

Dallas County Behavioral Health Leadership Team
Thursday, March 10, 2016
Henry Wade Juvenile Justice Center
2600 Lone Star Drive, Dallas, TX
Room 203-A at 9:30 -11:30 a.m.

- I. Welcome and Call to Order
 - Presentation to Judge Skemp, County Criminal Court 3
- II. Review/ Approval of Minutes from last meeting*
 - Proposed Representative Update
- III. NTBHA Indigent Services Plan
- IV. The Stepping Up/ Caruth SMART Justice Initiative Update
- V. Dallas County Behavioral Health Housing Workgroup
- VI. 1115 Waiver Crisis Services Project Update
- VII. NorthSTAR Update
 - NTBHA Update
 - ValueOptions NorthSTAR Update
 - State Advisory Committees
- VIII. The Cottages at Hickory Crossing Update
- IX. Funding Opportunities
- X. Upcoming Events and Notifications
- XI. Public Comments
- XII. Adjournment

**COURT ORDER
2015-1022**



DDA Plan - County Criminal Court 3

On a motion made by Commissioner Mike Cantrell, District 2, and seconded by Commissioner John Wiley Price, District 3, the following order was passed and adopted by the Commissioners Court of Dallas County, State of Texas:

BRIEFING DATE: 8/4/2015
FUNDING SOURCE: N/A

Be it resolved and ordered that the Dallas County Commissioners Court does hereby authorize the County Criminal Court 3 to use DDA funds as prescribed in the attached DDA plan.

Done in open court August 11, 2015, by the following vote:

IN FAVOR: Honorable Clay Lewis Jenkins, County Judge
Commissioner Dr. Theresa M. Daniel, District 1
Commissioner Mike Cantrell, District 2
Commissioner John Wiley Price, District 3
Commissioner Dr. Elba Garcia, District 4

OPPOSED: None

ABSTAINED: None

ABSENT: None

Recommended by: Ryan Brown
Originating Department: Budget

COMMISSIONERS COURT BRIEFING



DATE: 8/4/2015

SUBMITTING DEPARTMENT: Budget

THROUGH:

SUBJECT: DDA Plan-County Criminal Court 3

BACKGROUND:

The purpose of this briefing is to notify the Commissioners Court of Judge Skemp's plan to use DDA funds for the purpose of Performance/ Recognition Award, Tuition Reimbursement, and Professional Organization Dues. A department must inform the Commissioners Court of their plan to use their DDA funds for these items per DDA policy.

OPERATIONAL IMPACT:

Judge Skemp of the County Criminal Court 3 plans to use his DDA funds for the purpose of improving employee/participant performance and enhancing the operational efficiency of the court.

FINANCIAL IMPACT:

The DDA plan is funded by the County Criminal Court 3's DDA funds, with no impact to the General fund.

LEGAL IMPACT:

N/A

PROJECT SCHEDULE:

N/A

M/WBE PARTICIPATION:

N/A

STRATEGIC PLAN COMPLIANCE:

N/A

RECOMMENDATION:

Authorize the County Criminal Court 3 to use DDA funds as prescribed in the attached DDA plan.

RECOMMENDED BY:	Budget	PREPARED BY:	Alejandro Moreno
		APPROVED BY DEPT HEAD:	Ryan Brown

**COUNTY CRIMINAL COURT #3
DDA DISTRIBUTION PLAN
PURPOSE**

To reward employees who are working to increase the efficiency of the court and to improve the services provided to the residents of Dallas County.

IMPLEMENTATION:

County Criminal Court #3 establishes a plan for DDA Distribution to include:

1. Performance/ Recognition Award
2. Tuition Reimbursement
3. Professional Organization Dues

This plan will be administered and directed at the discretion of the Judge, within the guidelines set forth below.

GOALS

The plan for distribution should improve employee/participant performance and enhance the operational efficiency of the court.

Further, the plan should be measurable, clearly defined, realistic, and ensure equal access to all department employees/participant.

PLAN

Performance /Recognition Awards:

Procedure: The Judge may grant Performance/Recognition Awards based on completion of an assigned project or increased performance. Performance criteria must be documented in writing at the beginning of an award period. The Judge and the employee/participant must agree in writing to a target date for acceptable completion of a project or a specified increase in production and the Performance/Recognition Award.

Review: The Judge will review the outcome of the project or production. The review will be based on:

1. Acceptable completion(timeliness/quality of outcome); and
2. Achievement of goal; and
3. Resulting cost savings, if any , and

4. Resulting improved services to lawyers and their clients.

Award: The Judge will determine the appropriate Performance/Recognition Award (subject to the DDA limitations).

Tuition Reimbursement:

Procedure: Tuition reimbursement is intended to encourage acquisition of additional specific knowledge and skills which will add to and enhance the ability of the employee to carry out job functions and contribute to optimum functioning of the court. Funds are intended to offset the costs of occasional classes taken by individuals in the department. An employee must be registered in an accredited learning institution, or attending a job related seminar. Upon the completion of the class semester or seminar, the employee must submit an itemized bill and final (passing) grades or certificate or attendance to be considered for tuition reimbursement. Reimbursement will not exceed the actual out-of-pocket cost of tuition, books and fees and will not include any costs of transportation, food, or lodging.

Review: The Judge will review and verify all requests for tuition reimbursement. The review will be based on:

1. Appropriateness of the training or seminar toward employee's actual job function; and
2. Awards should be made on a "first come, first served" basis; and
3. In the case of two similarly qualified employees requesting reimbursement, when funds are limited the following criteria will be utilized to determine which requests to reimburse.
 - a. The employee with the most seniority; and
 - b. The employee with the higher grade point average; and
 - c. The employee with the largest number of core credit semester hours (related to job)

Award: The Judge will determine the amount of reimbursement; however, he may not exceed State tuition rates and the limitations of the DDA.

Professional Organization Dues:

Procedure: Dues of professional organizations that are unable to be paid from budget line item, Dues & Subscriptions, may be paid from DDA.


Review: The Judge will review and request to ensure that the organization is one related to court management, court reporting, a bar or judicial organization, or an organization that will enhance the efficiency of the court.

Award: The Judge will determine if professional dues may be paid from the DDA account

DDA DISBURSEMENT PLAN CONDITIONS

1. An employee is defined as any full-time person employed within County Criminal Court No. 3.
2. Awards will be authorized only if there is appropriate funding in the Department's DDA account
3. No employee is guaranteed any award, reimbursement, dues payment or salary adjustment. Nothing in this DDA Distribution plan expressly states or implies any such guarantee.
4. Awards will reflect the quantifiable evaluation of the employee's achievements or situation
5. The maximum Performance Award is 8% of the employee's base salary,

In keeping with the spirit of the DDA concept, the Judge of County Criminal Court No. 3 will periodically review the plan and submit any changes through the proper channels for approval.

Submitted 7-23-15 by 
Judge Douglas Skemp
County Criminal Court No. 3



Dallas County
Behavioral Health Leadership Team
Meeting Notes
Thursday, January 11, 2016

Welcome and Call to Order

The meeting was called to order by Commissioner John Wiley Price at 9:30 AM.

Review/Approval of Minutes

The minutes from the BHLT meeting held on January 14, 2016 were included in the meeting packet. BHLT committee members voted to approve the minutes with no modifications to be made. The chair and co-chair abstained from voting, in lue of them not being in attendance. Commissioner Price presented the Resolution 01-2016 to appoint an additional member to BHLT membership (Judge Susan Hawk). The resolution was approved by the committee.

Introductions and Absent BHLT Members:

Dr. Lia Thomas, VA Associate Director of Psychiatry was introduced, Naomi Martin with the Dallas Morning News was also in attendance.

NTBHA Indigent Services Plan and Updates:

Mr. Stretcher stated that Commissioners Court approved the total project budget for transition planning at \$462,000 and this will allow for staff to continue to work with member counties to secure transitional funding for the remainder of FY2016. Janie Metzinger with the Legislative Steering Committee stated that the county judges also wanted to make sure that the new transition planning of care continues to offer choice of provider and open access. Brittony McNaughton stated that NTBHA has also decided not to move forward with a competitive procurement process to select an administrative service organization (ASO) to manage the indigent care system. Ms. McNaughton acknowledged that it in no way changes the structure of the system outlined in the previous plan as the financial and authority control will still be a separate function from that of the providers of services. It will allow for the continuation of a robust network of providers in the community. Initial discussions with the State are supportive of the change in plan which includes revisions that lay out the strategy for NTBHA to retain administrative functions upon implementation of the new system. Mr. Stretcher stated at the next NTBHA Board meeting they will approve the open enrollment process.

Stepping Up Initiative Update/Caruth Grant:

Mr. Phil Ritter and Britany Lash presented the Meadows Mental Health Policy Institute update on Phase I. The purpose of this presentation was to inform everyone on the overall findings with a goal to help community stakeholders and partners move forward with Phase II planning. The group has completed phase 1, which was to assess current capacities and resources, the group is now in phase 2 the planning phase. In June, with the assistance of stakeholders they will submit a community plan for the transformation of Dallas County Criminal Justice System to the Caruth Foundation in the hopes of receiving a 5 year implementation grant. Chief Norman Seals requested that the Fire Department and Paramedics not be left out of the process of Phase II.

Behavioral Health Housing Work Group (BHHWG) Update:

Commissioner Daniel stated that the committee continues to move forward and looking at best practices. The committee was formed to establish and identify best practices for housing for special population, as well as to serve as a guide for the efforts of the BHHWG. The best practices matrix has been essential in tracking the direction of the group, outlining next steps for the members of the group and identifying how various housing efforts merged or where the gaps are in service. They also want to look at a variety of factors that contributed to the housing shortage. In particular the market rates, the viability and economic success of housing projects, and the difference between public and private housing. BHHWG continues to look at the best practices matrix to identify how it overlaps between the various subcommittees of the BHHWG. Education for landlords is very important to increase utilization of existing housing and to the other housing categories.

1115 Waiver Crisis Services Project Update:

Charlene Randolph Ask the committee to approve Resolution 02-2016 which will authorize an agreement with Metrocare Services to provide funding of approximately \$459,585 for a FDU Unit at Cottages of Hickory Crossing. The resolution was approved as to form by BHLT however, Dr. John Buruss excused himself from the vote. Mr. Stretcher explained that the medical care will be handle by Baylor Hospital. Mrs. Randolph commended Metrocare services and acknowledged that they had 3 graduates in January.

NorthSTAR Update

NTBHA Update:

- Alex Smith stated that NTBHA received the report from the Auditors Office and they received a clean audit. NorthStar will be looking at how they came become involved in the 1115 Waiver Program.
- **ValueOptions NorthSTAR Update:** Matt Wolf stated that VO will remain focused and accessible for the remainder of the year. There was a transition planning meeting with DSHS in December. Mr. Stretcher stated that there will be a powerpoint presented for next steps.
- **State Advisory Committees:** There are no updates at this time.

The Cottages at Hickory Crossing Update:

The Cottages are looking at early April for the grand opening.

Funding Opportunities:

Mr. Stretcher stated that there are women in the SAMSHA program and are currently receiving services.

Upcoming Events and Notifications:

Dallas Metrocare will be hosting a conference on bi-polar disorder. Janie Metzinger stated that Meadows Policy Institute will be at Mental Health America ware that will be able to answer any additional questions. Vicki Rice stated that they will have different organizations and individuals coming to Frank Crowley to speak at the Public Defenders round table.

Public Comments:

No comments were made.

Adjournment:

A motion was made approved to adjourn at 10:53 AM.

RESOLUTION

DALLAS COUNTY BEHAVIORAL HEALTH LEADERSHIP TEAM

RESOLUTION NO: 03-2016

DATE: March 10, 2016

STATE OF TEXAS }

COUNTY OF DALLAS }

BE IT REMEMBERED at a regular meeting of the Dallas County Behavioral Health Leadership Team held on the 10th day of March 2016, the following Resolution was adopted:

WHEREAS, On January 4, 2011 Dallas County Commissioners Court was briefed to establish the Behavioral Health Leadership Team (BHLT); and

WHEREAS, the Dallas County BHLT was comprised of key stakeholders and organizations throughout the county, including the Dallas County Hospital District.; and

WHEREAS, the body was made up of six (5) Advocates, ten (10) County/City organizations, five (5) Residential Facilities, sixteen (16) Outpatient Providers, and three (3) Payers/Funders; and

WHEREAS, in the five years since the BHLT's inception, a number of membership seats have become vacant and additional stakeholder groups have been identified for representation in the BHLT; and

WHEREAS, the BHLT recommends the following changes and additions to the BHLT membership:

- NAMI Dallas Southern Sector – Sam Bates
- Juvenile Probation – Christian Yost
- CSCD (Adult Probation) – Dr. Johansson-Love
- Metro Dallas Homeless Alliance – Cindy Crain
- Parkland Hospital – Dr. Celeste Johnson
- Parkland COPC – Dr. Karen Frey
- Value Options – Matt Wolf
- NTBHA Chair – Ron Stretcher
- Dallas Behavioral Health Hospital – Patrick LeBlanc

IT IS THEREFORE RESOLVED that the Dallas County Behavioral Health Leadership Team appoints the above listed individuals as active members of the BHLT.

DONE IN OPEN MEETING this the 10th day of March 2016.

John Wiley Price
Commissioner District #3
Dallas County

Dr. Theresa Daniel
Commissioner District #1
Dallas County

Advocates		Initial Representative	Current Representative	Proposed Representative
Mental Health America	1	Janie Metzinger	Janie Metzinger	
NAMI Dallas	1	Ashley Zugelter	Marsha Rodgers	
NAMI Dallas Southern Sector	1	Anna Leggett-Walker	Anna Leggett-Walker	Sam Bates
Child/Family	1	Vanita Halliburton	Vanita Halliburton	
Consumer	1	Dedra Medford	Dedra Medford	
Category Subtotal	5			
County/City				
Jail Behavioral Health Services	1	Waseem Ahmed	Waseem Ahmed	
City of Dallas	1	New Seat	Norman Seals	
Sheriff Department	1	David Mitchell	Alice King	
CSCD (Adult Probation)	1	Teresa May-Williams	Dr. Dori L. Hilker	Dr. Johansson-Love
Juvenile Department	1	Desiree Fleming	Christian Yost	
Judicial Representative	1	New Seat	Kristin Wade	
District Attorney	1	Durrand Hill	Judge Susan Hawk	
Public Defender	1	Lynn Richardson	Lynn Richardson	
Metro Dallas Homeless Alliance	1	Mike Faenza	Mike Faenza	Cindy Crain
Dallas Housing Authority	1	Brooke Etie	Brooke Etie	
Law Enforcement	1	Herb Cotner	Herb Cotner	
Dallas County Health & Human Services	1	Zach Thompson	Zachary Thompson	
School Liaison	1	New Seat	Dr. Michael Ayoob	
Category Subtotal	13			
Residential Facilities				
Parkland	2	Josh Floren	Sharon Phillips/	Dr. Celeste Johnson
Green Oaks	1	Tom Collins	Tom Collins	
Timberlawn	1	Craig Nuckles	Shelah Adams	
Dallas Behavioral Health	1	Patrick LeBlanc		Patrick LeBlanc
Chemical Dependency Residential Center	1	Doug Denton	Doug Denton	
Veterans Affairs (VA)	1	New Seat	Tammy Wood	
Category Subtotal	7			
Outpatient Providers				
Alcohol and Other Drug (AOD) -(Residential/OP)	1	Rebecca Crowell	Rebecca Crowell	
The Bridge	1	Jay Dunn	Jay Dunn	
SPN - Adult	1	Liam Mulvaney	Open	
SPN-Child Adolescent	1	Michelle Weaver	Michelle Weaver	
SPN - Crisis	1	Preston Looper	Preston Looper	
Peer/Non-Clinical	1	Joe Powell	Joe Powell	
Non-SPN Crisis	1	Ken Medlock	Ken Medlock	
Re-Entry	1	Michael Lee	Christina Crain	
Adult Clinical Operations Team	1	Renee Brezeale	Sherry Cusumano	
Child/Adolescent Clinical Operations Team	1	Summer Frederick	Jane LeVieux	
Parkland COPC	1	Jacqualane Stephens	Jacqualane Stephens	Dr. Karen Frey
Psychiatrist Leadership Organization	1	Judith Hunter	Judith Hunter	
Psychiatry Residency	1	Adam Brenner	Adam Brenner	
Mental Retardation/Developmental Delay	1	James Baker	John Burruss	
Underserved Populations	1	Norma Westurn	Norma Westurn	
Primary Care Physicians	1		Dr. Sue S. Bornstein	
Category Subtotal	16			
Payers/Funders				
Commissioners Court	2	Ron Stretcher	Ron Stretcher/Gordon Hikel	
Meadows Foundation	1	New Seat	Cindy Patrick	
NTBHA	1	Alex Smith	Alex Smith	
NTBHA Chair	1	New Seat	Ron Stretcher	
Value Options	1	Eric Hunter	Matt Wolf	
Category Subtotal	6			
Membership Total	47			

Meadows Mental Health Policy Institute
Caruth Smart Justice Planning Grant
Community Stakeholders Project Status Update – March 2016

The Caruth Smart Justice Planning Grant completed the Phase I assessment report and submitted it to W.W. Caruth, Jr. Foundation at the Communities Foundation of Texas on February 5th, 2016.

Phase I Findings Communication Plan

In February, the MMHPI team presented the Phase I findings in several core meetings with stakeholders. If you missed one of these meetings and would like to see the presentation, please contact us at caruthsmartjustice@texasstateofmind.org. In March we look forward to presenting the findings to the Criminal Justice Advisory Board (CJAB). Also in March we will be releasing more in-depth report findings to the community. Please look forward to that release.

Sequential Intercept Model

Intercept 1 (Law Enforcement)

The Smart Justice team will be working with Caruth Police Institute to visit law enforcement agencies that assisted in the focus group process to discuss the Phase I findings with their leadership and officers.

Intercept 2 (Initial Detention/Initial Court Hearings)

The Dallas County Criminal Justice team attended training hosted by MMHPI on the LEAN A3 problem-solving methods to assist in their work group leadership. With assistance from the Council on State Governments' Justice Center team, work group processes are being established and further planning is underway.

Intercept 3 (Jails/Courts) / Intercept 4 (Re-Entry) / Intercept 5 (Community Corrections)

The Grant Planning team is continuing to obtain and refine data in these intercepts with a recent Key Informant Interview with Resolana and plans to continue these in the coming months. To ensure that the consumer voice is heard in the process, we are scheduling consumer focus groups in March specifically for consumers who are diagnosed with a behavioral health condition and have had interaction with the criminal justice system. We will use these groups to get consumer feedback on the Phase I findings and further inform the planning process.

Other Progress

North Texas Behavioral Health Authority (NTBHA)

On February 24, 2016, NTBHA hosted its Provider Forum in partnership with MMHPI. Providers were given updates, and timelines and plans for on-going processes were developed with providers. MMHPI presented key Caruth Phase I findings to assist providers in their planning processes as part of a system opportunities briefing. If you would like a copy of this briefing, please feel free to request one from caruthsmartjustice@texasstateofmind.org.

Dallas County Behavioral Health Housing Work Group
Dallas County Administration, 411 Elm Street, 1st Floor, Dallas Texas 75202
February 24, 2016 Minutes

Mission Statement: The Dallas County BH Housing Work Group, with diverse representation, will formulate recommendations on the creation of housing and housing related support services designed to safely divert members of special populations in crisis away from frequent utilization of expensive and sometimes unnecessary inpatient stays, emergency department visits and incarceration.

Success will be measured in placement of consumers in housing and the decreased utilization of higher levels of care (hospitals and emergency care visits) and reduced incarceration in the Dallas County Jail. The Dallas County BH Housing Work Group is committed to a data driven decision-making process with a focus on data supported outcomes.

ATTENDEES:

Dr. Theresa Daniel, Commissioner; Lori Davidson, City of Dallas; Charles Gulley, RG Consulting; Thomas Lewis, DCHHS; Cindy Patrick, The Meadows Foundation; Ron Stretcher, CJ; Zachary Thompson, DCHHS; Dr. David Woody, The Bridge; Jim Mattingly, LumaCorp; Claudia Vargas, Dallas County; Germaine White, Dallas County; and Terry Gipson, Dallas County

GUEST:

Brittany Lash, Project Manager, Meadows Mental Health Policy Institute

CALL TO ORDER:

Meeting minutes were unanimously approved with no changes.

BEST PRACTICES REPORT: Commissioner Theresa Daniel, Chair

The Best Practice subgroup met to establish a preliminary housing resources brochure. A first draft of the brochure explains the mission and goals of the Housing Work Group and will include a list of completed tasks and important data, such as the number of mentally ill targeted and served. It is not yet determined if various versions of the brochure will be created based on the audience, such as a brochure tailored for developers, service providers, and/or potential consumers.

RESOURCES REPORT: Jay Dunn and Dr. David Woody, Co-Chairs

The Resources subgroup has not met this month. Dr. David Woody reported a recent increase and interest in the availability of housing services. Recent criminal incidents at the homeless encampment known as Tent City have highlighted the urgency in addressing untreated alcohol and drug use in that community. There are ongoing conversations between the City, the County and service providers about the lack of housing resources and how to address the increased shelter needs of the community.

The Metro Dallas Homeless Alliance (MDHA) is taking the lead in finding solutions for the needs of Tent City residents. Ron Stretcher recommends having an internal discussion about services that Dallas County may be able to provide to Tent City residents. DCHHS provided bags to keep the emergency informational material. Reportedly, Cindy Crain is currently looking for vans to serve as work stations for the case managers working with Tent City residents, which has increased to as many as 350 nighttime residents. Commissioner Daniel will follow-up with Cindy Crain for a status update.

PIPELINE DEVELOPMENT REPORT: Brooke Etie, Chair

The Pipeline Development subgroup has not met since the last Housing Work Group meeting. However, several members attended a housing session hosted by the Apartment Association of Greater Dallas' Independent Rental Owners (IRO) Committee. The Dallas Housing Authority, City of Garland Housing, City of Dallas Housing and Family Gateway Services shared presentations about their respective housing programs and how landlords can participate and gain new residents for their housing properties.

The housing session was heavily attended by apartment owners. The IRO president has followed up with Brooke Etie regarding a landlord taskforce committee. The purpose of the landlord taskforce committee is to gain feedback from independent rental owners on increasing the number of units to assist individuals and families. Anyone who is interested in participating or has questions about the taskforce should reach out to Brooke Etie.

COORDINATED ACCESS REPORT: Cindy Crain, Chair reported by Commissioner Theresa Daniel

The initial release of the Coordinated Access System is projected for June 2016.

INDUSTRY UPDATES

- NorthSTAR Housing Report: Ron Stretcher is waiting for the NorthSTAR quarterly housing report and will share with the group once he receives it. Due to the transition, NorthSTAR will receive an additional \$200,000 rental assistance dollars starting in January, for approximately \$900,000.
- Caruth Smart Justice and Meadows Mental Health Policy Institute: Brittany Lash, Project Manager, provided an update. Phase 1 of the grant was recently completed with the submission of the final report and assessment. The report highlighted areas where housing is most directly impacted. The group reviewed the system as a whole and reviewed how special populations flow into and out of the criminal justice system back into the community. Phase 2 of the planning grant is identifying ways to address the gaps in service, barriers to service, and how to leverage existing resources. Information gathered from Phases 1 and 2 will assist with developing a comprehensive plan that will ideally lead to being awarded another piece of the grant for implementation of the community plan across a 5-year span. The Caruth Smart Justice Planning Grant and MMHPI's focus is public safety and improving outcomes. For example, studies show that implementing preventative treatment and housing improves public safety. Using the sequential intercept model as a framework for analysis will specify points where individuals may be diverted from the criminal justice system. Texas has become accustomed to efficiently moving people through the system even when they don't belong there. Maps of social services and judicial services throughout the region reveal ease of access or vice versa to those services. Furthermore, simply adding more social services to a region will not guarantee use of those services if they do not meet the needs of the client or are not sufficiently intensive.

Diversion efforts are important because individuals with a serious mental illness (SMI) or serious and persistent mental illness (SPMI) diagnosis benefit most from preventative services. Studies around first episode psychosis find that most individuals are insured and have housing; however through the progression of their symptoms they eventually lose their supports. There are two main categories of super utilizers: 1) having a high criminogenic and high clinical risk factor and 2) having a low criminogenic and high clinical risk factors. Providing both groups of high utilizers with preventative steps for permanent supportive housing and access to services prevents those individuals from ending up in encampments like Tent City. Currently, the state's definition of mental illness limits the flexibility service providers have to effectively engage individuals with behavioral health needs. The impact of mental health on law enforcement and diversion efforts are influenced by time constraints of driving long distances and an overall lack of trust in the treatment system. A shortage of community support

services, lack of funding and limiting policy statutes also impact diversion efforts. For instance, policies govern how effectively social service providers are able to engage mentally ill clients.

Another challenge is access to information and what can legally be shared between the criminal justice system and social services. Mr. Thompson shared that there are ongoing conversations between various departments to set procedures. Caruth will bring in experts to review cross-sharing of information between systems and to facilitate conversations at the local level to address its effect on continuity of care. Even though it is addressed and required by the health code, it is important to consider the legal security of the individual and unforeseen impact on services. Cindy Crain is working with the Coordinated Access Directory System and PCCI at the local level to ensure the systems are able to function together. Cindy Patrick received information from HIPPA regarding ways to have communication between systems so that the rights of the client are not violated. Creating a common language around the needs of various groups using these systems will make it easier to determine what information can be shared.

HOUSING UPDATES:

- Doctors Hospital Building, Charles Gulley: Several conversations are taking place with potential tenants of a crisis respite medical center. Possible investors have been identified and are refining the terms of the contract. A respite center as it is being proposed would be a first for Dallas. In Mr. Gulley's experience, it is better to transition an individual from a respite center versus a homeless shelter to permanent supportive housing. Lori Davidson added that the Housing Committee is looking at developing policies for affordable housing within developments for certain area median income (AMI) percentages. In particular, housing for the workforce population, such as teachers or people who work in law enforcement.
- The Cottages are projected to open April 2016. Significant work is underway to identify individuals who will meet the qualification.

Commissioner Daniel adjourned the meeting at 11:30am.

Next Meeting: Wednesday, March 23, 2016 at 10:00 am

Dallas County Administration Building, 411 Elm Street, 1st Floor, Allen Clemson Courtroom

If you need parking, please contact Claudia Vargas



Crisis Services Project

Frank Crowley
 CSP Monthly Report DY5_No Graphs
 Last Refresh: 2/24/16 at 7:48:33 AM GMT-06:00

	2015-10	2015-11	2015-12	2016-01	Average:	Sum:
Service Episodes:	829	780	750	725	771	3,084

<u>Unique Consumers:</u>	2015-10	2015-11	2015-12	2016-01	Average:	Sum:
By N* ID	760	664	593	548	641.25	2,565
By Client ID	50	64	68	66	62	248
TOTAL Unique Consumers:	810	728	661	614	703.25	2,813
TOTAL Unique Consumers as %:	97.71%	93.33%	88.13%	84.69%		

<u>Unique F2F:</u>	2015-10	2015-11	2015-12	2016-01	Average:	Sum:
By N* ID	235	201	201	190	206.75	827
By Client ID	17	15	24	19	18.75	75
TOTAL Unique F2F:	252	216	225	209	180.4	902
TOTAL Unique F2F as %:	88.73%	80.90%	68.18%	70.85%		

	2015-10	2015-11	2015-12	2016-01	Average:	Sum:
F2F Percentages:	34.26%	34.23%	44.00%	40.69%	38.29%	153.18%



Crisis Services Project

Frank Crowley
 CSP Monthly Report DY5_No Graphs
 Last Refresh: 2/24/16 at 7:48:33 AM GMT-06:00

Encounters by Type:	2015-10	2015-11	2015-12	2016-01	Average:	Sum:
Triage	829	780	750	725	771	3,084
Care Coordination	3,140	2,973	3,669	3,872	3,413.5	13,654
F2F Encounter	284	267	330	295	294	1,176
TOTAL Encounters:	4,253	4,020	4,749	4,892	4,478.5	17,914

Female:	2015-10	2015-11	2015-12	2016-01	Average:	Sum:
Black	121	119	96	90	106.5	426
Hispanic	38	34	18	24	28.5	114
Other	1	1		1	1	3
Unknown	2	1	5		2.67	8
White	84	65	65	62	69	276
TOTAL Female:	246	220	184	177	206.75	827

Male:	2015-10	2015-11	2015-12	2016-01	Average:	Sum:
Black	345	278	310	261	298.5	1,194
Hispanic	75	79	52	50	64	256
Other	4	4		4	4	12
Unknown	5	5	5	4	4.75	19
White	135	142	110	118	126.25	505
TOTAL Male:	564	508	477	437	496.5	1,986



Age of Triage Encounters:	2015-10	2015-11	2015-12	2016-01	Average:	Sum:
Adult	799	719	657	608	695.75	2,783
Minor	6	8	3	6	5.75	23
Uncollected	5	1	1		2.33	7
TOTAL Age of Triage Encounters:	810	728	661	614	703.25	2,813

Age of F2F Encounters:	2015-10	2015-11	2015-12	2016-01	Average:	Sum:
Adult	249	210	224	208	222.75	891
Minor	3	6	1	1	2.75	11
TOTAL Age of F2F Encounters:	252	216	225	209	225.5	902

Forensic Diversion Unit (FDU) Report

	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16
Beginning Census	45	46									
Number of Referrals Received from CSP	8	6									
Adapt	7	6									
Metrocare	0	0									
Transicare	1	0									
Number of Admissions	7	5									
Number Discharged	6	9									
Number not admitted due to:											
Client qualifies for ACT	0	0									
Client qualifies for other programs	0	0									
Client didn't meet level of need required	0	0									
Other reasons	1	1									
Average Service Utilization:											
Average hours seen	10.22	9.87									
Encounter Breakdown:											
Face to Face	602	532									
Service Coordination	68	73									
Number of clients accessing:											
Emergency Room (medical)	0	0									
23-hour observation (psych)	0	1									
Inpatient (med/ psych)	1	2									
Jail book-in	2	1									
Reasons for Discharge:											
Graduate	0	3									
Client Disengagement	1	0									
Extended Jail stay (case-by-case basis)	5	6									
Other Intervening factors	0	0									
End of Month Stats:											
Number of Active FDU clients end of month	46	42									
Number of Unique Consumers	2	3									
# of clients waiting to be released from jail	6	4									
Average Length of stay on FDU (month)	12.22	12.14									
Maximum Census	46	46									

**Transicare Reporting
Crisis Services Project**

		2015-09	2015-10	2015-11	2015-12	2015-1
1	Beginning Census	62	61	63	68	76
2	REFERRALS	33	39	29	26	33
3	Admissions					
4	Referred Admitted	9	14	13	17	18
5	No Admit Client Refusal	1	2	0	0	2
6	No Admit Criteria	15	8	5	0	5
7	No Admit Structural	3	3	4	2	4
8	Pending	5	11	7	7	4
9	<i>PRIOR PENDING</i>					
10	Pending Admitted	3	2	9	3	5
11	No Admit Client Refusal	1	0	3	0	0
12	No Admit Criteria	6	2	2	0	0
13	No Admit Structural	0	0	0	0	1
14						
15	Total Admissions	12	16	22	20	23
16						
17	Discharges					
18	Success Transfer	1	0	5	3	3
19	DC Midterm Disengage	4	6	6	2	7
20	DC Rapid Disengage	1	1	2	3	0
21	DC Structural	7	7	4	4	3
22	Total Discharged	13	14	17	12	13
23	Active End Of Month	61	63	68	76	86
24						
25	Outcome Data					
26	<i>Terrell State Hospital Linkages</i>					
27	≤7 Connect To Prescriber	4	3	2	4	5
28	≤30 Connect To Prescriber	0	0	0	0	0
29	Missed Metric	0	0	0	1	1
30	Total Released	4	3	2	5	6
31						
32	Cummulative ≤7 Connect %	80.6%	100.0%	100.0%	90.0%	87.5%
33	Cummulative ≤30 Connect %	87.1%	100.0%	100.0%	90.0%	87.5%
34	Missed Metric	12.9%	0.0%	0.0%	10.0%	12.5%
35	<i>Unduplicated Served</i>					
36	Monthly Unduplicated	91	89	81	84	99
37	DSRIP YTD Unduplicated Served	349	89	114	166	201
38						
39	<i>Encounter Data</i>					
40	F2F Encounter	407	388	335	411	467
41	Care Coord	163	174	143	184	154
42	Total	570	562	478	595	621

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FEBRUARY 2016 MONTHLY UPDATE

Dallas County Crisis Services Program	Program Specific and Systems Update	Summary of VO's Monthly Activities	Numeric Outcomes Reporting
1	Adapt Community Solutions (ACS) - Targets members released from jail using ACS to ensure continuity of care.	Conducted case consultations on approximately 8 cases this month and supported ACT linkage on 12 cases	
2	Transicare Post Acute Transitional Services (PATS) - Targets high utilizers released from jail with more intensive need to ensure continuity of care.	Available for case consults/clinical support for Transicare Post-Acute Transitional Services (PATS)-Clinical Rounds Updated Flags-add/discharges Monthly reconciliation Supported 7-day after-care appts. (4-ICR/4 jail discharges)	Flags in system - VO outcomes reports in progress.
3	After-care Extension IOP/SOP (SUD) - Provides extension of SUD supportive services when VO's IOP/SOP benefits have been completed and exhausted	Review of clients for benefit exhaustion Reviewed IPS December 2015 Invoice and proposed recommendations	Not Applicable
4	ACT FDU - Provides ACT for high utilizers of the legal system-Responsible for approving evaluations of FDU referrals. FDU-Oversight	Clinical Review of cases for appropriate LOC/recommendations on 12 FDU referrals Reviewed 11 Treatment plans and consulted with Medical Director for psychiatric oversight	Not Applicable
5	CSP-Systemic Operations Continuing to develop program infrastructure for After-care Engagement Package (AEP) Cottages Project	Coordinated conference call to discuss updated framework with Adapt Reviewed hospitalization and Diagnosis HX on 67 consumers to support appropriate identification of clients.	Not Applicable



**Behavioral Health Steering Committee
Thursday February 18th, 2016**

Meeting called to order at 8:35am

The meeting was called to order by Lynn Richardson, Chief Public Defender. Lynn Richardson asked for any adjustments or corrections to the minutes and asked for a motion to approve the minutes as recorded. Angie Byrd made a motion to approve the minutes, John Carlough seconded the motion and the committee approved the minutes as recorded.

Presentation: Texas Hope Literacy

Mia Green the Executive Director presented information on their program. Texas Hope Literacy is a re-entry program that started in Dallas 20 years ago, by Lucy Smith who had two sons that were incarcerated. Texas Hope Literacy is unique in that they provide services inside and outside the jail. They will have 2 pods in Kays Tower for men and women to be served; the re-entry works starts from the inside of the jail to the outside. Once they are released they are transported for food, services and clothing, and are mainly volunteer staffed. They have a focus on spirituality, and look at recidivism, mental health, empowerment and the readiness to change. For more information please visit the website. <http://www.texashopeliteracy.com/>, or call 972-514-1520.

Caruth Update

Brittany Lash reported the progress of the Caruth Smart Justice Initiative. The group has completed phase 1, which was to assess current capacities and resources, the group is now in phase 2 the planning phase. In June, with the assistance of stakeholders they will submit a community plan for the transformation of Dallas County Criminal Justice System to the Caruth Foundation in the hopes of receiving a 5 year implementation grant. Please refer to the attached PowerPoint for more information. If you are interested in learning more about the initiative or have additional information, please contact Blash@texasstateofmind.org.

SAMHSA Grant

Christina Gonzales stated SAMHSA grant funding has placed 4 women in treatment at Nexus, and an additional 2 have been approved and are waiting transportation. The RSAT coordinator position has been posted and interviews will start on March 4, with a decision by March 5. The next milestone will be the creation of a peer advisory committee and for the original Project Team to meet again to review the intake process.

530 Sub-Committee

Christina Gonzales provided an update on the 530 Sub-Committee, which met briefly last week to approve fund requests. The 530 subcommittee approved the following requests for funding and the BHSC will need to approve:

530 Requests

- DIVERT- Keta Dickerson requested \$3,700.30 for travel to the annual TADCP Conference in San Antonio, Keta referenced the required 530 fund request paperwork included in the meeting packet. This amount will pay for Judge Burns, Judge Autry and PD Hank Judin.
- STAC- Judge Mays requested \$3,635.70 for travel to the annual TADCP Conference in San Antonio,

Judge Mays referenced the required 530 fund request paperwork included in the meeting packet. This amount will pay for Judge Lewis, Judge Mays and PD Gail Dawson.

- OCR - Keta Dickerson requested \$3,700.30 for travel to the annual TADCP Conference in San Antonio, Keta referenced the required 530 fund request paperwork included in the meeting packet. This amount will pay for Judge Skemp, PD Malcom Harden.

Lynn Richardson made a motion to approve all three requests; John Carlough seconded the motion, and the committee approved the use of 530 funds.

BHLT & CSP Update

Charlene Randolph highlighted BHLT is focused on the Northstar redesign, she will provide more information as it comes out. BHLT approved using CSP funding of approximately \$459,585 for an additional FDU Unit at the Cottages of Hickory Crossing. Mrs. Randolph is still waiting to hear from CMS if the 1115 waiver funds will be renewed. Mrs. Randolph will share the outcome with the committee once she knows more information. *(pg. 11-15, February packet)*

Jail Reports

Hospital Movement- Brandy Coty reported the following numbers for the month of January, 24 people were taken to the hospital and 12 were returned. This brought the number of those waiting for a hospital bed to 72 at the end of January. *(pg. 16, February packet)*

Pregnant Women in Jail- Shenna Oriabure reported for the month of January; 26 pregnant women in jail; 2 have been sentenced, 8 have upcoming court dates and 5 are without a court date. *(pg. 17, February packet)*

Veterans Report – Shenna Oriabure stated reports are showing that veterans are under-reporting their veteran status in jail. This has been noted by other counties as a reoccurring trend. For the month of January there were 43 individuals that reported being a veteran that were matched in the VRSS system, 65 individuals that self-reported being a veteran and did not have a match; and 159 individuals that did not self-report as a veteran; however they showed to be a veteran in VRSS. *(pg. 18 & 19, February packet)*

NorthSTAR Intakes - Christina Gonzales reported a total of 5,839 jail book-ins during the month of January. Of those bookins, 1,436 were NorthSTAR matches (25%). *(pg. 20, February packet)*

Homeless Report – Christina Gonzales reported that the trend of decreasing arrests and days in jail has continued through December 2015. After reviewing the information, individuals with a mental illness tend to make up the majority of the homeless population in the jail. In addition to the information provided, a comparison on the average amount of days in jail per attorney type was presented as well. *(pg. 21 & 22, February packet)*

Public Defender Report

Information was provided as a handout on page 23 of the February packet. Roger Lenox has returned, after just having twins so his numbers are a little different than most. *(pg. 23, February packet)*

District Attorney Report

Lee Pierson provided the District Attorney's report; this is the first time they are reporting to the committee. Mr. Pierson stated going further they will work with Ms. Gonzales to make some changes to the report in order to incorporate some additional information. *(pg. 24, February packet)*

Provider Reports

The Bridge – Jay Meaders reports there was an increase in the housing referred number to 46, this is increasingly higher than it has been in the past, and the average over the past 12 months has been 36. Mr. Meaders wanted to emphasize the difference between Jail Release (general) those individuals that are coming straight from the jail w/o being in a court program, versus the Judicial Re-Entry group, individuals released from the jail but are in a program such as STAC. *(pg. 25, February packet)*

Metrocare - Crystal Garland directed the committee to review the information on page 26 of the February packet. Overall, many of the courts maintained the census from the previous months. The Probation ICM program ended the month with 71 clients, Atlas ended at 15, Post-DDRTC at 36, STAC at 22, PRIDE at 3, MHJD at 27 and DDRTC ended at 50. *(pg. 26, February packet)*

IPS Report - Enrique Morris reports IPS is still working to restructure, in order to obtain a 501c designation and is hoping this will be completed by the end of the 1st quarter of 2016. Reviewing pg. 1, the specialty court admission and discharge rate has decreased; however, this decrease may be due to the reduction in the amount of participants in the STAC program. The diagram on pg. 1 captures the progression rate of their clients; 61% advancing in their treatment and in court, 26% have been retained at their current level and 13% were elevated. *(pg. 27-29, February packet)*

Problem Solving Courts

Outpatient Competency Restoration- Brandy Coty reported for the month of January that 6 cases were added to misdemeanor OCR and 1 successfully graduated. On the felony side, 4 cases were added, OCR ended the month with a total of 44 participants in misdemeanor and felony OCR combined. *(pg. 30, February packet)*

DIVERT- Keta Dickerson reported for the month of January that DIVERT had 10 new admissions, 8 unsuccessful discharges and 12 graduates. *(pg. 31, February packet)*

Specialty Courts CSCD

Serena McNair reported the following numbers for the Probation Department: ATLAS ended with 30, DDC ended with 39, PRIDE ended with 4, MH ended with 62, and STAR ended with 15 for a total of 150. Currently the Probation Department is working with Judge Mays to better count participants in her court and next month they will start reporting numbers for STAC. *(pg. 32-35, February packet)*

Announcements

Laura Edmonds was introduced as the new Mental Health Jail Diversion Manager in the Criminal Justice Department. Mrs. Edmonds is familiar with much of the work in the specialty courts, her first day will be February 29th, 2016.

Adjourn

The meeting was adjourned at 10:40am. The next meeting will be held on May 19th, 2016.