## 2021-2

ADMINISTRATIVE ORDER § IN THE PROBATE COURTS
2021-2 § OF

§ DALLAS COUNTY, TEXAS

## ORDER DIRECTING THE CLERK OF THE COURT TO ISSUE NOTICE BY POSTING FOR PROBATE AND GUARDIANSHIP FINAL ACCOUNTS AND DIRECTING THE FORM OF NOTICE

The undersigned presiding judges of the Probate Courts of Dallas County, Texas, find that, in accordance with the provisions of the Tex. Est. Code §§362.005(d) and §1204.105, there is a need for notice by posting whenever an account for final settlement ("Final Account") is filed in probate and guardianship proceedings and direction should be given regarding the form of notice. It is therefore,

ORDERED, ADJUDGED, AND DECREED that the current information provided to litigants not represented by counsel be and it is hereby replaced by the attached Dallas County Probate Courts' Policy Regarding Litigants Not Represented by Counsel (the "Policy"). It is further

ORDERED, ADJUDGED, AND DECREED that, when a Final Account is filed in a probate or guardianship proceeding, the County Clerk, upon payment of the applicable fee, is directed to issue notice by posting. Consistent with the above-referenced statutory provisions and Tex. Est. Code §§51.053, 54.104, 1051.053(d), the notice shall: (1) state that a Final Account has been filed in the proceeding; (2) be issued in the name of the personal representative or guardian, as the case may be; (3) be addressed and delivered to, and posted and returned by, the appropriate officer; (4) be filed with the County Clerk; (5) state that the Final Account will be heard at the session of the court proceeding where the case is pending on the first Monday after service of the notice is perfected; (6) state a return date occurring after the expiration of at least ten (10) days after posting of the notice; and (7) state that all persons interested in the proceeding may appear at the referenced session and contest the Final Account if they see proper to do so.

SIGNED Journal, Judge
Brenda Hull Thompson, Judge
The Probate Court of Dallas County, Texas

Ingrid Warren, Judge
Probate Court No. 2 of Dallas County, Texas

Margaret Jones-Johnson, Judge
Probate Court No. 3 of Dallas County, Texas