JOHN F WARREN
COUNTY CLERK
DALLAS COUNTY, TEXAS

FILED: Nov 09, 2026, 9:46 am

BY DEPUTY:

Kryshawna D. Charleston

DALLAS COUNTY
CIVIL SERVICE COMMISSION MEETING

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN THAT THE DALLAS COUNTY CIVIL SERVICE COMMISSION WILL MEET ON **MONDAY, NOVEMBER 16, 2026, AT 9:15 AM**, AT THE DALLAS COUNTY COMMISSIONERS' COURTROOM, 500 ELM STREET, 2ND FLOOR, DALLAS, TEXAS 75202, TO DISCUSS THE MATTERS SET FORTH IN THE ATTACHED AGENDA.* A QUORUM (INCLUDING THE PRESIDING CHAIR) WILL BE PHYSICALLY PRESENT AT THAT LOCATION. THIS MEETING MAY INCLUDE A COMMISSIONER THAT WILL PARTICIPATE BY VIDEOCONFERENCE AND/OR DALLAS COUNTY CURRENT OR FORMER EMPLOYEE(S)/OFFICER(S) THAT WILL PARTICIPATE BY VIDEOCONFERENCE, PURSUANT TO TEXAS GOVERNMENT CODE SECTION 551.127. THE MEETING IS OPEN TO THE PUBLIC DURING THE OPEN PORTIONS OF THE MEETING, AND CITIZENS ARE WELCOME TO ADDRESS THE COURT. A CLOSED SESSION MAY BE HELD IF REQUIRED FOR PURPOSES PERMITTED BY Chapter 551,

Open Meetings, Texas Government Code, Sections 551.071-551.076. All matters listed on the attached agenda may be discussed in executive session at the option of the Dallas County Civil Service Commission following oral announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

I, the undersigned authority, do hereby certify that the above Public Notice of the Dallas County Civil Service Commission Meeting is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice at the Dallas County Records Building, a place convenient and readily accessible to the general public at all times, and said Notice was posted on November _____, 2026, at _____.

Robert B. Wilson

Digitally signed by Robert B. Wilson
Date: 2026.11.09 08:51:37 -06'00'

Robert B. Wilson - Director of Human Resources/Civil Service

*Itemized Agenda Attached

DALLAS COUNTY HUMAN RESOURCES/CIVIL SERVICE

DALLAS COUNTY CIVIL SERVICE COMMISSION MEETING
(WebEx DETAIL)

To join the Dallas County Civil Service Commission Meeting scheduled for **Monday, November 16, 2026, beginning at 9:15 AM**.

1. Click on the Join Meeting link below.

Join on your computer or mobile app

Join meeting

2. More ways to join:

Join from the meeting link

https://dallascounty.webex.com/dallascounty/j.php?MTID=m12298e758b6025e5df31067c7711f278

Join by meeting number
Meeting number (access code): 2482 158 3718
Meeting password: DCCSmeeting

Tap to join from a mobile device (attendees only)
+1-415-655-0001,,24821583718## US Toll
Some mobile devices may ask attendees to enter a numeric password.

Join by phone
+1-415-655-0001 US Toll
Global call-in numbers

- **Technical Requirements for Virtual Hearing**. Virtual Hearings will take place through WebEx. All persons participating in the virtual hearing must have two-way audio and video communication during the meeting. All witnesses shall make sure that all necessary equipment and software are in proper working order prior to the time of the scheduled hearing, and the bandwidth is adequate for videoconferencing. If the witness does not have the ability to participate in a virtual hearing due to issues with equipment or software, they should appear in person at 500 Elm Street, 2nd Floor, Dallas, Texas 75202.

- **Testimony.** The following must be clearly visible and audible to the Civil Service Commission at all times during the hearing:

    1. The attorney or person representing the Department or Grievant in the hearing.
    2. The person who is testifying.

If you have any questions, please contact the Employee Relations Division at EmployeeRelations-HR@dallascounty.org.

CIVIL SERVICE MEETING
November 16, 2026
9:15 AM
GENERAL FUND POSITIONS

I. Institute of Forensic Science (SWIFS) - New, Additional Positions and Deletions — **Pages 1 - 19**

A.

New Position	# Pos	Pos #	Grd.	Salary	Benefits	Salary & Benefits
Toxicology Chemist IV	1	TBD	IM	$101,072	$30,238	$131,310

Funding Source: General Fund — **New - Cost (1 Position):** $131,310

B.

Additional Positions	# Pos	Pos #	Grd.	Salary	Benefits	Salary & Benefits
Toxicology Chemist III	1	TBD	HM	$93,854	$28,771	$122,625
Senior Medicolegal Death Investigator	3	TBD	G	$252,828	$80,475	$333,303
Administrative Coordinator I	1	TBD	09	$56,160	$21,112	$77,272
					Additional - Cost (5 Positions):	$533,199

C.

Deletions	# Pos	Pos #	Grd.	Salary	Benefits	Salary & Benefits
Drug Chemist II	2	381, 6614	GM	$174,998	$54,960	$229,958
Forensic Biologist II	3	289, 5758, 7442	HM	$281,562	$86,313	$367,875
Forensic Biologist I	1	7445	EM	$77,558	$25,460	$103,018
					Deletion - Savings (6 Positions):	$700,851
Funding Source: General Fund					**Grand Total Savings (6 Positions):**	$36,341

II. District Clerk – Additional Positions — **Pages 1 -12**

Additional Positions	# Pos	Pos #	Grd.	Salary	Benefits	Salary & Benefits
Administrative Coordinator II	1	TBD	12	$66,685	$23,250	$89,935
Administrative Coordinator I	1	TBD	09	$56,160	$21,112	$77,272

Funding Source: Records Management Fund — **Total Cost (2 Positions):** $167,207

III. Probate Courts 1 and 3 – Additional Positions — **Pages 1 -11**

Additional Positions	# Pos	Pos #	Grd.	Salary	Benefits	Salary & Benefits
Probate Auditor Assistant (Probate Court 1)	1	TBD	09	$56,160	$21,112	$77,272
Probate Auditor Assistant (Probate Court 3)	1	TBD	09	$56,160	$21,112	$77,272

Funding Source: General Fund — **Total Cost (2 Positions):** $154,543

IV. Criminal Justice – New and Additional Positions — **Pages 1 -15**

New Position	# Pos	Pos #	Grd.	Salary	Benefits	Salary & Benefits
Statistical Research Analyst	1	TBD	H	$90,767	$28,144	$118,911

Funding Source: General Fund — **New - Cost (1 Position):** $118,911

Additional Positions	# Pos	Pos #	Grd.	Salary	Benefits	Salary & Benefits
Program Manager I	2	TBD	H	$181,534	$56,288	$237,822

CIVIL SERVICE MEETING
November 16, 2026
9:15 AM
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Program Coordinator II	3	TBD	E	$222,390	$74,290	$296,680
Housing Navigator	1	TBD	EE	$71,932	$24,317	$96,249
					Additional - Cost (6 Positions):	$630,750
Funding Source: General Fund					**Grand Total Cost (7 Positions):**	$749,661

CIVIL SERVICE MEETING
November 16, 2026
9:15 AM

GRANT FUND POSITIONS

V. Health and Human Services - New and Additional Positions **Pages 1 -32**

New Position	# Pos	Pos #	Grd.	Salary	Benefits	Salary & Benefits
CQM Project Specialist	2	TBD	F	$156,158	$51,132	$207,290
Funding Source: Ryan WhiteHIV/AIDS Treatment Extension Act of 2009					**Cost:**	$207,290

Additional Positions	# Pos	Pos #	Grd.	Salary	Benefits	Salary & Benefits
Senior Financial Manager	1	TBD	K	$114,215	$32,908	$147,123
Senior Planner	1	TBD	I	$98,076	$29,629	$127,705
Grants Manager	1	TBD	I	$98,076	$29,629	$127,705
Senior Program Monitor	1	TBD	H	$90,767	$28,144	$118,911
Senior Technical Support Analyst/Trainer	1	TBD	HM	$93,854	$28,771	$122,625
Program Monitor	1	TBD	G	$84,276	$26,825	$111,101
Technical Support Analyst Trainer	1	TBD	GM	$87,499	$27,480	$114,979
Funding Source: Ryan WhiteHIV/AIDS Treatment Extension Act of 2009					**Total Cost Reclassifications (7 Positions):**	$870,149
					Total Cost (9 Positions):	$1,077,439