

Mary Brown  
District Judge

Drew Ten Eyck  
Associate Judge



Catherine Nicholson  
Court Administrator

Shantel Beheler  
Court Reporter

## **301<sup>st</sup> JUDICIAL DISTRICT COURT**

600 COMMERCE STREET  
DALLAS, TEXAS 75202  
214.653.7407

### **DOCKET CONTROL PLAN**

**The 301<sup>st</sup> Judicial District Court has implemented the following Docket Control Plan in an attempt to meet the time standards promulgated by the Texas Supreme Court.**

- All cases pending before the District Court must be set on one of three dockets:
  1. Dismissal Docket
  2. Pretrial Docket
  3. Trial Docket
- Upon filing a case, a dismissal hearing will be set six months out from the filing date. Once the case is set on the Pretrial Docket or Trial Docket, it will be removed from the Dismissal Docket.
- All IV-D cases must have a future setting on the IV-D Judge's docket or will be placed on the District Judge's dismissal docket.
- Dismissal Docket
  - Upon appearance at the dismissal docket, cases pending more than one year will be placed on the Pretrial Docket.
  - A request to retain may be emailed to the Court Administrator and should include all pro se parties and attorneys. A request to retain should include the current status of the case, efforts to finalize, and request for future dismissal setting or pretrial setting.
  - A request to retain that is efiled will not be reviewed until the dismissal hearing.
  - All cases still remaining on the dismissal docket at 4:00 on the day of the dismissal hearing, will be dismissed.
- 8.02 Dismissal Docket
  - In accordance with Local Rule 8.02, cases will be set for dismissal upon rendition or announcement of settlement. This setting will serve as a date to enter the final order if no agreed order is presented prior to this date.