

ZOOM LINK INSTRUCTIONS

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ALL ZOOM LINKS ARE E-MAILED TO ALL PARTIES LISTED ON THE NOTICE OF (Virtual) HEARING.

- **Identifying Yourself for Court Zoom Hearings:**

It is crucial to provide your full name when logging into ZOOM for a smooth facilitation of the Court hearing.

General guidelines for naming yourself:

- Use your full legal name as it appears in your case documents.
- Avoid using nicknames, email addresses, or default device names (like "iPhone")

You will not be admitted into the Zoom hearing without properly identifying yourself.

- **TEST your technology** to ensure your microphone & video are working properly **prior to the hearing, and your full legal name is displayed.**
- **Dress appropriately:** Maintain courtroom decorum by dressing professionally.
- **Mute yourself:** Unless it's your turn to speak, keep your microphone muted to minimize distractions.
- **No recording** will be allowed.
- **Be aware of your surroundings:** Choose a quiet, distraction-free environment and ensure your background is neutral.