AT THE DALLAS COUNTY COMMISSIONERS' COURTROOM, 500 ELM STREET, 2<sup>ND</sup> FLOOR, DALLAS, TEXAS 75202, TO DISCUSS THE MATTERS SET FORTH IN THE ATTACHED AGENDA.\* A QUORUM (INCLUDING THE PRESIDING CHAIR) WILL BE PHYSICALLY PRESENT AT THAT LOCATION. THIS MEETING MAY INCLUDE A COMMISSIONER THAT WILL PARTICIPATE BY VIDEOCONFERENCE AND/OR DALLAS COUNTY CURRENT OR FORMER EMPLOYEE(S)/OFFICER(S) THAT WILL PARTICIPATE BY VIDEOCONFERENCE, PURSUANT TO TEXAS GOVERNMENT CODE SECTION 551.127. THE MEETING IS OPEN TO THE PUBLIC DURING THE OPEN PORTIONS OF THE MEETING, AND CITIZENS ARE WELCOME TO ADDRESS THE COURT. A CLOSED SESSION MAY BE HELD IF REQUIRED FOR PURPOSES PERMITTED BY Chapter 551,

Open Meetings, Texas Government Code, Sections 551.071-551.076. All matters listed on the attached agenda may be discussed in executive session at the option of the Dallas County Civil Service Commission following oral announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

I, the undersigned authority, do hereby certify that the above Public Notice of the Dallas County Civil Service Commission Meeting is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice at the Dallas County Records Building, a place convenient and readily accessible to the general public at all times, and said Notice was posted on June \_\_\_\_\_, 2026, at \_\_\_\_\_.

**Robert B.  
Wilson**

Digitally signed by Robert  
B. Wilson

Date: 2026.06.16 09:06:26  
-05'00'

Robert B. Wilson - Director of Human Resources/Civil Service

\*Itemized Agenda Attached

GENERAL FUND POSITIONS

I. Commissioners Court Administration – Fiscal Services – Reclassifications and Job Title Change

Pages 1 - 28

A.

Reclassifications

Current Position	# Pos	Pos #	Grd.	Salary	Benefits	Salary & Benefits
ERP Business Systems Analyst Lead	1	4927	N	\$137,463	\$37,632	\$175,095
<b>Proposed Position</b>						
Strategic Finance Officer	1	Same	P	\$163,775	\$42,979	\$206,754
<b>Funding Source: General Fund</b>					<b>Cost:</b>	\$31,659
Current Position	# Pos	Pos #	Grd.	Salary	Benefits	Salary & Benefits
Purchasing Auditor	1	1011	12	\$64,750	\$22,857	\$87,607
<b>Proposed Position</b>						
Accountant I	1	Same	12	\$64,750	\$22,857	\$87,607
<b>Funding Source: General Fund</b>					<b>Cost:</b>	\$0
Current Position	# Pos	Pos #	Grd.	Salary	Benefits	Salary & Benefits
Junior Auditor	1	6947	10	\$58,240	\$21,534	\$79,774
<b>Proposed Position</b>						
AP Accounting Technician III	1	Same	10	\$58,240	\$21,534	\$79,774
<b>Funding Source: General Fund</b>					<b>Cost:</b>	\$0
<b>Total Cost (3 Positions):</b>						\$31,659

B. Job Title Change

The Human Resources/Civil Service Department recommends the Civil Service Commission approve the job title change for the Payroll Auditor I (gr. 13, #0122, 1022, 3954) position to Payroll Analyst as outlined on attachment A in the Fiscal Services Department with no change in job grade and no financial impact to the General Fund.

II. District Attorney – Additional Positions

Pages 1 -17

Additional Positions	# Pos	Pos #	Grd.	Salary	Benefits	Salary & Benefits
Attorney IV	1	TBD	ATT4	\$128,153	\$35,741	\$163,894
Caseworker	1	TBD	12	\$64,750	\$22,857	\$87,607
<b>Funding Source: Bureau of Justice Assistance; Cash Match Needed</b>					<b>Total Cost (2 Positions):</b>	\$251,501

III. Human Resources/Civil Service - Reclassification

Pages 1 - 16

Reclassification	# Pos	Pos #	Grd.	Salary	Benefits	Salary & Benefits
<b>Current Position</b>						
Human Resources Analyst II (vacant)	1	0922	E	\$71,971	\$24,325	\$96,296
<b>Proposed Position</b>						
Program Manager IV	1	Same	K	\$110,887	\$32,232	\$143,119
<b>Funding Source: General Fund</b>					<b>Cost:</b>	\$46,823

GRANT FUND POSITIONS

							Pages 1 - 45	
IV. Health and Human Services - Additional Positions and Reclassifications							Salary & Benefits	
<b>A.</b>	<b>Additional Positions</b>	<b># Pos</b>	<b>Pos #</b>	<b>Grd.</b>	<b>Salary</b>	<b>Benefits</b>	<b>Salary &amp; Benefits</b>	
	General Lab Supervisor	1	TBD	J	\$103,483	\$30,728	\$134,211	
	Program Coordinator I	1	TBD	12	\$64,750	\$22,857	\$87,607	
	<b>Funding Source:</b> Fund 46600; Project 08981 & 08982 - Strengthening Public Health Infrastructure, Workforce and Data Systems Strategies A1 and A2						<b>Cost:</b>	\$221,818
	<b>Additional Position</b>	<b># Pos</b>	<b>Pos #</b>	<b>Grd.</b>	<b>Salary</b>	<b>Benefits</b>	<b>Salary &amp; Benefits</b>	
	Senior Program Monitor	1	TBD	H	\$88,124	\$27,607	\$115,731	
	<b>Funding Source:</b> Fund: 46600 Project: 08909 - DSHS Ending the HIV Epidemic						<b>Cost:</b>	\$115,731
							<b>Total Cost (3 Positions):</b>	\$337,549
<b>B.</b>	<b>Reclassifications</b>							
	<b>Current Position</b>	<b># Pos</b>	<b>Pos #</b>	<b>Grd.</b>	<b>Salary</b>	<b>Benefits</b>	<b>Salary &amp; Benefits</b>	
	Grants Analyst	1	6558	E	\$71,971	\$24,325	\$96,296	
	<b>Proposed Position</b>							
	Fiscal Monitor	1	Same	E	\$71,971	\$24,325	\$96,296	
	<b>Funding Source:</b> Housing Grant 08001						<b>Cost:</b>	\$0
	<b>Current Position</b>	<b># Pos</b>	<b>Pos #</b>	<b>Grd.</b>	<b>Salary</b>	<b>Benefits</b>	<b>Salary &amp; Benefits</b>	
	Case Management Supervisor (Housing)	2	0308, 5576	FF	\$146,652	\$49,200	\$195,852	
	<b>Proposed Position</b>							
	Case Management Supervisor (Housing)	2	Same	GG	\$157,160	\$51,335	\$208,495	
	<b>Funding Source:</b> Housing Grant 08001						<b>Cost:</b>	\$12,643
	<b>Current Position</b>	<b># Pos</b>	<b>Pos #</b>	<b>Grd.</b>	<b>Salary</b>	<b>Benefits</b>	<b>Salary &amp; Benefits</b>	
	Case Manager	5	0405, 5968, 5969, 8070, 8966	DD	\$331,030	\$115,765	\$446,795	
	<b>Proposed Position</b>							
	Case Manager II	5	Same	EE	\$349,185	\$119,455	\$468,640	
	<b>Funding Source:</b> Housing Grant 08001						<b>Cost:</b>	\$21,845
							<b>Total Reclassification Cost (8 Positions):</b>	\$34,488
							<b>Grand Total Cost (11 Positions):</b>	\$372,037



## DALLAS COUNTY HUMAN RESOURCES/CIVIL SERVICE

### DALLAS COUNTY CIVIL SERVICE COMMISSION MEETING (WebEx DETAIL)

To join the Dallas County Civil Service Commission Meeting scheduled for **Monday, June 22, 2026, beginning at 9:15 AM.**

1. Click on the Join Meeting link below.

**Join on your computer or mobile app**

[Join meeting](#)

2. More ways to join:

**Join from the meeting link**

<https://dallascounty.webex.com/dallascounty/j.php?MTID=m54f08f25935e1f602a7ab3d559859b9b>

**Join by meeting number**

Meeting number (access code): [2497 576 5242](#)

Meeting password: [DCCSmeeting](#)

**Tap to join from a mobile device (attendees only)**

[+1-415-655-0001,,24975765242##](#) US Toll

Some mobile devices may ask attendees to enter a numeric password.

**Join by phone**

+1-415-655-0001 US Toll

[Global call-in numbers](#)

- **Technical Requirements for Virtual Hearing.** Virtual Hearings will take place through WebEx. All persons participating in the virtual hearing must have two-way audio and video communication during the meeting. All witnesses shall make sure that all necessary equipment and software are in proper working order prior to the time of the scheduled hearing, and the bandwidth is adequate for videoconferencing. If the witness does not have the ability to participate in a virtual hearing due to issues with equipment or software, they should appear in person at 500 Elm Street, 2<sup>nd</sup> Floor, Dallas, Texas 75202.
- **Testimony.** The following must be clearly visible and audible to the Civil Service Commission at all times during the hearing:
  1. The attorney or person representing the Department or Grievant in the hearing.
  2. The person who is testifying.

If you have any questions, please contact the Employee Relations Division at [EmployeeRelations-HR@dallascounty.org](mailto:EmployeeRelations-HR@dallascounty.org).