

IN THE MATTER/INTEREST OF

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IN THE DISTRICT COURT

256<sup>TH</sup> JUDICIAL DISTRICT

AND

DALLAS COUNTY, TEXAS

**PRE-TRIAL ORDER**

On the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, a pre-trial conference was held in this cause.  
 Appearances were as follows:

\_\_\_\_\_, for petitioner/movant \_\_\_\_\_, for OAG  
 \_\_\_\_\_, for respondent \_\_\_\_\_, for other

The parties represent to the Court that the following matters are the **contested issues** in this case:

- |                                                              |                                                         |
|--------------------------------------------------------------|---------------------------------------------------------|
| <input type="checkbox"/> Property/Debt Division              | <input type="checkbox"/> Conservatorship                |
| <input type="checkbox"/> COBRA Benefits                      | <input type="checkbox"/> Paternity                      |
| <input type="checkbox"/> Spousal Support/Maintenance         | <input type="checkbox"/> Possession/Access              |
| <input type="checkbox"/> Intervention/Creditor               | <input type="checkbox"/> Child Support                  |
| <input type="checkbox"/> Civil Damages                       | <input type="checkbox"/> Health Insurance               |
| <input type="checkbox"/> Garnishment                         | <input type="checkbox"/> Termination of Parental Rights |
| <input type="checkbox"/> Declaratory Judgment                | <input type="checkbox"/> CPS/OAG Intervention           |
| <input type="checkbox"/> Intervention of Conservatorship     | <input type="checkbox"/> Post-Judgment Discovery        |
| <input type="checkbox"/> Grandparent Intervention/Possession | <input type="checkbox"/> Specify Other: _____           |
| <input type="checkbox"/> UCCJEA/Jurisdiction/Venue           | _____                                                   |

**Enforcement Actions:**

- |                                        |                                               |
|----------------------------------------|-----------------------------------------------|
| <input type="checkbox"/> Child Support | <input type="checkbox"/> Property             |
| <input type="checkbox"/> Possession    | <input type="checkbox"/> Specify Other: _____ |

Trial is set for \_\_\_\_\_, at \_\_\_\_\_ o'clock \_\_\_\_ .m. in the 256<sup>th</sup>  
 Judicial District Court. The Trial is scheduled for \_\_\_\_\_ hour(s) \_\_\_\_\_ day(s). The parties have requested a \_\_\_\_  
 Jury \_\_\_\_ Bench trial and **IT IS SO ORDERED.**

**THE COURT FURTHER ORDERS** that Mediation shall be completed 30days before trial. Said mediation shall be conducted by \_\_\_\_\_. Each party or their representative is **ORDERED** to contact said mediator within five (5) days of this order and each shall be responsible for one-half (1/2) of the fees associated with said mediation.

**THE COURT FURTHER ORDERS** that in any divorce action, the parties shall exchange a Sworn Inventory and Appraisement 14 days prior to the scheduled mediation and the same shall be filed with the Court 7 days before trial in the event the matter is not settled during mediation.

**THE COURT FURTHER ORDERS** that **ALL** discovery, including the designations of expert witnesses, shall be completed on or before 30 days prior to trial.

**THE COURT FURTHER ORDERS** and imposes the following deadlines in this matter:

**Five (5)** days prior to trial:

- the parties shall file with the Court their witness list, including the name, address and telephone numbers of direct and rebuttal witnesses;
- the parties shall provide to the Court Reporter of the 256<sup>th</sup> Judicial District Court, Glenda Finkley, a list of each and every trial exhibit you intend to offer into evidence at the trial of this matter. A copy of said list and a marked copy of each and every trial exhibit shall be provided to opposing counsel in this matter on the same day said exhibits are tendered to the court reporter;
- in any case involving children, a written parenting plan shall be filed with the Court;
- in any case involving property issues, a written proposed division shall be filed with the Court;
- in any jury trial wherein a party wishes to submit a jury questionnaire, such questionnaire shall be provided to opposing counsel at least five (5) days prior to trial and said request set by motion before the District Court for consideration within the same time period. If the party seeking relief is successful, it shall be that party's sole responsibility to provide sufficient copies for the jury pool, parties, counsel and the Court.

**Three (3)** days prior to trial:

- in any case where a jury has been requested, all parties shall submit a complete proposed Written jury charge to the Court Reporter in MS Word.

Such deadlines are hereby imposed and so **ORDERED**.

If a party fails to appear for trial, a default judgment may be taken **AGAINST** the party failing to appear. **If no one appears for the scheduled trial, the case shall be dismissed for want of prosecution pursuant to Rule 165a of the Texas Rules of Civil Procedure. Failure to comply with this Pre-trial Order may result in the imposition of sanctions as set forth in Rule 215 of the Texas Rules of Civil Procedure.**

SIGNED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

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Sandre Streete  
District Judge, 256<sup>th</sup> Judicial District