



# OFFICE OF COURT ADMINISTRATION

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Administrative Director

TO: District and County Judges, District and County Clerks  
RE: Appointments and Fees Reports beginning September 1, 2016  
DATE: August 29, 2016

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The Texas Supreme Court has decided to rescind Administrative Order 07-9188, requiring the reporting of fees of \$500 or more to appointees in any type of civil case. As a result, the requirement to report all appointments and all fees paid in any civil case under Sec. 171.9(a)(2) is no longer applicable and will likely be repealed by Judicial Council in October.

**The only reporting requirement that will remain in place is Chapter 36 of the Government Code (created by Senate Bill 1369). However, counties that wish to continue reporting the information previously required under the Supreme Court order are welcome to do so.**

All relevant materials, with the exception of the webinar, have been updated on OCA's website at <http://www.txcourts.gov/reporting-to-oca/appointments-and-fees/district-county/>.

The Frequently Asked Questions document and presentation slides have also been updated in response to the many questions OCA has received. Some of these questions concern how the reporting requirements apply to various local practices. **The updated information provides additional guidelines to address the various scenarios.**

Please submit any questions to our Judicial Information section at [JudInfo@txcourts.gov](mailto:JudInfo@txcourts.gov).

OCA's Court Services Consultant is available to provide technical assistance to help you develop processes to collect the data needed to comply with the reporting requirements. To request assistance, send an email to [JudInfo@txcourts.gov](mailto:JudInfo@txcourts.gov). For more information about the Court Services Consultant, see <http://www.txcourts.gov/ccs/>.