Dallas County Behavioral Health Leadership Team Thursday, December 10, 2015 Henry Wade Juvenile Justice Center 2600 Lone Star Drive, Dallas, TX Room 203-A at 9:30 -11:30 a.m.

I.	Welcome and Call to Order
II.	Review/ Approval of Minutes from last meeting*
III.	NTBHA Indigent Services Plan
IV.	The Stepping Up/ Caruth SMART Justice Initiative Update
V.	Dallas County Behavioral Health Housing Workgroup
VI.	1115 Waiver Crisis Services Project Update
VII.	NorthSTAR UpdateNTBHA UpdateValueOptions NorthSTAR UpdateState Advisory Committees
VIII.	The Cottages at Hickory Crossing Update
IX.	Funding Opportunities
X.	Upcoming Events and Notifications
XI.	Public Comments
XII.	Adjournment



Dallas County Behavioral Health Leadership Team Meeting Notes Thursday, October 8, 2015

Welcome and Call to Order

The meeting was called to order by Commissioner John Wiley Price at 9:30 AM.

Review/Approval of Minutes

The minutes from the BHLT meeting held on October 8, 2015 were included in the meeting packet. BHLT committee members voted to approve the minutes with no modifications.

1115 Waiver Update on Extension and Transition Request, Christina Mintner: Christina Mintner, Parkland Vice President & 1115 Anchor Lead, provided a presentation on the Texas 1115 Waiver renewal request. The Texas 1115 Waiver was approved for 5 years and will expire September 30, 2016. HHSC has submitted a request to CMS for approval of a transition period for one year (DY6) renewal of the Texas 1115 Waiver for five years. CMS will respond to the HHSC proposal within 6 months. HHSC has also requested that during the transition period funding be continued at DY5 valuation levels and the proposed Performance Base Pool be based on provider Ms. Mintner reported that RHP 9 is monitoring how CMS will respond to Texas' request for continuation of Uncompensated Care funds since the California Waiver (Global Payment Pool) request for those funds was only renewed one year and should expire October 31, 2016. Ms. Mintner stated that certain projects will not continue during the 1115 Waiver extension period due to providers choosing not to continue their projects or HHSC deciding not to allow certain projects to continue. Those providers will be allowed to replace the discontinued projects with other HHSC approved projects. Ms. Mintner also stated that HHSC is not looking to add new providers during the renewal period. BHLT members expressed concern that although NTBHA is currently going through a redesign, in part to allow it to access previously denied 1115 Waiver funds because of its structure, the decision by HHSC to not allow new providers would result in NTBHA again being denied access to funding that is available to other mental health authorities around the state. Ms. Mintner stated that BHLT members should email her their concerns and she would help bring those to the attention of HHSC.

NTBHA Indigent Services Plan and Updates:

Mr. Stretcher stated that most of the focus has been on completing the RFP to select an administrative service organization. In an effort to get assistance with system design and transition planning, NTBHA solicited help from several neighboring executive level professionals with experience with managing community centers. NTBHA agreed to work with Melissa Rowan who is a former employee of the Texas Council of Community Mental Health Centers. The proposal that Ms. Rowan submitted focused on helping staff fully understand the changes to NTBHA that

will be required in the new system. Mr. Stretcher also thanked the Meadows Mental Health Policy Institute (MMHPI) for offering to provide their existing resources to the NTBHA transition at no cost. MMHPI is currently leading the Caruth Smart Justice Planning Grant aimed to review local processes and increase the number of people diverted from the jails into community based treatment. Mr. Stretcher also acknowledged that Mental Health America (MHA) has also pledged to provide advocacy support to the NTBHA transition at no cost.

Stepping Up Initiative Update/Caruth Grant:

Dr. Jacqualene Stephens gave an update on the Caruth Grant & Stepping Up Initiative. Dr. Stephens stated that the planning continues to progress with Phase I community assessment functions, and the grant planning team remains on track to provide the assessment in mid-January. The grant team has held focus groups with various law enforcement groups throughout Dallas County. Also they have presented preliminary recidivism data, which was the first of its kind to compare multiple large counties (Dallas, Harris, Bexar, El Paso).

Behavioral Health Housing Work Group (BHHWG) Update:

Commissioner Daniel stated that the Behavioral Health Housing Workgroup continues to move forward and continues to concentrate on 4 areas for improving housing for persons with behavioral needs while developing collaborations with HUD, Dallas Housing Authority and other partners. The four areas are: 1) developing new housing, 2) increasing existing utilization of existing housing, matching individuals to appropriate housing, 3) identifying housing or buildings that can be repurposed for housing this population, and 4) educating landlords, service providers, case managers, etc. to help people remain in housing.

1115 Waiver Crisis Services Project Update:

Commissioner Price presented Resolution (13-2015) to endorse the submission of the Program Coordinator II position to support the Crisis Services Project. BHLT members voted and approved the resolution as submitted. As requested by Charlene Randolph, Commissioner Price also presented Resolution (14-2015) to endorse the disbursement of IGT funds in the amount of \$1,791,630.03 and approve receipt of DSRIP matched funds of \$4,179,216.30. BHLT members voted and approved the resolution as submitted.

NorthSTAR Update

- **NTBHA Update:** They will be undergoing a desk audit within the next week. NTBHA will then undergo their annual audit. They are currently in the process of cleaning up their data
- ValueOptions NorthSTAR Update: Mr. Stretcher stated that it was decided that GreenOaks would be the front door for clients 18 years old and up.
- **State Advisory Committees:** There was no Update given.

The Cottages at Hickory Crossing Update:

Mr. Stretcher stated that construction continues on the Cottages and completion on the Cottages should be by January 30, 2016.

Funding Opportunities:

• SAMHSA Drug Court Expansion

Mr. Stretcher reported that Dallas County received the grant. This grant will help to staff a position for omen waiting for drug treatment at Nexus. Mr. Stretcher advised BHLT that this grant also helped to pay for a grant writer.

Upcoming Events and Notifications:

Janie Metzinger announced that Speaker Joe Straus formed the House Select Committee on Mental Health in order to take a wide-range look at the state's behavioral health system for children and adults. Rep. Straus named Rep. Four Price of Amarillo the Chair of the committee and made Rep. Joe Moody of El Paso the Vice Chair. The rest of the committee will consist of the following legislators: Representatives Greg Bonnen, Garnet Coleman, Sarah Davis, Rick Galindo, Sergio Munoz, Andy Murr, Toni Rose, Kenneth Sheets, Senfronia Thompson, Chris Turner and James White. Rep. Straus has asked the committee to review the behavioral health system, including substance abuse treatment, and recommend ways to improve early identification of mental illness and increase collaboration among entities that deliver care.

Public Comments:

No comments were made.

Adjournment:

A motion was made by Commissioner Daniel, seconded by Sharon Phillips, and was approved to adjourn at 10:33 AM.



Summary for 10/01/2015 to 10/31/2015 Recidivism [10102015-09302016]

Last Refresh: 11/18/15 at 11:41:51 AM GMT-06:00

Triage 12	810
Recidivism 12-12	19
Recidivism 12-12%	2.35%

Triage 6	810
Recidivism 6-6	19
Recidivism 6-6%	2.35%

Triage 6	810
Recidivism 6-12	19
Recidivism 6-12%	2.35%



CSP Total

CSP Monthly Report DY5_No Graphs

Last Refresh: 11/18/15 at 10:36:52 AM GMT-06:00

	Past Year Avg	2015-10	Average:	Sum:
Total Service Episodes:	631	829	829	829
Total Unique Consumers:	461	810	810	810
% Change to DY 3		175.70%		

Total Encounters by Type:	2015-10	Average:	Sum:
Triage	829	829	829
Care Coordination	3,139	3,139	3,139
F2F Encounter	284	284	284
Sum:	4,252	4,252	4,252



Frank Crowley

CSP Monthly Report DY5_No Graphs

Last Refresh: 11/18/15 at 10:36:52 AM GMT-06:00

	2015-10	Average:	Sum:
Service Episodes:	829	829	829

Unique Consumers:	2015-10	Average:	Sum:
By N* ID	752	752	752
By Client ID	58	58	58
TOTAL Unique Consumers:	810	810	810
TOTAL Unique Consumers as %:	97.71%		

Unique F2F:	2015-10	Average:	Sum:
By N* ID	232	232	232
By Client ID	20	20	20
TOTAL Unique F2F:	252	252	252
TOTAL Unique F2F as %:	88.73%		

	2015-10	Average:	Sum:
F2F Percentages:	34.26%	34.26%	34.26%



Encounters by Type:	2015-10	Average:	Sum:
Triage	829	829	829
Care Coordination	3,139	3,139	3,139
F2F Encounter	284	284	284
TOTAL Encounters:	4,252	4,252	4,252

Female:	2015-10	Average:	Sum:
Black	121	121	121
Hispanic	38	38	38
Other	1	1	1
Unknown	2	2	2
White	84	84	84
TOTAL Female:	246	246	246

Male:	2015-10	Average:	Sum:	
Black	345	345	345	
Hispanic	75	75	75	
Other	4	4	4	
Unknown	5	5	5	
White	135	135	135	
TOTAL Male:	564	564	564	

Frank Crowley

CSP Monthly Report DY5_No Graphs

Last Refresh: 11/18/15 at 10:36:52 AM GMT-06:00



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CSP Monthly Report DY5_No Graphs

Last Refresh: 11/18/15 at 10:36:52 AM GMT-06:00

Gender Not Collected:	Average:	Sum:
TOTAL Gender Not Collected:		

Age of Triage Encounters:	2015-10	Average:	Sum:		
Adult	799	799	799		
Minor	6	6	6		
Uncollected	5	5	5		
TOTAL Age of Triage Encounters	810	810	810		

Age of F2F Encounters:	2015-10	Average:	Sum:	
Adult	249	249	249	
Minor	3	3	3	
TOTAL Age of F2F Encounters:	252	252	252	

F2F Outcomes:	2015-10	Average:	Sum:
	252	252	252
TOTAL Outcomes:	252	252	252
Diversion Rate:	100.00%		

Transicare Reporting Crisis Services Project

	•	2015-09	2015-10
1	Beginning Census	62	67
2	REFERRALS	33	38
3	Admissions		
4	Referred Admitted	9	14
5	No Admit Client Refusal	1	2
6	No Admit Criteria	15	8
7	No Admit Structural	3	3
8	Pending	5	11
9	PRIOR PENDING		
10	Pending Admitted	3	2
11	No Admit Client Refusal	1	0
12	No Admit Criteria	6	2
13	No Admit Structural	0	0
14			
15	Total Admissions	12	16
16			
17	Discharges		
18	Success Transfer	1	0
19	DC Midterm Disengage	4	6
20	DC Rapid Disengage	1	1
21	DC Structural	1	7
22	Total Discharged	7	14
23	Active End Of Month	67	69
24			
25	Outcome Data		
26	Terrell State Hospital Linkages		
27	≤7 Connect To Prescriber	4	3
28	≤30 Connect To Prescriber	0	0
29	Missed Metric	0	0
30	Total Released	4	3
31			
32	Cummulative ≤7 Connect %	80.6%	100.0%
33	Cummulative ≤30 Connect %	87.1%	100.0%
34	Missed Metric	12.9%	0.0%
35	Unduplicated Served		
36	Monthly Unduplicated	91	89
37	DSRIP YTD Unduplicated Served	349	89
38			
	Encounter Data		
40	F2F Encounter	407	388
41	Care Coord	163	174
42	Total	570	562

Dallas County Crisis Services	Program Specific and Systems Update	Summary of VO's Monthly Activities	Numeric Outcomes Reporting		
Program					
1	Adapt Community Solutions (ACS) - Targets members released from jail using both ACS to ensure continuity of care.	Conducted case consultations on approximately 16 cases this month	VO-CSP Outcomes Report		
2	Transicare Post Acute Transitional Services (PATS) - Targets high utilizers released from jail with more intensive need to ensure continuity of care.	Available for case consults/clinical support for Transicare Post-Acute Transitional Services (PATS)-Clinical Rounds Updated Flags-add/discharges-Monthly reconciliation Supported 7-day after-care appts. (2-	Flags in system - VO outcomes reports in progress.		
3 After-care Extension IOP/SOP (SUD) - Provides extension of SUD supportive services when VO's IOP/SOP benefits have been completed and exhausted		ICR/4 jail discharges) Reviewed members for extended after-care services to ensure IOP/SOP benefit exhaustion (20 additions)	Not Applicable		
4	ACT FDU - Provides ACT for high utilizers of the legal system-Responsible for approving evaluations of FDU referrals	Clinical Review of cases for appropriate LOC/recommendations on 10 FDU referrals	Not Applicable		
5	CSP-Systemic Operations Continuing to develop program infrastructure for After-care Engagement Package (AEP) Work Group-Assessments and CSP Structure	Follow-up on referrals Participated in initial work group to define goals for the group	Not Applicable Not Applicable		
	FDU-Oversight	Reviewed treatment plans, recommended treatment plans to include therapy goal/progress. Also made step-down recommendations when appropriate.	Not Applicable		

Forensic Diversion Unit (FDU) Report

rorensic Diversion onit (PDO) Report	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15
Beginning Census	40	39	38	39	39	35	34	34	37	41	44	45	49
Number of Referrals Received from CSP													
Adapt	1	2	2	1	1	0	2	8	7	13	3	12	5
Metrocare	0	0	0	0	0	1	0	0	0	0	0	0	1
Transicare	0	0	0	0	1	0	1	2	0	0	3	0	0
Number of Admissions	1	0	2	1	2	0	3	3	5	3	1	7	2
Number Discharged	2	1	1	1	4	3	0	0	2	2	0	3	5
Number not admitted due to:													
Client qualifies for ACT	0	0	1	0	0	0	0	0	0	1	1	0	1
Client qualifies for other programs	0	0	0	0	0	0	0	0	3	1	0	0	2
Client didn't meet level of need required	0	0	0	0	0	1	0	0	0	0	0	0	1
Other reasons	0	0	0	0	0	0	0	0	0	3	3	5	0
Average Service Utilization:													
Average hours seen	10.72	8.76	7.8	8.3	9.2	7	7.31	9.22	12.27	10.92	9.73	10.63	12.15
Encounter Breakdown:													
Face to Face	450	245	357	497	419	236	302	519	469.2	653	555	566	532
Service Coordination	69	35	43	76	81	69	75	94	75	57	62	72	77
Number of clients accessing:													
Emergency Room (medical)	1	1	0	0	0	0	0	1	0	0	0	0	0
23-hour observation (psych)	1	1	1	0	0	1	0	2	0	0	0	0	0
Inpatient (med/ psych)	8	0	2	2	1	2	0	2	0	2	0	2	1
Jail book-in	2	4	1	1	0	0	1	3	5	2	3	2	0
Reasons for Discharge:													
Graduate	0	0	0	0	3	0	0	0	0	0	0	0	1
Client Disengagement	1	0	0	0	1	1	0	0	2	0	0	0	2
Extended Jail stay (case-by-case basis)	1	0	1	1	2	0	1	1	0	0	0	1	1
Other Intervening factors	0	1	0	0	0	0	0	0	1-TJC	0	3	2	1
End of Month Stats:													
Number of Active FDU clients end of month	39	38	39	39	37	34	34	37	41	44	42	49	44
Number of Unique Consumers	0	0	0	0	0	1	3	3	5	12	1	4	1
# of clients waiting to be released from jail	0	0	0	0	0	0	Pending	pending	4	3 pendi	7	7	7
Average Length of stay on FDU (month)	11.72	12.38	12.07	12.45	12.15	12.49	12.18	12.65	12.32	12.6	12.99	12.42	12.37
Maximum Census	45	45	45	45	45	45	45	45	45	45	45	46	46



Behavioral Health Steering Committee Thursday November 17, 2015

Meeting called to order at 8:35am

The meeting was called to order by Judge Kristin Wade. Judge Wade asked for any adjustments or corrections to the minutes and made a motion to approve the minutes as recorded. Angie Byrd seconded the motion and the committee approved the minutes as recorded.

SET Court & DA Mental Health Reorg

Carmen White provided handouts that described the Reorganization in the District Attorney Mental Health Division (DAMHD). Ms. White is the Administrative Prosecutor over the Mental Health division; she announced they have added another prosecutor. They have dedicated a prosecutor solely to the diversion program, and dedicated prosecutors for both felony and misdemeanor Competency Courts. Along with the reorganization the DA's office launched the SET program, a felony diversion program for people with a mental health issue. The program has a case manager and an assessor from Metrocare who will determine if they are able to assist the inmate through a special program. The case manager and assessor will determine if the case can be handled by the mental health team, or through a regular court/prosecutor. If they are able to participate the team will assess if the defendant can be released on bond. The overall goal is to help move cases through the system, while encouraging people to receive treatment. When the person completes the program, criminal charges are dismissed and an automatic expunction is given. This will not change the conditional dismissal program through the public defenders' office. If the case is not caught at intake, a referral can be made on the 6th floor. There are referral forms that can be filled out for possible placement in the SET program, Judge Wade will provide the judicial role in the SET program, and Mrs. Richardson, Chief Public Defender, has also provided a PD to work with the DA's office. Judge Wade suggested that Ms. White go to the DCDLA meeting in December and let the private bar known about the changes that have occurred in the DA's office.

Caruth Update

Brittany Lash provided a status update on the progress of the Caruth Foundation Project. They are still in phase 1 which is the community assessment piece and are on track to provide the final report and recommendations in January. There is a significant amount of momentum going on in the community which is helping us get closer to the ideal processes, for example changes in the DA's office with the SET program and the new jail form on suicide. As the group continues to work with the LEA's and different community stakeholders they are looking at who needs to be involved in the next phase. They are looking at the first work groups starting around the beginning of next month and going into the new year. Meadows Foundation will hold training on the Sequential Intercept Model, demonstrating how the model works to help improve areas of the criminal justice system. The training will be provided on December 4, 2015 at noon. If you are interested in attending please respond to Blash@texasstateofmind.org.

SAMHSA Grant

Christina Gonzales reported the Project Team had their first meeting on November 4th,2015. At that meeting, the general process for referrals was laid out, along with a review of the upcoming milestones for the grant. The next two milestones are the creation of a peer advisory committee and identifying participants by the end of December. Currently the Criminal Justice Department is working on getting contracts with Nexus and Dr. Gonzales set up. Once contracts are in place the team will be able to make the first placement.

530 Sub-Committee

Christina Gonzales provided an update of the 530 Fund. Currently, the balance for the felony account (4020) is \$65,895.74; the misdemeanor account for (4031) has a balance of \$66,713.31; for a combined total of \$132,603.05 (pg. 8 of the November packet.) Keta Dickerson has resigned as the chair of the sub-committee, and Christina Gonzales is the new chair of the sub-committee. (Pg.6-8, November packet)

CSCD Study

Dr. Johansson-Love provided an update on the CSCD studies with UTD. She reports she has received the first draft of the 2 studies completed for Judge Wade (MHJD) and Judge Francis (4c). The full write up and report will be provided at the next CJAB meeting. She reported some formatting issues with the DIVERT court data has caused some delay, however, that should be resolved shortly. Dr. Johansson Love reported that she would work with Christina Gonzales to discuss the possibility of utilizing the Veterans Court with Judge Collins as the fourth court for the study.

BHLT & CSP Update

Charlene Randolph highlighted the main points in the CSP report. For DY 4, which was from Oct. 14 – Sept. 15, CSP served 5,509 individuals, of which 349 clients received wrap around services. This includes those booked in at the jail and those who were triaged at Timberlawn hospital. Since Timberlawn no longer exists, there are plans to continue that same work at Hickory Trails, they are working to get that started. The 7-30 day connection rate for those discharging from the hospital to the community was at 81.5% and 87% respectively. We are still doing the housing collaboration with Salvation Army and CSCD (12 female beds) and Transicare (8 male beds). If you would like to refer a male for a bed the person must meet the following requirements. First all referrals will go through CSCD then to Transicare. Second the individual has to be homeless, meaning nowhere to live. Third, they have to have a mental health diagnosis, and they can be dual diagnosis. Last, they must meet the requirements for the level of care through Transicare. CMS already has a proposal to renew the 1115 Waiver. This is the last year for the 1115 waiver project; the project is being reviewed for possible renewal. We do not expect an early decision the decision may come in around March. All reports are in the packet for review, if there are any questions please get in touch with Charlene Randolph.

<u>Iail Reports</u>

Pregnant Women in Jail- Shenna Oriabure reported the following numbers for pregnant women in jail; currently there are 28 pregnant women in jail, 15 with new offenses, 8 on probation violation, 16 sentenced, 11 have upcoming court dates and 1 is without a court date. (pg. 16 of November packet)

Veterans Report – Shenna Oriabure reported on a new report detailing homeless veterans in the jail population. The report is separated into the following categories: arresting agency, race and gender of arrestee and initial type of report of veteran status. The initial type of report of veteran status is either self-report or VRSS system match. Christina Gonzales explained that the VRSS system has recently come on line in the jails. Prior to the system the only information source of veteran status was self-reporting and there was no way to verify if the person was a veteran. With the VRSS system in place a list of inmates booked in each day is run each night to return possible veteran status matches. However, the system check is a two part check of name and Social Security Number. If name and SSN information is not correct at submission the VRSS system will not make a match. This veteran report and the VRSS system are new and the kinks are being worked out. If you have any suggestions for information to be reviewed in the future for this report please let us know. (pg. 15 of November packet)

<u>Hospital Movement</u>- Christina Gonzales reported that for the month of October 44 inmates were deemed incompetent to stand trial, and 22 were brought back from the hospital. Currently there are 52 inmates waiting to go to the hospital. (pg. 13 of November packet)

NorthSTAR Intakes - Christina Gonzales reported a total of 5,713 book-ins during the month of October. There is a 24% rate on the Northstar match with a total of 1,385 Northstar matches for the month of October. *(pg. 19 of November packet)*

Homeless Report – Christina Gonzales reported that the trend of arrests and days in jail decreasing has continued through October 2015. Reviewing the information on the homeless report those with a mental illness tend to make up the majority of the homeless population. They have higher rates of arrests, spend more time in jail and are more likely to have state jail felonies. As previously noted the Public Defender's office continues to work tirelessly handling the majority of the homeless cases, as well as those homeless with mental illnesses. (pg. 16-17 of November packet)

Public Defender Report

Vickie Rice of the PDs office thanked all the public defenders for their hard work and thanked all of the partner agencies their office works with. Harry Ingram works in MMH and ATLAS courts where combined he had 52 new cases, 2 dismissals and 10 graduates. Roger Lenox and LaShonda Taylor currently have over 200 cases each, and have a total of 11 conditional dismissals, 9 straight dismissals and 55 closed cases in October. Marium Uddin had a total of 34 new cases, 6 pleas, and 38 dismissals. Ms. Roberts and Ms. Taylor over the MI court have a total of 253 new cases they are currently working on. Randa Black at Terrell had 76 new cases and 24 medication hearings. (pg. 19 of November packet)

Provider Reports

<u>Metrocare</u> - Crystal Garland directed the committee to review the information on page 20 of the November packet. Overall, many of the courts maintained the census from the previous months. The Probation ICM program ended the month with 55 clients, Atlas ended at 16, Post-DDRTC at 45, STAC at 23, PRIDE at 4 and DDRTC ended at 58.

The Bridge - Information was provided as a handout on page 21 of the November packet.

<u>IPS Report</u> – Enrique Morris reports there has been an increase in admissions from specialty courts. They did notice, the amount of people discharged from the program for non-compliance has not increased or decreased over the past month. The quarterly outcome distribution trend will be reported in the future per Specialty Court program that information will be shared with the BHSC when it is ready. Overall, for those in the program during the month of October: 63% cases were approved for phase advancement, 25% were retained and 18% were elevated. Being able to utilize the CSP Aftercare Program, they have reduced the amount of services being provided for free to individuals that have exhausted their VO funding.

Problem Solving Courts

<u>Outpatient Competency Restoration-</u> Christina Gonzales reported for the month of October 7 cases were added to misdemeanor OCR and 5 were successfully graduated. On the felony side 2 cases were added and 1 successfully graduated. Ending with a total of 39 participants in misdemeanor and felony OCR combined. (pg. 25, November packet)

<u>DIVERT-</u> Keta Dickerson reported for the month of October, DIVERT has 16 new admissions, 4 unsuccessful discharges and 4 graduates. (pg. 26, November packet)

Specialty Courts CSCD

Dr. Johansson-Love reported the following numbers for the Probation Department; ATLAS ended with 22, DDC ended with 39, MH ended with 62, STAC ended with 183 and STAR ended with 12 for a total of 149. (pgs. 26-31, November packet)

Adjourn

Judge Wade made a motion to cancel the December 17th meeting. The motion was seconded by Angie Byrd, and the committee voted to cancel the meeting. The next meeting will be held on January 21, 2016. The meeting was adjourned at 10:35pm.