

# Court Docket Call Policy

**Purpose:**

This section outlines the procedures for calling cases on the court docket to ensure an orderly and efficient process within County Criminal Court #11.

**Scope:**

This policy applies to all cases scheduled on the court docket and any additional cases brought before the court on the day of the hearing.

**Policy Statement:**

Court proceedings begin promptly at 8:30 AM. Each case on the docket is assigned a specific call time, and cases will be heard at their assigned time. Cases not included on the scheduled docket will be heard in the intervals between scheduled cases, as time permits.

**Procedures:****1. Scheduled Cases:**

Each case on the docket is assigned a specific time slot. These cases will be called and heard at their designated times.

It is the responsibility of the attorneys and parties involved to be present and prepared at the assigned call time.

**2. Non-Scheduled Cases:**

Cases not listed on the scheduled docket will be heard in between the scheduled cases, subject to the court's availability.

Non-scheduled cases should be prepared to proceed promptly when called to ensure minimal disruption to the court's schedule.

**3. Punctuality:**

All parties are expected to adhere to the schedule and be present in the courtroom at least 10 minutes before their assigned call time.

The court reserves the right to proceed without a party if they are not present at the scheduled time, in accordance with applicable legal standards.

**4. Courtroom Order:**

The courtroom will maintain order and efficiency by strictly following the scheduled docket times.

Any adjustments to the schedule will be at the discretion of the judge and will be communicated to the involved parties as needed.

**Responsibility:**

It is the responsibility of the attorneys, defendants, and all other involved parties to ensure they are aware of and comply with the assigned call times.

The court staff is responsible for managing the docket and ensuring that cases are called in the correct order.

This policy will be reviewed annually and updated as necessary to reflect changes in court procedures or scheduling practices.