



Dallas County Probate Court Investigators' Office

George Allen Courts Building
600 Commerce Street, 9th Floor
Dallas, Texas 75202

Guardianship Concern/Complaint Form

1. Case Name: _____ Case Number: PR- _____ or Unknown

2. Information about You:

Full name: _____

Telephone: _____

Email: _____

Person Subject to Guardianship: Yes or No

If you are not the Person Subject to Guardianship, what is your interest in the welfare of the Person Subject to Guardianship, or to this case? _____

3. Who is your complaint against? (name) _____
who is the Guardian Other: _____

4. List and describe your complaints: Please feel free to add additional sheets, if needed.

a. _____

b. _____

c. _____

d.

5. Based on the complaints you listed in #5, what would you like to see happen?

6. If you are not the Person Subject to Guardianship, is the Person Subject to Guardianship aware of your complaint? Yes No

→ If "Yes," what was the response of the Person Subject to Guardianship?

→ If "No," why not?

7. Have you discussed your complaint with the Guardian? Yes No

→ If "Yes," what was their response?

8. What steps did you take to address or fix the issue? None, or:

9. Has the court been made aware of these concerns? Yes No Unknown

→ If “Yes,” when was it presented to the court? Unknown; OR

(date or approximate date): _____

10. Have you contacted other authorities about this situation? Yes No

→ Other authorities could include the following:

- Adult Protective Services (APS)
- Nursing home or facility
- Ombudsman
- Law enforcement
- Attorney General’s Office
- County Attorney’s Office
- Social Security Administration
- Veterans Affairs (sometimes called Veterans Administration)
- Health and Human Services

→ If “Yes,” list the authorities you notified, the date of contact, and the result. **Include a copy of any materials** you gave to or received from the authorities.

Authority: _____

Date of Contact: _____

Result:

Authority: _____

Date of Contact: _____

Result:

Important Notices

→ Court staff cannot give you legal advice, but they can answer general questions about the Guardianship Complaint Process.

→ Initial each paragraph below to show:

- That you understand what may happen with this Complaint Form once you submit it to the Investigator; and
- What standards will the Investigator use when reviewing Complaint Forms.

Each paragraph below to be initialed by the person filling out this form:

_____ This Complaint Form may be filed into the court file (the guardianship case) and be available for public viewing.

_____ This Complaint Form may be given to the guardian or complainant for their review and an opportunity to respond.

_____ Complaints against guardians are reviewed for alleged violations of the Texas Estate Code, including infringement of the Bill of Rights for Persons Subject to Guardianship, and improper exercise of powers and/or failure to comply with Powers and Duties of Guardian for Incapacitated Persons. **Complaints that do not allege a violation of the Bill of Rights or of the Powers and Duties of guardians may not be investigated.**

I declare under penalty of perjury that everything I have stated in this document is true and correct. TEX. CPRC § 132.001

Date: _____ Signature: _____

County and state where signed: _____

Name: _____

Date of Birth: _____

Address: _____

City, State, Zip: _____

Phone: _____

Email: _____

Once the Complaint Form is completed, you may submit it for review:

By Email to: GuardianshipComplaints@dallascounty.org

By Mail to: Dallas County Probate Court Investigators' Office
George Allen Courts Building
600 Commerce Street, 9th Floor
Dallas, Texas 75202

By Fax to: 214-653-6923