



**JUDGE KIM COOKS
255th DISTRICT COURT**

NO. _____

PRETRIAL SCHEDULING ORDER

IT IS ORDERED that the following Scheduling Order shall apply to this case unless modified by the Court. The trial date may not be changed without written order of the Court.

1. **FINAL TRIAL DATE:** The time allotted for trial is **hour(s)/day(s)**. This case will be dismissed for want of prosecution in accordance with Rule 165a of the Texas Rules of Civil Procedure, if no party appears for the trial. If one of the parties fails to appear for the trial, a default judgment may be entered against that party.

Non-Jury Trial: _____

Jury Trial: _____

- a. All Motions in Limine and Pre-Trial Motions shall be heard at least 10 days before trial at Docket Call.
 - b. All parties shall submit a complete requested jury charge prior to the start of trial.
2. **DOCKET CALL:** Trial announcements should be emailed 5 working days before trial to the coordinator at deborah.nelson@dallascounty.org. If the case is set for jury trial or is a high conflict case, docket call will be held in person on

3. **DISPUTED ISSUES OF FACT FOR TRIAL:**

4. **MEDIATION:** Mediation shall be completed 30 days prior to the above trial date. The Parties agree on _____ as the mediator.

5. **DISCOVERY:** Discovery Deadlines will be pursuant to Texas Rules of

Civil Procedure. Failure to timely initiate discovery will not delay the trial date. If the item/person was not properly disclosed, it will not be considered for admission or testimony. Texas Rules of Civil Procedure Rule 193.6.

6. **AMENDED PLEADINGS:** Amendments and Responsive Pleadings shall be filed pursuant to Texas Rules of Civil Procedure Rule 63.
7. **INVENTORIES / FINANCIAL INFORMATION:** Complete inventories and financial information should be exchanged 10 days before the initial trial date.
8. **SOCIAL STUDY:** A social study must be filed at least 30 days before trial. Non-payment or untimely payment of social study will not delay the trial of this case.
9. **WITNESS LIST:** The parties shall exchange their witness list at least 10 days before trial. On the date of trial, a copy of the witness list shall be provided to the Judge.
10. **EXHIBIT LIST:** The parties shall exchange their exhibit list at least 10 days before trial. On the date of trial, a copy of the exhibit list shall be provided to the Judge.
11. **PROPOSED PROPERTY DIVISION:** All parties to cases involving property issues **SHALL PROVIDE TO THE JUDGE** a copy of a written proposed property division on the date of trial.
12. **PROPOSED PARENTING PLAN:** All parties to cases involving child/children issues **SHALL PROVIDE TO THE JUDGE** a copy of a written proposed parenting plan on the date of trial.
13. **REQUESTED RELIEF:** All parties to a case **SHALL PROVIDE TO THE JUDGE** a copy of a written proposed requested relief on the date of hearing and/or trial.

SIGNED on _____.

JUDGE PRESIDING